

Sheboygan Leadership Academy
Chartered School Governing Board Meeting Minutes

September 23, 2024
6:15pm – 7:00pm
Sheboygan Leadership Academy

The regular meeting of the Governance Board of Sheboygan Leadership Academy will meet at the school located at 1305 St. Clair Avenue on Monday, August 26, 2023 at 6:00 p.m. Please note that some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present.

1. Call to Order: Meeting called to order at 6:03 pm

2. Roll Call: In attendance: Andrew Morgan, Christopher Schnelle, Cris Formolo, Michelle Miller, Laura Studee (Principal), Claudia Krepsky

Absent: Karen Grupe, Sandra Bayona, Stefanie Rossiter,

3. Approval of Agenda (action): Motioned to approve the agenda by Cris. Michelle seconded the motion. All ayes.

4. Open Session: Public Comment – Guests at the meeting if any

None.

5. Approval of Minutes (action): Andrew motioned to approve the minutes. Michelle seconded. All ayes.

6. Virtue Pick: *Self-discipline* read by Chris Schnelle

7. Principal's Report - School update – Laura Studee (information/possible action)

- a. Great Start Conferences went really well. Averaged about 70% of families.
- b. ALICE safety drills took place and reported to the state through SASD.
- c. Superintendent visited our school on 9/11/24. It was nice having him there.
- d. Third Friday count was 221 (budgeted for 216). This is great! Kindergarten and 6th grade are maxed at 27.
- e. Star reading assessments just finished.
- f. Act 20 Reading Readiness is coming up; pre-testing will take place beforehand.
- g. Busing: Prigge's told us that there would be no afternoon bus because of driver shortage for the first two weeks of school. SLA did not have aftercare the first two

weeks. This created an obvious inconvenience to our school families. On the third week, the earliest time the bus could arrive was 4:45pm. Some families could not utilize the Tripper bus. Aftercare opened the third week. Three families are now using the bus at the 4:45 pm time. On the sixth week, we were told that our school would get our afternoon bus back at the 3:10 pm time.

- h. Kids' Stop started third week of school. Now costs \$5/day for the 2-hour drop-in care (this fee does not apply to families affected by the bus shortage).
- i. Our first Professional Development Day this Friday; no school for kids. Four-hour training for Elementary School teachers along with staff meetings for staff.
- j. Family outreach: Conferences planned in October. Trunk or Treat happening Thursday, Oct. 17th.
- k. Shout out to new teachers: Anne Hamm (2nd grade), Josh Gross (4th grade)
- l. Picture day for staff and teachers next Tuesday

8. General Reports

- a. Board Oversight & Charter Contract Compliance - Chris Schnelle
 - i. School Year Calendar - in progress
 - ii. List of Vendors Subcontracts - in progress
 - iii. 4th Quarter Balance Sheet gets approved today - sent to Mark Boelke
 - iv. Annual Financial Audit scheduled for October
 - v. List of Current Board + Administrative Team Members - yes
 - vi. Copy of all board agendas + Minutes - yes
 - vii. Compliance Staff Background requirements and Licensure
 - viii. Third Friday enrollment count due the end of this week.

9. Committee Reports

- a. Executive – Christopher Schnelle

No meeting/no update

- b. Finance – Laura Studee (information / possible action)
 - i. Review & Approve Financials
 - 1. July 2024 and August 2024 (action): Expensive month

Finance proposes that we pay for it with the Governor Evers' Back to School aid and take from the savings account that we normally don't touch, but viewing it as a loan to ourselves.

Finance made a motion to approve the Four Seasons bid to replace the east upstairs HVAC (heating and cooling) system, due to an anticipated third Friday count of 221 students and the ability to use the Back to School Aid provided by Governor Evers totaling \$19,730 towards the cost. The rest of the needed amount will be reduced from the board designated savings until it can be replenished at a later date which we estimate to be \$18,370.

Motion made by Andrew to go through with the replacement of the HVAC. Seconded by Michelle. All ayes. Claudia abstained from voting.

Motion made by Michelle to approve the financials for July and August as presented. Andrew seconded. All ayes.

c. Facilities – Chris Schnelle (information)

- i. Concerns continue over the HVAC in the upstairs east which is on an old pneumatic system and requires significant update. Three bids were obtained from area vendors ranging from \$28,893 – \$110,686. Decided to go with Four Seasons as our vendor. We anticipated the project to be \$38,100.

Facility motioned to approve the Four Seasons bid to replace the east upstairs HVAC (heating and cooling) system pending finalized third Friday count and budget availability.

Approval of HVAC financing was covered in Finance section.

d. Personnel & Recruitment – Laura Studee (information)

- i. Isabel Coyne going on maternity leave starting this Thursday. Jessica Mueller subbing in mornings. Tiffany Annis subbing in afternoon.

10. Unfinished Business: Laura sent out email wanting to discuss parent participation of Home and School. Michelle, Chris + Laura meeting October 1st 4-4:30pm to discuss.

11. New Business: none

12. Adjourn (Action)

Motion to adjourn at 6:57 pm by Andrew. Seconded by Michelle. All in favor.

Next SLA Governance Board Meeting October 28, 2024 from 6:00pm – 7:00pm

The mission of the Sheboygan Leadership Academy is to inspire students to become leaders through their academic achievement, moral development, and service to others.