



Summary Report

Measure J Citizens' Oversight Committee **South San Francisco Unified School District**

Meeting Type: Meeting of the Citizens' Oversight Committee (Meeting No. 14)

Meeting Date: Tuesday, March 12, 2013, 5:30 pm

Location: South San Francisco Unified School District Office Board Room
398 B Street
South San Francisco, CA 94080

Notice:

1. Preliminary

1.1 CALL TO ORDER – 5:43 pm

1.2 ROLL CALL

1.2.1 PRESENT: Rich Blank (Clerk)
Richard Holt
Rick Ochsenhirt (Chair)
John Sanna (Vice Chair)
Martin Romero (arrived at 6:05pm after roll call)

1.2.2 ABSENT: Dana Abarca - excused
America Gutierrez - excused
Julia Lopez
Veronica Mendoza
Patricia Turpo Ames

1.2.3 OTHER: Patricia Ernsberger, SSFUSD (PE)
Larry Scott, SSFUSD (LS)
Bob Collins, Swinerton (BC)
Amy Bueno, SSFUSD (AB)
Alejandro Hogan, SSFUSD (AH)
Jackie Cabanas
Donna Fentanes, SSFUSD
Cindy Alger – Winston Manor Comm. Assc.
Anna Nestari – Winston Manor Comm. Assc.

1.2.4 AB performed a roll call. Four (4) out of ten (10) members were present which resulted in lack of quorum. Mr. David Gallagher has submitted his resignation to the Board.

Mr. Ochsenhirt stated that since there is no quorum, the committee is unable to perform any action items. Items will be for discussion only.

2. Approval of Agenda – **Deferred to next meeting.**
3. Approval of Meeting Minutes No. 12 – **Deferred to next meeting.**
4. Measure J Update
 - 4.1 LS updated CBOC of Bond projects' progress. Path of Travel, several modular and Martin Mod.; four modular projects, Alta Loma, Baden, Spruce & Monte Verde in DSA, El Camino following. LS explained 60-70K spent in DSA fees under new process. Each modular type separate, i.e. Skyline – 7 checks.
 - 4.2 LS said Program has hired consultants, incl. DSA inspector, all within budget.
 - 4.3 Playgrounds were halted because of license issue, has since been resolved and back on track. Spruce, Sunshine Gardens and Junipero Serra next round to start Spring Break.
 - 4.4 Design Phase started on SSFHS Wing, Buri Buri, Martin and Parkway.
 - 4.5 Green Schoolhouse (Parkway) changed architects, separate piece, no cost to District. RO had question about Green Schoolhouse and was assured there would be no extra expenditures.
 - 4.6 Athletic Fields – LLB Contractor selection, Interstate (local company) going to board on Thursday (3/14). LLB is GMP is guaranteed to stay within budget. Schedule DSA over the counter in two weeks, structural right behind it. El Camino first, done before beginning of football season, SSFHS to start after season. Athletic Fields have additional funding from the NFL.
 - 4.7 Project Frog modular groundbreaking at Monte Verde on Earth Day (4/22).
 - 4.8 LS summarized that Bond Program is moving forward and is on task and on schedule. Phase II in place except for Westborough Science which will start design late April.
 - 4.9 Questions: Rick Ochsenhirt said Marriott Renaissance is NFL official hotel, maybe piggyback something for our Athletic Fields groundbreaking ceremony.
 - 4.10 Bob Collins from Swinerton updated CBOC and passed out Monthly Reports. BC thought all had received report electronically, but they had not. AH mentioned report includes list of Architects, Vendors, etc.
 - 4.11 LS introduced Donna Fentanes, administrative assistant, as new bond team member.
- 5 Review of Bond Audit
 - 5.1 PE passed out Audit Report. She pointed out pg. 5 with balance as of 6/12 and pg. 12 info on bond financing. John Sanna mentioned current legislation in Sacramento that would shorten bonds from 40 years to 25 years. PE said she will share with the Board about the legislation with suggestions of courses of action in case it passes. AH added that if it passes the Bond Program will be negatively affected. We won't have the same cash flow devastating the Program. PE returned to her report to pg. 16 – how bonds are being spent, pgs. 17, 18-site walk. District complies with Measure J Program. Pg. 19 – no funding for current and prior years. Rick Ochsenhirt ask if the same auditor was used, PE

said yes and that the Board was to see report on Thurs. PE will inform Board that CBOC has seen audit and findings. LS mentioned the auditors are back.

6. Review of Measure J Bond Financial Reports

- 6.1 AB handed out a Measure J project budgets and reports for CBOC members' binders. AB explained most recent reports go on top and are in project order. Chevron had a new invoice for some testing.

7. Newsletter & Messaging to the Public

- 7.1 RO very excited about the banners and is happy they were appropriately placed where parents could see them. Very impressed. AH is keeping website up to date with Measure J updates on front page. Rotating pics of completed projects, solar and playgrounds. RO mentioned to keep it fresh.

8. Attendance Report Review

- 8.1 In the past meeting, Trustee Bush had requested a letter to go out to some members about absences. PE said she sent three (3) letters out in February and has received no contact back. Questions arose about any ideas of how to change, solicit more members; do we want the Board to do something? Should CBOC reach out, cannot be taking action. AH thinks the Board will act on it. Rick Ochsenhirt clarified the absences of Dana Abarca and America Gutierrez were for medical reasons.

9. Public Comment

- 9.1 Cindy Alger from the Winston Manor Community Association introduced Anna Nestari who read "An Open Letter to Our Community" which was passed out to all present. Letter was sent to their community in their monthly newsletter. Rick Ochsenhirt asked who was on the WMCA Board. Cindy replied she was President, Gary Rubino, Bill King who was VP, Sue Casey, Barb Rubino is Treasurer, Anna Nestari is Secretary, Marty Romero, Terry Minor, Linda Torres and Elaine Vasquez. Letter reiterates their position that Chevron work and subsequent savings will eventually end up in General Fund and that violates Bond criteria.
- 9.2 Rick Ochsenhirt asked Martin Romero if he knew about this letter. Martin said he did. Rick asked why he didn't show the CBOC the letter before it was published. Martin said he doesn't think CBOC has done a good job with public messaging. Rick and Martin argued over the letter and whether any rules or regulations were violated with his involvement with the WMCA. Rick Ochsenhirt read to Martin Romero from CBOC by-laws: *COMMITMENT TO DISTRICT. A Committee member shall place the interests of the District above any personal or business interest of the member.*

10. Meeting Schedule

- 10.1 The next meeting is scheduled for Tuesday, May 14, 2013 at 5:30pm at SSFUSD Office, Board Room. A Walk-thru is being planned for the July meeting and District vehicle will be used.

11. Adjournment

Mr. Ochsenhirt concluded the meeting at 6:36pm. There was no adjournment due to a lack of quorum.

Please advise the District within 48 hours if there are any errors in the meeting minutes. Provide questions and comments in a written form and address all discrepancies to the Bond Program Director and South San Francisco Unified School District.