



Measure J Citizens' Oversight Committee

South San Francisco Unified School District

Meeting Type: Meeting of the Citizens' Oversight Committee (Meeting No. 18)

Meeting Date: Tuesday, November 12, 2013, 6:00 pm

Location: South San Francisco Unified School District Office Board Room
398 B Street
South San Francisco, CA 94080

Notice: Jackie Cabanas provided Spanish interpretation services for the CBOC members.

1. Preliminary

1.1 CALL TO ORDER – 6:01 pm

1.2 ROLL CALL

1.2.1 PRESENT: Rich Blank (Clerk) – arrived at 6:12 p.m.
Rick Ochsenhirt (Chair)
Richard Holt
Martin Romero – arrived at 6:10 p.m.
Dana Abarca
Julia Lopez – arrived at 6:13 p.m.
America Gutierrez
John Sanna
Patricia Turpo-Ames

1.2.2 ABSENT:

1.2.3 OTHER: Alejandro Hogan, SSFUSD (AH)
Patricia Ernsberger, SSFUSD (PE)
Larry Scott, SSFUSD (LS)
Salom Samad, SSFUSD (SS)
Amy Bueno, SSFUSD (AB)
Donna Fentanes, SSFUSD (DF)
Jackie Cabanas
Cindy Alger – Winston Manor Comm. Assc.
Liza Normandy, Board of Trustees
Judy Bush, Board of Trustees

1.2.4 DF performed a roll call. Six (6) out of nine (9) members were present which resulted in a quorum. Martin Romero arrived at 6:10 p.m., Rich Blank arrived at 6:12 p.m. and Julia Lopez arrived at 6:13 p.m.

2. Approval of Agenda – Approved by Rick Ochsenhirt. Note: Item No. 6 was moved up.

3. Approval of Meeting Minutes No. 17 – Approved by all.

4. RO informed the CBOC that a letter was written by Board President, Phil Weise, co-authored by AH addressing the matter regarding WMCA and the possibility of a lawsuit regarding the solar project. RO said a lawyer spoke on the issue of the bond measure allowing return of funds to General Fund.
5. VIP Passes (#6 on agenda, moved up)
 - 5.1 AH passed out VIP passes and extended an invitation to the Bell Game/Field Dedication Ceremony to CBOC members. He instructed members where they can park their cars on Evergreen Ave. RO asked when JV starts, AH answered 11:00, Dedication Ceremony held between JV and Varsity games.
6. Measure J Update
 - 6.1 LS updated CBOC members regarding El Camino Field, press box installed, last bit of grass planted, extra concrete pad for concession stands poured, Field has been certified by FieldTurf and other commissions. School community informed of field rules – no gum, dogs, spikes; need to keep maintained; signs will be posted.
 - 6.2 Close out for phase one modular is being finalized. Processes for starting next projects moving forward: DSA checks being cut, 6 month plan check time frame. Starting 2 months earlier this round, bringing a project a week to DSA so our projects will stay at Oakland office. Interim housing at Parkway will provide teachers with better access to sites. (Martin Romero arrives 6:10)
 - 6.3 No Groundbreaking ceremony at SSFHS Athletic Field, Bell Game at end of season.
 - 6.4 Spruce ES Ramp Replacement underway, started this past week, will go to spring break.
 - 6.5 LS introduced SSFUSD Construction Manager Salom Samad, an architect by trade. SS said thank you. (Rich Blank and Julia Lopez arrived 6:12/13) RO addresses late arrivals and VIP passes are passed out and RO explains ceremony to them.
7. Review of Measure J Bond Financial Reports
 - 7.1 LS & AB pass out budget reports. Couple of Change Orders, playground contractor repair of vandalism at LC. RO asked if it was a cost to us. LS said not a big cost and they took care of it right away. AB said it was covered by contingency. LS said we closed out playgrounds, passed board meeting, inspector passed it all, Playground within budget. Rolled savings back into program.
 - 7.2 LS addressed the Board Members present that the CBOC members have a 2nd binder that includes budget info. Can see payments and savings, updated every two months. RO commented that it is very user friendly.
 - 7.3 LS mentioned Spruce Ramp project and fortunate that Measure J projects will be installing 6 elevators using same criteria, will speed up installation. Otis Mfr. in South Carolina, we have DSA in-plant inspector and another inspector as elevator is installed, constant monitoring.
 - 7.4 MR asked about Project Frog contract of adding 200K sf, is it all inclusive? LS said Project Frog was the designer, USS Cal was the builder, the contract is

linked with USS Cal, USS Cal better bonding capability, stronger company, Bond for program 600K. MR asked if Project Frog was supplying competitive bid, LS reminded that contracts were LLB and selection process was made by the Board. MR no competitive bid process?? LS, No LLB process locks contractor in for long period of time, no Change Orders, first round of modulars – no change orders. Already having change orders at Spruce Ramp which is a design-bid-build (DBB) project. State allows LLB process for districts to stay within their budgets.

8. Newsletter & Messaging to the Public

- 8.1 WMCA confirmed they received last newsletter. JS mentioned that the newsletter isn't getting out to the general public. RO asked how to get it better distributed. JS suggested to hire someone maybe, but it's not getting out to the majority of the community. PE City Council/Subcommittee- we're going to work on it. Our base is parents. Liza Normandy mentioned that AH was at Rotary and Kiwanis. JS also mentioned two other cities where schools are located. PE said City Council at San Bruno & Daly City were asked to subcommittee. RO main goal – get the word out.

9. Attendance Report Review

- 9.1 RO pleased and happy to see the attendance here.

10. Public Comment

- 10.1 Cindy Alger with the Winston Manor Community Assc. (WMCA) set record straight re: lawsuit, that it was never stated, but was Angela from the Daily Journal's words and story has been retracted. RO expressed thanks. Audience member (Bill) wanted to make sure MR knew about letter discussed at beginning of meeting.
- 10.2 America Gutierrez announced an event the Explorers of the SSFPD were hosting. Asked for support for Explorers.

11. Meeting Schedule

- 11.1 The next meeting is scheduled for Tuesday, January 14, 2014 at 6:00 p.m. Audit report should be ready before holiday break, MR would like to see audit report before next meeting.

10. Adjournment

- 11.1 Rick Ochsenhirt asked for adjournment and the meeting was adjourned at 6:36 p.m.

Please advise the District within 48 hours if there are any errors in the meeting minutes. Provide questions and comments in a written form and address all discrepancies to the Bond Program Director and South San Francisco Unified School District.