



PENNSAUKEN PUBLIC SCHOOLS
FINE ELEMENTARY SCHOOL

James R. Bevere, Ed.D.
Superintendent of Schools

JoAnn Young
President – Board of Education

Thomas Honeyman
Principal

August 12, 2025

To the Parent/Guardian of:
«First» «Last»
«Address»
Pennsauken, NJ «Zip»

Dear «First»,

Your teachers and the staff here at Fine School are excited to welcome new and returning families to the 2025-2026 school year. As always, our mission is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility.

Below, please find a summary of information that will guide you through the first few opening days:

- The first day of school for students in Kindergarten thru Third Grade is Thursday, September 4, 2025. We will start on FULL DAY SESSION. K-3 Students will be dismissed at 3:37. School begins promptly at 8:50 a.m. Students should not arrive to school earlier than 8:50 a.m. If your child arrives late to school, please ring the doorbell to let your child into the vestibule.
- **All walking or driven students will enter through DESIGNATED doors on Gladwyn Avenue. Second & Third grade students will enter the front door closest to teacher parking lot. K-1 students will enter through the main front doors. On day one, staff members will guide them to the gym where they will be greeted by their teacher and lineup by class. Parents will not be permitted to walk their child to the gym or to their classroom.**
- Your child's teacher will be: **Ms. «HMRM_TeacherLast» in room «HmRm»**. Your child's teacher will send home other important documents and a *school agenda for you to sign and read* during the opening weeks of school. Please pay close attention to all school correspondence and information.
- **Fine Back to School Night will be Monday, September 15th.**
- **The school lunch program will begin on the first day of school. A lunch will be provided to all students. Please check pennsauken.net for lunch procedures.** Each student will be assigned an individual account with a personal pin number to be used each day, and this will be given the first day. *Children can bring lunch from home if you wish.* The breakfast program will **begin the week of September 8, 2025**
- **A NEW MEAL application MUST be filled out in order to receive free meals.** This year again, lunch applications can be found on our website: www.pennsauken.net under the "Food Services" tab. Only 1 application per household needs to be filled out but MUST be filled out if you are going to take advantage of the EBT free lunch. If you have any questions about your meal status, please feel free to contact Pennsauken Food Services at 856-662-8500 ext. 5259.



There is a district wide Uniform Policy for all elementary students from Kindergarten thru Third Grade. Uniform requirements are below:

George B. Fine Elementary
3800 Gladwyn Avenue
Pennsauken, NJ 08109
(856) 662.8568

thoneyman@pennsauken.net



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- **Dark blue collared polo shirt and either dark blue or khaki slacks, shorts, or skorts/skirts, jumpers for girls. (Warmer long sleeve shirt can be worn underneath polo shirt)**
 - Appropriate shoes must be worn for students' safety (**No flip flops, slides, high heels or any open toed shoes**)
 - Dark blue sweater, or Sweatshirt without PRINT.
 - Tights may be worn in cooler weather



STUDENTS MUST ALWAYS BE IN SCHOOL UNIFORM UNLESS TOLD OTHERWISE. STUDENTS SHOULD NOT WEAR JEANS TO SCHOOL. OUTERWEAR OR NON-BLUE SWEATSHIRTS MUST NOT BE WORN DURING THE SCHOOL DAY (EXCEPT FOR RECESS).

Arrival and Dismissal Procedures



The safety and security of our students is our number one priority! In order to ensure that our students arrive and dismiss safely from school, please comply with the following procedures. Please be patient, wait your turn and be courteous to one another! Remember, our children will do what we do!

Morning Drop Off Procedure:

- Parents can drop off right in front of the building on Gladwyn Ave. (**PLEASE SEE SECOND BULLETED PARAGRAPH on PAGE 1**) **Make every attempt to distribute** backpacks, afternoon pick-up instructions and kisses **BEFORE** arriving to school. Once the children have been dropped off, drivers must depart quickly & safely to keep traffic moving.
- For the safety of our students, parents will not be permitted to park in the **BUS LOT** or at the **BACK OF THE BUILDING by the GYMNASIUM during arrival and dismissal**. Kindly, do **NOT** park in yellow fire areas surrounding the building.
- ****IMPORTANT**** When dropping off or picking up, **ALWAYS have the passenger side closest to the curb**. It is unsafe for children and a **TRAFFIC VIOLATION** when the passenger door **faces the street**. Pennsauken Police are on a heightened alert after a past safety incident.

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- Once students enter the building, they will be accompanied to their designated location by a staff member (**parents will not be allowed to walk their child/children to those locations**).
 - If you have an appointment, please park in the parking lot across from Haddonfield Road or in front of the building. **You may not park or leave your car idle along the yellow curbing (Fire Lanes). Double-parking and leaving your vehicle while it is in the drop off lane or in traffic is not allowed or acceptable.**
 - As per the Uniform Fire Code and the Ordinance of the Township of Pennsauken, Pennsauken Police Department and District Office, Parking along Fire lanes (YELLOW CURBS) is PROHIBITED. **Please be advised that the police will initially issue warnings and then tickets if necessary for parking violations. Your car could also be subjected to Towing if left unattended.**

Walkers:

- The crossing guard at Gladwyn and Herbert Avenue will cross students who walk to school. Walkers should then proceed across Gladwyn Avenue, up the front walkway of Fine School, and enter through the front door. **School employees will be at the designated grade level doors to monitor your child safely once they are inside the building.**

Bus Students:

- Buses arrive in the parking lot that is to the left of the building (across from Herbert Ave). **Please keep this area free from parent drop offs.**

Afternoon Pick Up Procedure:

- At the end of the school day, all kindergarten and 1st grade students will be dismissed to the **SAME** doors upon which they entered school in the morning—the **MAIN ENTRANCE**.
- 2nd & 3rd Grade students will be dismissed from the **SAME** doors upon which they entered school in the morning (**the doors closest to TEACHER parking lot**).
- All bus students (**K-3rd grade**) will be dismissed to the buses from the GYM.
- Parents must **PARK in the Parking Lots. DO NOT PARK ALONG THE YELLOW CURBS (FIRE LANES) OR IN FRONT OF THE PARKED CARS.** Please be advised that the police will initially issue warnings and then tickets (if necessary) for parking violations. Your car could also be subjected to Towing if left unattended.
- All non-bus students will be escorted by their teacher to their appropriate departure location. Parents should be waiting outside of the building. **Please note that students will not be released unless a parent/guardian is physically present. Any student who does not have a parent waiting at dismissal will be redirected with an adult to the library as a safe waiting area.**
- If students have permission to walk home without a guardian, they will be dismissed from the door upon which they entered. The main office & principal must be notified of this before dismissal.

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- Any students **not** picked up by **3:45 p.m.**, will be brought to the front office for parent pick up. **Please be prepared to show proper Identification in the vestibule. If a responsible adult is not at the bus stop to meet the child, the student will be taken to Pennsauken High School after school hours.**
 - To ensure that students are present in school and are given every educational opportunity, we strongly encourage them to maintain acceptable attendance, which includes being punctual to school. Letters will be issued for tardiness and excessive absences. Please continue to instill the importance of coming to school daily and being on time! If students are ill, a doctor's note must be provided in order to excuse the absence.
 - Unless there is an emergency, an appointment, or communication from the school for students to be picked up, or other situations that qualify, **please make every attempt NOT to pick up students before dismissal at 3:37 p.m.** Please keep in mind that when students consistently leave early, they are missing vital instruction, which could affect their grades and their overall understanding of the concepts taught in class.
 - Photo Identification is required for all student pick up, regardless of whether you are a familiar face to the office staff.** All individuals picking up student(s) must be included on the student's emergency contact. Please take the time to update your child's emergency contact form with current phone numbers and emergency contacts and submit the form to the school. **Students will not be permitted to leave with any individual who is not present on his/her emergency contact form.**

For further information on the policies mentioned above, please review the [Student Code of Conduct](#), the [Attendance Policy](#), and the [Uniform Policy](#) on the district's website www.pennsauken.net under the "**Parents**" tab.

We at George B. Fine Elementary School want to ensure that your child/children are provided with the best educational opportunities and we do understand that it really does take a "whole community" to make this possible. Please continue to support our efforts in making this school year one of success! The staff members look forward to working with you and with your children for another great year on Gladwyn Ave.

The strong, healthy relationship with our Fine families is vital to our students' success at school and beyond. On behalf of the entire Fine educational community, thank you for taking the time to read and follow these directives. If you have any questions or concerns, please contact Fine School's office at 856-662-8568.

Sincerely,

Thomas Honeyman

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