

**EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO DRIVE, MYERSTOWN, PA 17067**

Regular Board of Education Voting Meeting

**District Board Room
Hybrid (In-person and via Zoom)**

August 18, 2025

5:15 p.m. Executive Session

The board will meet in an Executive Session for the purpose of discussing confidential personnel matters.

6:00 p.m. Regular Board of Education Meeting

I. Call to Order

II. Moment of Silent Meditation

III. Pledge of Allegiance

IV. Roll Call

V. Board President Communications

VI. Public Comments – Items On the Agenda

A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.

NOTE: Personnel matters are never discussed at public meetings.

B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

VII. Presentation - Ms. Rhonda Lord – Saxton and Stump – Debt Restructure

VIII. Board Committee and Rep Reports

- Policy Committee
- General Services Committee
- Finance Committee
- Curriculum Committee
- Personnel Committee
- IU13 Rep Report

- PSBA Report
- CTC Report
- Lebanon County Tax Collection Rep Report
- ELCO Education Foundation

IX. Approval of Board Minutes from June 23, 2025

ACTION ITEMS FOR APPROVAL

X. Personnel Committee – Mrs. Joya Morrissey, Chairperson

- A. Move to accept a “Letter of Resignation” from John Cantwell, Middle School Family and Consumer Science teacher, effective and retroactive to July 7, 2025.
- B. Move to accept a “Letter of Resignation” from David Drahovsky, Middle School Math teacher, effective July 30, 2025.
- C. Move to accept a “Letter of Resignation” from Paul Zook, Middle School Math teacher, effective August 15, 2025.
- D. Move to accept a “Letter of Resignation” from Norissa Bergman, Fort Zeller Building Nurse, effective and retroactive to July 15, 2025.
- E. Move to accept a “Letter of Resignation” from David McDermott, School Police Officer, effective August 19, 2025.
- F. Move to accept a “Letter of Resignation” from Stephanie Sheetz, Specialized Paraprofessional, effective August 10, 2025.
- G. Move to accept a “Letter of Resignation” from Gloria Areiza, part-time Food Service employee, effective and retroactive to July 3, 2025.
- H. Move to accept a “Letter of Resignation” from Melodie Fair, as Show Choir Director, effective and retroactive to January 22, 2025.
- I. Move to accept a “Letter of Resignation” from Craig Ziegler, Assistant Boys’ Wrestling Coach, effective and retroactive to July 16, 2025.
- J. Move to accept a “Letter of Resignation” from Derek Fulk, Girls’ Soccer Varsity Head Coach, effective and retroactive to July 21, 2025.
- K. Move to accept a “Letter of Resignation” from John Carley, Assistant Varsity Football Coach, effective and retroactive to May 14, 2025.
- L. Move to accept a “Letter of Resignation” from Derek Thomas, JH Assistant Football Coach, effective and retroactive to July 16, 2025.
- M. Move to accept a “Letter of Resignation” from Robert Miller, Girls’ Basketball Assistant Coach, effective and retroactive to July 21, 2025

- N. Move to approve the employment of James Frantz as Director of Buildings and Grounds on a “Professional Administrative Contract”, with an effective date retroactive to August 11, 2026, at a salary of \$108,500 with applicable Act 93 benefits, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- O. Move to approve the employment of Kathryn Sweinhart on a “Temporary Professional Contract” as a 4th grade teacher at the Intermediate School, at a salary of Bachelor’s – Step 1 (\$56,099), effective the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- P. Move to approve the employment of Emily Miller, as the Fort Zeller Building Nurse, at an hourly rate of \$29.07, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- Q. Move to approve the employment of Rebecca Arnold, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$16.31, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- R. Move to approve the employment of Christi Kirchoff, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$17.64, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- S. Move to approve the employment of Allyson Woodward, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$16.03, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- T. Move to approve the employment of Maria Barroto, Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.64, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- U. Move to approve the employment of Nadia Munoz, Specialized Paraprofessional (subject to assignment), at an hourly rate of \$16.72, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- V. Move to approve the employment of Nicole Clemens, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$14.28, 5.0 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to an employee transfer.

- W. Move to approve the employment of Jennifer Lohnes, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$18.28, 5.0 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.

Background: This position is being filled due to a resignation

- X. Move to approve the following extra-curricular position and individual for the following position, effective and retroactive from February 19, 2025, through June 6, 2025.

Morgan Petersen – Show Choir Director

- Y. Move to approve the addition of Heather Miller to the Jackson Elementary School Mentor Team for the 2025-2026 school year.

Background: This position is being filled due to a resignation.

- Z. Move to approve the following ELCO faculty as Homebound teachers for the 2025-2026 school year, as listed:

Michele Angstadt	Megan Worley	Ruth Ann Gray
Anissa Mogel	Dennie Boltz	Erica Long
Laura Beth Kapp		

- AA. Move to approve the following 2025 SPA teacher at a rate of \$155/day, effective and retroactive to July 2025.

Maddyrae Winters

- BB. Move to approve the Department Chairs, Grade Level Chairs, and Team Leaders for the 2025-2026 school year, as listed:

Background: This is an annual approval, and costs have been budgeted.

DEPARTMENT/GRADE LEVEL	DEPARTMENT CHAIR
Art Chair	Taryn Showalter
Business Ed Chair	Holly Hartman
Family Consumer Science Chair	Rebecca Boland
Health, Physical Ed Chair	Matthew Babiarz
Language Arts Chair	Amanda Templeton
Language Arts – Middle Level Curriculum Liaison	Michelle Whitmoyer
Library Chair	Wendy Kerst
Mathematics Chair	Michael Simmons
Math – Middle Level Curriculum Liaison	Elissa McCallum
Music Chair	David Fair
Reading Chair	Sara Faust
Science Chair	Janice Koontz
Science – Middle Level Curriculum Liaison	Angela Bicher
Social Studies Chair	Zachary Cook
Social Studies – Middle Level Curriculum Liaison	Travis Bicher
Technology Ed Chair	Ken Miller
World Language Chair	Gina Hewitt
K-12 Counselor Dept. Chair	Katherine Brosius
5 th Grade Dept. Chair	Gretchen Miller
4 th Grade Dept. Chair	Andrew Risser
3 rd Grade Dept. Chair	Erin Buffington
	TEAM LEADER
2 nd Grade Team Leader	Beth Kane
2 nd Grade Team Leader	Rebecca Kleinfelter

1 st Grade Team Leader	Alanna Lebo
1 st Grade Team Leader	Jessica Auman
Kindergarten Team Leader	Michelle Zurick
Kindergarten Team Leader	Ruthanne Gray
Special Ed K-2 Grade Team Leader	Robyn Wentzel
Special Ed 3-5 Grade Team Leader	Aleesa Groff
Special Ed 6-8 Grade Team Leader	Christina Ulrey
Special Ed 9-12 Grade Team Leader	Shanon Martin

CC. Move to approve the following as ELCO Virtual Academy Teachers for the 2025-2026 school year, as listed:

Background: This is an annual approval. The costs have been budgeted.

Sheree Beck	Jackie Bender	John Bickel
Dennie Boltz	Tara Clauss	Brad Conners
Paul Dissinger	Kelly Espenshade	David Fair
Josh Glant	Wesley Harpold	Holly Hartman
Gina Hewitt	Amy Hicks	Kirk Keppley
Janice Koontz	Chris Longstaff	Mike Lucky
Shanon Martin	Elissa McCallum	Chad Miller
Gretchen Miller	Sean Miller	Elizabeth Phillips
Pamela Rittle	Lucas Sandoe	Taryn Showalter
Michael Simmons	Wes Soto	Zach Stuart
Victoria Taylor	Amanda Templeton	James Thomas
Tina Ulrey	Michelle Whitmoyer	Emily Ziegler

DD. Move to approve the following individuals for extra-curricular positions for the 2025-2026 school year, as listed:

STIPEND POSITION	2024-2025 ADVISOR
Class of 2029 Advisor	Pamela Rittle
Class of 2028 Advisor	Michael O'Neill
Class of 2027 Advisor	Michelle Angstadt
Class of 2026 Advisor	Chad Miller (50%) Diane Bidelspach (50%)
Envirothon Advisor	TBD
eSports Advisor	Michael O'Neill
FBLA Advisor	Holly Hartman (50%) Valerie Musser (50%)
FFA Advisor	Madison Balthaser
National Honor Society Advisor	Amanda Templeton
Quiz Bowl Advisor	Elisabeth Putt
Student Council Advisor	David Fair
Technology Student Assoc. (TSA) Advisor	Michael O'Neill
Yearbook Advisor	Jonathan Bickel
Yearbook Photographer	Jonathan Bickel
Fall Play Director	Elisabeth Putt
Assistant Fall Play Advisor	David Fair
Show Choir Director	Morgan Petersen
Jazz Band Director	David Fair

EE. Move to approve the following individuals as coaches for the 2025-2026 Fall Sports Season, (pending receipt of all required documentation, clearances, and disclosures), as listed:

Football	Asst. Football Coach	Matthew Rissinger, John Wetzel
	Volunteers	Logan Tice, Cole Thomas, Tim Ervey, Mitchell Aponick
Girls' Soccer	Varsity Head Coach	Josh Deck
	Volunteer	Robert Bounpane
Boys' Soccer	Volunteers	Thomas Faust, Pat Yeagley, Nick Jakobson, Zac Shiffer
Girls' Volleyball	Varsity Asst. Coach	Ronald Sholl
	Volunteers	Carli Sholl, Diana Perry
Field Hockey	Volunteer	Jenna Angstadt
Weight Room Monitor		Todd Dresch

FF. Move to approve the following individuals as coaches for the 2025-2026 Winter Sports Season, (pending receipt of all required documentation, clearances, and disclosures), as listed:

Boys' Basketball	Asst. Coaches	Mitchell Gray Brett Hildebrand
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GG. Move to approve the administrative transfer of Jennifer Greene *from* Middle School Special Education teacher *to* High School Special Education teacher, effective the start of the 2025-2026 school year with no change in salary.
Background: This transfer is a temporary change in employment status due to a staffing shortage at the High School.

HH. Move to approve a change in the employment status of Rebecca Glenn *from* part-time Food Service employee *to* part-time Custodian (subject to assignment) at an hourly rate of \$14.89, 5.0 hours/day, effective August 19, 2025.
Background: This position is being filled due to a resignation.

II. Move to approve a change in the employment status of Kiri Arndt *from* full-time Specialized Paraprofessional *to* Paraprofessional (subject to assignment) at an hourly rate of \$14.32, 7.5 hours/day (10-month position), effective start of 2025-2026 school year.
Background: This is a requested change in employment status.

JJ. Move to approve a change in the employment status of Zoe Zerman *from* Middle School Health and Physical Education teacher *to* Middle School Family and Consumer Science teacher, no change in salary, effective the 2025-2026 school year.
Background: This position is being filled due to a resignation.

KK. Move to grant tenure to the following individuals, as listed:
Background: Per PA School Code 1949 Act 14 – Each board of school directors in all school districts shall hereafter enter into contracts, in writing, with each professional employee initially employed by a school district, on or after June 30, 1996, who has satisfactorily completed three (3) years of service in any school district in the Commonwealth.

Sara Kinney
Kayla Rohrbach

LL. Move to approve the 5 consecutive days of Unpaid Leave of Absence for the following employee, per Board Policy 336, Personal Necessity Leave.

- MM. Move to approve a \$4,500.00 stipend to John Mentzer, as the District Virtual Academy Coordinator, effective the 2025-2026 school year.
Background: The District Virtual Academy Coordinator oversees the K-12 Virtual Program and is responsible for the record management and daily operations of the program during the school year and during the summer ELCO+ program for secondary students.
- NN. Move to approve a \$1,750.00 stipend to Kaitlyn Strayer, as the Elementary Virtual Academy Coordinator, effective the 2025-2026 school year.
Background: Due to budget reductions, the elementary math coach position will not be filled this year. The math coach oversaw the elementary Virtual Academy students; Mrs. Strayer will support Virtual Academy students in addition to her teaching assignment.
- OO. Move to approve a \$2,500.00 stipend to Tyler Gruber, Assistant Director Buildings and Grounds for a temporary increase in job duties for the time period of June 19, 2025, through August 11, 2025.
Background: The increased responsibilities were due to a resignation of the Director of Buildings and Grounds.
- PP. Move to approve the following Administrative Mentor for the 2025-2026 school year.

Mentor – Jennifer Haas

Administrator – Andrew Dornes

- QQ. Move to approve the ELCO Substitute Listing (new/renewed professional and support staff) for the 2025-2026 school year. (Board Attachment).
- RR. Move to approve adding the following individuals to the ELCO Volunteer listing for the 2025-2026 school year, as listed (noting all required documentation, clearances, and trainings are on file):

Ashley Derolf
 Kara Schaeffer
 Alice Wolf

Michelle Longenecker
 Virginia Wallace

Amanda Hinkle
 Ameila Martin

- XI. Curriculum Committee – Mrs. Bonnie Kantner, Chairperson
- A. Move to approve the Targeted Support and Improvement (TSI) Plan for Eastern Lebanon County High School. (Board Attachment)
Background: The High School was identified for TSI under Pennsylvania’s Every Student Succeeds Act (ESSA) Plan. The plan was presented to the Curriculum Committee and addresses improvements to be made with the special education subgroup in math and ELA achievement and growth, graduation rate, and attendance.
- B. Move to approve the purchase of the Educators Rising teacher resource at a cost of \$7,000.00. (Board Attachment)
Background: This resource will be used in the new sequence of Family and Consumer Science courses at the high school that support the new sequence of electives for students interested in pursuing a career as a teacher. Costs have been budgeted.
- C. Move to approve the Dual Enrollment Agreement between ELCO School District and Elizabethtown College. (Board attachment)
Background: This agreement will permit ELCO students to enroll in courses with Elizabethtown College for high school credit and will expand opportunities for students.

- D. Move to approve a one-year subscription with ProQuest for Culturegrams Online at a cost of \$815.00 to be used in the Middle School Social Studies and Library Information classes. (Board Attachment)
Background: Culturegrams has previously been part of the IU13 IMS services and has been used for cross-curriculum projects between 6th grade Social Studies and Library Information classes. The Culturegram contract has expired with the IU13, and this subscription will allow continued use at the Middle School. Costs have been budgeted.
- E. Move to approve a trip and travel request from Madison Balthaser, FFA Advisor, chaperone, and approximately 13 students to travel and participate in the Eastern States Livestock Exposition to be held September 11-14, 2025, in West Springfield, MA.
Background: Members of the Livestock Judging Team and Ag Issues placed 2nd in the state earning a trip to compete at the National level. Costs have been budgeted.
- F. Move to approve a trip and travel request from Holly Hartman and Valerie Musser, FBLA Advisors, and approximately 10 FBLA students to travel and participate in the FBLA State Leadership Workshop to be held November 1-3, 2025, at the Kalahari Resort, Pocono Manor, PA.
Background: This event gives FBLA members the opportunity to participate in business and leadership workshops and interact with other FBLA members from across the state. This is a budgeted expense
- G. Move to approve a trip and travel request for approximately 165 fifth grade students and approximately 15 chaperones to travel and participate in the annual overnight trip to Camp Swatara to be held June 1-2, 2026.
Background: This is an annual trip. Costs are covered by a combination of the Intermediate School field trip budget, Intermediate School PTO budget, and students. Parent volunteers with clearances on file at the District Office will also serve as chaperones.
- H. Move to approve the changes to the ELCO High School Educational Planning Guide for the 2025-2026 school year. (Board Attachment)
Background: The revised requirements will enable more flexibility in scheduling students into courses that meet the requirements. The new requirements maintain the inclusion of Personal Finance Literacy and a total of 22.5 credits. The Curriculum Committee recommended the changes to the graduation requirements.
- I. Move to approve the following handbooks for the 2025-2026 school year, as listed: (Board Attachments)
- ELCO Coaches Athletic Handbook
 ELCO Student-Athlete Handbook
 ELCO Booster Club Handbook

XII. Policy Committee – Mrs. Rachel Moyer, Chairperson

- A. Move to approve Policy 815.1 – Use of Generative Artificial Intelligence in Education for first reading. (Board Attachment)
Background: This policy was reviewed by committee. This is a new policy that addresses the Board’s expectations for the proper management, responsible use and implementation of Generative Artificial Intelligence in the educational environment.
- B. Move to approve Policy 819 – Suicide Awareness, Prevention and Response for first reading. (Board Attachment)
Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.

- C. Move to approve Policy 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) for first reading. (Board Attachment)
Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.
- D. Move to approve Policy 823 – Opioid Antagonist for first reading. (Board Attachment)
Background: This policy was reviewed by committee. The term Naloxone was replaced with opioid antagonist to align with terminology used in state law. The term “local police department” was replaced with “law enforcement agency” to align with terminology in school code.
- E. Move to approve Policy 824 – Maintaining Professional Adult / Student Boundaries for first reading. (Board Attachment)
Background: This policy was reviewed by committee. Language was revised addressing discrimination/harassment.
- F. Move to approve Policy 827 – Conflict of Interest for first reading. (Board Attachment)
Background: This policy was reviewed by committee. Language was added to clarify the definition of conflict of interest specific to federal requirements and protection from reporting violations related to conflicts of interest.
- G. Move to approve Policy 828 – Fraud for first reading. (Board Attachment)
Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.
- H. Move to retire Policy 829 – Electronic Signatures for first reading. (Board Attachment)
Background: This policy was reviewed by committee. PSBA recommends retiring this policy which predates Policy 800.1 which contains overlapping language.
- I. Move to approve Policy 830 – Security of Computerized Personal Information / Breach Notification for first reading. (Board Attachment)
Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.
- J. Move to approve Policy 830.1 – Data Governance – Storage / Security for first reading. (Board Attachment)
Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.
- K. Move to approve the following policies (revised/reviewed/and/or new) for 2nd reading. (Board Attachment)
1. Policy 800 – Records Management
 2. Policy 800.1 - Electronic Signatures/Records
 3. Policy 801 – Public Records
 4. Policy 802 – School Organization
 5. Policy 803 – School Calendar
 6. Policy 804 – School Day
 7. Policy 805 – Emergency Preparedness and Response
 8. Policy 805.1 – Relations With Law Enforcement Agencies
 9. Policy 805.2 – School Security Personnel
 10. Policy 806 – Child Abuse
 11. Policy 807 – Opening Exercises/Moments of Silence/Flag Displays
 12. Policy 808 – Food Services
 13. Policy 810 – Transportation
 14. Policy 810.1 – Drug and Alcohol Testing – Covered Drivers (**Retire**)
 15. Policy 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers
 16. Policy 810.2 – Transportation – Video/Audio Recording

17. Policy 810.3 – School Vehicle Drivers
18. Policy 811 – Bonding
19. Policy 812 – Property Insurance
20. Policy 813 – Other Insurance
21. Policy 814 – Copyright Material
22. Policy 816 – District Social Media
23. Policy 818 – Contracted Services Personnel

XIII. General Services Committee – Mr. JP Santos, Chairperson

- A. Move to approve the annual renewal of Web Help Desk through Solarwinds in the amount of \$4,860.00. (Board Attachment)
Background: This is an annual subscription that includes licensing for the technology help desk ticketing system along with asset tracking services. This is a budgeted expense.
- B. Move to approve the annual renewal of Veeam Backup through GDC IT Solutions in the amount of \$667.38. (Board Attachment)
Background: This is an annual subscription for back-up software for virtual servers. This is a budgeted expense.
- C. Move to approve an annual renewal with Lancaster-Lebanon IU13 for the use of their Palo Alto filter in the amount of \$3,475.00. (Board Attachment)
Background: Securly is used for off-site filtering devices, the Palo Alto filter is the primary filter for any device that is connected internally within the school district. This is a budgeted expense.
- D. Move to approve a network infrastructure service agreement with Foster Consulting not to exceed \$3,500.00 for the 2025-2026 school year. (Board Attachment)
Background: This is an annual agreement for assistance in setup, configuration, and troubleshooting of Cisco Meraki network switches and access points. Foster Consulting is highly regarded and used among districts throughout the LLIU13 and have had successful partnerships for several years. This is a budgeted expense.
- E. Move to approve an annual renewal with ZOHO Corporations’s ManageEngine ADManager Plus and ADSelf Service Plus in the amount of \$1,990.00. (Board Attachment)
Background: This software helps manage password expirations, notifications to the technology department of soon to be or expired password for uses throughout the district, This is a budgeted expense.
- F. Move to approve a three-year contract renewal with NRG Building Services for district wide preventative maintenance on the heating, ventilating, and air conditioning equipment beginning in the 2025-2026 school year in the amount of \$66,470.00. (Board Attachment)
Background: This is a contact renewal for the Building Automation System. This is a budgeted expense.
- G. Move to approve a proposal from Breneman Company to remediate the sinkhole on the High School Tennis Court #1 in the amount of \$10,500.00. (Board Attachment)
Background: The General Services Committee recommended this proposal move forward for full board approval. This is part of COSTARS Quote#008-E22-781. This expense has been budgeted.
- H. Move to approve a proposal from Woodland Contractors, Inc. to install a new railing at the High School Athletic Entrance in the amount of \$14,923.00. (Board Attachment)
Background: The General Services Committee recommended this proposal move forward for full board approval. This expense has been budgeted.

- I. Move to approve a proposal from Navigate360 for site mapping of each ELCO school building (5 buildings in total) at a total cost of \$17,500. This one-time service will include on-site digital mapping which will provide the District with interactive building maps to be housed within Navigate360 Emergency Management Suite. (Board Attachment)
Background: The cost of this work will be fully covered by the 2024 Competitive Safety Grant which was awarded to the District by the PA Commission on Crime and Delinquency (Grant ID#43310).

XIV. Finance Committee – Mr. Ray Ondrusek, Chairperson

- A. Move to approve payment of bills as found listed and attached to the August 18, 2025, Board Agenda for payments made June 2025, in the amounts indicated: (Board Attachment).

General Fund payments in the amount of	\$3,043,969.60
Cafeteria Fund payments in the amount of	\$271,456.67
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$497,799.64
Flex Spending payments in the amount of	\$1,304.45
Student Activity payments in the amount of	\$34,642.64

- B. Move to approve payment of bills as found listed and attached to the August 18, 2025, Board Agenda for payments made July 2025, in the amounts indicated: (Board Attachment).

General Fund payments in the amount of	\$2,584,623.43
Cafeteria Fund payments in the amount of	\$38,120.57
Capital Reserve Fund payments in the amount of	\$1,032.46
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$143,967.54
Flex Spending payments in the amount of	\$631.14
Student Activity payments in the amount of	\$5,907.40

- C. Move to approve a Special Education contract agreement with Ephrata Area School District to provide Extended School Year (ESY) services, effective and retroactive to July 2025. (Board Attachment)

Background: This is an approval for contracted services for July 2025 for one academic placement. This is a budgeted expense.

- D. Move to approve a contract with Carbon-Lehigh Intermediate Unit for a five-year agreement for the Student Information System, Power School, on-line registration, and eForm collect starting in the 2025-2026 school year at a cost of \$51,693.30. (Board Attachment)

Background: The student information system stores student demographic, schedules, grades, attendance, student incidents, parent contact, and is the system used for the majority of required state reporting. This is a budgeted expense.

- E. Move to approve a Letter of Agreement with Central Susquehanna Intermediate Unit/The Center for Schools and Communities to provide an Act 44 Physical Safety assessment and a Behavioral Health and Climate assessment for the ELCO High School at a cost of \$6,230.50. (Board Attachment)

Background: The Center for Safe Schools will complete the assessment in October 2025 through a review of policies and procedures regarding physical safety and student supports. The cost of this contract will be fully covered by the 2024 Mental Health Grant which was awarded to the District by the PA Commission on Crime and Delinquency (Grant ID#43080).

- F. Move to approve the annual renewal of Albert through Learn by Doing, Inc. for the 2025-2026 school year at a cost of \$4,000.00. (Board Attachment)
Background: Albert may be used by students for test preparation related to Advanced Placement Exams, SAT, PSAT, and Keystone Exams. This is a budgeted expense.
- G. Move to approve the annual renewal of Edpuzzle Pro through Edpuzzle, Inc. for the 2025-2026 school year at a cost of \$3,175.00. (Board Attachment)
Background: This annual renewal provides unlimited access to Edpuzzle pro for all secondary teachers. This is a budgeted expense.
- H. Move to approve the annual license for Gimkit Pro for the 2025-2026 school year at a cost of \$1,000.00. (Board Attachment)
Background: This license provides all High School teachers with access to Gimkit to create interactive learning activities for students. This is a budgeted expense.
- I. Move to approve the annual renewal for Problem-Attic through EducAide Software for the 2025-2026 school year at a cost of \$1,095.00. (Board Attachment)
Background: This annual renewal provides all secondary teachers with access to Problem-Attic to support formative and summative assessment development, with integration provided for Schoology. This is a budgeted expense.
- J. Move to approve an annual license for Math Medic for the 2025-2026 school year at a cost of \$1,080.00. (Board Attachment)
Background: Math Medic provides instructional resources for the teacher and preparation resources for students in AP Statistics. This is a budgeted expense.
- K. Move to approve the following substitute teacher daily rates for the 2025-2026 school year, effective August 25, 2025, as listed:
Background: To remain competitive in attracting substitute teachers, the Finance Committee recommends moving forward with a tiered pay system based on the number of days worked during the current school year for full board approval.
- | | |
|-------------|--------------|
| 1 – 30 days | \$165.00/day |
| 31-60 days | \$205.00/day |
| 61-89 days | \$245.00/day |
| 90+ days | \$311.00/day |
- L. Move to approve the Resolution 08-18-2025-I authorizing the issuance of \$8,000,000 maximum aggregate principal amount of General Obligation Notes, Series of 2025 for the purpose of paying the costs of the middle school roof replacement project and other capital projects as determined by the School Board, refunding and restructuring a portion of the School District’s General Obligation Bonds, Series of 2018, Series A of 2018, Series of 2019, Series A of 2019, and Series A of 2020, and paying the costs of issuing the Notes and all related actions. (Board Attachment) (Roll Call Vote)

XV. Superintendent’s Report

- Principals’ - Directors’ Reports

Upcoming Dates/Announcements:

August 19, 2025 – Opening Day for all staff K-12
August 20, 2025 – In-Service Day for all staff K-12
August 21, 2025 – 5:30 pm – 7:30 pm – 3rd Annual Back to School Picnic
August 25, 2025 – First Day of School for students K-12
August 29, 2025 – NO SCHOOL
September 1, 2025 – NO SCHOOL in observance of Labor Day
September 8, 2025 – 5:30 pm – Policy Committee Meeting
September 9, 2025 – 5:00 pm – General Services Committee Meeting
September 9, 2025 – 5:45 pm – Finance Committee Meeting
September 11, 2025 – 5:00 pm – Curriculum Committee Meeting
September 11, 2025 – 6:00 pm – Personnel Committee Meeting
September 22, 2025 – 6:00 pm – Regular Board of Education Voting Meeting

XVI. Public Comments – Items On/Off the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.
NOTE: Personnel matters are never discussed at public meetings.
- B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

XVII. Board Announcements/Comments

XVIII. Old Business

XIX. New Business

XX. Adjournment