



Measure J Citizens' Oversight Committee

South San Francisco Unified School District

Meeting Type: Meeting of the Citizens' Oversight Committee (Meeting No. 17)

Meeting Date: Tuesday, September 10, 2013, 6:00 pm

Location: South San Francisco Unified School District Office Board Room
398 B Street
South San Francisco, CA 94080

Notice: Maria Barcelata-Long provided Spanish interpretation services for the CBOC members.

1. Preliminary

1.1 CALL TO ORDER – 6:06 pm

1.2 ROLL CALL

1.2.1 PRESENT: Rich Blank (Clerk)
Rick Ochsenhirt (Chair)
Richard Holt
Martin Romero
Dana Abarca – left at 6:37 p.m.
Julia Lopez – arrived at 6:28 p.m.
America Gutierrez

1.2.2 ABSENT: Patricia Turpo Ames
John Sanna - excused

1.2.3 OTHER: Patricia Ernsberger, SSFUSD (PE)
Larry Scott, SSFUSD (LS)
Amy Bueno, SSFUSD (AB)
Donna Fentanes, SSFUSD (DF)
Maria Barcelata-Long
Anna Nastari – Winston Manor Comm. Assc.

1.2.4 DF performed a roll call. Six (6) out of nine (9) members were present which resulted in a quorum. Julia Lopez arrived at 6:28 p.m.

2. Approval of Agenda – Approved by Rick Ochsenhirt

3. Approval of Meeting Minutes No. 16 – Approved by all.

4. Measure J Update

5.1 LS hoped all enjoy site tour. At punch stage, 95% complete. Sinks, cubbies, paint installed. Nice color scheme. Good solid construction, real buildings – concrete foundations to glu-lam beams. Insulation very good – cannot hear airplanes. Heating systems working.

- 5.2 Teachers will begin training on laptops.
- 5.3 Last bit of operable windows to be installed.
- 5.4 Re: the kitchen pic from the Parsons Monthly Report, it is from Baden's new Life Skills classroom for home economics and life skills.
- 5.5 Some playground equipment was wrong at Skyline, but this issue was fixed quickly.
- 5.6 Spruce Ramp Replacement project is upcoming where new stairs and new elevator will be constructed. The Demo portion is closed out.
- 5.7 LS discussed tour, he explained he took public on their tour. Perhaps another site visit should be scheduled. LS mentioned upcoming Ribbon Cutting ceremonies, 9/30 at Alta Loma, and 10/1 at Skyline. Announcements will be forthcoming.
- 5.8 Path of Travel to be complete 9/30. First Change Order to Board on Thursday. Design, unforeseen conditions and guardrails added at JS.
- 5.9 First round of projects on task and on point. Next round 2014 summer: Spruce, Ponderosa and Westborough; Long term: Buri Buri, Parkway and SSFHS.
- 5.10 RB asked about El Camino Science, LS said demo done, it's coming up. 9/16 & 17 final approval. Site approved, cutting paths & cleared site. JB asked about a ramp at D.O., LS commented that criteria is different for staff than for students, any D.O. work would be done with District funds.
- 5.11 MR asked if students were in new classrooms at MV. LS answered yes, except the Library. MR asked about PM & CM functions. He asked about DLM Architects, and PE explained their role in establishing modular footprints & Ed. Specs. MR was concerned Swinerton used Measure J money to close out previous projects. PE explained open projects would impede Measure J projects; however, previous projects were closed, but not with Measure J funds.

5. Review of Measure J Bond Financial Reports

- 5.1 AB handed out a Measure J project budgets and reports for CBOC members' binders. AB stated on budget. Actual spent in FY 12/13 \$21,177,117.69. LS mentioned each year we'll give final number for the year.
- 5.2 MR commented on Parkway's 26M figure. LS stated that is District cost. AB listed renovation, interim housing and new buildings in cost. LS highlighted standard costs for new school bldg.. construction: 17-20 M for elementary, 20-70 M for middle school and 80-130 for high school. Parkway will be very nice. One million just for interim housing. MR asked if the 3rd party provider was lessening the cost. LS said it allows us to do more. Parkway will be 79% brand new.
- 5.3 RO commended AB for great reports, great software. MR asked if these can be sent via electronically. PE will try to make access available, LS says with hard copies, we know everyone received reports. AG prefers paper because she can show parents. RO individual preference.

- 5.4 MR asked about scheduling meeting with auditor. Thought they would be at this meeting. PE said auditor here in October, we may have auditor come to January meeting. MR mentioned that we had meeting after first audit, but were not able to read report prior to meeting. PE will see if report can be sent out by email.
- 6. Newsletter & Messaging to the Public
 - 7.1 End of October next newsletter will be sent out. Newsletter was sent to WMCA. Send newsletter to City Council members.
- 7. Attendance Report Review
 - 8.1 Attendance is doing much better. Two missing tonight because of Back to School night. Number of members formally changed to nine, a quorum is now 5 instead of 7.
- 8. Public Comment
 - 9.1 None.
- 9. Meeting Schedule
 - 10.1 The next meeting is scheduled for Tuesday, November 12, 2013 at new time: 6:00 p.m.
- 10. Adjournment
 - 11.1 Rick Ochsenhirt asked for adjournment and the meeting was adjourned at 6:54 p.m.

Please advise the District within 48 hours if there are any errors in the meeting minutes. Provide questions and comments in a written form and address all discrepancies to the Bond Program Director and South San Francisco Unified School District.