



Measure J Citizens' Oversight Committee

South San Francisco Unified School District

Meeting Type: Meeting of the Citizens' Oversight Committee (Meeting No. 22)

Meeting Date: Tuesday, November 18, 2014, 6:00 pm

Location: South San Francisco Unified School District Office Board Room
398 B Street
South San Francisco, CA 94080

Notice: Maria Barcelata-Long provided Spanish interpretation services for the CBOC members.

1. Preliminary

1.1 CALL TO ORDER – 6:05 pm

1.2 ROLL CALL

1.2.1 PRESENT: Rick Ochsenhirt (Chair)
Richard Holt
Martin Romero – arrived at 6:13 p.m.
America Gutierrez
John Sanna (Vice Chair)
Patricia Turpo-Ames
Rich Blank (Clerk)

1.2.2 ABSENT: Dana Abarca - excused
Julia Lopez

1.2.3 OTHER: Patricia Ernsberger, SSFUSD (PE)
Larry Scott, SSFUSD (LS)
Salom Samad, SSFUSD (SS)
Kevin Sanders, SSFUSD (KS)
Amy Bueno, SSFUSD (AB)
Donna Fentanes, SSFUSD (DF)
Maria Barcelata-Long
Judy Bush – SSFUSD Board Member
Patrick Lucy – SSFUSD Board Member

1.2.4 DF performed a roll call. Six (6) out of nine (9) members were present which resulted in a quorum. Martin Romero arrived at 6:13 p.m.

2. Approval of Agenda – Approved by Rick Ochsenhirt.

3. Approval of Meeting Minutes No. 21 – Meeting Minutes approved by all.

4. Approval to update bylaws in accordance with Ed Code 15282: Members may serve three consecutive, two-year terms.
 - 4.1 PE explained the Ed Code changed to three terms. She shared with BOT that she would ask the CBOC's approval to extend to three terms, and if that is approved, she will return to the BOT in January 2015 and ask them to formally extend their terms. CBOC would need to update their by-laws. JS motioned to vote in favor of third CBOC term, RH seconded motion, motion carried unanimously.
5. Acceptance of RO's resignation and election of replacement CBOC chair.
 - 5.1 RO read his resignation letter (attached). John Sanna as Vice Chair will facilitate next meeting and election of replacement CBOC chair will occur then.
 - 5.2 PE said a new CBOC member from the business community must be sought. She said an announcement will run in newspaper from 11/28-30. Applications are due at 1:00 pm 12/5/14 for BOT review and approval at the 12/22 Board Meeting. RO questioned if we want more members. PE stated 9 members have made achieving quorum successful. She added cannot run a meeting with approvals until business community CBOC member is chosen.
6. Measure J Update – Bond Director
 - 6.1 LS congratulated RO with his election to Board of Trustees. CM's will update their projects. Introduced Salom Samad in charge of SSFHS Modulares and Athletic Field, Buri Buri project and Spruce Ramp and Summer Modulares.
 - 6.2 SS updated projects: The SSFHS project consists of 1 2story bldg. a 12PK, a 6 PK Science bldg. and a 2 PK classroom bldg.. This project started 6/2/14. Utilities are 99% complete, all above bldg. foundations are finished and wall panels are being installed, columns for the 12PK second floor are going in, going with schedule and will complete on time. The Athletic Field at SSFHS is completed, games have started. Delivery for field lighting is 12/6 for light poles, 12/15 for transformer and operational by end of December. RO said in line with soccer, asked about the graffiti cleanup. SS said he contacted mfr, and 90% cleaned up. Buri Buri update: Started 6/2/14. Utilities 100% complete, the first three of eleven bldgs. excavation and prep for foundation this week, concrete pour next week. Retaining wall also being worked on same time. SS said because of the large equipment many neighbors have complained. SS has visited the neighbors. Other projects: Spruce Ramp 100% complete. RO asked about punch items. SS said complete. PE noted retention has not been paid yet. RO asked about anything else at Spruce. SS said Ph 2 classrooms complete, LS added some hydroseeding work yesterday, principal pleased. Ponderosa part of summer projects, started on time, finished on time and has some punch items left.
Questions for SS? RB asked about Athletic Field restrooms. LS said in future bond, however, lines have been run for future work.
 - 6.3 LS introduced Kevin Sanders, CM for Parkway and Westborough projects. KS updated Westborough Modulares that they were closing out, compiling the punch list with Architect, to be distributed Friday. Teachers are happy, no issues. West Science Renovation update: Should be complete by end of this month, went to Board for extension. Furniture delivery first or second week of January. RO for next semester, KS said yes. JS inquired if design was similar to Frog classrooms, KS said yes, with some changes applied. PWY update: Bldg D – 12 PK – currently 3 weeks ahead pending weather, 2nd floor and stairways in, Principal excited. RO commented that the public has seen the work and has questioned

the 2nd story, they were not prepared. RO asked if that was the only 2 story bldg.. KS said there will be 3 2 story bldgs. at PWY. Bldg. G – Counseling – Despite its proximity to neighborhood, KS hasn't rec'd any complaints from neighbors. Band Room and Locker Room Renovation end of January completion date. RO asked how transition is when projects are completed. LS said going good, had installed interim housing and safe zone. KS added back half of campus in construction, contained and separated from school activities. West Campus update: Science 6PK footings starting, Exploratorium to add restroom. RO asked about Sunshine Gardens and Martin. LS SG & JS part of Summer 2015 modular project. Martin 3 months behind those.

- 6.4 MR asked if work at AL is complete. LS said all classroom work is done, redoing some items there and at El Camino. MR asked about gates at Romney & Del Monte. SSFUSD made agreement with City, AL Park would be accessible by pedestrians. PE said because of safety & security concerns from the AdHoc Committee the gates will be locked. City has access, but access to campus is locked. MR feels District going back on agreement and is unfair to neighborhood. PE will look at it, will try to find another way, but not through school campus.
- 6.5 PTA asked if the lockers at PWY will be new lockers, KS confirmed they would be. She also asked if access would be the same. KS explained students would have access down the hill and at the entrance. All access at Sunset and exit at Eucalyptus. Pathways have not changed. JS suggested having a presentation regarding the construction changes.

7. Review of Measure J Bond Financial Reports

- 7.1 AB handed out Financial Reports. She said no changes, on budget. Last fiscal year is closed. RO asked 2013/14, AB said yes. LS commented that we are starting to spend a lot now. RO said we're in our 4th year. RO mentioned that MR brought up the desire to see budget reports before meeting in order to review and prepare any questions. RO suggested getting budget reports at one meeting and bring comments and/or questions to next meeting. LS added another district is coming tomorrow to look at Accountability. RO asked which one, LS Sequoia.

8. Newsletter & Messaging to the Public

- 8.1 RO expressed thanks for newsletter. LS added new website is up, and Buri Buri construction information is already there. DF mentioned many school site pages are still under construction.

9. Attendance Report Review

- 9.1 RO is proud of everyone's attendance and the sacrifices it makes to their time.

10. Meeting Schedule

- 10.1 PE suggested the January CBOC meeting occur after the BOT meeting for enough time for Board to approve replacement for RO. Next meeting set for Tuesday, January 20, 2015 at 6:00 p.m.

11. Public Comment (10 minutes maximum). Public comments are limited to 3 minutes per person.

- 11.1 Trustee Judy Bush addressed the committee and expressed great appreciation not only as a Trustee, but also as a citizen of SSF for all the work the committee does. She stated firmly that their work on the committee was very important. Particularly, she noted that RO will bring a lot of experience to the Board. She said Trustee Lucy would say the same. RO thanked JB, and acknowledged that

the CBOC often gets criticized and is thankful for the appreciation. Suggestions as to where to find CBOC replacement include PTA Council, SSF Chamber of Commerce. JS said he would give flyer to PTA members, PE to send JS info email. AG expressed thanks to Trustee Bush for her support of the CBOC and her service to community. She wished everyone a happy holiday.

12. Adjournment – RO asked for adjournment, and the meeting was adjourned at 6:53 p.m.

Please advise the District within 48 hours if there are any errors in the meeting minutes. Provide questions and comments in a written form and address all discrepancies to the Bond Program Director and South San Francisco Unified School District.

11/19/2014

Rick Ochsenhirt
Chairperson CBOC
400 Magnolia Ave.
South San Francisco, CA 94080

SSFUSD
398 B Street
South San Francisco, CA 94080

SSFUSD Board of Trustees
Superintendent Alejandro Hogan
Associate Superintendent Patricia Ernsberger
Bond Director Larry Scott
CBOC Members

I am writing to inform you of my resignation from CBOC effective on 11/19/2014. My decision has come about due to my election to a seat on the SSFUSD board of trustees on 11/04/2014. My oath of office will be on 12/11/2014.

It has been my honor to serve as chairperson of CBOC for the past three years. I have enjoyed the work we have accomplished in that time period. I've also been pleased with everyone involved in achieving our goals. I will miss the work and you very much but I won't be far away. I'll be expecting you to carry on with the great work ahead of us and continue to serve our school district moving forward.

Thank you again.

Sincerely,



Rick Ochsenhirt
SSFUSD Trustee Elect