LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION Our ***PURPOSE*** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their ***PATHWAY*** and discover their personal best because we ***PROMISE*** to give them our best.	**Regular Board of Education Meeting** **Approved Minutes 07/29/2024 Board Meeting** June 17, 2024, 6:00 pm Boardroom, Community Resource Center

Board of Education:
President, Danielle M. Mullen (2023-2025)
Vice President, Julie Donnelley (2021-2024)
Chuck Barber (2022-2025)
Jennifer A. Klemick (2021-2024)
Joseph J. Palermo (2023-2026)
April Saks (2022-2025)
Jack G. Waugaman III (2023-2026)

Superintendent: Paul J. Casseri

District Clerk: Marisa I. Barile

The Board of Education will hold an Audit Committee Meeting at 5:00 pm, the Regular Board Meeting will commence at 6:00 pm.

AUDIT COMMITTEE		
Presentation(s)	Risk Assessment Audit Report Presentation Payroll Audit Report Presentation **The presentation commenced at 5:00 pm and adjourned at 5:42 pm.**	**Ms. Barrett, FreedMaxick**

CALL TO ORDER		
Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	**Mrs. Mullen**
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for June 17, 2024. **Motion made by Mullen, seconded by Barber to accept the agenda.**	**Approved, CARRIED, 7-0**
Community Comments	**Mr. Michael Wall, LP Youth Football Event**	

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COMMITTEE & BOARD REPORTS		
Upcoming Committee Meetings	06/18/2024, Athletic Advisory Council Meeting	**C. Barber** **J. Palermo**
	06/26/2024, Facilities Review Committee Meeting	**J. Donnelley** **J. Palermo**
	07/01/2024, Organizational Board of Education Meeting	
	07/29/2024, Regular Meeting/Board Retreat (5:00 - 8:30 pm)	
	08/12/2024, Work Session/Board Retreat (5:00 - 8:30 pm)	
Committee Reports	06/03/2024, Fine Arts Council Meeting	**J. Donnelley** **A.Saks** **J.Waugaman**
	06/07/2024, Policy Review Committee Meeting	**J. Klemick** **D. Mullen** **J. Waugaman**
	06/12/2024, District Health & Wellness Committee Meeting	**J. Donnelley** **J. Palermo**
Administrative Reports (PEC and HS reports submitted)	Intermediate Education Principal – Monthly Calendar ● IEC Leader in Me Lighthouse School Status presentation Middle School Principal – Monthly Calendar Superintendent	**Mrs. Rodriguez** **LIM Coordinators** **Mr. Auer** **Mr. Casseri**

RECOGNITIONS		
Chinese Bridge Competition	2024 Chinese Bridge Competition for the Eastern United States Region, New York City. Primary Education Students: ● Sophia Roalsvig, 2nd Place ● Ayla Beattie, 3rd Place	**Mr. Casseri** **Ms. Shuping Song**
Athletic Sports Recognition	Fall Season Sports Winter Season Sports Spring Season Sports	**Mr. Casseri** **Mr. Halgash**
Tenure Award Recognition	Kelly Dragone, 06/30/2024 Morgan Cavarello, 06/30/2024 Sarah Evans, 06/30/2024 Katina May, 06/30/2024 Miranda Mona, 06/30/2024 Laura Kimoto, 06/30/2024 Kristen Bajor, 08/31/2024	**Mr. Casseri**

RECOGNITIONS (continued)		
Retirement Recognition	**LPUT Retiree(s):** Terri Faut, Marjorie Hurley, Joy Khatib, Paul Moskaluk, Michelle Riehler, Denis Scinta **LPAP Retiree(s):** Beth Bock, Bonnie Krupper **LPUEE Retiree(s):** Tiffany Chandler, Wendy Fiutko-Gonzales **Board Member Retiree(s)** Julie Donnelley, Jennifer A. Klemick	**Mr. Casseri**

BOARD OF EDUCATION INFORMATION		
Board Member Comments		**Ms. Saks** **Mr. Waugaman** **Mr. Barber** **Ms. Klemick** **Mr. Palermo** **Ms. Donnelley** **Ms. Mullen**
Recess	A short recess was taken 7:38 pm to 7:50 pm to recognize the accomplishments of the students and staff.	

DISTRICT OPERATIONS		
Minutes	**RESOLVED**, that the Lewiston-Porter Board of Education approve the Minutes from the May 28, 2024, Regular Meeting as submitted by the District Clerk. **Motion made by Mullen, seconded by Palermo to approve M-1.**	**M-1** **Approved,** **CARRIED, 7-0**
Consent Agenda for Financial Operations	**RESOLVED,** that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration: **Budget Status Reports** **Extraclassroom Treasurer's Report** **Treasurer's Report** **Claims** **Transfer History** **Transfers Pending Board Approval** **Motion made by Mullen, seconded by Waugaman to approve NF-1 to NF-6.**	 **NF-1** **NF-2** **NF-3** **NF-4** **NF-5** **NF-6** **Approved,** **CARRIED, 7-0**

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OLD BUSINESS
No Old Business

NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	**RESOLVED**, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 6530, Employee Assistance Program (EAP) Policy 6540, Defense and Indemnification of Board Members and Employees Policy 6550, Leaves of Absence Policy 6551, Family and Medical Leave Act Policy 6552, Uniformed Services Employment and Reemployment Rights Act (USERRA)/Military Leaves of Absence) Policy 6570, Remote Working Policy 7513, Medication and Personal Care Items Policy 7521, Students with Life-Threatening Health Conditions **Motion made by Mullen, seconded by Donnelley to approve NA-1.**	**NA-1 Approved, CARRIED, 7-0**
Policy Revision Acceptance of the Second Reading	**RESOLVED**, at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 6410, Staff Use of Computerized Information Resources Policy 6411, Use of Email in the School District Policy 6420, Employee Personnel Records and Release of Information Policy 6430, Employee Activities Policy 6432, Whistleblower Policy Policy 6450, Theft of Services or Property **Motion made by Mullen, seconded by Saks to approve NA-2.**	**NA-2 Approved, CARRIED, 7-0**
Policy Revision Acceptance of the Policy (Waive Second Reading)	**RESOLVED,** that the Lewiston-Porter Board of Education waive the second read as allowed in Board Policy #1410, and accept; Policy 7316, Student of Personal Technology **Motion made by Mullen, seconded by Waugaman to approve NA-3.**	**NA-3 Approved, CARRIED, 7-0**
Approval of Disposal of Supplies no Longer in Use	**RESOLVED,** that the Lewiston-Porter Board of Education approve the disposal of supplies that are no longer in use from the Primary Education Center, Intermediate Education Center, Middle School, and High School. **Motion made by Mullen, seconded by Waugaman to approve NA-4.**	**NA-4 Approved, CARRIED, 7-0**
Approval of an Employee Placed on Paid Leave	**WHEREAS,** the Superintendent of Schools placed an employee on paid leave by correspondence dated May 31, 2024, and that said leave continued through June 4, 2024, wherein the employee was returned to work on June 5, 2024; it is hereby **RESOLVED,** that the Board of Education hereby approves the employee's paid leave. **Motion made by Mullen, seconded by Palermo to approve NA-5.**	**NA-5 Approved, CARRIED, 7-0**

NEW BUSINESS - ADMINISTRATION Continued		
Approval of Abolishment of Position in an Administrative Tenure Area	**RESOLVED,** upon the recommendation of the Superintendent, due to economic reasons, that the Lewiston-Porter Board of Education hereby approves the abolishment of one (1) position in the tenure area of 1.0 FTE Director of Technology and Data effective June 30, 2024. The Board of Education has determined that Nicholas Hill is the least senior administrator in that tenure area, and such administrator shall be excessed effective June 30, 2024. In accordance with Education Law Section 3013, such administrators shall be placed on the Preferred Eligibility List in the tenure area for a period of seven (7) years from the effective date of this abolition. **Motion made by Mullen, seconded by Klemick to approve NA-6.**	**NA-6 Approved, CARRIED, 7-0**
Approval for the Creation of a New Administrative Position	**BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education create an administrative position of Director of Curriculum, Instruction, Technology and Data. **Motion made by Mullen, seconded by Saks to approve NA-7.**	**NA-7 Approved, CARRIED, 7-0**
Approval of Abolishment of Teacher Aide Positions	**RESOLVED,** upon the recommendation of the Superintendent, due to economic reasons,that the Lewiston-Porter Board of Education hereby approves the abolishment of four (4) positions in the title of Teacher Aide effective June 30, 2024. The Board of Education has determined that Kalie Biddle, Kathryn Dezik, Tina Hedges, and Andrea Randazzo are the least senior teacher aides, and such teacher aides shall be excessed effective June 30, 2024. In accordance with Civil Service Law such employees shall be placed on the Preferred Eligibility List in the title for a period of four (4) years from the effective date of this abolition. **Motion made by Mullen, seconded by Palermo to approve NA-8.**	**NA-8 Approved, CARRIED, 7-0**
Approval of Abolishment of Full-time Monitor Position	**RESOLVED,** upon the recommendation of the Superintendent, due to economic reasons,that the Lewiston-Porter Board of Education hereby approves the abolishment of four (4) positions in the title of Full-time Monitor effective June 30, 2024. The Board of Education has determined that Linda Napolitano is the least senior full-time monitor, and such full-time monitor shall be excessed effective June 30, 2024. In accordance with Civil Service Law such employees shall be placed on the Preferred Eligibility List in the title for a period of four (4) years from the effective date of this abolition. **Motion made by Mullen, seconded by Klemick to approve NA-9.**	**NA-9 Approved, CARRIED, 7-0**

PUPIL PERSONNEL		
Recommendations for CSE Placement and Amendments	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: **School Year 2023-2024** 04/19/24, 04/22/24, 04/23/24, 04/24/24, 04/25/24, 04/26/24, 04/29/24, 05/01/24, 05/02/24, 05/10/24, 05/14/24, 05/21/24, 05/22/24, 05/23/24, 05/28/24, 05/31/24, 06/03/24, 06/24/24, 06/10/24 **School Year 2024-2025** 05/07/24, 05/17/24 **Motion made by Mullen, seconded by Klemick to approve NP-1.**	**NP-1 Approved, CARRIED, 7-0**
Recommendations for CPSE Placement and Amendments	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: **School Year 2023-2024** 03/04/24, 03/05/24, 03/06/24, 03/07/24, 04/05/24, 04/30/24, 05/28/24, 05/30/24 **School Year 2024-2025** 02/29/24, 03/04/24 03/06/24, 03/07/24, 04/30/24 **Motion made by Mullen, seconded by Klemick to approve NP-2.**	**NP-2 Approved, CARRIED, 7-0**

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PERSONNEL - CONSENT AGENDA

Motion made by Mullen, seconded by Barber to approve the Personnel Consent agenda combining PRNI, PAA, PAI, PANI, PAIT, PAC.

Approved, CARRIED, 7-0

Resignations/ Rescissions -

<u>Non-Instructional</u>

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions**.**

Name	Date	Position	Reason
Wendy Fiutko-Gonzales	6/27/2024*	Teacher Aide	Retirement
Alfred Crane	6/30/2024	Cleaner	Resignation
Natalie Soffritti	6/30/2024	Typist	Promotion

*Retirement date amended by request of employee

PRNI

Appointments -

Administrative

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for Administrative appointments.

Name:	Nicholas Hill
Placement:	District Offices
Position:	Director of Curriculum, Instruction, Technology and Data
Effective:	7/01/2024
Probationary Period:	7/01/2024 - 6/30/2027
Tenure Area:	Director of Curriculum, Instruction, Technology and Data
Certification:	School District Leader
Degree:	Master's
Salary:	$117,250.00

PAA

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Appointments -

Instructional

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional appointments. The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Name:	Andrew Sharpe
Placement:	High School
Position:	Social Studies
Effective:	9/01/2024
Probationary Period:	9/01/2024-8/31/2026
Tenure Area:	Social Studies
Certification:	Social Studies, 7-12 Students w/Disabilities, Generalist, 7-12
Degree:	Master's
Step:	7
Salary:	$58,390.00

*Recalled from Social Studies Preferred Eligibility List
*Jarema Credit: Two (2) years (long-term substitute appointment: Social Studies, High School, 9/01/2022-6/30/2024)

PAI

Appointments -

Non-Instructional

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.

Name:	Natalie Soffritti
Placement:	Primary Education Center
Position:	Sr. Typist
Effective:	7/01/2024
Appointment Type:	Promotional/Permanent
Hourly Salary:	$20.41

PANI

Appointments -

Non-Instructional

Name:	Julia Brennen
Placement:	Intermediate Education Center
Position:	Occupational Therapist
Effective:	7/01/2024
Licensure:	Licensed Occupational Therapist
Appointment Type:	Probationary
Probationary Period:	5/06/2024 - 5/05/2025*
Degree:	Master's
Step:	4
Salary:	$52,664.00

*Credit toward probationary period for long-term substitute appointment, IEC, 5/06/2024-6/30/2024

PANI

Appointments -

Instructional Tenure

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Tenure appointments.

Name:	Kristen Bajor
Tenure Area:	Special Education
Effective:	8/31/2024
Probationary Period:	9/01/2022 - 8/31/2024
Certification(s):	Students w/Disabilities (B-2) Students w/Disabilities (Gr. 1-6) Early Childhood Education (B-2) Childhood Education (Gr. 1-6)

PAIT

Appointments -

Instructional Tenure

PAIT

Name:	Morgan Cavarello
Tenure Area:	Special Education
Effective:	6/30/2024
Probationary Period:	9/01/2020 - 6/30/2024
Certification(s):	Students w/Disabilities (All Grades) Students w/Disabilities (Birth-Gr. 2) Students w/Disabilities, Generalist (7-12) Early Childhood Education (Birth-Gr. 2) Childhood Education (Gr. 1-6) English To Speakers Of Other Languages

Name:	Kelly Dragone
Tenure Area:	Reading
Effective:	6/30/2024
Probationary Period:	9/01/2021-6/30/2024
Certification(s):	Literacy (Birth-Gr. 6) Nursery, Kindergarten & Grades 1-6

Name:	Dr. Sarah Evans
Tenure Area:	Science
Effective:	6/30/2024
Probationary Period:	9/01/2020-6/30/2024
Certification(s):	Chemistry, Gr. 7-12

Name:	Laura Kimoto
Tenure Area:	Elementary Education
Effective:	6/30/2024
Probationary Period:	9/01/2021-6/30/2024
Certification(s):	Childhood Education (Gr. 1-6)

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Appointments -

Instructional Tenure

PAIT

Name:	Katina May
Tenure Area:	Special Education
Effective:	6/30/2024
Probationary Period:	9/01/2020-6/30/2024
Certification(s):	Students w/Disabilities (B-2) Students w/Disabilities (Gr. 1-6) Early Childhood Education (B-2) Childhood Education (Gr. 1-6)

Name:	Miranda Mona
Tenure Area:	Elementary Education
Effective:	6/30/2024
Probationary Period:	9/01/2021-6/30/2024
Certification(s):	Students w/Disabilities (B-2) Students w/Disabilities (Gr. 1-6) Early Childhood Education (B-2) Childhood Education (Gr. 1-6)

Appointments -

Coaching

PAC

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments. **Fall 2024-2024**

Name	Appointment	Cat./Step	Stipend
Derek Tracy	Football V Head Coach	I-3	$7,497.00
William Reiser	Football V Asst. Coach	II-2	$4,745.00
Tim Shippy	Football V Asst. Coach	II-3	$5,163.00
Patrick Krawczyk	Football JV Head Coach	II -3	$5,163.00
Matthew Bradshaw	Football JV Asst. Coach	III-3	$4,102.00
Whitney Vantine	Football JV Asst. Coach	III-3	$4,102.00
Rick Sweeney	Boys Soccer V Head Coach	I-3	$7,497.00
Andy Leardini	Boys Soccer V Asst. Coach	IV-3	$3,049.00
Brian Scully	Boys Soccer JV Head Coach	II-2	$4,745.00

Appointments -

Coaching

Ryan Suitor	Boys Modified Soccer Head Coach	V-3	$2,805.00
Emily Brook	Girls Soccer V Head Coach	I-3	$7,497.00
Laura Kimoto	Girls Soccer V Asst. Coach	IV-3	$3,049.00
Leah Herman	Girls Soccer JV Head Coach	II-3	$5,163.00
Emily Oliverio	Girls Soccer Mod. Head Coach	V-2	$2,551.00
Scott Townsend	Golf V Head Coach	II-3	$5,163.00
Brian Hall	Girls V Tennis Head Coach	II-3	$5,163.00
Nicole Krawczyk	Volleyball V Head Coach	I-3	$7,497.00
Tom Penale	Volleyball Modified Coach	V-3	$2,805.00
Ann Marie Oliverio	Cross Country V/JV Head Coach	I-3	$7,497.00
Amy Golden	Cross Country Mod. Co-Coach	V-1*	$1,122.50
Shannon Lotz	Cross Country Mod. Co-Coach	V-1*	$1,122.50
Ashley Tutwiler	Girls Swim V Head Coach	I-3	$7,497.00
Lucas Kilmer	Girls Swim V Asst. Coach	IV-3	$3,049.00
Joe Lauzonis	Girls Swim JV Head Coach	II-3	$5,163.00

*shared coaching position/split stipend

PAC

EXECUTIVE SESSION - ADJOURNMENT		
Executive Session	**Motion made by Mullen, seconded by Barber to enter into** Executive Session at 7:59 pm to discuss the Superintendent's evaluation.	**Approved, CARRIED, 7-0**
	Motion made by Mullen, seconded by Barber to adjourn from Executive Session at 8:46 pm.	**Approved, CARRIED, 7-0**
Adjournment	**Motion made by Mullen, seconded by Barber to adjourn from the public meeting at 8:46 pm.**	**Approved, CARRIED, 7-0**

Marisa I. Barile

Marisa I. Barile, District Clerk