DAKOTA VALLEY SCHOOL DISTRICT #61-8
ANNUAL BOARD OF EDUCATION MEETING
JULY 14, 2025
UNAPPROVED MINUTES
DAKOTA VALLEY BOARD ROOM

REGULAR SESSION – 6:00 PM

*** All motions carried unanimously approved unless otherwise indicated.**

The annual meeting was called to order by Chairperson Kistner at 6:00 pm on July 14, 2025. Roll Call indicated the following members present: Hanson, Kistner, Nilges, Norby, and Thompson. Absent: None. Administrators Superintendent Schmidt and Business Manager Sponder were in attendance.

Chairperson Kistner welcomed the visitors.

Motion by Nilges, seconded by Norby to approve the agenda.

No new conflict-of-interest disclosures were presented.

Chairperson Kistner opened the public hearing for the 2025-2026 Budget. Business Manager Sponder presented the 2025-26 preliminary budget.

No public input was received for the budget hearing.

Motion by Nilges, seconded by Norby to approve the consent agenda.

Business Manager Sponder presented information on the food service program.

Business Manager Sponder presented information on legislative changes to the school board election dates.

Business Manager Sponder administered the oath of office to Board Members Jesica Hanson, Steve Kistner, and Andrew Nilges.

Superintendent Schmidt asked for nominations for office of School Board President.

Matt Thompson nominated Steve Kistner. No other nominations were made. By virtue of unanimous vote, Steve Kistner is elected as President.

Kistner assumed the Chair.

Chairperson Kistner asked for nominations for the Office of School Board Vice-President.

Andrew Nilges nominated Matt Thompson. No other nominations were made. By virtue of unanimous vote, Matt Thompson is elected as Vice-President.

Motion by Norby, second by Hanson to approve the following designations:

1. To designate Robert's Rules of Order as parliamentary procedure for the Board Meetings.
2. To designate Liberty National Bank as the depository for school funds.
3. To authorize the Superintendent and Business Manager to be the custodians of and signatures for the bank accounts.

4. To authorize the Superintendent and Business Manager to be the signatures for district contracts/designations
5. To authorize the Business Manager to use an automatic payment plan to pay the utilities and insurance policies in a timely manner.
6. To authorize the Superintendent and Business Manager to be the official purchasing agents.
7. To designate Dakota Dunes North Sioux City Times as the legal newspaper for the district.
8. To appoint Rodney Freeman, Huron, SD and KSB Law Sioux Falls, SD and Lincoln, NE as Legal Counsel for the 2025-26 School Year.
9. To appoint Superintendent Schmidt as School Lunch Hearing Officer and Business Manager Sponder as the administrator of the School Lunch Program.
10. To designate Linda Steele as the district's Federal Programs Director.
11. To designate Kristi Maloney as the Administrator of Title I, II, III and Bill Clements as the Administrator of Title IX.
12. To appoint the School District Liaison Officer and Union County Sheriff as Truancy Officer for all Schools.
13. To approve membership in the Associated School Boards of South Dakota
14. To approve membership in the Large School Organization.
15. To adopt the State of South Dakota's mileage, meals, lodging rates.
16. To appoint the Superintendent as the Foster Care Point of Contact.

Motion by Thompson seconded by Nilges to designate $1,000 from the School Board Members Fund for two (2) $500.00 scholarships to be awarded to two graduates from the current senior class.

Motion by Nilges, seconded by Norby to authorize the Business Manager to utilize electronic transfer of funds for the bond payment for the district.

Motion by Thompson, seconded by Nilges to authorize the payments to be made between board meetings to the following vendors: Lincoln Financial, Wellmark Blue Cross Blue Shield, EMC Insurance, Long Lines, City of North Sioux, US Bank, Aflac, Delta Dental, Fleet Services, MidAmerican Energy, SD Department of Criminal Investigation, Verizon Wireless, First Dakota Indemnity, US Postal Service, Gill Hauling, and Health Equity.

Motion by Norby, seconded by Nilges to authorize the Board Chairperson to use a signature stamp in lieu of hand signatures.

Motion by Norby, seconded by Hanson to authorize the Superintendent or their designee to close school in emergency situations and in cases of inclement weather.

Motion by Thompson, seconded by Norby to approve the following school meal prices:

1. DV Student breakfast K-12 $1.75
2. Adult/Guest breakfast $2.70
3. DV Student lunch K-3 $3.20
4. DV Student lunch 4-12 $3.30
5. Adult/Guest lunch $5.25
6. Extra lunch entrée $2.30
7. Branded pizza $2.80
8. Extra milk $.60

Motion by Thompson, seconded by Norby to set the following admission prices:

1. Single Events-Students $4.00, Adults $6.00, over age 62 or Veterans no charge
2. Double Header Events-Students $5.00, Adults $7.00, over age 62 or Veterans no charge
3. Activity Tickets-Student $40.00, Adults $50.00, Family $140.00

Motion by Hanson, seconded by Norby to set the compensation schedule for the Board of Education Members at $65.00 for regular, special, and all board related meetings with a monthly deduction of $25 to the board fund. $50.00 for all board assigned committee meetings which are to be vouchered separately.

Motion by Norby, seconded by Thompson to set the rates for substitute employees to the following:

1. Teacher – Certified $189.00 per day, $215.00 day for long term assignments of 10 consecutive days or more
2. Teacher – Non-Certified $150.00 per day
3. Secretary - $17.87 hour
4. Custodial - $17.93 hour days/$18.72 hour nights
5. Paraprofessional – no degree $17.27 hour
6. Paraprofessional – w/AA or Praxis $17.44 hour
7. Paraprofessional – w/BA or BS $18.08 hour
8. Alt School or ISS Supervisor – no degree $17.33 hour
9. Alt School or ISS Supervisor – w/BA or BS $18.10 hour

Motion by Norby, seconded by Thompson to appoint the following Board Members to committees:

1. Buildings & Grounds – Matt Thompson & Steve Kistner
2. Finance – Steve Kistner & Jesica Hanson
3. Library & Technology – Emily Norby & Matt Thompson
4. Policy – Emily Norby & Andrew Nilges
5. NSC/DV Recreation – Steve Kistner
6. DVBC & Legislative Liaison – Andrew Nilges
7. Hardship Fund (Sick Bank) – Jesica Hanson
8. Wellness – Jesica Hanson
9. School Improvement – Emily Norby & Andrew Nilges
10. Teacher/Staff Member of the Year – Emily Norby

Motion by Thompson, seconded by Norby to set the Regular Board of Education Meeting for the 2nd Monday of every month at 6:00pm at the Dakota Valley Administration Center.

Motion by Thompson, seconded by Nilges to set the yearbook purchase price at $65.00.

Motion by Norby, seconded by Nilges to set the price for photocopy machine usage at $0.20 per copy for all photocopies, fax machine usage at $2.50 for the 1st page and $1.50 for each page thereafter for sending and $1.50 per page for receiving.

Motion by Norby, seconded by Hanson to set the out of state tuition rate at $8,000 per student per school year.

Motion by Nilges, seconded by Norby to approve the following resignations and new hires:

Resignations

1. Alena McIntosh, Sped Paraprofessional.
2. Tasha Dryden, Sped Paraprofessional.
3. Maria Hernandez Rodriguez, Custodian.
4. Lucy Jordao-Medeiros, EL Paraprofessional
5. Mariam Luqman, Alt School Paraprofessional
6. Renee Gunderson, MS Asst Volleyball Coach
7. Grady Keefer, HS Asst Football Coach
8. Chandler Bendorf, HS Asst Football Coach
9. Kelsey Anderson, ES Art Teacher

New Hires

1. Jacob Sitting, HS Math Teacher.
2. Lucy Jordao-Medeiros, EL Teacher, .5 FTE.
3. Riley Lupkes, Sped Paraprofessional.
4. Chuck Hutchinson, MS Asst Football Coach.

Motion by Norby, seconded by Thompson to approve replacing the art teacher with a full-time contract if needed to fill the position.

Motion by Norby, seconded by Thompson to table the HeadStart contract.

Superintendent Schmidt presented the first reading to update board policies: 2002-Organization of the Board, Board Officers, Check Signing, and Committees, 2006-Complaint Procedure, 3004-General Purchasing, 3004.1-Fiscal Management for Purchasing and Procurement Using Federal Funds, 3026-Handbooks, 4001-Criminal Background Checks, 4028-Substitute Teachers, 4051-Staff and District Social Media Use, 4056-Resignation of Certified Staff, 5002-Admisson of Students, 5016-Student Records, 5035.1-Firearms and Weapons, and 5052-School Wellness.

Motion by Norby, seconded by Hanson to approve the 2025-26 Student Handbook update.

Motion by Thompson, seconded by Nilges to approve the vehicle purchase on the state bid with a budget of up to $65,000.

Superintendent Schmidt shared a CEC repair project update.

Written administrator reports were received.

Motion by Norby, seconded by Thompson to adjourn at 8:03 pm.

Jill Sponder
Business Manager

Steve Kistner
Chairperson

Publish: *DD - NSC Times*
Courtesy Copy: *Leader-Courier*