

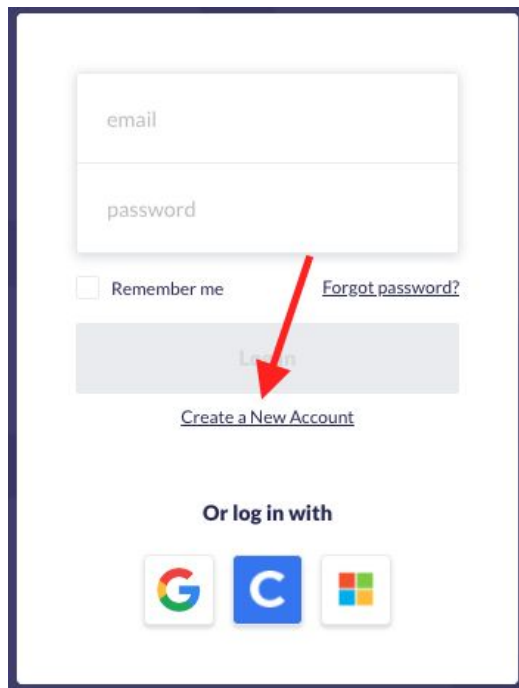
Create an Otus Family Account

STUDENT NAME: _____ STUDENT CODE: _____

Note: Your student already has an Otus account that has been created by the school district. Please use **your own name and email address** when creating your family account.

Step 1:

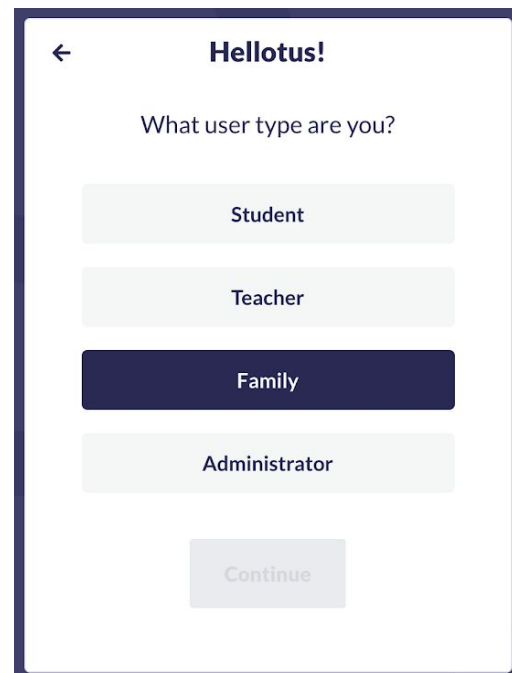
Go to my.otus.com and select **Create a New Account**.



The screenshot shows the Otus login interface. It features two input fields for 'email' and 'password'. Below these fields is a 'Remember me' checkbox and a 'Forgot password?' link. A red arrow points from the 'Forgot password?' link to the 'Create a New Account' link, which is located below a 'Login' button. At the bottom, there is a section titled 'Or log in with' with icons for Google, Canvas, and Microsoft.

Step 2:

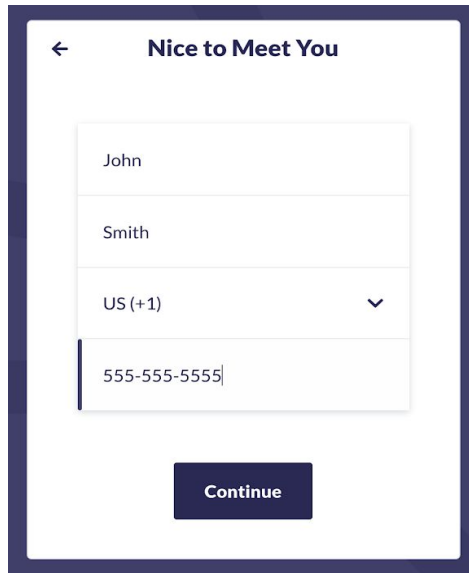
Select **Family** as the user type.



The screenshot shows the 'Hellotus!' user selection screen. It asks 'What user type are you?' and provides four options: 'Student', 'Teacher', 'Family', and 'Administrator'. The 'Family' option is highlighted with a dark blue background. Below these options is a 'Continue' button.

Step 3:

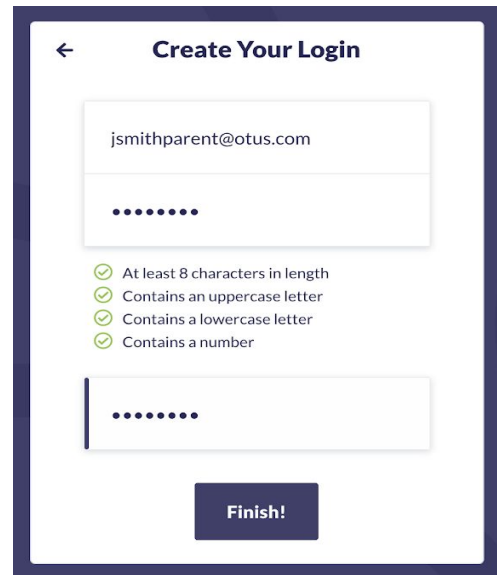
Complete the required fields.



The screenshot shows a mobile app interface titled "Nice to Meet You". It contains a form with the following fields: a first name field with "John", a last name field with "Smith", a country dropdown menu showing "US (+1)", and a phone number field with "555-555-5555". A "Continue" button is at the bottom.

Step 4:

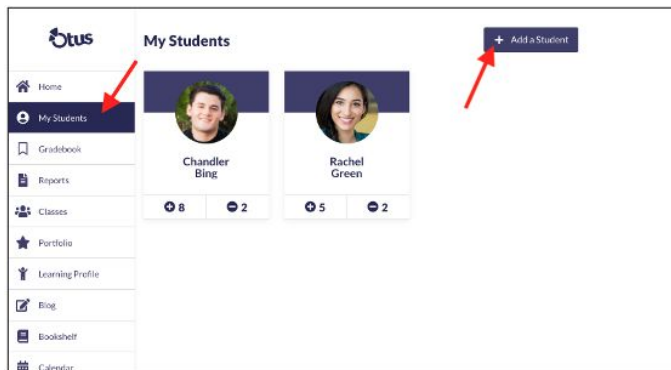
Create your Login and click Finish.



The screenshot shows a mobile app interface titled "Create Your Login". It contains a form with the following fields: an email field with "jsmithparent@otus.com", a password field with ".....", and a confirmation password field with ".....". Below the password fields are four green checkmarks indicating password requirements: "At least 8 characters in length", "Contains an uppercase letter", "Contains a lowercase letter", and "Contains a number". A "Finish!" button is at the bottom.

Step 5:

Navigate to the **My Students** tab.
Select **+ Add a Student**



Step 6:

Enter the **Student Code**, choose your **Relationship**, then select **Done**.

