

**HEMPFIELD SCHOOL DISTRICT
LANDISVILLE ELEMENTARY CENTERS
PARENT - TEACHER ORGANIZATION**

**Executive Board Meeting
August 13, 2025**

Meeting called to order at 7:07

Members in Attendance: Nick Katherina, Steve Reich, Manny Luciano, Jenn Meyer, Stacey Lauter, Michelle Reich, Riley Hughes, Macy Bui, Ron Swantner, Ian Daecher

Community Members in Attendance (Signed in): Jeff Spiker, Mike Sebergandio, Casey Price

- Secretary's Report- Molly Earhart
 - a. Agenda topics to cover
 - Orientation of New Officers
 - Fund Raising and Budget discussion
 - Program of work discussion
 - Adoption of Calendar and Budget
 - Landisville Fit Walk & Fall Fest Night Discussion
 - b. Next meeting to be held on November 18th at 6pm
 - c. By-laws and signing by the officers

- Treasurer's Report - Manny Luciano
 - a. New Venmo Acct QR Code now available
 - (Manny - please email the QR Code to Jenn so we can utilize it for Back to School Night and the Fall Fest)
 - b. Upcoming months requirements of funding LIC/LPC teachers
 - c. Discuss with board available options for check reimbursements/use of debit card for payment
 - d. Approval requirements for checks to be issued
 - Motioned Check Request for fbf Power Packs; Motion by Jenn Meyer, 2nd by Macy Bui, all in favor – all.
 - e. Big Thank you to previous Treasurer, Jeff Spiker for his continued help and mentorship while continuing to assist as needed and necessary
 - f. Discussion regarding Bank handling PTO account and whether percentages on interest would recommend switching banks - holding a at this time

- PEP Coordinators' Report – Michelle Reich (LIC)
 - a. Ian and I met to go over plans for this school year. I have created a sign-up for Fall Fest, Picture Day and Fit Walk and have posted those to our PTO Landisville Page. I have created a new Staff Favorite's Survey which Ian has sent out to staff for PEPs to have for the school year. I have also created a PEP/Parent Volunteer link which Ian will have teachers post at Back to School Night for all those interested in volunteering in the classroom, school, or interested in becoming a classroom PEP.
 - b. We have dates and themes set for Staff-Appreciation for the school year:
 - c. August 21 Breakfast (PTO Funded)
 - d. November 21st Lunch
 - e. March 6th Breakfast
 - f. May 21st Lunch (PTO Funded)
 - g. Our first LIC PEP Meeting is set for Friday, September 19th at 9:15am.

- PEP Coordinators Report-Stacey Lauter (LPC)
 - a. Ron and I are going to meet tonight to go over beginning of the year information
 - b. Sign ups have been created and distributed via news email blast, welcome letters, and facebook for cafeteria assistants, picture day volunteers, and welcome back volunteers.
 - c. Ice cream sign up has been created and will be sent out ASAP
 - d. The PEP Rep/volunteer interest form has been sent via welcome letters and we will have teachers promote at back to school night.
 - e. LPC will have the same staff appreciation dates and themes as LIC
 - f. LPC first PEP Meeting will take place on September 23 at 9:30AM
 - g. Discussion about whether to upgrade Sign Up Genius software to advanced account; will explore Canva and using teacher accounts, QR codes and sharing, or google appointment scheduler; More to come on this as we explore best options for reaching out for volunteers and scheduling those volunteers throughout the year
 - h. We may be looking to create a new PTO gmail account for the main domain connected to volunteers signing up
 - i. Discussion regarding Google Drive folders to house PTO documents for each role on the Executive Board to ease the transition for future Board Members accepting the various roles

- Ways and Means Report- Danielle Sunday and Jenn Meyer
 - a. Thank you for Dr. Daecher for the PTO shout-out's at the LIC 4th grade tours. I think it is helpful to keep parents informed as to what our fundraising pays for!
 - b. Fall Fest: Sept. 5th , 5 - 8PM
 - **We are requesting that all PTO Board members donate at least 1 hour volunteering at this event (and wear a nametag identifying yourself as a board member)**
 - Free activities include: Mobile Gaming Truck, Bounce Houses (3), DJ Matt, chalk area, temp tattoos, facepainting, hot dogs/chips/water. Like before, we will have food trucks (Ice Cream, Shaved Ice, Lori's Lattes, and Swinging Sweets(?)) and have asked them to donate a set percentage of their profits to us.
 - **Should we Soak a Teacher again this year?**
 - Mrs. Kasabo has agreed to be part of this
 - This year we are actively requesting sponsorship and will have signage up and around the area thanking our sponsors
 - c. Fitwalk: Oct. 10 (17th is rain date)
 - **For the PTO Board to Decide: Should parent t-shirts have a different front logo from student/staff t-shirts?**
 - Pros: More generic logo to be worn (and sold) throughout the year, so hopefully we will sell more
 - Cons: Will parents be upset that the 'parent shirts' are different from the 'kid shirts'? Also, the parent shirts, being a smaller order, are slightly more expensive if we use a different front logo (back of the shirt will still have the sponsor logos). We anticipate recouping that money by selling more shirts with the generic logo.
 - We ask for the Boards Input:
 - Should we have a different 'parent' shirt?
 - If so, which logo would you prefer?

Landisville Elementary Centers

Parent 25-26

Landisville
Parent
25-26

Landisville Parent 2025-26

- Student/staff shirts will still display the design contest winner (as in years past)
 - Staff Shirts will be army green, student/teacher shirts are different colors (as in years past)
- We already have a great start to committed sponsorships.

- d. Upcoming Fundraisers throughout the school year include Gift Card Sale (Oct/Early Nov), Urban Air Night (Jan 15), Sub Coupon Sale (Jan/Feb), HP Tickets (Feb/Mar)
- d. Open House Handouts - what should be on it?
 - Upcoming events
 - Donation QR Code
 - Link to Volunteer Interest Survey
 - Too many links?
- d. Card My Yard Lancaster is donating a “back to school” yard sign for Sneak and Peek and First Day of school. Lori’s Lattes will be there on Tuesday morning as well and will donate a % of her profits to the PTO. Thank you!!

- Programs Report – Macy Bui & Riley Hughes
 - a. LIC: Riley Hughes
 - LIC is looking forward to a great year! We are so excited to be back tomorrow and eager to welcome the students back next week.
 - LIC staff is grateful and thankful for the continued support from the PTO throughout the year.
 - Thank you for our 1st stipend of the year.

 - b. LPC: Macy Bui
 - LPC is looking forward to a new year despite changes
 - Focus on our students, Bucket Filling, Aavidum, and PBIS Assemblies/Programs
 - 2nd grade looks forward to Field Trip - looking to go to Dutch Apple Theater for lunch and a show

- LPC staff is grateful and thankful for the continued support from the PTO to offer staff and students additional opportunities they might not otherwise receive
- Macy will be taking a hiatus in late September but returning to still be part of the PTO whenever possible

- LIC Principal's Report - Ian Daecher
 - a. Excited for the start of the year
 - b. Shed 'installed'
 - c. Madison Wilson will be a 6th grade teacher due to changes in numbers
 - d. TV's installed to display information/student pictures
 - e. Tours went well
 - f. Open House 8/27 7-8:30 pm
 - g. 2 conferences this year (November and March)
 - h. New Website
 - i. New Science Curriculum
 - j. PSSAs all online
 - k. Double check clearances- field trips, parties, etc.
 - l. LIC Team Tickets, All-star awards, and MVP awards

- LPC Principal's Report- Ron Swantner
 - a. New year leads to new opportunities
 - b. Openings still exist at LPC for building aides, several special education support positions and office/maintenance positions
 - c. Roof installation taking place currently
 - d. New technology resources for streamlining assessments to gear students towards targeted needs
 - e. Encourage Kindergarten families to sign up for Power School portal and updates to LPC News Blasts - PTO Board help and recruitment starts with the good people you know in your neighborhoods
 - f. Thank you to the PTO for all you do to provide additional opportunities for our students at both schools and for your time and commitment to the entire school community
 - g. Please encourage the positive; before people post negative comments, encourage them to reach out and work together in a positive partnership
 - h. Open House Wednesday, August 27 - each person says a little and turns it over to the next person to speak (5:30-7PM)
 - i. Communication is key - encourage and continue to keep lines of communication open
 - j. Safety of our students, staff and families will continue to remain our top priority in all decisions and in everything we do
 - k. New science curriculum this year which teachers will talk about at Open house
 - l. Goal is always to develop skills and strategies for future success
 - m. More importantly, valuing selves and each other; Bucket Fillers, Aavidum
 - n. Never hesitate to reach out with any questions or concerns at any time

- President's Report- Nick Katherina
 - a. Welcome to the new board members! We're excited to have you as part of the team.
 - b. I am looking forward to a great start to the year. Happy to help wherever I am needed so please let me know as things happen, or if volunteers are needed.
 - c. Discussion on proposals for new carnie vendor or should we look to stick with the same vendor for the funfest?
 - Dates for the funfest - May 1st?
 - d. Plans to meet with Steve for ways we can improve the funfest (thanks all that delivered some valued feedback on ways to improve! Keep them coming if possible.)

- Working with Manny and Steve to coordinate access to the VP funfest folder on Google drive.

- Vice President's Report - Steve Reich
 - a. I'm looking forward to working with all of you this year and planning for the Fun Fest!

- Family Engagement
 - a. Both Schools are title 1; Will need to sign the family engagement pact
 - b. OBOS for LIC; Math Family Engagement Night 6-7:30 pm

- Unfinished Business -
 - Shed placed at LPC / Fields
 - Investigation of cages to house propane tanks will happen prior to next meeting

- New Business
 - a. Motion to approve new budget - Jenn Meyer, Seconded by Stacey Lauter; All Approved
 - b. Motion to approve Board Calendar - Jenn Meyer Motion, seconded by Manny Luciano; All approved and none opposed

**Motion to adjourn the meeting at 9:57PM by Macy Bui seconded by Michelle Reich
All approved.**