



May 20, 2025

Attendees: Sarah Sirna, Jeff Gustafson, Stephanie Woodstrom, Laura Richardson, Kayla Lande, Cindy Address

Absent Board Members: Steph Berner, Michele Ewen, Nicole Nejezchleba, Ashley Crist, Kristen Coward, Calida Fuerst, Kali Sundquist, Tara Pitkin

Topic	Discussion Items, Notes and Action Items
Call to order (Sarah)	April meeting minutes <ul style="list-style-type: none"> - Motion to approve seconded and carried - Steph W to post to website
President update (Sarah, Laura)	<p>The board discussed things we feel went well this school year:</p> <ul style="list-style-type: none"> - More shared ownership across events and activities - Advanced scheduling and more notice about upcoming events - More communication and awareness of our work - More organized as a leadership team - More non-board volunteers taking on specific programs as requested (e.g., Imagination Fair, Birthday Books) - Enrichment communication lead to steady stream of requests - Communication videos to teachers about enrichment (aka: Short Shots) <p>The board also listed some things we want to improve upon next school year:</p> <ul style="list-style-type: none"> - Board member recruitment and succession planning - More engagement from parents in activities beyond room parent - Being more specific with the other volunteer needs we have. Specific details seem to help more than an open call for volunteering with the PTO - Working more closely with teachers. We feel disconnected and want to be more involved in helping them pre-plan <ul style="list-style-type: none"> - Potential idea: monthly newsletter to teachers from PTO - Enrichment feedback loop with teachers - More schoolwide enrichment that all kids are involved in and that teachers don't have to do anything extra (e.g., Ninja event, books for the library, etc.) - Send more communication around our mission, vision and how our work and decisions are guided (e.g., we listen to parent feedback, we align to school board priorities, established enrichment definitions and guidelines, what we do/don't have the ability to influence, etc.) - We will also communicate and align on this regularly as a board

	<p>New teacher setup</p> <ul style="list-style-type: none"> - Board wants to use our scholastic dollars to help any new teachers set up their classrooms with books, supplies or furniture for 25-26 - Cindy doesn't yet know if there will be any new teachers at Minnewashta for 2025-2026 school year, but there are some teachers who haven't previously had a designated space that will have their own rooms next year (e.g., instructors for Independent Investigators and Project Think) - Tara to work with Ali to clarify and define a process for this.
<p>Outdoor project updates (Sarah, Nicole, Calida)</p>	<p>Courtyard status</p> <ul style="list-style-type: none"> - Chair setup is complete. One chair didn't go together correctly but will be put in storage to use for spare parts if needed. - Yarn project is underway. Students have started contributing. <p>Basketball hoops</p> <ul style="list-style-type: none"> - Boosterthon next year will be focused on supporting continued outdoor space improvements including the basketball hoops.
<p>Enrichment update (Jeff)</p>	<p>None to review this month as the communicated deadline for requests has passed.</p>
<p>Treasurer update (Kristen)</p>	<p>Board will review final numbers for the year at our last meeting in June.</p>
<p>2025-2026 Board Slate Vote (Sarah, Laura)</p>	<p><u>Board slate for 2025-2026 school year</u></p> <ul style="list-style-type: none"> - The proposed board slate was reviewed: <ul style="list-style-type: none"> - Laura as returning co-president, 2 year term - Tara as returning vice president, 1 year term - Stephanie as returning secretary, 1 year term - Kayla as returning communication director, 1 year term - Ashley as new volunteer coordinator, 1 year term - Jeff as returning member at large, 1 year term - Kali and Katelyn as new members at large, 1 year terms - Fundraising Chair position is still vacant; according to the bylaws, presidents can appoint someone at anytime - Motion to approve seconded and carried. - Steph W to update board list on Minnewashta website - Kayla to include a welcome message to new board members in the next PTO newsletter as well as a note about open position
<p>Principal update (Cindy)</p>	<p>Enrichment preferences</p> <ul style="list-style-type: none"> - Cindy discussed the success of and request for more enrichment options that include all students next year, and that teachers don't need to prep for (e.g. Ninja Anywhere event, STEM books, Author visits, etc.)
<p>Event updates (Event chairs)</p>	<p>Staff appreciation, April 28-May 2 (Laura)</p> <ul style="list-style-type: none"> - Overall very positive feedback from staff. - Room parents want to be more informed so they can align to plans - Steph W to explore putting teacher favorite lists on MTK <p>Carnival, May 30 (Laura)</p>

	<ul style="list-style-type: none"> - Everything on track! - Tonka Serves volunteers are scheduled to arrive at 4:00 - On-site quiz will gather feedback and ideas for a parents night out next year.
	<p>Yearbook Sorting, June 5-6 (Tara)</p> <ul style="list-style-type: none"> - Estimated delivery is June 6. - Once the books ship and we have tracking information, Steph W will create a signup for sorting volunteers. - Sorting will take place on the stage in the East gym
	<p>Kindergarten and New Family Meet-and-Greet, mid-August</p> <ul style="list-style-type: none"> - Idea to line up llamas for the event, and then bring them back the first week of school as a way to get new students excited about seeing them and overcome nerves during the first week of school. - Laura to look into availability and booking.
<p>Membership Toolkit updates (Stephanie)</p>	<ul style="list-style-type: none"> - Steph W will create “committee” signups for next year with more specific detail on events and activities where we want parents to be more involved. - Steph W will update grade levels for all enrolled students at the end of the summer (so families can still find each other by classroom through the summer months) - Steph W will also work with district communications director to make updates to our Minnewashta website over the summer (to better align with info on Membership Toolkit)