



**Urban Academy Charter School
School Board Meeting
June 23, 2025
Saint Paul, Minnesota**

MINUTES

Meeting Called to Order by Melissa Jensen, Board Chair (Time) 4:30 PM.

Roll Call Mr. Ron Xiong:

Board Members	Ex-Officio Members	Advisory	Guest
<input checked="" type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input type="checkbox"/> Luis Brown-Pena	Jasmyne Catino
<input checked="" type="checkbox"/> Fong Lor		<input type="checkbox"/> Ralph Elliott	
<input checked="" type="checkbox"/> Tamara Mattison			
<input checked="" type="checkbox"/> Caley Long			
<input type="checkbox"/> Nancy Smith			
<input type="checkbox"/> Yuyin Liao			
<input type="checkbox"/> Chao Yang			
<input checked="" type="checkbox"/> Ronsoie Xiong			

Acceptance of Agenda

Corrections made: none

Board Motion: Approve the agenda

Board Member motioning to approve agenda:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Mattison	<input type="checkbox"/> Long	<input type="checkbox"/> Smith	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang	<input checked="" type="checkbox"/> Xiong
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Board Member seconding the motion:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input checked="" type="checkbox"/> Mattison	<input type="checkbox"/> Long	<input type="checkbox"/> Smith	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang	<input type="checkbox"/> Xiong
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Discussion: none

Unanimously approved

Conflict of Interest

- None to report

5/19/2025 Minutes

Board Motion: approving the Minutes

Board Member motioning to approve Minutes:

<input type="checkbox"/> Jensen	<input checked="" type="checkbox"/> Lor	<input type="checkbox"/> Mattison	<input type="checkbox"/> Long	<input type="checkbox"/> Smith	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang	<input type="checkbox"/> Xiong
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Discussion: none

Unanimously approved

Reports/Presentation:

- None

Board Member Reports/Ex-Officio Member Presentations:

Board Chair – Melissa Jensen (Board Chair)

- Welcomed Ms. Jasmyne Catino to the Board as a parent who has two students attending Urban Academy.

Financial Management overview by Dr. Mattison

FINANCIAL STATEMENT OVERVIEW-INCOME STATEMENT

GENERAL FUND - 01

As of May 31, 2025 the school has received in Fund 01 a total of \$6,059,051 of current Fiscal Year State, Federal, and Local revenues which is 79% of its current budgeted amount.

As of May 31, 2025 the school has expended in Fund 01 \$6,904,808 which is 88% of its current budgeted expense.

Urban Academy Charter School ended May 2025 with a current fiscal year to date Fund 01 deficit balance (revenues received less expenditures incurred) of (\$845,757).

FOOD SERVICE FUND - 02

As of May 31, 2025 the school has received in Fund 02 a total of \$459,531 of current Fiscal Year State, Federal, and Local revenues which is 74% of its current budgeted amount.

As of May 31, 2025 the school has expended in Fund 02 \$590,357 which is 96% of its current budgeted expense.

Urban Academy Charter School ended May 2025 with a current fiscal year to date Fund 02 deficit balance (revenues received less expenditures incurred) of (\$130,826).

COMMUNITY SERVICE FUND - 04

As of May 31, 2025 the school has received in Fund 04 a total of \$45,000 of current Fiscal Year State, Federal, and Local revenues which is 100% of its current budgeted amount.

As of May 31, 2025 the school has expended in Fund 04 \$35,704 which is 79% of its current budgeted expense.

Urban Academy Charter School ended May 2025 with a current fiscal year to date Fund 04 positive balance (revenues received less expenditures incurred) of \$9,296.

FINANCIAL STATEMENT OVERVIEW-BALANCE SHEET

Urban Academy Charter School had a total cash balance of \$2,253,332 at the end of May 2025 reflected across all funds.

Urban Academy Charter School had a balance of \$113,237 in accounts receivable at May 31, 2025.

There was a balance of \$54,990 in current liabilities for general accounts payable and payroll liabilities at May 31, 2025. A portion of the liability is for payroll withholdings on the last day of the month which are not paid until the first days of the next month, thus they are reflected on the current balance sheet.

Urban Academy Charter School had a fund balance of \$3,290,403 at June 30, 2024. Through the current fiscal year, the School has a net loss of (\$967,287) across all funds, on a cash basis.

Fixed Assets and long-term debt total \$1,494,301 on June 30, 2024

FINANCIAL STATEMENT OVERVIEW-BUDGETING AND OTHER FINANCIAL INFORMATION

The financial statement(s) reflect the revised budget of 440 ADM / 458 PPU (including PreK 24 ADM). State aid is currently being paid on 434 ADM. The School continues to maintain a healthy cashflow for operation.

Revenue activity listed on the Summary Income Statement are reflections of current year actual amounts and do not include calculations for revenue earned during the school year but not yet received. These amounts are calculated at year end as part of the audit preparation process.

Superintendent – Dr. Mongsher Ly

OPERATIONS:

General:

- Prek and 8th grade graduations went as planned with excellent attendance and outcomes from students and parents.
- Oklahoma SCOTUS Case
 - ❖ Denied by the Supreme Court in a 4-4 ruling ~ Religion has NO place in regular/charter public schools.
- 2025 Charter Schools Program (CSP) Significant expansion or Replication grant Awards awarded to ...

2025 Initial Eligibility List (15 Schools):

4043 Math and Science Academy
4085 Harbor City International Charter
4088 Urban Academy
4120 St. Croix Preparatory Academy
4122 Eagle Ridge Academy Charter School
4152 Twin Cities German Immersion Charter School
4159 Seven Hills Preparatory Academy
4184 Aspen Academy
4186 Global Academy
4188 Cologne Academy
4199 Parnassus Preparatory School
4200 STEP Academy
4215 Sejong Academy of Minnesota
4223 Saint Cloud Math and Science Academy Charter School
4232 Success Academy

Staffing Needs FY26:

- Classroom Teachers (Grades: 5)
- EL Teacher (1)

Facility:

- No new updates for the near future.

COVID19/HEALTH REPORTS:

- No new news!! STAY SAFE....
- Monitor masking and distance learning as needed with cough and cold symptoms.

School Calendar/Events:

- Last Day of School ~ Tuesday, June 10
- Summer School – Monday, June 16 – July 11
- Staff returns on Monday, August 25, 2025

ACADEMICS:

Highlights (NEO Performance Framework):

Math:

- **71% of below grade level students met their growth targets in math.** That’s an almost 3% increase from the prior year. **The school is on track to achieve exemplary by the end of the contract period.**
- In FY25, students that met their growth targets achieved 151.4% of the expected growth. This is a decrease from the previous year but is still above 150%. **The school is on track to achieve exemplary by the end of the contract period.**
- In FY25, **70.6% of at or above grade level students met their expected growth targets.** This is an increase of almost 5% from the previous year. **The school is on track to achieve exemplary by the end of the contract period.**

Reading

- Urban saw a 15% increase in FY25 of students that started the year below grade level meeting their growth targets. **The school is currently on track to score satisfactory or exemplary by the end of the contract period.**
- In FY25, Urban students that met their growth targets were meeting 169% of expected growth! This is a 63% increase from the prior year. **The school is on track to demonstrate satisfactory in this goal. If this trend continues, UA can achieve exemplary by the end of the contract period.**
- In FY25, 70% of at or above grade level students met their growth targets in reading. This was a 14% growth from the previous year. **The school is on track to earn exemplary by the end of the contract.**

BUDGET/FINANCE DISCUSSIONS:

- Fiscal projections – Gen ed funds will increase by \$200 per student
- Compensatory Aid – State looking at other ways to support the funding (new proposed grant)
- Compensation for Unused PTO hours for FY25 ~ \$20/Hr

Board Motion: to approve the Compensation of \$20/hr for unused PTO

Board Member motioning to approve Compensation of \$20:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Mattison	<input checked="" type="checkbox"/> Long	<input type="checkbox"/> Smith	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang	<input type="checkbox"/> Xiong
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Board Member seconding the motion:

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Discussion: none

Unanimously approved

COMMUNITY OUTREACH/DONATIONS:

- Clothes Drive

CHARTER SCHOOL LEGISLATION NEWS:

- Sending MACS updates to the UA board to read the current news.

BOARD BUSINESS:

- Board Retreat (Arrowwood Resort & Conference Center)
 - Topic of Learning: Leadership (how do you view leadership and how do you show by example); Board specialists' positions to possibly recruit to the Board; overview of Bylaws.
 - July 25-27, 2025
- Thank you to Ms. Nancy Smith and Mr. Ronsoie Xiong for the many years of Board service to Urban Academy.
- FY26 Board Meeting Calendar

Board Motion: to approve the FY26 Board meeting dates and time

Board Member motioning to approve Dates and time:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Mattison	<input checked="" type="checkbox"/> Long	<input type="checkbox"/> Smith	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang	<input type="checkbox"/> Xiong
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Discussion: none

Unanimously approved

Board Member/Ex-Officio Member Reports

Board Motion: to approve the Board Member/Ex-Officio Member Reports

Board Member motioning to approve Reports:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Mattison	<input checked="" type="checkbox"/> Long	<input type="checkbox"/> Smith	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang	<input type="checkbox"/> Xiong
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Discussion: none

Unanimously approved

Consent Board Agenda

- Finance Report & Revised Budget:
- Policy/Bylaws Reviews: Revised Bylaws

Board Motion: approving the Consent Board Agenda

Board Member motioning to approve the Consent Agenda:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Mattison	<input type="checkbox"/> Long	<input type="checkbox"/> Smith	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang	<input checked="" type="checkbox"/> Xiong
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Discussion: none

Unanimously approved

Old Business:

- None

New Business:

- None

Open Public Comments (Limited to 2 minutes)

- None

Adjournment

Board Motion: to adjourn meeting

Board Member motioning to adjourn:

<input type="checkbox"/> Melissa	<input checked="" type="checkbox"/> Lor	<input type="checkbox"/> Mattison	<input type="checkbox"/> Long	<input type="checkbox"/> Smith	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang	<input type="checkbox"/> Xiong
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Discussion: none

Unanimously approved

Adjourned at (time): 5:00pm

NEXT MEETING: Monday, August 25, 2025, at 4:30 PM ~ No Scheduled Board meeting in July.