



St. Jerome Regional School

50 Meadow Avenue Tamaqua PA 18252 | Main Office: 570-668-2757 | www.sjrschool.com

SUBJECT: Non-Discrimination in Employment Policy Statement
TO: Staff
FROM: Amy M. Hannis-Miskar _____

St. Jerome Regional School and Little Lions Preschool is a school and childcare facility operated in full compliance with the teachings of Sacred Scripture and the Traditions of the Catholic Church. An open and equitable personnel system which will embody the doctrine, tenets, and biblical teachings of the Catholic Church is established and will be maintained for all employees. Personnel policies, procedures and practices are designed to prohibit discrimination on the basis of race, color, sex (being male or female and to include pregnancy status, childbirth status, breastfeeding status, or other related medical conditions), disability, ancestry, national origin, or age.

Employment inquiries from qualified individuals with disabilities shall be equally accepted and considered and reasonable accommodations shall be made to meet the physical limitations of qualified applicants through the most practical and economically viable method whenever possible.

Any individual who believes that they have been discriminated against may file a complaint of discrimination with:

Saint Jerome Regional School Little Lions Preschool

50 Meadow Avenue
Tamaqua, PA 18252
570-668-2757 Phone
570-668-6101 Fax
ahannismiskar@sjrschool.com email

Pennsylvania Human Relations Commission

333 Market Street, 8th Floor
Harrisburg, PA 17101
<https://www.phrc.pa.gov/Complaints/Pages/How-to-File-a-Complaint.aspx>
Inquiries: (717) 787-4410
TTY users only: (717) 787-7279
(Within 180 days from the date of incident)

Commonwealth of Pennsylvania

Department of Human Services

Bureau of Equal Opportunity

Room 225, Health & Welfare Building
P.O. Box 2675 Harrisburg, PA 17120
Inquiries: (717) 787-1127
Email: RA-PWBEOAO@pa.gov
(Within 90 days from the date of incident)

Office for Civil Rights

U.S. Department of Health and Human Services

Centralized Case Management Operations

200 Independence Avenue, S.W.
Room 509 HHH Bldg
Washington, D.C. 20201
Customer Response Center: (800) 368-1019
TDD: (800) 537-7697
<https://www.hhs.gov/ocr/complaints>
Email: ocrcomplaint@hhs.gov
(Within 180 days from the date of incident)

U.S. Equal Employment Opportunity Commission

801 Market Street, Suite 1000
Philadelphia, PA 19107
Inquiries: (800) 669-4000
TTY users only: (800)669-6820
<https://www.eeoc.gov/filing-charge-discrimination>
Email: PDOContact@eeoc.gov
(Within 300 days from the date of incident)