



DR. HILDA MALDONADO
Superintendent

MEMBERS OF THE BOARD

GABE ESCOBEDO, PRESIDENT
WILLIAM BANNING, VICE PRESIDENT
ROSE MUÑOZ, CLERK
SUNITA BEALL
CELESTE KAFRI

Agenda
Finance Committee
Tuesday, August 26, 2025 Regular Meeting

Regular Meeting 4:30 p.m.
Santa Barbara Unified School District
District Office, Anacapa Room
720 Santa Barbara Street

Agenda Items:

1. Call to Order
 - Pledge of Allegiance
 - Roll Call

2. Public Comment

Any member of the public may comment upon matters to this committee that are not on the agenda. The public will have an opportunity to comment on each agenda item as the item is presented. Normally comments are limited to three minutes each.

3. Election of Finance Committee Officers
 - Chair
 - Secretary
 - Parliamentarian

4. Review Draft By-Laws and Member Duties (Parliamentarian)

5. Set future meeting dates and times (Chair)

6. Budget Development Calendar (Conrad Tedeschi)

7. Discussion: SBUSD Board Priorities and Finance Committee Goals

8. Future Agenda Items

9. Adjournment (Chair)

Santa Barbara Unified School District

Finance Committee

Bylaws

Article 1: Committee Established

The Santa Barbara Unified School District (SBUSD) Board of Education (Board) established a Finance Committee (Committee) by adopting Resolution 2024-25-32 on June 10, 2025 by a unanimous vote. The Committee was created to assist in advancing the Board's core beliefs, commitments and goals while providing ongoing review, advice, and recommendations regarding SBUSD's financial planning and fiscal health. Its role is to ensure transparency, community accountability, and sound stewardship of district resources.

Article II: Purpose

The Board established the Committee with the following purposes:

1. The Finance Committee collaborates to review the District's financial and operational performance, as well as offer recommendations to assist the Board with its oversight with budgeting.
2. The purpose of the Finance Committee is dedicated to maintaining the responsible stewardship of public education funds through transparent oversight and long-term strategic planning.
3. The Committee will provide regular reporting and analysis to the Board in order to maximize educational opportunities for all students while maintaining the community's trust.

Article III: Authority & Compliance

The Committee operates under the authority of the Board and shall comply with the Brown Act (California Government Code §54950 et seq), mandating all meetings be open to the public, properly noticed, and accessible. No action shall be taken in secret or in closed session unless expressly permitted by law.

Article IV: Membership

- Members shall be appointed by the Board and shall be comprised of nine members to include:
 1. SBUSD Assistant Superintendent of Fiscal Services
 2. Two members of the SBUSD Board
 3. One student representative (advisory member)
 4. One Santa Barbara Teachers Association (SBTA) member (Selected by SBTA)
 5. One Classified Service Employees Association (CSEA) member. (Selected by CSEA)

6. Two community members (Selected by the Board)
 7. Two school site leaders (K-8 & 9-12) (Selected by the Superintendent)
- Members must disclose any potential conflicts of interest and recuse themselves from discussions or votes where a conflict exists.
 - Members will serve terms as determined by the Board.
 - Members may not substitute others for their place at a Committee meeting.

Article V: Meetings

- Regular, special, and emergency meetings will be held in accordance with the Brown Act.
- Frequency of the meetings will be established by the Board.
- Regular meetings: Agendas must be posted at least 72 hours in advance in a publicly accessible location and on the district's website, specifying time, location, and a brief description of each item.
- Special meetings: Require 24-hour advance notice and specific agenda requirements.
- Emergency meetings: May be called only for urgent matters, with notice given to media and the public as soon as practicable.
- Meetings must take place at a physical location within the district boundaries that is accessible to all, meeting Americans with Disabilities Act (ADA) requirements.
- The public must always have the opportunity to attend in person.
- Agendas shall provide opportunity for public comment on any item within the Committee's jurisdiction. Reasonable regulations may be established to ensure orderly public participation, but may not restrict criticism of district policies or actions.

Article VI: Agenda & Minutes

- Agendas must list each item with brief descriptions (20 words or less).
- No action or discussion can be taken on items not posted on the agenda, except as allowed for urgent circumstances by law.
- The Committee Secretary or designated staff shall keep written minutes of all meetings. Minutes and recordings shall be available to the public.

Article VII: Voting and Actions

- Actions and votes must be taken openly, by roll call; secret ballots and informal tallies are prohibited.
- Recommendations for Board action must be clearly indicated on the agenda.
- The Committee may refer items to district staff, schedule them for future agendas, or request more information as needed.

Article VIII: Public Participation and Access

- The public may not be required to register or sign in to attend meetings.
- All persons, not just local residents, may attend and comment.
- Committee meetings may be recorded (audio/video) by anyone but may not cause persistent disruption.

Article VIII: Amendment and Review of Bylaws

- These bylaws may be amended by majority vote of the Committee, with approval by the Board.
- Amendments must be publicly posted at least 72 hours before consideration.
- These bylaws provide a legally compliant framework for finance committee operation under the Brown Act, ensuring openness, accountability, and community involvement in school district finances



BUDGET DEVELOPMENT CALENDAR

FISCAL SERVICES DEPARTMENT

CONRAD L. TEDESCHI, CPA
Assistant Superintendent

2025-26 Statutory Financial Report Calendar

Report	Fiscal Year	Data as Of	Due to County	Board Meeting	Other Info
Prior Year Unaudited Actuals	2024-25	June 30, 2025	September 15, 2025	September 9, 2025	Close Books by 8/30/2025
First Interim Budget	2025-26	October 31, 2025	December 16, 2025	December 11, 2025	
Prior Year Audit Report	2024-25	June 30, 2025	December 15, 2025	January 13, 2026	
Second Interim Budget	2025-26	January 31, 2026	March 17, 2026	March 10, 2026	
LCAP Mid-year Update	2025-26	January 31, 2026	February 28, 2026	February 27, 2026	
Next Year Adopted Budget	2026-27	July 1, 2026	June 30, 2026	June 23, 2025	Public Hearing June 9, 2026 Adoption June 18, 2026

2026-27 Budget Planning Calendar

Governor releases Proposed Budget for 2026-27	January, 2026
Develop plan for staffing for 2026-27 - Layoff determination (if needed)	January 2026
LCAP mid-year data and Supplement presented to the Board	February 2026
Complete reconciliation of Federal Categorical Funding to ensure alignment with SBUSD Budget for the Second Interim Budget Report.	February 2026
Complete LCAP Mid-year update for 2025-26	February 2026
Personnel Layoff Notices - Board Resolution (if needed)	February/March 2026
Governor's May Revision to Proposed Budget (if needed)	May 2026
Final Layoff Notices - Classified - Board Resolution (if needed)	May 14, 2026
Final Layoff Notices - Certificated - Board Resolution (if needed)	May 15, 2026
Evaluate LCAP actions for budget alignment with priorities for the 2026-27 Proposed Budget.	February/March 2026
Second Interim to Board of Trustees for Approval	March 10, 2026
Budget and LCAP Public Hearing and Adoption	June 2026