Montpelier Exempted Village Schools

One-to-One Chromebook Agreement

Abbreviated 2025-2026

The Montpelier Exempted Village School District agrees to lend to the student one Chromebook laptop device and charger in good working order. It is the student's responsibility to care for the equipment and ensure that it is retained in a safe environment. This equipment is, and at all times remains, the Property of the District and is lent to the student for educational purposes.

Students (grades 5-12) will be provided with the following. It is understood that if these items are lost, the district will not replace and I may be held responsible for replacement.

- Chromebook
- Charger
- Mouse
- Earbuds
- Carrying Case

Chromebook Usage Guidelines:

- Chromebook users are expected to follow all guidelines and policies established by the Student Handbook and the District Acceptable Use Policy.
- The students will have personal access to the Chromebook, during and outside of school hours for the duration of the loan period.
- The Chromebook and accessories remain the property of the district and will be returned at the end of loan period.
- The Chromebook usage may be monitored and/or checked by the district at any time for content that contravenes the Acceptable Use Policy, or other district policies for any material deemed not suitable.
- District identification labels have been placed on the Chromebooks. These labels are not to be removed or modified. If the label becomes damaged or missing, contact the school technology staff to arrange for replacement of the sticker
- It is an expectation that the Chromebook is available to be used throughout the school day. Students are required to bring their Chromebook to school each day, **fully charged** and ready to use.
- Each student is entirely responsible for maintaining the confidentiality of information held in the user's account, including the user's password and for any activity that occurs under the user's account as a result of failing to keep this information secure and confidential.
- The Chromebook will have CIPA compliant internet filtering installed. Students will not utilize any system that will bypass this filtering. Any attempts to do so will result in disciplinary action.

Damage and Failure to Return

- At the discretion of the administration/technology staff, damage to any school issued technology device caused by a student will be the responsibility of the student and/or parent/guardian.
- Failure to return a school issued technology device upon administrator request, graduation, or withdrawal from Montpelier Exempted Village Schools will result in records/and or diplomas being held until the device is returned or payment for the device is received.
- The technology device is covered by the manufacturer's warranty. If equipment is found to be faulty, then it must be returned immediately to the technology staff for repair.
- If a technology device is lost, stolen or accidentally damaged, the parent/guardian may be liable for the repair or replacement costs.

Loaner Guidelines:

If necessary, students will be issued a loaner device while repairs are being made. Chromebooks loaned while repairs are being made will not count toward the 3-time borrowing per 9 weeks limit.

- Students are expected to have their Chromebook available and charged for class as needed. Chromebooks and chargers will be made available for students to borrow during school hours if needed.
- Students may borrow a Chromebook or charger if needed and must be returned at the end of the school day. If not returned at the end of the school day, student may be charged with a loan for each day the Chromebook is not returned.
- Students may borrow a Chromebook or charger up to 3 times in a marking period.
- ***After 3 occurrences in a marking period, a Chromebook or charger will be issued with approval of an administrator.***

Repair Guidelines:

The school will absorb the cost of repair or replacement for the first incident if needed. Any future incidents will result in the students or parents being held responsible for the repair or replacement costs.

- This policy does not apply to warranty repairs.
- Students will be held responsible for all repairs which are a result of vandalism or neglect.
- Students will be held responsible for lost chargers.

When a non-warranty repair is made to a school issued Chromebook or Computer, an email will be sent to both parents/guardians and the student describing the repair and costs assessed to the repair.

Frequent Repair/Replacement fees 2025-26

• LCD/Display	$15.00
• Lenovo Lid Hinges	$20.00
• HP Lid Hinges	$14.00
• 45 Watt USB-C Charger	$15.00
• Lenovo 100e-G2 Intel Keyboard	$20.00
• Lenovo 100e G2 MTK Keyboard	$20.00
• Lenovo 100e G2 AST Keyboard	$33.00
• Lenovo 100e G3	$40.00
• HP 11 G8 Keyboard	$18.00
• HP11MK G9 Keyboard	$30.00
• Earbuds	$2.50
• Mouse	$8.50

Notes:

- Whenever possible, recertified replacement parts are used instead of new parts to reduce repair costs.
- Replacement costs will reflect the current market prices and may change from year to year.
- If tech staff is unable to repair damage and a replacement Chromebook is needed, student will be charged a prorated cost of replacement of the Chromebook.
    - 100% - 5th grade and 9th grade
    - 75% - 6th grade and 10th grade
    - 50% - 7th grade and 11th grade
    - 25% - 8th grade and 12th grade

Montpelier Exempted Village Schools
One-to-One Chromebook Loan Agreement (2025-26)

I have read the above information concerning the arrangements for the use of a Chromebook for the duration of the loan period. I understand and accept the terms and conditions of this addendum to the school's Acceptable Use Policy.

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By completing this form, the user acknowledges that he/she has read the "Notebook Computer Use Policy" and the "Acceptable Use Policy", and agrees to abide by these policies.

Student Name: _____

Date: _____

Student Signature: _____

Parent Name: _____

Date: _____

Parent Signature: _____