



**GATES COUNTY SCHOOLS
FY 2024/2025 PAY DATE SCHEDULE**

| Month | Hourly (OTH) PT Custodian, Bus,CN, Daycare | 10-Month Employees (SAL Certified/Non-Certified) | | 11 & 12 Month Employees (SAL 11/12) | | Payroll due to Central Office | Pay Dates |
|---------------|---|---|-------------------|-------------------------------------|------------------|-------------------------------------|-----------------|
| | Leave Period & Actual Pay Period Dates | Leave Period Dates | Pay Period Dates | Leave Period Dates | Pay Period Dates | | |
| July-24 | July 1-July 6 (Summer) | | | June 16- July 6, 2024 | 07/1-07/31 | 07/08/24 | Mon 07/15/2024 |
| August-24 | July 7-Aug 10 (Summer) | July 7-Aug 10, 2024 | 08/12-9/10 (1/2) | July 7 - Aug 10, 2024 | 08/1-08/31 | 08/06/24 | Thur 08/15/2024 |
| September-24 | Aug 11-Aug 31, 2024 | Aug 11-Aug 31, 2024 | 09/10 (1/2)-10/09 | Aug 11- Aug 31, 2024 | 09/01-09/30 | 09/04/24 | Fri 09/13/2024 |
| October-24 | Sept 1-Sept 28, 2024 | Sept 1-Sept 28, 2024 | 10/10-11/08 (1/2) | Sept 1-Sept 28, 2024 | 10/01-10/31 | 10/02/24 | Tues 10/15/2024 |
| November-24 | Sept 29-Nov 2, 2024 | Sept 29-Nov 2, 2024 | 11/08 (1/2)-12/09 | Sept 29-Nov 2, 2024 | 11/01-11/30 | 11/04/24 | Fri 11/15/2024 |
| December-24 | Nov 3 - Nov 30, 2024 | Nov 3 - Nov 30, 2024 | 12/10-01/08 (1/2) | Nov 3 - Nov 30, 2024 | 12/01-12/31 | 12/03/24 | Fri 12/13/2024 |
| January-25 | Dec 1-Jan 4, 2025 | Dec 1-Jan 4, 2025 | 01/08 (1/2)-02/06 | Dec 1-Jan 4, 2025 | 01/01-01/31 | 01/06/25 | Wed 01/15/2025 |
| February-25 | Jan 5-Feb 1, 2025 | Jan 5-Feb 1, 2025 | 02/07-03/10 (1/2) | Jan 5-Feb 1, 2025 | 02/01-02/28 | 02/04/25 | Fri 02/14/2025 |
| March-25 | Feb 2-March 1, 2025 | Feb 2-March 1, 2025 | 03/10 (1/2)-04/08 | Feb 2-March 1, 2025 | 03/01-03/31 | 03/04/25 | Fri 03/14/2025 |
| April-24 | March 2-April 5, 2025 | March 2-April 5, 2025 | 04/09-05/08 (1/2) | March 2-April 5, 2025 | 04/01-04/30 | 04/07/25 | Tues 04/15/2025 |
| May-25* | April 6-May 3, 2025 | April 6-May 3, 2025 | 05/08 (1/2)-06/06 | April 6-May 3, 2025 | 05/01-05/31 | 05/06/25 | Thur 05/15/2025 |
| June-25 | May 4- June 7, 2025 | May 4- June 7, 2025 | | May 4- June 7, 2025 | 06/01-06/30 | 06/09/25 | Fri 06/13/2025 |
| June Summer** | ** June 8, - June 30, 2025 | | | | | | |

MAY 2, 2025 is the last day to use CODE 37 (Teacher Assistant Subs for Teacher).

*** Reminder- Project Teacher/Teacher Asst. absences through June 6, 2025.**

**** Reminder - Final pay check for FY 2025 is June 13, 2025 and will include time worked and projected hours(OTH) through June 30, 2025.**