



Measure J Citizens' Oversight Committee

South San Francisco Unified School District

Meeting Type: Meeting of the Citizens' Oversight Committee (Meeting No. 15)

Meeting Date: Tuesday, May 14, 2013, 5:30 pm

Location: South San Francisco Unified School District Office Board Room
398 B Street
South San Francisco, CA 94080

Notice: Jackie Cabanas provided Spanish interpretation services for the CBOC members.

1. Preliminary

1.1 CALL TO ORDER – 5:40 pm

1.2 ROLL CALL

1.2.1 PRESENT: Rich Blank (Clerk)
Rick Ochsenhirt (Chair)
John Sanna (Vice Chair)
Martin Romero
Dana Abarca
America Gutierrez
Julia Lopez – arrived at 5:45 p.m.
Patricia Turpo Ames – arrived at 5:50 p.m.

1.2.2 ABSENT: Veronica Mendoza
Richard Holt - excused

1.2.3 OTHER: Patricia Ernsberger, SSFUSD (PE)
Larry Scott, SSFUSD (LS)
Bob Collins, Swinerton (BC)
Amy Bueno, SSFUSD (AB)
Donna Fentanes, SSFUSD (DF)
Peter Mayor, Parsons
Forrest Lewis, Parsons
Jackie Cabanas
Cindy Alger – Winston Manor Comm. Assc.
Anna Nestari – Winston Manor Comm. Assc.

1.2.4 DF performed a roll call. Six (6) out of ten (10) members were present which resulted in a quorum.

2. Approval of Agenda – Approved by Rick Ochsenhirt

3. Approval of Meeting Minutes No. 13 – Approved by all, but Martin Romero who abstained because he was absent from the January 8, 2013 meeting.

4. Approval of Summary Report of March 12, 2013 – Approved by all, but Martin Romero. Mr. Romero took issue with the Report's minutes in that they implied he violated the CBOC by-laws. RO did not see the implication as a violation of the by-laws.
5. Measure J Update
 - 5.1 LS updated CBOC of Bond projects' progress. Groundbreaking for El Camino's Athletic Fields tomorrow (5/15). Fields will be up and running in September for football games.
 - 5.2 LS said Path of Travel contractor in place. Eight sites to be developed and updated, except Buri Buri which will be updated during new construction.
 - 5.3 Playgrounds are on schedule.
 - 5.4 Next round of projects on in design and will be overlapping current projects.
 - 5.5 NFL will assist in the SSFHS Groundbreaking Ceremony this fall.
 - 5.6 All projects are on task and in budget. Because of the strict budget oversights, there is a possibility we may add to our projects. All money is going to Measure J projects.
 - 5.7 Bob Collins from Swinerton has done a great job.
 - 5.8 LS introduced Measure J Construction Manager Parsons' team members, Peter Mayor and Forrest Lewis.
 - 5.9 Questions: John Sanna asked about the Alta Loma work. LS described the different kinds of buildings that were going to be constructed at Alta Loma. The movers are in place. LS further added that portables have been moved out of Skyline. LS explained that this summer is going to be very hectic, a lot of work on many campuses. Elementary schools will be shut down because of Path of Travel and Playground work. El Camino will have a new 2 story science wing by November.

LS explained what a great product Project Frog was furnishing to the District. He mentioned that they were backed by G.E. Teachers will get 20" storage cabinets and a 70" flat screen TV, high tech and wireless.
 - 5.10 RO asked about Martin, LS said it was one of the last projects.
 - 5.11 MR raised questions regarding the HVAC and the teachers' and students' comfort. LS explained green environment and composition of these modulares. They discussed reasons for HVAC and new modulares design to meet the District's needs. LS mentioned BOT & Supt. decided not to have air. JS reiterated no air, but LS said they would have heat and fan to circulate air.
6. Review of Measure J Bond Financial Reports
 - 6.1 AB & LS handed out a Measure J project budgets and reports for CBOC members' binders. AB said all projects are on point and in budget.
 - 6.2 AB mentioned that a change order was issued for playgrounds in the amount of \$16,100.

- 6.3 At the April 25 BOT meeting, the Board approved the next sale of BAN's - \$30M not to exceed \$35M. At the end of FY 12/13 we have spent \$17M.
- 6.4 MR asked about report of additional cost of new BAN's. PE explained about pending legislation that has yet to pass. MR requested into about cost and PE will ask Tony from Keygent to prepare requested info.
- 6.5 RO asked about date on financial reports. LS & AB said they were current to date. RO mentioned that any questions on these reports to bring them to next meeting.
- 6.6 MR requested soft copies of modular contracts. LS explained because of their size they are at the office and MR was welcome to come to the office to look at them. MR requested PDF copies of contract. PE said we'll see.
- 6.7 MR asked when auditor was coming? PE said was not scheduled to come, but if Board wants. MR & RO said ok. PE said for Sept. meeting.

7. Newsletter & Messaging to the Public

- 7.1 Next newsletter is just about ready, will go to translator this week and sent out next week. RO commended the messages at the sites. MR mentioned signs near old portables may confuse people that the old ones are the new constructed ones.

8. Attendance Report Review

- 8.1 RO commented that he was glad to see most of the members of Board present. It was noted that the Board of Trustees accepted David Gallagher's letter of resignation. PE said Attendance Report up-to-date and will go to Board regarding attendance and recruitment. JS said CBOC cannot go below 7. RS asked for some action from the Board.

9. Public Comment

- 9.1 Cindy Alger from the Winston Manor Community Association said though solar was complete, finances not finished. WMCA met with Supt. about our concerns. Cindy mentioned there was a letter to the Board and Superintendent. Anna Nestari read attached letter to CBOC members and all present.
- 9.2 Rick Ochsenhirt asked if there were any other comments. Anna Nestari asked about security cameras in light of recent news reports. LS said the District is looking into it.

10. Meeting Schedule

- 10.1 The next meeting is scheduled for Tuesday, July 23, 2013. Meeting will commence at 5:30 p.m. here in Board Room and then CBOC members (in District-provided vehicles) will tour some sites where construction is underway. MR would like an itinerary prepared. Would public be invited? Yes, but cannot provide transportation

- 10.2 MR suggested that meeting time be changed to 6:00 p.m. All agreed to 6:00 p.m. time for September meeting.

11. Adjournment

- 11.1 Rick Ochsenhirt asked for adjournment and the meeting was adjourned at 6:39 p.m.

Please advise the District within 48 hours if there are any errors in the meeting minutes. Provide questions and comments in a written form and address all discrepancies to the Bond Program Director and South San Francisco Unified School District.