

Alcohol & Other drugs (AOD) Policies: The following information provides a general guideline for school personnel to follow when there is a concern raised by a student with regard to use, possession or distribution of drugs or controlled substances. The ACPS Alcohol and Other drugs (AOD) abuse regulations guidelines mandates that students shall not possess, use, and/or distribute alcohol, tobacco and/or tobacco products, or other drugs on school property, on school buses, or during school activities, on or off school property. Staff can consult existing policies and regulations regarding Alcohol and other drugs [here](#). Current AOD policies include : [JFC](#), [JFCF/JFCI](#), [JFCF-R/JFCI-R](#), [GBEC/JFCH/KGC](#) , plus the [Standards of Student Conduct](#) and [JFCF/JFCI](#).

What AOD related Illegal behaviors ?

- Use and attempt to use
- Possess and attempt to possess
- Procure or attempt to procure
- Purchase or attempt to purchase
- Distribute or attempt to distribute
- Solicitation or attempt to solicit

What substances ?

Code of conduct: “Students shall not manufacture, give, sell, distribute or possess with intent to give, sell or distribute marijuana, synthetic cannabinoids, or other controlled substance as defined in the [Drug Control Act, Chapter 34 of Title 54 of the Code of Virginia.](#)” prescription drugs. [JFCF-R/JFCI-R](#): “...Include alcohol, marijuana, narcotic drugs, tobacco or tobacco products, hallucinogens, stimulants, depressants, and anything else covered by the Drug Control Act, as well as any volatile/ignitable inhalant materials and/or aerosols, e-cigarettes (including electronic or non-electronic devices/tools/materials used for vaping and ‘juuling’), anabolic steroids, look-alike drugs, drug paraphernalia, both prescription and non-prescription/non-controlled drugs if they are not taken in accordance with Policy [JHCD](#) and Regulation [JHCD-R](#), and anything that a student represents to be a restricted substance or that a student believes is a restricted substance”

How can I identify a student at risk?: A student may self-disclose any form of illegal substance use—whether in writing assignments, drawings, or through direct or indirect verbal statements. Additionally, a student may be subject to disciplinary action if they are caught in the act of possessing, distributing, or using illegal substances. If a student self-discloses illegal substance use in any form, it should always be taken seriously. Any expression of thoughts or behaviors related to the use or possession of illegal drugs should be immediately referred to a Qualified School Professional (QSP) for intervention. Parents need to be informed about the matter. **Qualified School Professional (QSP) include :** School administrator, assistant principal, school social worker, school counselor, nurse, mental health specialist, or the substance abuse counselor.

USE: Policy [JFC](#): Student Code of Conduct: prohibits students from being under the influence of prohibited substances at school

If a student is under the influence while in school:

Student Safety is the Priority: Immediately move the student to a safe, supervised location. A staff member must stay with them at all times.

Notify Key Personnel: alert a school administrator and the school nurse immediately

Consult the Nurse (SN) : The nurse will assess the student's condition to determine the appropriate level of medical care.

Decision: The administrator and Nurse will then decide and coordinate the next steps for medical care, including whether to dismiss the student to parents or call emergency medical services (EMS.)

Inform Parents: the administration will contact the student's parents or guardians to inform them of the situation.

Note: If no EMS is required but signs of impairment indicate needs for medical care, the administrator arrange for the student to be picked up by the legal guardian. They should also be advised to seek medical care for their child.

Document the Incident: all observations and actions taken must be documented

Involve School Resources: the School Resource Officer (SRO) will be informed of the incident.

Refer the case: to the Substance Abuse Counselors (SA) team: Using the [Referral From](#)

Follow Up: The school administrator will advise student support team (SST) members to follow up with the student and family after the incident.

SA counselors: will provide follow up, services and support as outlined in the [JFCF-R/JFCI-R](#), regulations

Consequences: The school administrator will determine the appropriate consequences based on **Policy [JFC](#): Student Code of Conduct, which prohibits students from being under the influence of prohibited substances at school.**

Possession and/or Distribution

If a student is in possession or distribution:

- Report to the administrator: The administrator decide next steps to include:
- The administrator report/consult to the police/school SRO
- The incident is documented
- The school administrator will determine the appropriate consequences based on Policy
- The case is referred to the Disciplinary Panel
- The parents are informed

Refer the case: to the Substance Abuse Counselors (SA) team: Using the [Referral From](#)

Resources : Call substance abuse counseling services

Fredy L. Martinez
fredy.martinez@acps.k12.va.us
703-619-8278 (ext.1237)
cell 571-289-2928

Sharon Lee
Sharon.lee@acps.k12.va.us
703-619-8278 - (ext. 1390)
cell 703-472-0492

Possible menu of consequences as per JFCF-JFCI and Code of Conduct

- Possible consequences:**
- Restorative circle
 - Losing privileges(Sports, activities)
 - Confiscation of item(s)
 - Phone call to parent
 - Teacher-parent conference
 - Parent-teacher-student contract
 - Counseling
 - Behavioral contract
 - Request medical clearance
 - Manifestation determination review

- Possible consequences:**
- Alternative program placement
 - Community service
 - Referred for assessment
 - 30 days suspension from activities
 - Detention
 - IEP modifications
 - Child study meeting
 - In school suspension
 - Loss or parking privilege
 - Long term removal
 - Referral to corresponding services

- Possible consequences:**
- Suspension
 - Disciplinary hearing
 - Expulsion
 - Referral for services
 - BIP Plan
 - Police involvement
 - Possible criminal charges
 - Mandated drug education
 - Possible Court involvement
 - Long term suspension (1y)