



SCHOOL MEDICAL EMERGENCY RESPONSE TEAM

Texas Leadership Charter Academy



MARCH 31, 2020
TEXAS LEADERSHIP CHARTER ACADEMY
P.O. Box 61726 San Angelo, TX 76901

SCHOOL MEDICAL EMERGENCY RESPONSE TEAM

Policy Statement

The School Medical Emergency Response Team has been established to not only comply with state mandates but more importantly to initiate emergency medical care to students and staff until Emergency Medical Services (EMS) arrive. This is a component of the District Emergency Crisis Plan.

Goal

Team will be able to initiate emergency care to students and staff in need of emergency medical care, until EMS arrives. Team should be able to initiate this care with and without a school nurse present.

Setting Up The Team

- Team members will be assigned by the school principal prior to the beginning of the school year and reassessed annually.
- Team members should include principals, coaches, counselors, school nurses, teachers, and resource officers. Teams should have a minimum of 5 members.
- As mandated by the state, team members will be trained in a TEA approved Bleeding Control training. This training should be completed prior to the beginning of the school year and will occur annually.
- Team members will be trained on how to administer emergency medication such as epinephrine pens, asthma inhalers, and seizure medication prior to the beginning of the school year and will occur annually.
- Team members will be certified in CPR and First Aid no later than the start of the school year. Certification will occur bi-annually or as specified by the certifying source.
- Trainings can be conducted by the school nurse (if certified to do so), through local region centers, or through other local certified trainers/agencies.
- The principal shall ensure all trainings are completed.
- Team members should be familiar with the location of the AED and Blood Control stations, as well as, where the school nurse keeps student emergency medications.
- Team members should be familiar with and have access to the District Emergency Crisis Plan.
- The principal will inform all staff of who is on the School Medical Emergency Response Team.

Procedures

1. Notify the office personnel of the location of the victim/incident.
2. The school secretary will announce "Emergency Response located at ..." on the intercom.
3. All team members should proceed to that location.

4. The nurse and/or the team will assess the victim and determine if CPR is necessary. If CPR is required, the nurse and members of the team will initiate intervention and continue until EMT's arrive to the scene.
5. Team members will assist with crowd control as necessary.
6. The school secretary will call 911, if necessary, after assessment by the team and:
 - Explain the situation.
 - Give the school name and exact location of the incident.
 - Tell the EMT's which entrance is the closest to the victim.
 - Meet the EMT's at the door and escort them to the victim.
 - Have a copy of the student's Health Form available for EMT's. This form can be printed from WebSmart.
7. Office personnel will call a parent or family member and have them meet at the school or at the hospital ER.
8. The EMTs are responsible for determining where the victim will be transported, based on the situation and hospital preference noted on the Health Form.
9. A team member may accompany the victim to the hospital if a family member has not arrived prior to transport and if there is room on the ambulance depending on the age of the victim and situation.
10. Later in the day, or on the following school day, the principal will conduct a debriefing to evaluate the plan's effectiveness. Modification suggestions will be submitted to the Superintendent and District Nurse by the principal.