



## **Measure J Citizens' Oversight Committee**

### **South San Francisco Unified School District**

Meeting Type: Meeting of the Citizens' Oversight Committee (Meeting No. 24)

Meeting Date: Tuesday, March 10, 2015, 6:00 pm

Location: South San Francisco Unified School District Office Board Room  
398 B Street  
South San Francisco, CA 94080

Notice: Maria Barcelata-Long provided Spanish interpretation services for the CBOC members.

#### 1. Preliminary

1.1 CALL TO ORDER – 6:02 pm

1.2 ROLL CALL

1.2.1 PRESENT: Richard Holt  
Martin Romero  
America Gutierrez – arrived at 6:08 p.m.  
John Sanna (Chair)  
Patricia Turpo-Ames – arrived at 6:27 p.m.  
Rich Blank (Vice Chair) – arrived 6:13 p.m.  
Dana Abarca (Clerk)  
Paul Formosa

1.2.2 ABSENT: Julia Lopez

1.2.3 OTHER: Judy Bush – SSFUSD Board President  
Rick Ochsenhirt – SSFUSD Board Member  
Michael Krause – SSFUSD (MK)  
Larry Scott, SSFUSD (LS)  
Salom Samad, SSFUSD (SS)  
Kevin Sanders, SSFUSD (KS)  
Amy Bueno, SSFUSD (AB)  
Donna Fentanes, SSFUSD (DF)  
Maria Barcelata-Long  
Cindy Alger, Gary Rubino – WMCA  
Aaron Boyd & Mrs. Boyd – SSFHS  
Sarah Fiehler – Christy White (Auditors)

1.2.4 DF performed a roll call. Five (5) out of nine (9) members were present which resulted in a quorum. America Gutierrez arrived at 6:08 p.m., Rich Blank arrived at 6:13 p.m. and Patricia Turpo-Ames arrived at 6:27 p.m. JS wanted record to reflect that absences may be because of concurrent DELAC meeting.

2. Approval of Agenda – Approved by John Sanna (Chair).
3. Approval of Meeting Minutes No. 23 – Meeting Minutes approved by all.
4. Recall previous election and re-election of CBOC officers
  - 4.1 JS turned meeting over to LS to proceed with this item. LS asked for nominations, but MR asked why we are conducting a re-election. LS explained after last meeting, election process was questioned by some CBOC members, JS added he was honoring their request. MR said an action vote to recall was necessary, can't reverse an election where votes were taken, need majority vote to rescind election. LS asked for motion to recall/rescind previous election held on 1/20/15. Motion died for lack of support. Previous election results stand.
5. Measure J Update – Bond Director
  - 5.1 LS said after meeting CBOC will be taking a tour of a couple sites. Most important piece of update is the mold issue at Buri Buri, SSFHS & Parkway. Took action to remediate it, action in place, District's 3<sup>rd</sup> party inspection (contractor paid) on sites this Thursday to verify results of remediation. Damaged materials have been replaced. JS asked about 3<sup>rd</sup> party report. LS said District to get reports, DSA to follow up, DSA has cleared 80% of process, waiting for the rest of the reports.
  - 5.2 LS said Bond Team is gearing up for Spring Break when a lot of work will be done. Furniture will be coming in at BB to be stored in new kinder bldgs.. SSFHS 20 classrooms are scheduled to be moved into in August. Some delay due to rain, roofs are on and will start wrapping bldgs. tomorrow. PWY furthest along, was heaviest hit with mold situation. Bathroom pod had contractor redo some work.
  - 5.3 LS update CBOC on summer projects. JS & LC plans have been approved by DSA. SG backcheck scheduled for 4/2. Soon will meet with principals and get ready for moves. Last of the summer projects will benefit from the lessons learned from earlier projects, i.e. shades at clerestories, add'l storage for teachers, low voltage access for maintenance, teaching wall being raised 10" for better viewing.
6. Review of Bond Audit – FY 13-14
  - 6.1 Sarah Fiehler of Christy White presented the Measure J Bond Audit ending on June 30, 2014. She reviewed page by page different sections, and the audit was given an unmodified opinion which she said is most favorable, and concluded after site walk that all expenditures were going to actual projects. The opinion of auditors is that District complied with Measure J statutes. MR would like to see the savings from the solar project reflected in Bond Audit, LS explained those numbers would be in District Audit. Discussion continued regarding some items on Bond Audit.
7. Review of Measure J Bond Financial Reports
  - 7.1 AB handed out Financial Reports. LS asked if there were any questions from previous reports. AG complained that there wasn't sufficient time to review financials. She also asked why solar panels weren't included, their revenue should be reported. LS said no expenditures for solar, but District Audit may

provide that data, our data just for this fiscal year. MR would like to see income that is being realized from solar projects, LS said next board meeting (3/12) Chevron will be presenting their report. MR would also like to see PG& E records to see electricity generated from solar panels and subsequent cost reduction to District. AG agreed. AG also asked about permitting, LS said projects all DSA approved. MR asked if numbers are budget or actuals, AB said when projects are completed and are 0, and then they're actuals. MR would like to see how the entire 162M is divvied up. JS and PF agree.

8. Newsletter & Messaging to the Public

- 8.1 JS asked LS to introduce new Assistant Supt – Michael Krause. LS introduce MK and MK gave some background of himself.
- 8.2 JS said that newsletter has been coming to CBOC. LS stated it is also sent to city council, city manager and WMCA. It is also posted on our website. JS asked about community relations. LS said flyers have been distributed to community for Martin meeting, and will be in Daily Journal.

9. Attendance Report Review

- 9.1 JS said attendance is running smoothly, 90-95%. Thanked the CBOC for attending.

10. Meeting Schedule

- 10.1 In order to keep every other month schedule, next meeting will be on Tuesday, May 12, 2015 at 6:00 PM.
- 10.1 A special meeting was scheduled for Tuesday, March 17, 2015 at 6:00 PM to conduct the tour that was postponed tonight due to the lateness of the evening.

11. Public Comment (10 minutes maximum). Public comments are limited to 3 minutes per person.

- 11.1 Aaron Boyd, a teacher from SSFHS, read a letter regarding the wi-fi service from the new press box at the athletic field at South San Francisco High School. Letter is attached. LS commented that when 2<sup>nd</sup> story of new bldg. went up, affected connectivity. SS to look into it. Will be working by July.

12. Adjournment – JS asked for adjournment, and the meeting was adjourned at 7:17 p.m.

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*Please advise the District within 48 hours if there are any errors in the meeting minutes. Provide questions and comments in a written form and address all discrepancies to the Bond Program Director and South San Francisco Unified School District.*

March 10, 2015

Dear Citizens' Bond Oversight Committee,

Last year SSFHS' Video Production class started the Sports Broadcasting Program, which broadcasts 26 South City High sporting events per year. This program is embedded in the Video Art class curriculum and trains students to broadcast in a real-world professional environment. 10 of those sporting events are broadcast from the new field. Last year, in anticipation of this new program, our then Principal, Dr. Limoges met with Bond Director Larry Scott to request that an Internet connection be installed in the press box allowing our students to produce and broadcast our sporting events. Mr. Scott agreed to include an Internet connection at that meeting. Last September, before the first home football game, I approached Mr. Scott to get confirmation that an Internet connection was installed and our students could produce the broadcasts. He said that an Internet connection would be available. Some time after that conversation, Mr. Scott contacted Dwane Camp, our District Director of Information Technology, and had him install a temporary wireless receiver that received a signal transmitted from the west end of our campus. Mr. Camp informed me that this was a temporary solution and a permanent, more reliable solution would be completed by January 1<sup>st</sup>, 2015.

The Video Production class students (63 students) have now produced and broadcast 10 games from the field. Every game we have had network issues and each of those games we received multiple complaints about streaming quality and connectivity which jeopardizes the entire Student Broadcast Program.

On Jan. 7, 2015, we had a broadcast from the football field and the internet connection wasn't working at all. I emailed Mr. Camp that day explaining the problem with no response. I followed up with an email 2 days later on Jan. 9<sup>th</sup> and was told by Mr. Camp that the "new WiFi connection to the broadcast booth [won't be] ready until late January."

I emailed Mr. Camp on Feb. 18, 2015 and asked him for an update and that email was never responded to. It is now March and nothing has been done to upgrade the network connection.

I would respectfully ask the Citizens' Bond Oversight Committee to look into this matter and do what they can to help us get the proper network solution that was approved and promised a year ago.

Sincerely,

Aaron Boyd  
South San Francisco High School Teacher

*Talked to  
Dr. Limoges  
install internet  
part of project*