**Okemos Board of Education Okemos, Michigan 48864**
**SPECIAL MEETING JULY 16, 2025**

The special meeting of the Okemos Board of Education was called to order by President Buffett at 6:00 p.m.
Members Present: Tom Buffett, Katie Cavanaugh, Shulawn Doxie, Andy Phelps, Leeni Shrestha and Jillian Winn
Members Absent: Jason Burns
Administration: Superintendent John Hood; HR Director Peter Trezise

MOVED by Andy Phelps, SUPPORTED by Katie Cavanaugh that the board adjourn to Executive Session pursuant to Section 8(c) of the Open Meetings Act for the purpose of discussing contract negotiations.
Roll Call

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|---|---|---|---|
| Tom Buffett | Yes | Andy Phelps | Yes |
| Jason Burns | --- | Leeni Shrestha | Yes |
| Katie Cavanaugh | Yes | | |
| Shulawn Doxie | Yes | | |

AYE: 6 NAY:0 ABSENT 1 **MOTION CARRIED**

The board adjourned to executive session at 6:01 p.m.

Member Burns arrived before 6:48 p.m.

The board reconvened at 6:48 p.m.

Members Present: Tom Buffett, Jason Burns, Katie Cavanaugh, Shulawn Doxie, Andy Phelps, Leeni Shrestha and Jillian Winn
Administration: Superintendent John Hood; HR Director Peter Trezise; Finance Director Elizabeth Lentz

No one addressed the board.

Superintendent Hood reported on the following: opening day assembly and new teacher orientation; update on release process and recent school of choice enrollment; upcoming NSI resolution; bond work at CMS; HR Director hiring update; a Montessori Principal hiring update; and teacher staffing.

President Buffett acknowledged correspondence from the following: Wenjing Zheng regarding curriculum; Sara Lambries concerning the Begindergarten program; Abdalla Adlan regarding enrollment; Noor Aljanadi regarding accessing records; Lynne Page regarding board meeting materials; Luke Bowman concerning GSRP staff; Michael Callahan regarding Woofpack funding; Sue Walsworth regarding block scheduling and student exit surveys; and Lu Liu concerning staffing changes at OPM.

There were no board reports or requests.

MOVED by Shulawn Doxie, SUPPORTED by Jillian Winn that the board approve items 1 and 2 for immediate implementation and appropriate action. Item 1: Approval of the minutes of the Regular Meeting of June 9, 2025; and Item 2: Approval of the minutes of the Regular Meeting of June 16, 2025.

AYE: 7 NAY:0 ABSENT 0 MOTION CARRIED

MOVED by Jillian Winn, SUPPORTED by Katie Cavanaugh that the board establish the dates of regular meetings of the board of education to generally be the second and fourth Monday of each month, adjusted for

Mondays with no school; the time of each meeting to begin at 7:00 p.m., with no new discussion after 10:00 p.m.; and the place of meetings to be the Community Conference Room at Central School; and that the board direct administration to publish the date/time/location of these meetings on the district's web site.

AYE: 7 NAY:0 ABSENT 0 MOTION CARRIED

MOVED by Andy Phelps, SUPPORTED by Katie Cavanaugh that the board designate the superintendent of schools or designee to post all regular and special school board meeting notices for the 2025-2026 school year in accordance with the Open Meetings Act.

AYE: 7 NAY:0 ABSENT 0 MOTION CARRIED

MOVED by Leeni Shrestha, SUPPORTED by Shulawn Doxie that the board retains Thrun Law Firm, P.C. as legal counsel for the 2025-2026 school year.

AYE: 7 NAY:0 ABSENT 0 MOTION CARRIED

MOVED by Jillian Winn, SUPPORTED by Andy Phelps that the board retain Maner Costerisan P.C. as auditor for the 2025-2026 school year.

AYE: 7 NAY:0 ABSENT 0 MOTION CARRIED

MOVED by Katie Cavanaugh, SUPPORTED by Shulawn Doxie that the board designates Michigan School District Liquid Assets Fund Plus, Fifth Third Bank, and PNC Bank as depositories for school funds for the 2025-2026 school year, which includes Accounts Payable, Payroll, Debt Retirement Activity, Food Service, Student/School Activity and Building & Site Sinking Fund.

AYE: 7 NAY:0 ABSENT 0 MOTION CARRIED

MOVED by Andy Phelps, SUPPORTED by Jillian Winn that the board waive the reading and adopt final reading of board policies 3115 Non-Discrimination, Anti-Harassment and Non-Retaliation; 3115A Definitions for 3115 Series; 3115B Designation of Coordinators; 3115C Supportive Measures; 3115D Informal Resolution; 3115E Grievance Procedure and Remedies; 3115F Complaint Dismissal and Appeals; 3115H Training Requirements and Policy Notice; and 3118 Title IX Sexual Harassment.

AYE: 7 NAY:0 ABSENT 0 MOTION CARRIED

The board continued its discussion of their upcoming retreat which will include a year in review section for reflection and generating ideas, not problem-solving; committee reports, updates on accomplishments and areas for improvement; and an ad hoc committee will be formed to work with Superintendent Hood on framing the superintendent evaluation discussion.

There were no public comments.

There is a special meeting scheduled for August 21st at 6 p.m.

MOVED by Katie Cavanaugh, SUPPORTED by Andy Phelps that the board adjourn to Executive Session pursuant to Section 8(a) of the Open Meetings Act for the purpose of discussing the superintendent evaluation.
Roll Call

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|---|---|---|---|
| Tom Buffett | Yes | Andy Phelps | Yes |
| Jason Burns | Yes | Leeni Shrestha | Yes |
| Katie Cavanaugh | Yes | | |

Shulawn Doxie Yes

AYE: 7 NAY:0 ABSENT 0 **MOTION CARRIED**

The board adjourned to executive session at 7:22 p.m.

The board reconvened at 9:05 p.m.

Members Present: Tom Buffett, Jason Burns, Katie Cavanaugh, Shulawn Doxie, Andy Phelps, Leeni Shrestha and Jillian Winn
Administration: Superintendent John Hood

President Buffett adjourned the special meeting at 9:06 p.m.

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Shulawn Doxie, Secretary