



Measure J Citizens' Oversight Committee

South San Francisco Unified School District

Meeting Type: Meeting of the Citizens' Oversight Committee (Meeting No. 30)

Meeting Date: Tuesday, January 12, 2016, 6:15 pm

Location: South San Francisco Unified School District Office Board Room
398 B Street
South San Francisco, CA 94080

Notice: Maria Barcelata-Long provided Spanish interpretation services for the CBOC members.

1. Preliminary

1.1 CALL TO ORDER – 6:22 pm

1.2 ROLL CALL

1.2.1 PRESENT: Martin Romero
America Gutierrez
John Sanna (Chair)
Rich Blank (Vice Chair)
Paul Formosa
Richard Holt
Julia Lopez
Patricia Turpo-Ames

1.2.2 ABSENT: Dana Abarca (Clerk)

1.2.3 OTHER: Patrick Lucy – SSFUSD Board Vice President
Michael Krause – SSFUSD (MK)
Donna Fentanes, SSFUSD (DF)
Maria Barcelata-Long
Jeanette Holt

1.2.4 DF performed a roll call. Eight (8) out of nine (9) members were present which resulted in a quorum. Dana Abarca was absent.

2. Approval of Agenda – Agenda approved by John Sanna (Chair).

3. Approval of Meeting Minutes No. 29 – Meeting Minutes No. 29 were reviewed and unanimously approved by the CBOC.

4. Measure J Update – Asst. Superintendent of Business Services

4.1 MK updated the construction projects. MK wished CBOC a happy new year. He said there was not much to update. Will be further updates in coming weeks. The Board, Cabinet & staff dismayed at turn of events – lack of activity at sites. BB work solely the dewatering of pad site for future MPR. Waiting for status of this work since rains.

- 4.2 MK updated the Parkway project. Some work being done on Bldgs. D, I & J. 99% done, except punch list items. Cleaning taking place. Next phase – demo of bldgs., for Bldg H construction.
- 4.3 Still moving forward with Summer 2016 work at Los Cerritos and Sunshine Gardens. Architect contract to go to Board Thursday for Martin project. Contract for master plan design. Martin project starting from scratch like other projects should've started involving all shareholders: citizens, parents & community.
- 4.4 There will be a special board meeting on Thursday, January 21 at 6:30 which MK urged all CBOC to attend. It will entail Measure J projects. JS asked if it was at Baden, MK said it could change to Baden. Will email exact location. Date & time just determined yesterday. MK mentioned PL will try to come and address CBOC. USS Cal still GC, went out to sites and there are some trucks, our hope they'll step up to plate. SS has left us; last Thursday was his last day. District is seeking a consultant since only AB & DF are left, consultant contract to go to Board Thursday, two days a week, to start in Feb. Need patience while we find another CM. JB does what he can.
- 4.5 JS asked if contractor had a lot of inside stuff to do, MK said punch list items. Had hoped a lot of this work would've been done over the break, PWY students to move into new bldgs. this weekend or next. Should've moved in by 9/30, delays for various reasons, one of District's dismays. JS concerned bond money is not comingled when utilizing District staff for bond work. MK not JB, only AB & DF on bond. MR asked reason for USS Cal work stoppage, MK can't say why work stoppage, get solutions hopefully. Discussion of contractor work, history of management, future solutions. MK put out RFQ for CM, no responses. PTA asked if contracts with contractor were contracted or temp employees. MK said they are contracted. Asked about time frame in those contracts, MK said in one contract everything done by 9/2016, in between nothing obligated them. District frustrated, contract difficult to enforce. MR asked if they've been paid, MK only paid for work they've done. PF asked if there were any milestones or schedules. MK rec'd schedules, but have been pushed back again.
- 4.6 AG asked why employees are leaving, who remains responsible, very frustrated. JL added have parade of people coming & going, new folks don't understand what former had done. Waste money. PTA would like CBOC informed when someone leaves. MK encourages all to come to 1/21 board meeting. JL serious problem why people leave with no reason. MR mentioned change orders for BB & PWY and asked if work was complete, suggests good time to reconsider if we want USS Cal to do work, ideal time to re-negotiate. RH asked if there are any penalties on contractor, MK doesn't happen until end date.

5. Review of Measure J Bond Financial Reports

- 5.1 MK said there was not a lot of financial activity. Discussed regular Bond expenses, IOR, SWPPP, Virco, etc. AB to be at next meeting. New financial system possible, may come to CBOC. JS commented on changing figures, negative numbers have shrunk. Discussion of hardscape/landscape change orders, MK said have option to use someone else at LC & SG. MK encouraged the CBOC to attend the 1/21 meeting and bring questions.
- 5.2 MR commented on largest portion of bond money went to USS Cal \$108M, asked if USS Cal and Frog were combined. MK said yes. MR would like to see construction costs broke out from material costs. Discussion of Frog and GMP increases. All contingency monies are gone. MK asked CBOC to watch board

agenda for change orders, will go beyond the 108M. MR asked what architect role was since PF's bldgs. were predesigned. MK said the sitework for all the projects. MR said District had Swinerton, Architects & USS Cal, somebody missed all these changes. PL commented Board of Trustees not happy with what's going on, we can't change the past. PL encouraged CBOC to be at 1/21 meeting, in process where we need to go. Commented that CBOC did their work, no money is missing, not happy with quality of work, going to do something about it. AG shared her frustration. PL can't change the past, Board responsible to come up with what needs to be done.

6. Newsletter & Messaging to the Public

- 6.1 JS said newsletter not practical until after 1/21 meeting, send proper message out afterwards.

7. Attendance Report Review

- 7.1 No issues.

8. Meeting Schedule

- 8.1 Next meeting Tuesday, March 8, 2016, 6:15 pm. A special meeting might be called if necessary after the 1/21 Board meeting.

9. Public Comment (10 minutes maximum). Public comments are limited to 3 minutes per person.

- 9.1 Bill Richardson addressed the CBOC. Commented that "our problems small compared to yours". Salom made a lot of promises. Who holds true to these promises? Read attached letter. MK sent a reply that staff will review concerns. Small issues compared to what you're facing.

10. Adjournment – JS asked for adjournment, and the meeting was adjourned at 7:51 p.m.

Please advise the District within 48 hours if there are any errors in the meeting minutes. Provide questions and comments in a written form and address all discrepancies to the Assistant Superintendent of Business Services and South San Francisco Unified School District.

December 12, 2015

South San Francisco United School District

398 B St.

So. San Francisco, Calif 94080

ATTN: Michael Kause, Supertindent of Business

RE: Buri Buri School Construction Site

Dear Mr. Krause:

Neighbors adjacent to the ongoing Buri Buri School Construction site have been complaining of inadequate lighting on the school grounds that pose a hazard to the public safety and day care, staff, and students in early evening due fall season causing early daily darkness after 5PM.

The *outside* building *and inside* lights that could illuminate the walk ways have been turned off, and need to be left on until the last person leaving the day care center. The buildings affected are Bldg. G – 2nd Grade, Bldg. F 3rd Grade and Bldg. E-4th Grade that is used for day care.

Parents have been bringing flashlights to pick up their children.

The next matter is the *inside* lights on Bldg. I Kindergarden have been left on since last Wednesday, December the 9th, 2015. This is annoying and upsetting the neighbors that live directly next to the building site and shines inside their homes 24 hrs. a day. They are very bright lights. This matter was brought to the Buri Buri Community Meeting Nov. 30, 2015 as on going issue that has not been addressed.

The lights on Bldg. I are left on does not appear to be a security issue due to its location on the site.

Bdg. F Grade 3, the outside front door light is either burned out or not working to help illuminate the walk way and door way.

Bldg. K – TK roof drain downspout has not been connected causing a large amount of water and mud to collect on the corner of school property next to 345 Del Monte. If left unattended, it will spill and cause mud accumulation on these properties and the street of Del Monte.

Your IMMEDIATE attention to these matters will be greatly appreciated. Neighbors await your written response in a timely manner.

Happy Holidays !

Sincerely yours,

Robert Richardson

Cc: Shawnterra Moore, SSFUSD Superindent

Cindy Alger, Parent

SSFUSD
Response →

5/2016



Mina Richardson <minarichardson@gmail.com>

RE: Buri Buri School Site Construction Lighting

2 messages

Mon, Dec 14, 2015 at 7:57 AM

Krause, Michael

<mkrause@ssfusd.org>

To: Mina Richardson <minarichardson@gmail.com>

Cc: "Moore, Shawnterra" <smoore@ssfusd.org>

Good morning:

Thank you for bringing these items to our attention. Facilities staff will be reviewing the lighting and will be making adjustments as required. Safety of anyone on our campuses is always a top priority.

Thank you,

Mr. Michael Krause

Assistant Superintendent, Business Services

South San Francisco USD

398 B Street

South San Francisco, CA 94080

O: 650-877-8702