



Measure J Citizens' Oversight Committee

South San Francisco Unified School District

Meeting Type: Meeting of the Citizens' Oversight Committee (Meeting No. 21)

Meeting Date: Tuesday, July 8, 2014, 6:00 pm

Location: South San Francisco Unified School District Office Board Room
398 B Street
South San Francisco, CA 94080

Notice: Jackie Cabanas provided Spanish interpretation services for the CBOC members.

1. Preliminary

1.1 CALL TO ORDER – 6:02 pm

1.2 ROLL CALL

1.2.1 PRESENT: Rick Ochsenhirt (Chair)
Richard Holt
Martin Romero
Dana Abarca
America Gutierrez– arrived at 6:06 p.m.
John Sanna
Patricia Turpo-Ames– arrived at 6:06 p.m.

1.2.2 ABSENT: Rich Blank (Clerk) – excused
Julia Lopez

1.2.3 OTHER: Alejandro Hogan, SSFUSD (AH)
Larry Scott, SSFUSD (LS)
Salom Samad, SSFUSD (SS)
Kevin Sanders, SSFUSD (KS)
Amy Bueno, SSFUSD (AB)
Donna Fentanes, SSFUSD (DF)
Jackie Cabanas
Bob Collins – Swinerton
Cindy Alger – WMCA
Anna Nestari - WMCA

1.2.4 DF performed a roll call. Five (5) out of nine (9) members were present which resulted in a quorum. Patricia Turpo-Ames and America Gutierrez arrived at 6:06 p.m.

2. Approval of Agenda – Approved by Rick Ochsenhirt.

3. Approval of Meeting Minutes No. 20 – Meeting Minutes approved by all.

4. Review of CBOC Annual 2013-2014 Report to the Board of Trustees

- 4.1 RO reviewed Annual Report. AB mentioned that budgets not final, not all projects are closed out. RO asked when he goes to Board with report, will they? AB said yes. RO said Annual Report needs CBOC approval in order to present to Board on 7/24. Patricia Turpo-Ames and America Gutierrez arrive and RO brings them up to speed of Annual Report review. RO asked for comments, MR asked if approving Annual Report meant that the CBOC reaffirms the District "is in compliance with the requirements of Article XIIA, Section 1(b) (3) of the California Constitution." RO said yes, and that this was the 3rd such report the committee has submitted to the Board. JS asked if summaries of public comments be added to the report. LS said will do so from now on.
- 4.2 During Measure J Update, MR asked if committee was supposed to take a vote on the Annual Report. RS called for motion to approve. Ayes: AG, PTA, JS, RO, RH and DA. Noes: MR. Motion passes.

5. Measure J Update

- 5.1 LS is glad to be back, had knee surgery back in May, been on leave for two months. LS introduces new Bond Team member, Kevin Sanders, second in-house Construction Manager. Things are running quite well. Salom & Kevin have been running the show in my absence. I have been heavily involved via Skype staff and construction meetings.
- 5.2 Numerous projects have been approved by DSA. Both short term and long term projects have been approved, PWY, Buri Buri and SSFHS are being approved in different phases. Interim Housing installed at PWY and SSFHS to ensure smooth transition for returning students. PWY progress won't be seen for awhile, Phase I is the preparation of the gym and locker rooms, that building will be the only one left at the end of project, all other buildings will be new.
- 5.3 Westborough Science Wing & Modular going well, nice layout.
- 5.4 Regarding Buri Buri, LS explained there has been numerous neighbor complaints, especially about the dirt pile. The dirt is a result of extensive grading in order for the area to be flat. The dirt will go back. More expensive to haul out and return. We have asked the contractor to put toppings on the pile to mitigate problem.
- 5.5 LS added that two schools were removed from this summer's projects so we would eliminate any problems we had with the parents and school communities like we did last summer.
- 5.6 LS asked if there were any questions. Anna Nestari said "good job!"

6. Review of Measure J Bond Financial Reports

- 6.1 AB passed out reports and new binder for closed projects. Budget looking good. AB mentioned that the Path of Travel project has moved to the closed projects binder. LS mentioned when we say close out – DSA closed out, complete, all final payments. JS said nothing coming back? LS said that's right.
- 6.2 LS Said we are still in my budgets.

7. Newsletter & Messaging to the Public

- 7.1 LS showed committee flyers that were distributed to BB, Ponderosa and Spruce neighborhoods. MR asked where? RO and LS around the radius of site. Since there were concerns from the community regarding the construction, the Superintendent asked that flyers be distributed. They are also posted on the website. SS added he went home by home. Any complaints he receives, he visits neighbor and addresses complaints. MR concerned not enough notice was given to communities, especially Buri Buri. LS said site meetings were held and a PTA meeting was held which was posted on the BB marquis. RO said he has received positive comments on his Facebook, very good interaction with neighbors in that area. MR asked if it was on Buri Buri school's website. AH said that information is on the Bond Website as well. MR continued that the construction of an entire new school is a huge project for that neighborhood, should have had community meetings, area deserved more public involvement. AG added that a lot of people do not have children at Buri Buri so it doesn't need to be on Buri Buri school website. LS conceded that the notification of construction could have been done sooner; however, there have been ample meetings for the proposed work, the bond itself in 2010, numerous updates at Board meetings, site meetings and a PTA meeting. The last one had a good turnout.
- 7.2 JS said to keep community fully informed as the neighborhood is school's first line of defense. City has project going on as well, so community is doubly impacted. LS added that City responded to our project at Buri Buri and is matching our water line. JS also added residents will be impacted on first day of school. LS said front curb will be cut to provide additional parking.
- 7.3 PTA asked about the safety of the portables at Parkway. LS explained the students have been moved there as we build new structures, explained classes will be rotating until all building are complete. The portables are safe, sound, air conditioned and DSA approved. PTA asked if construction will go on during school session. LS said yes, and construction will be separate from school activities, construction done in phases.

8. Attendance Report Review

- 8.1 RO commented attendance was wonderful, Julia is missing and Rich Blank had accident.

9. Meeting Schedule

- 9.1 RO to set September date, Because of all the back to school nights, next meeting will be 3rd Tuesday, September 16, 2014 at 6:00 p.m. All were in favor.

10. Public Comment - NONE

11. Adjournment to School Tours

- 11.1 Rick Ochsenhirt asked for adjournment, the meeting was adjourned at 6:43 p.m. and was dismissed to school tours of Ponderosa and Spruce Elementary Schools.

Please advise the District within 48 hours if there are any errors in the meeting minutes. Provide questions and comments in a written form and address all discrepancies to the Bond Program Director and South San Francisco Unified School District.