

LearnFare Attendance

What is LearnFare? Per FL legislature, families receiving temporary cash assistance from DCF could jeopardize their eligibility if a minor child (under the age of 18) in the home is determined by the school to be either:

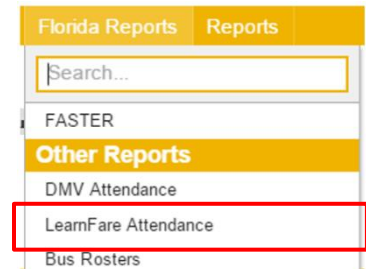
- a habitual truant (15 unexcused absences within 90 calendar days) or
- a dropout (determined by withdrawal code)

The principal shall determine if good cause exists for failure to comply with attendance.

If no good cause exists, sanctions will be imposed and parents will receive a notice of that the child's needs have been removed from the benefit amount.

Administrators submit the file to the District in FOCUS (due date are designated in the attendance manual). Student Relations staff transmit the file back to the DOE by the 10th day of the following month.

The Department of Children and Families create and transmit the LearnFare list to the DOE by the 25th of each month (or following school day).



Accessing the Report

1. Click the Florida Reports tab
2. Select LearnFare Attendance

Generating the LearnFare Attendance Report

1. Click the List Students button to generate the report.

LearnFare Attendance Sheryl Priester Gulf Coast High School (0392)

2017-2018 Quarter 1

Set... Studen... Use... Schedu... Grad... Assess... Attenda... Discipline Billi... Eligibility Florida ... Reports

This report lists enrolled learnfare students who fail the requirement of compulsory attendance.

Effective Date: October 27 2017

☐ Search All Schools

List Students

2. Students that have exceeded the number of unexcused absences required to remain compliant with the LearnFare Program will display.

LearnFare Attendance Sheryl Priester

2017-2018 Quarter 1

Set... Studen... Use... Schedu... Grad... Assess... Attenda... Discipline Billi... Eligibility Florida ... Reports

This report lists enrolled learnfare students who fail the requirement of compulsory attendance.

Select students who you would like to include in the file for submission.

2 students found.

☐ Mass Match	Student ID	Sent To District	Sent To LearnFare	Person Identification	Social Security Number	Student's Last Name	Student's Last Name Suffix	Student's First Name	Student's Middle Initial	Student's Sex Code	Student's Date of Birth
☐											
☒											

Download File Submit to District

Note: Your report will be blank if there are no students which meet this criteria.

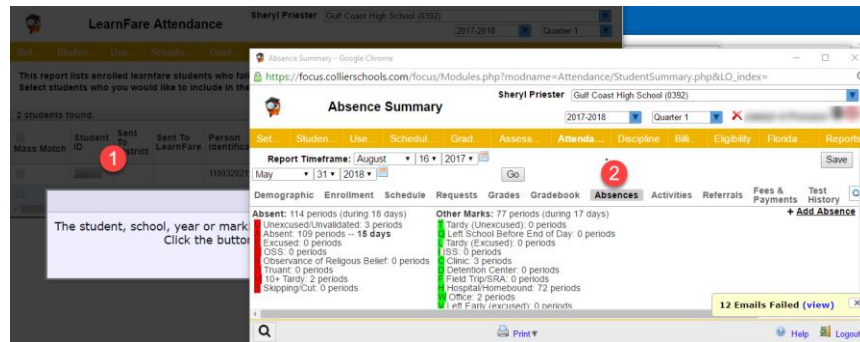
Review Students Attendance

From the LearnFare Attendance Report:

1. Click the student ID number.

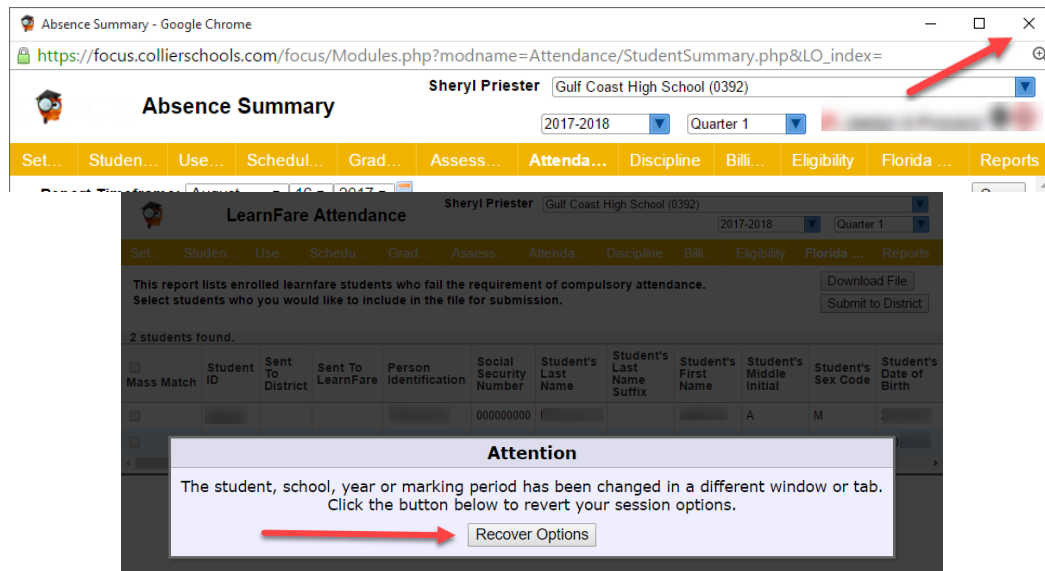
LearnFare Attendance

- A pop-up window will display the Demographic screen for the selected student.
- Click Absences to review the students' absence summary.



To return to the LearnFare Attendance Report

- Click the X in the upper right corner to close the window.
- Click Recover Options button to resume review of the student list.



Submit to District

- Use the checkbox on the left to select the students to Submit to District.
Note: The Mass Match checkbox will select all students listed.
 - UNCHECKED = benefits **will NOT** be revoked
 - CHECKED = benefits **WILL** be revoked
- Click the Submit to District button to send the selected students for District Verification.

