

# LCHS Dual Enrollment Registration Checklist

**Step 1:** Parents and students will need to participate and complete the form (last slide) in the DE Parent/ Student Informational Session link below by the deadline provided.

- [Mandatory Parent/Student Informational Session](#) (CLICK to LISTEN) [\(Fill out form\)](#)

**Step 2:** Create GAFutures account.

- [GaFutures Account Set Up Instructions.pdf](#)
- [Georgia Futures](#)

**Step 3:** Apply/Complete college application

- [Albany Tech Application](#)
- [Albany State University Application](#)
- [Georgia Southwestern State University Application](#)

**Step 4:** Complete the Funding Application on Ga Futures for the appropriate year. **Year 25-26**

- [Funding Application](#)
- [Student: How to Submit a DE Funding Application](#)

**Step 5:** Send Immunization record and Lawful Presence (a copy of your ID) and your BirthCertificate to the college via email after you complete the application.

- ASU- [dualenrollment@asurams.edu](mailto:dualenrollment@asurams.edu)
- VSU- [dualenrollment@valdosta.edu](mailto:dualenrollment@valdosta.edu)
- GSW- [Tripp.larkey@gsw.edu](mailto:Tripp.larkey@gsw.edu)
- ATC- Does not require

**Step 6:** Parents and Student Complete the Policy/Procedure and Permission Form

- [LCHS Dual Policies and Procedures \(Parent/Student\)](#)
- [LCHS PERMISSION FORM \(Parent\)](#)

**Step 7:** Explore Dual Enrollment courses of interest.

- [GSW DE Classes](#)
- [ASU DE Classes](#)
- [ATC DE Classes](#)
- [LCHS Classes offered on Campus](#)

**Step 8:** Meet with LCHS Dual Enrollment Counselor- Appointments will be sent out

- LCHS Ashley Brown, Dual Enrollment Counselor- 903-2277