

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES
SPECIAL BOARD MEETING**

LINCOLN BOARD ROOM
215 7th Ave South
Lewistown, MT 59457

WEDNESDAY, AUGUST 27, 2025

CALL TO ORDER (5:00pm)

1. Roll Call
2. Pledge of Allegiance

ACTION ITEMS

3. Memorandum of Understanding between Hobson-Moore Football Coop and Fergus High School
4. Additions to the Substitute List for the 2025-2026 School Year
5. Additional Activity Driver Contracts for the 2025-2026 School Year
6. Personnel Report

PUBLIC PARTICIPATION

7. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items

DISCUSSION

8. Long Range Financial Planning
9. Lincoln Building Use Planning

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#3

MEETING DATE: August 27, 2025

ITEM TITLE: MEMORANDUM OF UNDERSTANDING BETWEEN HOBSON-MOORE
FOOTBALL COOP AND FERGUS HIGH SCHOOL

PREPARED BY: _____

SUMMARY:

The Board needs to consider the approval of a football cooperative with Hobson-Moore.

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#4

MEETING DATE: August 27, 2025

ITEM TITLE: ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2025-2026 SCHOOL YEAR

PREPARED BY: Christy Rogers, Administrative Assistant

SUMMARY:

The Board of Trustees needs to approve the Substitute List for the 2025-2026 School Year as below.

Substitute Teacher

Anna Graham
Mariah Patterson
Rayna Phelps
Carmen Southard
Rachel Hale

Substitute School Food/Custodial

William Turner

Student Paraprofessionals

Anna Elam
Tripp Wirtzberger
Attison Craig
Blythe Armstrong
Kalli Ruckman
Sophie Lark
Shoei Davis
Cooper Casey

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#5

MEETING DATE: August 27, 2025

ITEM TITLE: ADDITIONAL ACTIVITY DRIVER CONTRACTS FOR THE 2025-2026
SCHOOL YEAR

PREPARED BY: Christy Rogers, Administrative Assistant

SUMMARY:

The Board of Trustees needs to approve additional Activity and In-town Bus Drivers for the 2025-2026 School Year as per attached.

☒ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS

EXTRA DUTY CONTRACTS

2025-2026 SCHOOL YEAR

NAME	EXTRA DUTY ASSIGNMENT	PAY RATE
MEADER, SCOT	Activity Bus Driver/In-Town Driving	\$15.25 per hour
WILSON, MARY	Activity Bus Driver/In-Town Driving	\$15.25 per hour

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#6

MEETING DATE: August 27, 2025

ITEM TITLE: PERSONNEL REPORT

PREPARED BY: Christy Rogers, Administrative Assistant

SUMMARY:

Attached is the Personnel Report for your review.

☒ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday, August 27, 2025

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
AGOSTINELLI, Noah	Paraprofessional	Lewis and Clark Elementary School	Approve appointment on schedule - PARA EDUCATOR + CERT, Step 0 for up to 7.5 hours per day for up to 186 days.	8/20/2025	Danny Wirtzberger	Replacing Kelly Hart
CONARD, Wyatt	Maintenance Director	Central Office	Approve appointment as per recommendation - \$52,500.00 for the remainder of the 2025-2026 Fiscal Year (210 days) based on \$65,000.00 per year salary	9/9/2025	Brad Moore	Replacing Jason Fry
HEINTZ, Doreen	Paraprofessional	Lewis and Clark Elementary School	Approve appointment on schedule - PARA EDUCATOR + CERT, Step 0 for up to 7.5 hours per day for up to 186 days.	8/20/2025	Danny Wirtzberger	Replacing Helen Derheim Smithson
KILBY, Mike	Custodian	Central Office	Accept Resignation	8/26/2024	Jason Fry	
ROBERTSON, David	Bus Driver	Transportation	Approve appointment on schedule - BUS DRIVER Step 0 for up to 4 hours per day for up to 186 days	8/20/2025	Rob Odermann	Replacing Mick Perrine
VINCENT, Megan	Teacher	Fergus High School	Approve out-of-state travel request to attend the 2025 ProStart Leadership Forum and ProStart Educator Fellows in Minneapolis, MN	10/5/ - 10/7/2025	Matt Lewis	See Attached Request



FERGUS HIGH SCHOOL

1001 CASINO CREEK DRIVE, LEWISTOWN, MT 59457

Phone: (406) 535-2321

Fax: (406) 535-3835

fhs.lewistown.k12.mt.us

MATTHEW LEWIS
PRINCIPAL

BRENDON DeCOCK
ASSISTANT PRINCIPAL

YVETTE HERSEL
ADMINISTRATIVE SECRETARY

August 17, 2025

Dear School Board Members,

I am requesting approval for out of state travel to attend the 2025 ProStart Leadership Forum & ProStart Educator Fellows in Minneapolis, MN October 5 – 7, 2025. This event is for educators & professionals only; I will not be traveling with any students to this event.

I am invited to attend this leadership forum because of receiving the 2025 Montana ProStart Educator of the Year Award in March 2025. This meeting is organized and sponsored by the National Restaurant Association Education Foundation (NRAEF). There is no registration fee, and the lodging is covered by the NRAEF. I plan to use State CTE Funds to cover additional expenses. This is an excellent opportunity for me to network and learn from the leaders in the Culinary & Hospitality Industry from around the United States.

I have building administration approval for this request, and I appreciate your consideration. Please do not hesitate to reach out with any questions.

Sincerely,

Megan A. Vincent

Family & Consumer Sciences (FCS) Teacher | FCCLA Chapter Adviser

Fergus High School, Lewistown, MT

406-535-2321 ext. 6117





PROSTART LEADERSHIP FOURM

RENAISSANCE MINNEAPOLIS HOTEL, THE DEPOT
MINNEAPOLIS, MN

Welcome



2025 ProStart Leadership Forum and ProStart Educator Fellows Registration Renaissance Minneapolis Hotel, The Depot Minneapolis, MN

Please note the schedule for the week is as follows:

ProStart Educator Fellows:

- Sunday, October 5 – Welcome Reception
- Monday, October 6 – 8:30 am - 4:30 pm and Dinner with ProStart State Coordinators
- Tuesday, October 7 – 8:30 am - 11:30 am; depart after 11:30 am

ProStart Leadership Forum:

- Monday, October 6 – Dinner with ProStart Educator Fellows
- Tuesday, October 7 – 8:30 am - 5:00 pm
- Wednesday, October 8 – 8:30 am - 4:00 pm

NRAEF will reserve and pay for hotel rooms for two nights for ProStart Educator Fellows; NRAEF will reserve and pay for hotel rooms for **two nights per state** for State Coordinators/Education Foundation Directors at the Renaissance Minneapolis Hotel, The Depot. If you plan on arriving earlier or staying later, please enter those dates during registration. Please note, while the NRAEF will support making these extended reservations, we will not cover the cost, nor can we guarantee the availability of rooms for these additional nights. Please note the rate is \$239/night plus tax. We will notify you shortly if the hotel is not able to accommodate your request.

To reserve your lodging, please submit this form no later than September 1, 2025. Complimentary lodging may not be available to those registering after that date.

If you are not a designated ProStart Coordinator or Education Foundation Director and would like to attend the Leadership Forum, please contact Amy Saltzman (asaltzman@nraef.org) for options for payment.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

#7

MEETING DATE: August 27, 2025

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS AND OTHERS WHO WISH TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

PREPARED BY: _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board on non-agenda items.

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#8

MEETING DATE: August 27, 2025

ITEM TITLE: DISCUSSION – LONG RANGE FINANCIAL PLANNING

PREPARED BY: BRAD MOORE, SUPERINTENDENT

SUMMARY:

The Board will be discussing long range financial planning for both the Elementary and High School districts.

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#9

MEETING DATE: August 27, 2025

ITEM TITLE: DISCUSSION – LINCOLN BUILDING USE PLANNING

PREPARED BY: BRAD MOORE, SUPERINTENDENT

SUMMARY:

The Board will be discussing the long term use of the Lincoln Building at 215 7th Ave South.

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES: