

Sheboygan Leadership Academy
Charter School
Governance Board Meeting Minutes

April 28, 2025
6:00 – 7:00 pm
Sheboygan Leadership Academy

The regular meeting of the Governance Board of Sheboygan Leadership Academy will meet at the school located at 1305 St. Clair Avenue on April 28th, 2025 at 6:00 p.m. Please note that some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present. In addition, the school is offering audio and video access to the meeting via phone connection by calling with access code (US) +1 515-329-5373 PIN: 205 386 429# or video <https://meet.google.com/cof-gpmb-kzc> (Please be aware that a Google account is needed in order to access the meeting from this link.)

1. **Call to Order:** Meeting called to order by Chris Schnelle at 6:03pm
2. **Roll Call:** Chris Schnelle, Karen Grupe, Cris Formolo, Laura Studee, Andrew Morgan, Joe Sheehan, Michelle Miller

Absent: Claudia Krepsky, Sandra Bayona

3. **Approval of Agenda (action):** Motion to approve April's Agenda by Michille Miller, seconded by Karen Grupe. All ayes.
4. **Open Session**
 - a. Public Comment: guest Emma Hinz in attendance
5. **Approval of Minutes (action):** Motion to approve March's Minutes made by Karen Grupe, seconded by Michelle. All ayes.
6. **Virtue Pick:** *Responsibility* read by Chris Schnelle
7. **Principal's Report**
 - a. **School Update** – Laura Studee (information/possible action)
 - i. Great Family Fun + Book Fair earlier this month.
 - ii. Enrollment update: no big changes. Two more days of school choice then we'll find out if we have more available spots. Currently 12 students on the list.
 - iii. Marketing continues: 4 billboards up in April and May, particularly aiming at middle school and 4k enrollment.
 - iv. Assessment update: Forward state testing is done. Results coming back in July. Reading assessment testing finished for grades 5k-3rd. Star testing (5k-8th) starts this week. Immediate results to students.
 - v. Ms. Puls attended NHS scholarship night. The SLA scholarship went to two current senior alums, Kweku Korankye and Olive Lensink.
 - b. **Operational update**
 - i. *Bash at the Brewery* happening this Friday at 3 Sheeps. Money raised will go toward flooring updates
8. **General Report**
 - a. Board Oversight & Charter Contract Compliance - Chris Schnelle
 - i. 3rd quarter balance sheet to be completed

9. Committee Reports

- a. **Executive** – Christopher Schnelle (information / possible action): no meeting
- b. **Finance** – Laura Studee (information / possible action)
 - i. Approval of February + March Financials (information / possible action): Motion made to approve February Financials by Karen, seconded by Cris. All Ayes. Motion made to approve March Financials by Michelle, seconded by Joe. All Ayes.
 - ii. SLA overpaid SASD for bussing this year for the prior year budget. We can expect a return in June.
 - iii. We want to review our Insurance policy, both building and liability, with our provider to insure we are getting the most cost effective policy. We have a meeting set up.
- c. **Facilities** – Chris Schnelle (information / possible action)
 - i. Grease trap has been smelly. Hoping that it is now remedied.
 - ii. Flooring updates in the works
 - iii. Summer projects were discussed and prioritized
 - iv. Crosswalk signs will be installed
 - v. Looking into grants that could help us take care of some bigger cost items. Also thinking about how/who to ask for these.
- d. **Personnel & Recruitment** – Laura Studee (information / possible action):
 - i. Renewed partnership with CESA 7. Updated contract price has increased.
 - ii. Staffing updates: teachers have their contracts. Laurel Hilbelink is retiring after this year but has agreed to sub in the future. Reviewed some staffing updates.
 - iii. Summer maintenance position posted
 - iv. Did not have any interest for Parent/Past Parent board member(s). Laura will send out in both correspondence and also a stand alone email
- e. **Parent Outreach** - Michelle Miller / Laura Studee (information)
 - i. Meeting regularly. Good involvement with book fair. Working with Jean on upcoming fundraiser.
 - ii. Teacher appreciation week is coming up 5/19

10. Unfinished Business:

11. New Business:

- a. Strategic Planning Schedule and initial discussion (information / possible action)
 - i. Thinking about necessary time requirement for closed-session discussion and review agenda before actual meeting. If we go over, we can schedule another time to gather.
 - ii. Items to explore:
 - 1. Student enrollment
 - 2. Funding
 - 3. Building
 - 4. Sheboygan Community
 - 5. Parent + Family Community
 - 6. Programming
 - 7. 4 Pillars (Service Learning, Character Education, Academic Excellence, 4k-8 Environment)

12. Adjourn (Action): Motion made to adjourn the meeting at 7:14 pm by Andrew. Karen seconded. All ayes.

Next SLA Governance Board Meeting is scheduled for May 27, 2025 from 6 – 7 pm

The mission of the Sheboygan Leadership Academy is to inspire students to become leaders through their academic achievement, moral development, and service to others.