



Measure J Citizens' Oversight Committee

South San Francisco Unified School District

Meeting Type: Meeting of the Citizens' Oversight Committee (Meeting No. 20)

Meeting Date: Tuesday, March 11, 2014, 6:00 pm

Location: South San Francisco Unified School District Office Board Room
398 B Street
South San Francisco, CA 94080

Notice: Jackie Cabanas provided Spanish interpretation services for the CBOC members. **At 6:40 p.m., America Gutierrez and Jackie Cabanas left for EALAC meeting.**

1. Preliminary

1.1 CALL TO ORDER – 6:05 pm

1.2 ROLL CALL

1.2.1 PRESENT: Rick Ochsenhirt (Chair)
Richard Holt
Martin Romero
Dana Abarca
America Gutierrez– arrived at 6:12 p.m.
John Sanna
Patricia Turpo-Ames– arrived at 6:12 p.m.
Julia Lopez – arrived at 6:24 p.m.

1.2.2 ABSENT: Rich Blank (Clerk)

1.2.3 OTHER: Alejandro Hogan, SSFUSD (AH)
Patricia Ernsberger, SSFUSD (PE)
Larry Scott, SSFUSD (LS)
Salom Samad, SSFUSD (SS)
Amy Bueno, SSFUSD (AB)
Donna Fentanes, SSFUSD (DF)
Jackie Cabanas
Bob Collins – Swinerton
Ryan Sebers - SSFUSD

1.2.4 DF performed a roll call. Five (5) out of nine (9) members were present which resulted in a quorum. Patricia Turpo-Ames arrived at 6:12 p.m., America Gutierrez arrived at 6:12 p.m. and Julia Lopez arrived at 6:24 p.m. Rich Blank was absent.

2. Approval of Agenda – Approved by Rick Ochsenhirt.

3. Approval of Meeting Minutes No. 19 – Meeting Minutes approved by all.

4. Measure J Update

- 5.1 LS updated progress of El Camino Science Bldg., wrapping up to a close by the end of month. (He showed pics to CBOC) Cabinets, teaching walls, science tables being installed, exterior is wrapped, stairs are installed, today site being prepped to pour concrete, Contractor working double shifts. BC added movers to get in next week. RO asked if furniture was pre-assembled, BC answered yes. Roof in place. LS commented they are energy saving bldgs. District to showcase bldgs. to other districts. Started 12/27, wrapping up now, very fast. LS mentioned District bldgs. featured in Architectural Record magazine.
- 5.2 Update on Spruce Ramp: Tower is built, stairs onsite. Elevator onsite @ Spruce and El Camino. Slight problem with staircase landing. Behind schedule, sub removed. Some errors by welder, IOR had them fix them. MR asked If mess at Spruce was going to be screened? LS said area is fenced off. MR concerned there may be a safety issue. LS said it is fenced off and locked.
- 5.3 Update on SSFHS Athletic Field: Field is cut 18", money set aside that can be used for necessary lime treatment of soil.
- 5.4 Rest of the projects are wrapping up. Summer projects are in DSA. Moving boxes have been given to sites for prep to move. Phase 3 projects: Los Cerritos, Junipero Serra, Sunshine Gardens & Martin are gearing up for design meetings, want to get predesign to Architect before schools out. LS shows Buri Buri power point presentation that was presented to Board last Thursday. Reviewed site plan, secure gates, exterior fencing, daycare in front and regular parking in front. Two different accesses, same level. AH said this project will start this summer. LS added that path will be cut to new playgrounds. MR asked if it was street drop off, LS said no, onsite. AH added that was an important item. Library same as Skyline's. MR asked about life expectancy of PF bldgs.. LS said 50+ years. MR-guaranteed? LS-yes. MR asked if neighborhood has been notified, AH said good idea to send out a mailing. MR also concerned about gopher disturbances, had some at EC, JS said they were doing rodent mitigation there.
- 5.5 LS asked for questions. MR asked if El Camino Science bldg. would connect to main campus. LS said no. Also asked if there was an elevator, LS said yes. MR asked why not connect to main bldg., LS grade issues too costly.
- 5.6 LS finished update by mentioning that Chevron presented report at last Board meeting, and Bond Office has provided CBOC members a copy. Board accepted report.

5. Review of Measure J Bond Financial Reports

- 5.1 AB passed out reports and new binder for closed projects. Budget looking good
- 5.2 LS said we're preparing to go to bid, six vendors for prequalification process for Westborough process.
- 6.3 MR asked about playground mix-up. Error caught before installation
- 6.4 Questions: LS said we're moving quite well in program. Very tight, LLB programs right on point, Spruce Elevator not over. JS asked about the SSFHS NFL grant. AB grant only \$200K, JS into general fund, AB yes. RO thought grant was more.

6. Newsletter & Messaging to the Public

- 6.1 Introduction of Ryan Sebers – District's Public Information Officer. RS introduced himself and gave a bio of his experience in the school district. Said position is not yet defined, but for purposes for CBOC, wants to get right public information out there. On top of the newsletter, any additional information you'd like to see go out, bring to him. RO goal to communicate with public, pull RS in. RO mentioned ways to communicate to public, website, mailings, supt letters, we're in 3rd year and have communication problems, some inaccurate items have gone out. Looking forward to working with RS. RS said new ideas include social media, i.e. Facebook. JS suggested Everything South City. LS mentioned his staff member was published writer and published article about Colt Field/Bell Game on local Patch site.

7. Attendance Report Review

- 7.1 RO doing good, getting quorum.

8. Meeting Schedule

- 8.1 RO to set May date, JS asks to make a June date due to all the end of the year school activities. Next meeting set for Tuesday, June 10 at 6:00 pm. A short meeting with a tour of some of the sites.

10. Public Comment - NONE

11. Adjournment

- 11.1 Rick Ochsenhirt asked for adjournment and the meeting was adjourned at 7:09 p.m.

Please advise the District within 48 hours if there are any errors in the meeting minutes. Provide questions and comments in a written form and address all discrepancies to the Bond Program Director and South San Francisco Unified School District.