

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Tuesday August 26, 2025

8:00 A.M.

Administration Building – Boardroom

8:00 a.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Report for July 2025

Recommendation to accept the minutes from the following meeting:
August 14, 2025

Board President's Comments

Superintendent's Comments

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT
BUDGET UNLESS OTHERWISE NOTED**

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Herricks School District
Services: District of Location Special Education Services for IEP service requirements for two students residing in Roslyn attending private school in Herricks for the 2025-2026 school year
Fees: Total estimated to be \$15,000.00

- B.2.** Recommendation to approve a payment in the amount of \$16,296.60, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 7/31/2025.

- B.3.** Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #S	Inv #
\$3,825.00	HS Reimbursables	2110-245-08-24HS	H24-00132	AS16

- B.4.** Recommendation to approve the following payment(s) to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$25,122.00	HS Prof. Svcs.	1620-293-08-24HS	H25-00068	4 RHS PH2

- B.5. BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby authorizes the School District to enter into Inter-Municipal Agreements for the 2025-2026 school year with the East Williston UFSD and Herricks UFSD in connection with Roslyn UFSD's Adult Education Program pursuant to General Municipal Law § 119-o subject to the terms and conditions of the agreements to be approved by District Counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documentation to effectuate said Agreements.

(Agreement is subject to review and approval by district counsel)

- B.6.** Recommendation to accept, pursuant to receipt by Craig Johanson, Roslyn Middle School Principal, the donation of a full-size drum set to be used in the Music Department. **(Attachment B.6.)**
- B.7.** Recommendation by Craig Johanson, Roslyn Middle School Principal, to declare as obsolete the attached items which are broken, cannot be repaired, and are no longer of use in the district. It is recommended that they be discarded. **(Attachment B.7.)**

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 4, 7, 8, 11, and 15, 2025.

BOARD OF EDUCATION:

- BOE.1** Recommendation to nominate the following two Board members to serve as co-chairpersons of the Special District Meeting to be held on October 16, 2025: Nominee(s): Meryl Waxman Ben-Levy, President and Michael Levine, Vice President.
- BOE.2** Recommendation that Ruth Quintero be designated as Assistant to the District Clerk and Translator at a rate of \$27.00 per hour for up to 11 hours for the for the October 16, 2025 budget vote.
- BOE.3** Recommendation that Rodney Benson be designated as Chief Election Inspector at a rate of \$19.50 per hour for the 2025-2026 school year.
- BOE.4** Recommendation that the District Election Clerks and Inspectors of Election be paid at a rate of \$17.00 per hour for the 2025-26 school year for the Special District Meeting, Annual Meeting, Budget Vote and Election of Trustees. The

Board also authorizes the District Clerk to hire additional workers as needed.

BOE.5 BE IT RESOLVED, that Ruth Quintero is appointed as acting District Clerk for the October 16, 2025 Special District Meeting in the event the District Clerk is unable to perform the duties of her position at a compensation to be determined.

BOE.6 Recommendation that Sharon Margolin be appointed to Assistant District Clerk in the conducting of the Special District Meeting to be held on October 16, 2025 at a compensation to be determined.

BOE.7 WHEREAS, the Board of Education has reviewed Policy 2300 Board of Education Membership

WHEREAS, the Board of Education wishes to adopt Policy 2300 Board of Education Membership and implement the policies effective August 26, 2025; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting Policy 2300 Board of Education Membership; and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopt Policy 2300 Board of Education Membership. **(Attachment BOE.7)**

BOE.8 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes settlement of the Action venued in Supreme Court of the State of New York, County of Nassau, bearing the Index No. 900033/2021, in accordance with the terms of a Settlement Agreement among the parties, said Settlement Agreement having been provided to and reviewed by the members of the Board of Education; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the above-mentioned Settlement Agreement on behalf of the Board of Education; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the School District's attorneys of record to execute any and all other documents necessary to effectuate said settlement.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment

Personnel Action Report
Professional

P.1
August 26, 2025

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Roberto Trigosso	Resignation	Teacher	HS		On or about 8/21/25 (last day of employment)		
2	Natasha Skakic	Rescind Probationary Appointment	Teaching Assistant (H.Yegidis)	MS	8/28/25	Probation Ends 8/27/29*	Teaching Assistant	TA Level I, Grade 3/Step 1**, Per RPA Contract
3	Remy Rodriguez Wang	Rescind Probationary Appointment	Teaching Assistant (S.Nussbaum)	HTS	8/28/25	Probation Ends 8/27/29*	Teaching Assistant	TA Level I, Grade 3/Step 1**, Per RPA Contract
4	Jason Smith	Rescind Coach Appointment	Boys Ass't Football, I / 3	HS	7/2/25	6/30/26		Per RTA Contract
5	Samantha Ciccolella	Revise Probationary Appointment	Teacher (New)	HS	On or About 8/28/2025	Prob. Ends 8/27/28*	Special Education	Students w/Disabilities All Grades, Math 7-12, BA/Step 1**, Per RTA Contract
6	Alyssa Greaney	Revise Probationary Appointment	Elementary Teacher (New)	EH	On or About 8/28/25	Prob. Ends 8/27/28*	Elementary	Childhood Ed Gr.1-6 & Students w/Disabilities, All Grades, MA/Step 1**, Per RTA Contract
7	Kinshasa Allen	Appointment	.2 Overage (Social Studies)	HS	9/2/25	On or about 1/23/26		Per RTA Contract
8	Andrea Pearlman	Appointment	.2 Overage (Social Studies)	HS	9/2/25	On or about 1/23/26		Per RTA Contract
9	Emma Gordon	Probationary Appointment	Teaching Assistant (New)	HH	8/28/25	Probation Ends 8/27/29*	Teaching Assistant	TA Level I, Grade 3/Step 1**, Per RPA Contract
10	Giovanna Filardo	Probationary Appointment	Teaching Assistant (J.Silver)	MS	8/28/25	Probation Ends 8/27/29*	Teaching Assistant	TA Level I, Grade 3/Step 1**, Per RPA Contract
11	Megan Romito	Appointment	Regular Substitute/Leave Replacement Teaching Assistant (D.DiMarco)	EH	8/28/25	On or about 11/20/25		Childhood Ed Pre-K to Gr 6 & Students w/Disabilities Gr 1-6, Grade 3/Step 1**, Per RPA Contract
12	Megan Romito	Appointment	Regular Substitute/Leave Replacement Teaching Assistant (K.Sotomayor)	EH	On or about 1/5/26	6/30/26		Childhood Ed Pre-K to Gr 6 & Students w/Disabilities Gr 1-6, Grade 3/Step 1**, Per RPA Contract
13	Megan Romito	Substitute Appointment	Per Diem Substitute Teacher	EH	9/2/25	6/30/26		\$150/day
14	Grant Cantone	Appointment	Lunch Recreation Specialist	HTS	8/28/25	6/30/26		Per RTA Contract
15	Grant Cantone	Substitute Appointment	Per Diem Substitute Teacher	HTS	9/2/25	6/30/26		\$150/day

Personnel Action Report
Professional

P.1
August 26, 2025

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
16	Alyssa Borkes	Substitute Appointment	Per Diem Substitute Teacher	HTS	9/2/25	6/30/26		\$150/day
17	Rachel Silverman	Substitute Appointment	Per Diem Substitute Teacher	HTS	9/2/25	6/30/26		\$150/day
18	Sara Termini	Substitute Appointment	Per Diem Substitute Teacher		9/2/25	6/30/26		\$150/day
19	Riley Weinberg	Substitute Appointment	Per Diem Substitute Teacher	HTS	9/2/25	6/30/26		\$150/day
20	Jillian Brass	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	HTS	9/2/25	6/30/26		Per RTA Contract
21	Jessica Blake	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HTS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
22	Ryan Curran	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HTS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
23	Theresa Eccher	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HTS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
24	Haley Fiebert	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HTS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
25	Megan Judge	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HTS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
26	Christine Iadevia	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	HTS	9/2/25	6/30/26		Per RTA Contract
27	Anne Markoulis	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HTS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
28	Karen Pacella	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	HTS	9/2/25	6/30/26		Per RTA Contract
29	Heather Safo	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	HTS	9/2/25	6/30/26		Per RTA Contract
30	Jessica Thody	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HTS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
31	Lucy Ancona	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
32	Danielle Bailey	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RTA Contract

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
33	Deborah Cooper	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RTA Contract
34	Lisa Dier	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
35	Laura Farnan	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
36	Christine Flanagan	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RTA Contract
37	Rosalie Gruosso	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
38	Ginna-Lee Hochberg	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
39	Madison Kessler	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
40	Robyn Lisnitzer	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
41	Emma Massimilla	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
42	Cesarina Rodriguez	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
43	Stacie Sabella	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RTA Contract
44	Lisa Smith	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
45	Christina Stadler	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
46	Lauren Wetherell	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RTA Contract
47	Sara Yadegar	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	EH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate

Personnel Action Report
Professional

P.1
August 26, 2025

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
48	Daniela Allegro	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	HH	9/2/25	6/30/26		Per RTA Contract
49	Catherine Anderson	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
50	Vyjayantimala Goonan	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
51	Maria Kotsis	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	HH	9/2/25	6/30/26		Per RTA Contract
52	Tamara Levy	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
53	Patricia Michel-Ritsua	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
54	Chrisie Papagiannis	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
55	Debra Seiff	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	HH	9/2/25	6/30/26		Per RTA Contract
56	Paulina Vastardis	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HH	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
57	Panagiota Antonopoulos	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	MS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
58	Taylor D'Ambrosio	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	MS	9/2/25	6/30/26		Per RTA Contract
59	Chanel Davis	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	MS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
60	Michelle D'Onofrio-Smith	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	MS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
61	Edward Johnson	Appointment	ABA/SC Planning Teacher Aide (not to exceed 4 hrs./mo.)	MS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
62	Jeffrey Matamoros	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	MS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
63	Rebecca Meigel	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	MS	9/2/25	6/30/26		Per RTA Contract

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
64	Daphne Ringgold	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	MS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
65	Jill Rorech	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	MS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
66	Robin Stein	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	MS	9/2/25	6/30/26		Per RTA Contract
67	Chris Antinore	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
68	Karen Feeney	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	HS	9/2/25	6/30/26		Per RTA Contract
69	Alysse Graziano	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	HS	9/2/25	6/30/26		Per RTA Contract
70	Umberto Italiano	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
71	Antoinette Lewis	Appointment	ABA/SC Planning Teacher Aide (not to exceed 4 hrs./mo.)	HS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
72	Kathleen Sausto	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
73	Stacie Schneider	Appointment	ABA/SC Planning (not to exceed 4 hrs./mo.)	HS	9/2/25	6/30/26		Per RTA Contract
74	Dina Seeto	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
75	Maryam Tazari	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
76	Anne Marie Ward	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
77	Remi Williams	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)	HS	9/2/25	6/30/26		Per RPA Contract, employees' hourly rate
78	Casey Brown	Coach Appointment	Cheerleading (non comp), VI / 1	MS	9/2/25	6/30/26		Per RTA Contract
79	Halle Greenwood	Coach Appointment	Cheerleading (non comp), VI / 1	MS	9/2/25	6/30/26		Per RTA Contract
80	Gary Ramonetti	Coach Appointment	Girls Soccer, II / 4	MS	9/2/25	6/30/26		Per RTA Contract

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
81	Daniel Woska	Coach Appointment	Girls Soccer, II / 3	MS	9/2/25	6/30/26		Per RTA Contract

All extracurricular appointments for the 2025-2026 school year are subject to student interest as well as the Governor's order regarding school closure.

*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

**Placement subject to verification of education and employment.

Personnel Action Report
Classified

P.2
August 26, 2025

Item	Name	Action	Position / Replacing	Location	From	To	Class/Type	Certification Class / Step Salary
1	Sarina Cabral	Resignation from Position	FT Bus Driver			On or about 9/1/2025 (last day in position)		
2	Sarina Cabral	Probationary Appointment	Assistant Dispatcher (C.Chavez)	BUS	On or about 9/2/25*			\$65,000 annual salary
3	Steve Bernal	Resignation from Position	PT Bus Driver	BUS		On or about 9/1/2025 (last day in position)		
4	Steve Bernal	Probationary Appointment	FT Bus Driver Split Shift (New)	BUS	On or About 9/2/25*		Non-Comp	Grade 4/Step 1, Per RCBDMA Contract
5	Crystal Clements	Resignation from Position	PT Bus Driver	BUS		On or about 9/1/2025 (last day in position)		
6	Crystal Clements	Probationary Appointment	FT Bus Driver Split Shift (P.Duverneau)	BUS	On or About 9/2/25*		Non-Comp	Grade 4/Step ENT, Per RCBDMA Contract
7	Yuliana Lopez	Resignation from Position	PT Bus Driver	BUS		On or about 9/1/2025 (last day in position)		
8	Yuliana Lopez	Probationary Appointment	FT Bus Driver Split Shift (S.LaRosa)	BUS	On or About 9/2/25*		Non-Comp	Grade 4/Step ENT, Per RCBDMA Contract
9	Yovany Rivas	Resignation from Position	PT Bus Driver	BUS		On or about 9/1/2025 (last day in position)		
10	Yovany Rivas	Probationary Appointment	FT Bus Driver Split Shift (S.Cabral)	BUS	On or About 9/2/25*		Non-Comp	Grade 4/Step ENT, Per RCBDMA Contract
11	Glenda Escobar	Part-Time Appointment	Part-Time Bus Driver (Y.Lopez)	BUS	On or about 9/2/2025*		Non-Comp	\$27.00/hour
12	Carlos Jimenez	Part-Time Appointment	Part-Time Bus Driver (C.Clements)	BUS	On or about 9/2/2025*		Non-Comp	\$27.00/hour
13	Froozan Bidaryan	Appointment	After School Drivers Ed. Paraprofessional	HS	9/2/25	6/30/26		Per RPA Contract

* Pending Civil Service Approval (if needed)

**Placement subject to verification of education and employment.

NOTE: All appointments are subject to Federal, State and local conditions.

ROSLYN PUBLIC SCHOOLS

MEMORANDUM

TO: Susan Warren, Assistant Superintendent for Business
FROM: Craig S. Johanson 
DATE: August 20, 2025
SUBJECT: Donation Acceptance Request – Drum Set

Dear Susan,

We are respectfully requesting the Board of Education's approval to accept a donation of a drum set from Kate Lumett, a community member.

Item information:

- Brand: PDP EZ Series
- Items: 3 drums, 2 cymbals, foot pedal

Please let us know if you need any additional information.

cc J. Gabrus
M. Hornik
C. Roth
M. Betts

**ROSLYN MIDDLE SCHOOL
MEMORANDUM**

TO: Susan Warren, Assistant Superintendent for Business
FROM: Craig S. Johanson 
DATE: August 21, 2025
SUBJECT: Recommendation to Declare Obsolete – 3 MS Refrigerators

Dear Susan,

I received the attached recommendation to discard two refrigerators in the Middle School's FACS room and one refrigerator from the Middle School's faculty room from Tom Gil. They are old and non-repairable, and therefore obsolete.

The asset tag numbers are:

301423

301350 – Additional tag 20082277

20210074

Please add this to the next Board of Education meeting agenda.

Thank you,

Craig S. Johanson
Principal
Roslyn Middle School

Enc.

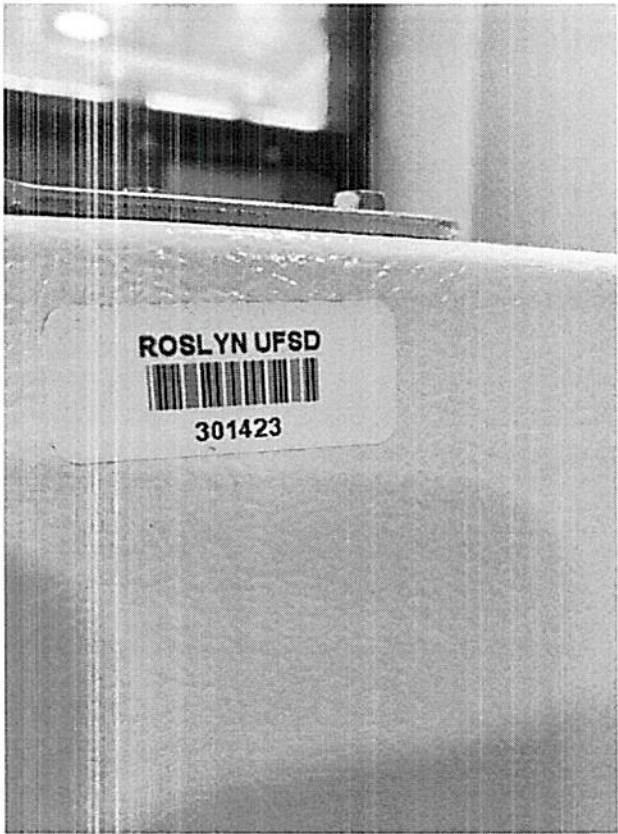
cc Justin Gabrus
Melissa Hornik
Chris Roth
Michael Betts

ROSLYN PUBLIC SCHOOLS MEMORANDUM

Good Afternoon,

These are the asset tags for the 3 old fridges from FACS and faculty room.

Thanks,
Tom Gil
Head Custodian



ROSLYN UNION FREE SCHOOL DISTRICT

BOARD OF EDUCATION MEMBERSHIP

POLICY 2300

The Board of Education is composed of seven (7) members serving three (3) year staggered terms. They are chosen by election at the annual meeting of the School District at the same time that the voters of the School District vote on the annual School District budget.

Board of Education Member Qualifications

The qualifications of a candidate for the office of member of the Board of Education are that the candidate be:

1. able to read and write;
2. a qualified voter of the School District; and
3. a resident of the School District for at least one (1) year prior to election.

No employee of the School District may be a member of the Board of Education, except as permitted by law.

Election of Board of Education Members

The election of members of the Board of Education shall be held on the third Tuesday in May, unless this date conflicts with religious observances on that day, in which case it shall be held on the second Tuesday in May. The polls shall be open for those hours designated by the School District.

Student Ex-Officio Board of Education Member

The President of the Organization of Class Councils shall serve as the ex-officio student member of the Board of Education for a one year term commencing on July 1 and ending on June 30. Student members will not:

- a. be considered a member of the Board of Education for the purpose of establishing a quorum for conducting business;
- b. serve as Board Officers;
- c. have voting privileges;
- d. be permitted to attend Executive Session or any meeting or hearing that is not open to the public (e.g. appeals to Board of Education related to student suspensions, special education classifications or placement determinations and the like);
- e. be permitted to call a special meeting of the Board of Education; or

ROSLYN UNION FREE SCHOOL DISTRICT

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f. be permitted to see or discuss documents or information regarding individual district personnel, collective bargaining negotiations, individual student records or any other confidential matters.

Board Member Removal

A Board of Education member may be removed from office by the Commissioner of Education according to Education Law, §306 or by the Board of Education according to subdivision 18, §1709 of the Education Law.

Also, a member of the Board of Education can be declared to have vacated his/her office if he/she refuses or neglects to attend three (3) successive Board meetings without a valid cause.

Filling Board Vacancies

The Board of Education has the power to fill any vacancy, by a majority vote, which may occur on the Board of Education by reason of death, resignation, removal from office from the School District, or refusal to serve, of any member or officer of the Board of Education. The person so appointed in the place of any such member of the Board of Education shall hold his/her office until the next annual election of Board of Education members. The unexpired term of the office will then be filled by election.

The Board of Education shall have the power to call a special School District election for the purpose of filling the unexpired term of office or a member of the Board of Education.

Board Officers

The President and Vice-President of the Board of Education shall be elected by members of the Board of Education at the annual reorganization meeting in July.

Duties of the President of the Board

In addition to his/her duties as a Trustee of the Board of Education, the duties of the President of the Board of Education shall be as follows:

1. to schedule and preside at all meetings;
2. to call special meetings he/she considers necessary or on request of one member of the Board;
3. to appoint committees with the advice of fellow Board of Education members;
4. to act as an ex-officio member of all committees;
5. to execute all documents on behalf of the Board of Education;
6. to act as the official spokesperson for the Board of Education concerning any actions of the Board of Education; and

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7. to exercise all other powers and perform all other duties pertaining to the Office of President.

Duties of the Vice President

The Vice-President shall assume all the duties of the President in his/her absence.

New Board of Education Member Orientation

The Board of Education and the administrative staff shall assist each new Board of Education member-elect to become familiar with and to understand the Board of Education's functions, policies and procedures, and the School District's operation before taking office. Each Board of Education member-elect shall within one (1) week of election:

1. be given selected materials covering the function of the Board of Education and the School District, including (a) policy manual, (b) copies of key reports prepared during the previous year by school Board of Education committees and/or the administration, (c) all current contracts with collective bargaining units, and (d) any materials which may be deemed helpful and informative;
2. be invited to attend all Board of Education meetings (excluding executive sessions) and functions;
3. be invited to meet with the Superintendent of Schools and other administrative personnel to discuss the services that they perform for the Board of Education and the School District; and
4. be invited and encouraged to attend the New York State School Boards Association's workshop for New School Board Members.

Board of Education Member Training

Members of the Board of Education elected or appointed shall, within the first year of their term, complete a minimum of six (6) hours of training on the fiscal oversight, accountability and fiduciary responsibilities of a Board of Education member. Such training may be offered as part of a general course of training for the purpose of educating Board of Education members on their powers, functions and duties.

Each member shall demonstrate compliance with this requirement by filing with the District Clerk a certificate of completion of such course issued by the provider. Actual and necessary expenses incurred in complying with this requirement shall be advanced by the School District or reimbursed to the Board of Education member upon the presentment of documentation reflecting the amount incurred and paid for the by the Board of Education member.

Cross-ref:

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Ref: Education Law §§1709(17); 2102; 2102-a; 2103; 2109; 2113; 2121; 2122; 2130

Adopted: October 22, 2015