

Saucon Valley School District

Regular Meeting of the Board of Education

August 26, 2025

High School Audion



Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting, and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio-taping the meeting, and the meeting will be posted for public viewing according to district policy.

Agenda

6:30 pm – Executive Session for the purpose of discussing legal matters and personnel.

- I. **Call to the Order** – *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – Legal Matters and Personnel
- VI. **Approval of Minutes** – August 12, 2025
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$1,049,847.23
 - B. Cafeteria Expenditures – \$192.93
 - C. Health Benefits – \$598,252.64
 - D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

- 1. Approve the above Presentation of Bills.

Recommendation: To approve all motions and recommendations listed above in the Presentation of Bills.

XII. Treasurer’s Report – Donald Carpenter/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Budget Transfers – None
- D. Middle School Activity Report – June and July 2025
- E. High School Activity Report – May, June, and July 2025

Recommendations for Approval

Treasurer’s Report

- 1. Approve the above Treasurer’s Report.

Recommendation: To approve all motions and recommendations listed in the Treasurer’s Report.

XIII. AGENDA ITEMS

A. Education

Items/Projects for Discussion

- A. None

Recommendations for Approval

Policy 827

- 1. Approve the second and final reading of the following policy:
Policy 827 – Conflict of Interest

Adjudication

- 2. Approve an Adjudication for student # 8779218679 for the 2025-2026 school year.

Recommendation: To approve all motions and recommendations as listed above in Education

B. Personnel

Items/Projects for Discussion

- A. Tenure - Cristina Reyes - 8/18/2025
Beverly Sparling - 8/18/2025

Recommendations for Approval

Board Secretary

- 1. Approve appointing Judith Riegel as Board Secretary for the period October 27, 2025, to December 19, 2025, with a stipend of \$2,500 prorated.

Kindergarten Long Term Substitute

- 2. Approve Kristen Kallert as a Kindergarten Long Term Substitute at \$61,182.00 (B, Step 1).

Full-Time Paraprofessionals

3. Approve Gunnar Pattison as a Full-Time K-12 Instructional Paraprofessional, per the current Educational Professionals Agreement, pending completion of employment paperwork.

2025-2026 Day-to-Day Substitutes

4. Approve the following individuals as Day-to-Day Substitutes for the 2025-2026 school year:

Lauren Wright	Linda Stiansen
Jeffery Dziedzic	Cole Naylor

2025-2026 Mentors

5. Approve the following mentor for the 2025-2026 school year. Salary is in accordance with the current professional agreement, which may be prorated if the mentorship is not a full year.

<u>Inductee</u>	<u>Mentor</u>
Kali Steingall	Jessica Habas
Kristen Kallert	Rebecca Harvey

2025-2026 Athletic Coaches

6. Approve the following 2025-2026 Athletic Coaches:
 - Derek Fox – Jr. High Asst. Boys Soccer Coach - \$1,800
 - Craig Wrigglesworth – Boys Soccer Asst Coach - \$1,422 (rate adjustment)
 - Tanner Riefenstahl – Boys Soccer Asst. Coach - \$2,100
 - Tyler Horton – Jr. High Boys Soccer Asst. Goalkeeping Coach - \$1,000

2025 – 2026 Co-Curricular Positions

7. Approve the co-curricular positions for the 2025-26 school year.
 - High School**
 - Kerry Schultz – Future Business Leaders of America - \$2,250.00

Paraprofessional Resignation

8. Approve the resignation of Michael Petruny, paraprofessional, effective August 12, 2025.

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

- A. Facilities Committee Meeting Summary – August 13, 2025

School Affiliated Organizations

1. Approve the following list of School Affiliated Organizations, which allows use of the School or District name and operating in relation to the school district's program:

- Football Booster Club
- MS/HS Wrestling Booster Club
- SV Performing Arts Association
- SV Athletics Booster Club
- SV Foundation for Educational Innovation
- SV Music Connection
- Boys Soccer Booster Club
- ES Parent Teacher Organization
- SV Alumni Association

Recommendation: To approve all motions and recommendations as listed above in Facilities.

D. Finance

Items/Projects for Discussion

- A. Finance Committee Meeting Summary – August 13, 2025

Pediatric Therapeutic Services Agreement Addendum

- 1. Approve the attached addendum to the PTS Agreement for a Board-Certified Behavior Analyst.

First Student Transportation

- 2. Approve a contract with First Student, Inc. for the transportation of a student, pending review and approval of the solicitor.

Family and Consumer Science Renovations *

- 3. Approve the contract with MKSD Architects for the design, permitting, and construction administration of renovations to the High School Family and Consumer Science Rooms at a cost of \$32,000.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*
(Meetings are on the first Thursday of every month)

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar*
(Meetings are on the first Tuesday of every month)

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*
(Meetings are on the fourth Wednesday of every month)

I. PSBA Representative – *Donald Carpenter & Jay Santos*

J. New Business

K. Old Business

XIV. Citizens’ Inquiries and Comments – *Visitors should state their name and address.*

XV. Announcements

Future Meetings ~

September 9, 2025– 7 pm – Business Meeting – High School Audion

September 23, 2025– 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, August 12, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Cedric Dettmar, Laurel Erickson-Parsons, Tracy Magnotta - online, Shamim Pakzad, and Jay Santos. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:17 pm - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Superintendent Evaluation, SVEA Contract MOU, and Student Legal Issue.
- VI. **Approval of Minutes** – Director Santos, seconded by Director Conte, moved to approve the minutes of July 22, 2025. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
Superintendent Vlasaty reported on Food Service Training with Chef Scepansky, Popsicles with the Principal, Academics, Personnel additions & Facilities improvements.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
B. Geyer – Commented on how wonderful the Elementary School “Popsicles with the Principal” was and the disposition of items on the Surplus/Obsolete list.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$843,470.88
 - B. Cafeteria Expenditures – \$2,873.77
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.
Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of Bills. Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
No Agenda Items for Approval
- XIII. **AGENDA ITEMS**

A. Education**A. Academic & Personnel Committee Meeting Summary – August 6, 2025****No Agenda Items for Approval****B. Personnel**

1. Approve David Hauser as the Middle School Principal at \$145,000 per year, prorated, with benefits per the current Act 93 Compensation & Benefits Plan, effective upon release from his current placement.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Personnel Item #1. Vote: 9-yes, 0-no

2. Approve a stipend of \$10,000 for Michael Sakelarides for Interim Middle School Principal duties.
3. Approve a modification to the Compensation and Benefits Plan approved on May 13, 2025, for the Administrative Assistant group so as to provide for up to an additional 1% added to the compensation pool for 2025-2026.
4. Approve Madison Nastasi as a Special Education teacher effective August 19, 2025, at a salary of \$62,425 (B, Step 2).
5. Approve Kali Steingall as a Special Education – Long Term Substitute for the 2025-2026 school year at \$61,182.00 (B, Step 1).
6. Approve the following department/team leaders/grade level chairs for the 2025-26 school year. The stipend will be \$2,500 per position.

High School Department Chairpersons

Robin Heppenheimer – ELA
 Cheri Chisesi – Mathematics
 Jessica Friday – Social Studies
 Kimberly Mertz – Science
 Chad Shirk – Related Arts
 Jasmine Kozero – Special Education

Middle School Department Chairpersons

Lynn Cheddar – ELA- Co-Chair (split stipend)
 Lara McCarthy – ELA- Co-Chair (split stipend)
 Brianna Keeney – Mathematics
 Victoria Gazzana – Social Studies
 Amie Geissinger – Science
 Phillip Russell – Related Arts Co-Chair (split stipend)
 Meredith Lesney – Related Arts Co-Chair (split stipend)
 Kimberly Cocuzza – Special Education

Elementary Grade Level/Department Chairpersons

Rebecca Harvey – Kindergarten
 Lindsay Steiner – Grade 1

Holli Conrad – Grade 2
 Paige Histan – Grade 3/4 ELA Co-Chair (split stipend)
 Erin Ruyak – Grade 3/4 ELA Co-Chair (split stipend)
 Stephanie Hand – Grade 3/4 Math
 Brianne Barona – Special Education
 Joanna Lemay – Encore
 Joseph Schoenly – Spanish Immersion Program

District

Katie Fisher – K-12 Counseling
 Corrine Rivero – K-12 Foreign Language
 Leah Mickey – K-12 Reading
 Lauren Picketts – K-12 ELD

7. Approve the following individuals as Technology Support Specialists with a stipend of \$2,000.

Meredith Lesney – Middle School
 Amber Sams – High School
 Joanna Lemay – Elementary School

8. Approve the co-curricular positions for the 2025-26 school year.

High School

Jessica Friday – Debate Team - \$2,323.13
 Jessica Friday – Scholastic Scrimmage - \$1,290.63
 Jessica Friday – Model UN Co-Advisor - \$500
 Amy Kozel – Model UN Co-Advisor - \$500
 Matthew Dezzi – Student Council/SGA - \$2,043 (Split Stipend)
 Angela Rohrbaugh – Student Council/SGA - \$2,043 (Split Stipend)
 Jon Girton – Yearbook Co-Advisor - \$1,548.75
 Meredith Lesney – iTeam - \$920
 Mario Marcozzi – National Honor Society - \$1,081.50
 Lauren Sakasitz – Vocal Music - \$4,845.70
 Kaela Bitting – Jazz Ensemble Director - \$2,472
 Kaela Bitting – Competitive Marching Band - \$8,111.25
 Brianna Keeney – Class of 2026 Advisor - \$2,142
 Megan Bath – Class of 2027 Advisor - \$2244
 Megan Bath – Unified Club Advisor - \$1,000*
 Brooke Blair – Class of 2028 Advisor - \$1,071
 Michael Adams – Class of 2029 Advisor - \$1,020
 Amber Sams – Reading Club Advisor - \$1,000*
 Kimberly Mertz – Enviro Thon - \$1,000*
 Robert Svitilla – Robotics - \$6,695
 Lex Donatelli – HS Theatre Director - \$6,985.03
 Calista Unger – HS Theatre Asst. Director - \$1,444
 Jon Girton – HS Theatre Set Design & Construction - \$2,165.10
 Elizabeth Trostle – HS Theatre Choreographer - \$1,958
 Vicki Marie Van Hise – HS Theatre Vocal Director - \$1,958
 Trinity Oakes – Co-Percussion Instructor - \$1,390.50
 Sarah Schultz – Co-Drill Instructor - \$772.50
 Benjamin Brodhead – Co-Drill Instructor - \$772.50
 Stephen Roman – Percussion Caption Head - \$2,781
 Olivia Alessi – Co-Color Guard Instructor - \$1,390.50
 Rachael Noone – Co-Color Guard Instructor - \$1,390.50

Middle School

Meredith Lesney – iTeam - \$1000
 Lauren Keebler – National Jr. Honor Society - \$1,081.50
 Jon Girton – Yearbook - \$1,957
 Lauren Sakasitz – Cameratta - \$2,758.65
 Lauren Sakasitz – MS/HS Handbells - \$1,397.25
 Rosemary Butterly – Jazz Ensemble Director - \$2,369
 Amanda Brady – Reading Olympics - \$1,596.50
 Katie Roberts – Student Council - \$2,678
 Katie Roberts – Intramural Swimming Director 1 - \$1,081.50
 David Jost – Intramural Swimming Director 2 - \$1,081.50
 David Jost – Intramural Archery Club - \$1,081.50
 Robert Svitilla – Robotics 5/6 - \$2,224.80
 Robert Svitilla – Robotics 7/8 - \$5,150
 Calista Unger – MS 6-8 Musical Director - \$5,250

Elementary School

Emily Aragona-Young – Choral Director - \$2,678
 Lynn Beller – Girls on the Run - \$1,545
 Cheryl Kittle – Student Council - \$2,472
 Cheryl Kittle – Yearbook - \$500*
 Elizabeth Ravier – Yearbook - \$500*
 Calista Unger – K-2 Musical Director - \$2,060
 Calista Unger – 3-5 Musical Director - \$3,500

Class III Volunteer Clubs

Chad Shirk – ES Wrestling Club - Volunteer
 Katie Roberts – MS Intramural Field Hockey - Volunteer
 Rosemary Butterly – MS TriM Jr. Honor Society - Volunteer
 Rosemary Butterly – MS Flute & Clarinet Choir - Volunteer
 Felicia Parish – MS Art Mural Club - Volunteer
 Kaela Bitting – HS TriM Jr. Honor Society - Volunteer
 Kaela Bitting – HS Indoor Percussion Ensemble - Volunteer
 Kaela Bitting – Global Scholars - Volunteer
 Lauren Sakasitz – HS TriM Jr. Honor Society - Volunteer
 Steve Roman – HS Indoor Percussion Ensemble - Volunteer
 Mario Marcozzi – HS LEO Club - Volunteer
 Mario Marcozzi – HS Paranormal Research Club - Volunteer
 Mario Marcozzi – HS Morning TV Show - Volunteer
 Ashley Yestrumskas – Aavidum - Volunteer
 Amber Sams – HS Environmental Club - Volunteer
 Chris Hasty – MS Boys lacrosse Club - Volunteer
 Lynn Beller – Heart & Soul – Volunteer

** Class III Volunteer Clubs converted to Class II Clubs with paid advisors*

9. Approve the following 2025-2026 Athletic Workers

Regina Albano	Diane Albert	Nancy Bohnhorst
Alexander Bortz	Anthony Brinkley	Chris Casciotti
Cheri Chisesi	Jim Chisesi	Kathleen Curry
Kristi Curry	Bob Davis	Kathleen Dettmar
Jennifer Domcheck	Chris Fluck	Glen Fluck
Tom Garofalo	Michelle Grida	Jane Hoff
Natisha Jones	Rachel Kade	Henry Kipp

17. Approve the following mentors for the 2025-2026 school year. Salary is in accordance with the current professional agreement, which may be prorated if the mentorship is not a full year.
- | <u>Inductee</u> | <u>Mentor</u> |
|-----------------|--|
| Michael Adams | Jeremy Kittek |
| Brooke Blair | Melissa Maynard, Colleen Wetmore (Split) |
| Madison Nastasi | Rachel Alderfer |
18. Approve the following 2025-2026 Athletic Coaches:
- Stephanie Ochse – Head Coach Girls Jr. High Soccer - \$3,300
 - Rachel Moyer – Asst Coach Girls Jr High Soccer - \$2,800
 - Mason Stewart – Head Coach Unified Track & Field - \$1,500
 - Mason Stewart – Head Coach Unified Bocce - \$1,000
 - Angela Petras – Head Coach Middle School Track - \$2,279
 - Alexas Quilty – Asst. Coach Middle School Track - \$1,138
 - Craig Wrigglesworth – Asst. Coach Boys Soccer - \$3,522
 - Neil Battoni – Head Coach Boys Jr High Soccer - \$3,300
 - Reynald Salazar – Asst. Coach Volleyball - Volunteer
19. Approve the attached Technology Compensation and Benefits Plan effective July 1, 2025.
20. Approve the resignation of Kaitlyn Dennington, Teacher, effective August 7, 2025.
21. Approve the resignation of Sarah Walters, paraprofessional, effective August 9, 2025.
22. Approve the resignation of Ashley Diamond, Food Service, effective July 19, 2025.
23. Approve the retirement of Nancy-Jean Hein, Food Service, effective July 28, 2025.
24. Approve the retirement of Michelle Brozoski, paraprofessional, effective July 22, 2025.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Personnel Items #2-24. Vote: 9-yes, 0-no

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Santos, seconded by Director Carpenter, moved to approve Facilities Item #1. Vote: 9-yes, 0-no

D. Finance

1. Approve the contract with Lehigh Valley Events to provide DJ services for the 2025 High School Homecoming Dance.

- 2. Approve the contract with empowerED for education consulting services for the 2025-2026 school year.
- 3. Approve the attached contract with Colonial Intermediate Unit 20 for one-on-one services.

Director Carpenter, seconded by Director Erickson-Parsons, moved to approve Finance Items #1-3. Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* – The Hellertown Historical Society will be providing free field trips to any Saucon Valley group.
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* - None

F. Northampton Community College – *Susan Baxter* - None

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* -

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* - None

I. PSBA Representative – *Donald Carpenter & Jay Santos* – Commented on upcoming PSBA elections.

J. New Business – Director Broun commented on the effects of Artificial Intelligence on the job market.

K. Old Business – None

XIV. Citizens’ Inquiries and Comments –

M. Lomangino – Commented on meeting the new Director of Athletics & Student Activities. She also asked about when our Assistant Superintendent will start.

XV. Announcements

Future Meetings ~ August 26, 2025– 7 pm – Business Meeting – High School Audion
September 9, 2025– 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting –

Board President Dettmar adjourned the meeting at 8:02 p.m.

ATTEST _____
Secretary

President

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL **Payment Dates:** 08/27/2025 - 08/27/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		Cavalcade of Bands	DUES & FEES ACTIVITIES 9-12		500.00
		CENTRAL SUSQUEHANNA I.U.	EDUC SOFT & LIC - BUS OFC		36,591.49
		Charles Martin, Jr	SENIOR CITIZENS TAX REBATE		300.00
		DELAWARE WRESTLING ALLIANCE	ATHLETICS DUES WRESTLING B VAR		925.00
		DUDASH LYNDA	SENIOR CITIZENS TAX REBATE		550.00
		ESTRELLITA	Estrellitas K1 Consumables		401.16
		FLINN SCIENTIFIC CO. INC.	Supplies for Science/Mertz/Foc		793.19
		GANSSLE ANN	SENIOR CITIZENS TAX REBATE		300.00
		GOLFBALLS.COM	SUPPLIES GOLF BOYS VARSITY		1,002.66
		GraceNotes LLC	Sight Reading Factory/Bitting		316.70
		GRIZZLY INDUSTRIAL INC.	T28930 24" Hydraulic Bending B		754.00
		INFOBASE	Infobase database subscription		973.02
		KELLER DAVID A	SENIOR CITIZENS TAX REBATE		300.00
		LONG ISLAND QUIZ BOWL ALLIANCE	DUES & FEES ACTIVITIES 9-12		100.00
		LOWE AND MOYER GARAGE INC.	SUPPLIES - TRANSPORTATION		532.40
		MICKOLAY RUTH D.	SENIOR CITIZENS TAX REBATE		550.00
		MPS	Myers' Psychology for the Ap C		2,797.55
		NEW STORY LLC	OTHR PROF - COMP ED - K4 SpEd		11,001.00
		NOODLE TOOLS INC.	NoodleTools citation/research		320.00
		PEN ARGYL AREA SCHOOL DISTRICT	TUITION-OTHER LEAs 9-12		1,555.09
		PENNSYLVANIA MUSIC EDUCATORS-PMEA	DUES AND FEES		150.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 08/27/2025 - 08/27/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		PETROVICH MARY ANN	SENIOR CITIZENS TAX REBATE		350.00
		REILY GENE	SENIOR CITIZENS TAX REBATE		300.00
		ROHRER BUS SALES INC.	SUPPLIES - TRANSPORTATION		592.80
		RUSSO DANA	SPED 554		1,677.00
		SCHOOL NURSE SUPPLY INC.	Please deliver to Sherry in DO		455.32
		SERVICE ELECTRIC TELEPHONE CO.	TELEPHONE		1,146.90
		SERVICE TIRE TRUCK CENTERS	SUPPLIES - TRANSPORTATION		3,387.94
		Smith William F.	SENIOR CITIZENS TAX REBATE		300.00
		SOURCEWELL	CONF EMPL TRAINING K-4	BOOKS & PERIODICALS REG K-4	3,663.75 #
		ST. LUKE'S HOSPITAL	DRIVER PHYSICALS	D&A SCREENING	193.00 #
		VERIZON WIRELESS	TELEPHONE	COMMUNICATION - ATHLETICS	1,450.50
		WEIERBACH HOWARD I.	SENIOR CITIZENS TAX REBATE		300.00
		WILLIAM H. SADLIER INC.	Sadlier Connect VWIE SB Site L		7,711.99

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 08/27/2025 - 08/27/2025

Payment Categories: Regular Checks
Sort: Payment Number

10 - GENERAL FUND	82,242.46
Grand Total All Funds	82,242.46
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	82,242.46
Grand Total Virtual Payments	0.00
Grand Total All Payments	82,242.46

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 08/27/2025 - 08/27/2025

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		Achievement House Cyber Charter School	TUITION - CHARTER SCHOOLS		1,470.72 <i>D</i>
		AGORA CYBER CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL		2,941.45 <i>D</i>
		ALL PHASE ELECTRIC SUPPLY	Blanket PO		1,249.98 <i>D</i>
		AMAZON CAPITAL SERVICES INC	Order ID(s): 130-4755375-46507	Materials Handling Supplies	21,914.76 <i>D</i>
		ANTHONY NASTASEE	SENIOR CITIZENS TAX REBATE		300.00 <i>D</i>
		ASCENDANCE TRUCKS PENNSYLVANIA LLC	SUPPLIES - TRANSPORTATION		4,118.49 <i>D</i>
		ASHLEY YESTRUMSKAS	Grad course summer 2025.		1,267.71 <i>D</i>
		BANCROFT	SPEC ED NON-PUBLIC TUITION		4,650.00 <i>D</i>
		BAVTS	VO-TECH TUITION 9-12		60,408.00 <i>D</i>
		BEST COURTNEY	CASH - FULTON SALARY		350.00 <i>D</i>
		BRIGHTBILL BODY WORKS	SUPPLIES - TRANSPORTATION		381.83 <i>D</i>
		BSN SPORTS LLC	Marching Band Backpack	Volleyball Supplies	8,577.80 <i>D</i>
		CAPSTONE SCHOOLS LLC	SPEC ED NON-PUBLIC TUITION		10,227.93 <i>D</i>
		CAROLYN LOVERDI	TUITION REIMB REGULAR 9-12		605.40 <i>D</i>
		CHRIN HAULING INC	Trash / Recycling		5,108.80 <i>D</i>
		CINTAS CORPORATION-#101	Extinguisher Inspection & Tamp		16,910.16 <i>D</i>
		CLEAN EARTH	REPAIRS & MAINTENANCE		1,435.01 <i>D</i>
		COLONIAL INTERMEDIATE UNIT #20	SPECIAL ED IU CONTRACTED SVCS		161,556.53 <i>#D</i>
		CONSTELLATION ENERGY GAS SERVICES LLC	NATURAL GAS - PLANT OPERATIONS		2,521.09 <i>D</i>
		Dianna Shotwell	graduate nursing class. total cost 2370.00.		1,677.00 <i>D</i>
		DICK BLICK ART MATERIALS	Deliver to ES Art room		565.46 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 08/27/2025 - 08/27/2025

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		DOMENICA ELLIS	TUITION		1,548.00 <i>D</i>
		E T & T	SOFTWARE ASSURANCE		7,548.48 <i>D</i>
		EAS WATER COFFEE PAPER	SUPPLIES - TRANSPORTATION		250.59 <i>D</i>
		GENERAL HEALTHCARE RESOURCES, LLC	SPEC ED - OTHER PROF SERVICE		1,381.45 <i>D</i>
		GOPHER	GYM		249.00 <i>D</i>
		GRAINGER	SUPPLIES - PLANT OPERATIONS		6,858.30 <i>D</i>
		GREAT MINDS PBC	See Attachment		236,737.56 <i>D</i>
		HMH EDUCATION COMPANY	See Attachment		24,566.33 <i>D</i>
		J.C. EHRLICH	Commercial Pest Management Mai		618.46 <i>D</i>
		J.W. PEPPER & SON INC.	Books for Band- Ms	BOOKS & PERIODICALS REG 5-8	723.82 <i>D</i>
		Jillian Brodhead	reimbursement for balloons		239.00 <i>D</i>
		JOHNSON CONTROLS FIRE PROTECTION LP	REPLACE EXISTIND AND DAMAGED W		29,373.50 <i>D</i>
		KACH ROSEMARIE	SENIOR CITIZENS TAX REBATE		300.00 <i>D</i>
		KASEYA US LLC	TECH SUPPORT SERVICES - DISTRICT		476.66 <i>D</i>
		KELLY SERVICES INC	PROF SVCS	LEARN SUPPT - OTHR PROF SVC - PCCD MNTHL	24,250.68 <i>D</i>
		KEYSTONE FIRE AND SECURITY	REPAIRS & MAINTENANCE		1,265.00 <i>D</i>
		LEARN BY DOING INC	REG INSTR ED SOFT LIC 9-12		1,953.00 <i>D</i>
		LEHIGH VALLEY ACADEMY REGIONAL CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	66,455.86 <i>D</i>
		LISA MICHELLE BASARA	Transportation Cont Carriers		1,200.00 <i>D</i>
		MELMARK	SPEC ED NON-PUBLIC TUITION		48,096.00 <i>D</i>
		NAPA AUTO PARTS-HELLERTOWN	SUPPLIES - TRANSPORTATION		680.08 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 08/27/2025 - 08/27/2025

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		NCS PEARSON INC.	Quote #360270Digital Material	Quote #360270 Digital Material	8,851.33 <i>D</i>
		NEWSGUARD	NewsGuard Database/website eva		811.00 <i>D</i>
		NORTHAMPTON COUNTY AREA COMMUNITY COLLEGE	NCC COMTY COLLEGE PAYMENT		22,567.17 <i>D</i>
		PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	8,869.95 <i>D</i>
		PITSCO EDUCATION, LLC.	FIRST FTC Registration (Pitsco		325.00 <i>D</i>
		REISS STEWART E.	SENIOR CITIZENS TAX REBATE		300.00 <i>D</i>
		Ritter Faye	SENIOR CITIZENS TAX REBATE		350.00 <i>D</i>
		ROBERT FERRAIRA	SENIOR CITIZENS TAX REBATE		300.00 <i>D</i>
		Saucon True Value	SUPPLIES - PLANT OPERATIONS		669.24 <i>D</i>
		SCHOOL SPECIALTY, LLC.	Deliver to ES Art Room		3,226.38 <i>D</i>
		STEM LAWN CARE	Lawn Services / Care		7,950.00 <i>D</i>
		STOTZ & FATZINGER OFF.SUPPLY	deliver to D212		2,421.08 <i>D</i>
		SUN LIFE ASSURANCE COMPANY OF CANADA	ASSURANT VOL LIFE INS W/H		515.79 <i>D</i>
		THE SHERWIN WILLIAMS CO.	SUPPLIES - ATHLETICS		181.15 <i>D</i>
		TOMLINSON BOMBERGER	Field(s) Care		3,003.00 <i>D</i>
		UGI UTILITIES INC	NATURAL GAS - PLANT OPERATIONS		7,688.95 <i>D</i>
		WEATHERPROOFING TECHNOLOGIES INC.	EXT BLD IMPRV-CNSTRT SRV-SCH FAC IMPRV GRNT-HS		135,718.19 <i>D</i>
		WEX HEALTH INC	DEPENDENT CARE W/H PAYABLE		312.05 <i>D</i>
		WILSON LANGUAGE TRAINING CORP.	Quote # Q-16335 Please deliver		534.60 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 08/27/2025 - 08/27/2025

Payment Categories: Direct Deposits
Sort: Payment Number

10 - GENERAL FUND	967,604.77
Grand Total All Funds	967,604.77
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	967,604.77
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	0.00
Grand Total Virtual Payments	0.00
Grand Total All Payments	967,604.77

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CL - CAFE - FULTON(LAFAYETTE) Payment Dates: 08/27/2025 - 08/27/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		Deanna Spengler	SUPPLIES		34.16
		Gloria Mihalek	SUPPLIES		36.48
		Helen Ziegler	SUPPLIES		40.80
		INGRID HILL	SUPPLIES		31.49
		Luybli Wanda	SUPPLIES		50.00
50 - CAFETERIA					192.93
Grand Total All Funds					192.93
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					192.93
Grand Total Virtual Payments					0.00
Grand Total All Payments					192.93

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PH - PLGIT HEALTH BENEFIT Payment Dates: 07/19/2025 - 08/22/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Manual Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00W4244796	07/22/2025	VISION BENEFITS OF AMERICA	JUNE CLAIMS		1,580.49
* 00W4245338	07/23/2025	DELTA DENTAL	WEEKLY CLAIMS		3,389.30
* 00W4247323	07/25/2025	CAPITAL BLUE CROSS	WEEKLY CLAIMS		71,922.85
* 00W4248525	07/29/2025	DELTA DENTAL	HEALTH INSURANCE EXPENSE PAYAB		6,829.49
* 00W4259644	08/13/2025	CAPITAL BLUE CROSS	WEEKLY CLAIMS		95,878.21
* 00W4259659	08/13/2025	DELTA DENTAL	HEALTH INSURANCE EXPENSE PAYAB		2,027.00
* 00W4259673	08/14/2025	CAPITAL BLUE CROSS	CLAIMS		98,584.02
* 00W4259677	08/14/2025	DELTA DENTAL	CLAIMS		2,190.16
* 00W4260175	08/14/2025	SYNCHRONY RX	HEALTH INSURANCE EXPENSE PAYAB		89,759.10
* 00W4260192	08/14/2025	SYNCHRONY RX	HEALTH INSURANCE EXPENSE PAYAB		3,035.83
* 00W4261269	08/15/2025	CAPITAL BLUE CROSS	WEEKLY CLAIMS		51,590.13
* 00W4261273	08/15/2025	VISION BENEFITS OF AMERICA	JULY CLAIMS		2,430.51
* 00W4263812	08/19/2025	SYNCHRONY RX	HEALTH INSURANCE EXPENSE PAYAB		22.00
* 00W4263815	08/19/2025	SYNCHRONY RX	HEALTH INSURANCE EXPENSE PAYAB		82,484.55
* 00W4264939	08/20/2025	DELTA DENTAL	WEEKLY CLAIMS		5,435.20
* 00W4264941	08/20/2025	SYMETRA LIFE INSURANCE COMPANY	DED: SYM-HOSPINDM - Full Payroll Pay Date: 7/24/2025	DED: SYM-CRITILL - Full Payroll Pay Date: 7/24/2025	523.13
* 00W4266936	08/22/2025	CM REGENT LLC - SUN LIFE	HEALTH INSURANCE EXPENSE PAYAB		10,255.65
* 00W4266937	08/22/2025	CAPITAL BLUE CROSS	HEALTH INSURANCE EXPENSE PAYAB		32,330.87
* 00W4266938	08/22/2025	STEALTH PARTNER GROUP LLC	HEALTH INSURANCE EXPENSE PAYAB		37,984.15

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PH - PLGIT HEALTH BENEFIT Payment Dates: 07/19/2025 - 08/22/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Manual Checks
Sort: Payment Number

10 - GENERAL FUND	598,252.64
Grand Total All Funds	598,252.64
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	598,252.64
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	0.00
Grand Total Virtual Payments	0.00
Grand Total All Payments	598,252.64

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

Cash, Investment and Bond Activity July 31, 2025

CASH ACCOUNTS

	<u>Balance July 1, 2025</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance July 31, 2025</u>
PLGIT General	0.00	0.00	0.00	0.00
PLGIT Salary	0.00	0.00	0.00	0.00
PLGIT General (3)	1,431,988.18	1,324,963.69	2,019,346.75	737,605.12
PLGIT Reserve Class (3)	5,695,797.75	18,633.44	1,500,000.00	4,214,431.19
PLGIT Health Benefits	18,179.08	419,720.85	419,658.11	18,241.82
PLGIT Cafeteria	18,535.15	77,768.51	0.00	96,303.66
Fulton Payroll	940.29	910,874.63	910,847.62	967.30
Fulton General	1,828,799.35	608,331.17	1,047,355.10	1,389,775.42
Fulton Flexible Spending	33,029.84	18,410.01	5,236.60	46,203.25
Fulton Cafeteria	16,224.70	3,934.81	77.92	20,081.59
Total Cash Accounts	\$ 9,043,494.34	\$ 3,382,637.11	\$ 5,902,522.10	\$ 6,523,609.35

*Earnings/Deposits includes transfers of \$2,846,612.93 between accounts

**Disbursements includes transfers of \$2,846,612.93 between accounts

INVESTMENT ACCOUNTS

	<u>Balance July 1, 2025</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance July 31, 2025</u>
PSDLAF	\$ 8,799,564.41	\$ 19,563.14	0.00	\$ 8,819,127.55
PLGIT / PLUS (61)	0.00	0.00	0.00	0.00
Total Investment Accounts	\$ 8,799,564.41	\$ 19,563.14	\$ 0.00	\$ 8,819,127.55

	<u>Balance July 1, 2025</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance July 31, 2025</u>
1998 Construction Fund (195-04)	\$ -	\$ -	\$ -	\$ -
G.O. Bonds, Series of 2017 (195-14)	0.00	0.00	0.00	0.00
2003 Emmaus Bond, Const Fund (195-08)	0.00	0.00	0.00	0.00
Land Purchase GOB Series 2005 (195-10)	0.00	0.00	0.00	0.00
GESP Phase II GOB Series 2013A (195-12)	0.00	0.00	0.00	0.00
Total Bond Issue	\$ -	\$ -	\$ -	\$ -

CAPITAL RESERVE FUND

	<u>Balance July 1, 2025</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance July 31, 2025</u>
Capital Reserve Fund	\$ 76.48	\$ 0.31	0.00	\$ 76.79

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Use
10	GENERAL FUND						
1000							
1100							
1110	REG PROG ELEM/SECONDARY	23,171,607.00	451,459.79	451,459.79	675,166.97	22,044,980.24	4.8
	Total	23,171,607.00	451,459.79	451,459.79	675,166.97	22,044,980.24	4.8
1200							
1225	SPEECH	481,825.00	6,531.39	6,531.39	697.14	474,596.47	1.3
1231	EMOTIONAL SUPPORT	442,795.00	9,371.65	9,371.65	937.45	432,485.90	2.1
1241	LEARNING SUPPORT	8,614,595.00	93,987.57	93,987.57	4,991.59	8,515,615.84	1.1
1243	GIFTED SUPPORT	313,518.00	6,090.92	6,090.92	149.38	307,277.70	1.9
1270	MULTI-HANDICAPPED SUPPT	0.00	0.00	0.00	0.00	0.00	0.0
1290	OTHER SUPPORT	124,000.00	0.00	0.00	0.00	124,000.00	0.0
	Total	9,976,733.00	115,981.53	115,981.53	6,775.56	9,853,975.91	1.2
1300	VOCATIONAL EDUCATION						
1390	VOCATIONAL EDUCATION	1,149,456.00	151,020.00	151,020.00	0.00	998,436.00	13.5
	Total	1,149,456.00	151,020.00	151,020.00	0.00	998,436.00	13.5
1400	OTHER INSTR. PROGRAMS						
1410	DRIVERS' EDUCATION	0.00	0.00	0.00	0.00	0.00	0.0
1420	SUMMER SCHOOL	22,664.00	9,500.13	9,500.13	0.00	13,163.87	41.9
1430	HOMEBOUND INSTRUCTION	13,457.00	0.00	0.00	0.00	13,457.00	0.0
1441	ADJ / COURT PLACED PROG	0.00	0.00	0.00	0.00	0.00	0.0
1442	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.0
1450	INSTRUCTIONAL PROGRAMS OUTSIDE EST'D SCHOOL DAY	0.00	0.00	0.00	0.00	0.00	0.0
1480	TITLE I	0.00	0.00	0.00	0.00	0.00	0.0

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Use
1490	ACCOUNTABILITY	0.00	0.00	0.00	0.00	0.00	0.00
	Total	36,121.00	9,500.13	9,500.13	0.00	26,620.87	26.30
1500	NONPUBLIC SCHOOL PGMS						
1500	NONPUBLIC SCHOOL PGMS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
1600							
1693	SPSHP COMMUNITY COLLEGE	281,970.00	33,732.17	33,732.17	0.00	248,237.83	11.96
	Total	281,970.00	33,732.17	33,732.17	0.00	248,237.83	11.96
2000							
2100	SUPPORT SERVICES PUPIL						
2120	GUIDANCE SERVICES	1,278,063.00	32,995.37	32,995.37	0.00	1,245,067.63	2.58
2130	ATTENDANCE SERVICES	3,800.00	6,026.75	6,026.75	0.00	(2,226.75)	158.60
2140	PSYCHOLOGICAL SERVICES	370,843.00	4,299.50	4,299.50	9,999.33	356,544.17	3.88
2150	SPEECH PATH/AUDIOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
2160	SOCIAL WORK SERVICES	130,853.00	4,238.79	4,238.79	0.00	126,614.21	3.23
	Total	1,783,559.00	47,560.41	47,560.41	9,999.33	1,725,999.26	3.23
2200	SUPPORT SERVICES-INSTRU						
2200	SUPPORT SERVICES-INSTRU	0.00	0.00	0.00	0.00	0.00	0.00
2220	TECH SUPPORT SERVICES	1,014,911.00	89,784.40	89,784.40	19,534.05	905,592.55	10.73
2230	EDU TELEVISION SERVICES	4,500.00	0.00	0.00	0.00	4,500.00	0.00
2250	SCHOOL LIBRARY SERVICES	624,101.00	9,943.64	9,943.64	29,480.13	584,677.23	6.32
2260	INSTRUCTION & CURR DEV	546,358.00	37,205.96	37,205.96	0.00	509,152.04	6.83
2271	INSTRUC STAFF DEVEL SVC	231,331.00	4,026.51	4,026.51	16,705.00	210,599.49	8.98
2272	NON CERTIFIED PROF DEV	0.00	0.00	0.00	0.00	0.00	0.00

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Use
2280	NONPUBLIC SUPPORT SVC	0.00	0.00	0.00	0.00	0.00	0.0
2290	OTHER INSTRUC STAFF SVC	226,320.00	1,437.17	1,437.17	0.00	224,882.83	0.6
	Total	2,647,521.00	142,397.68	142,397.68	65,719.18	2,439,404.14	7.8
2300	SUPPORT SERVICES-ADMIN						
2310	BOARD SERVICES	62,840.00	10,000.00	10,000.00	0.00	52,840.00	15.9
2320	BOARD TREASURER SERVICE	300.00	0.00	0.00	0.00	300.00	0.0
2330	TAX ASSESS & COLLECTION	162,500.00	31,180.41	31,180.41	0.00	131,319.59	19.1
2340	STAFF RELATIONS/NEGO	0.00	0.00	0.00	0.00	0.00	0.0
2350	LEGAL SERVICES	150,000.00	0.00	0.00	0.00	150,000.00	0.0
2360	OFFICE SUPERINTENDENT	827,608.00	36,224.55	36,224.55	13.98	791,369.47	4.3
2380	OFFICE OF PRINCIPAL SVC	1,910,519.00	114,676.53	114,676.53	17,426.45	1,778,416.02	6.0
	Total	3,113,767.00	192,081.49	192,081.49	17,440.43	2,904,245.08	6.7
2400	SUPP SVC-PUBLIC HEALTH						
2420	MEDICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.0
2430	DENTAL SERVICES	600.00	0.00	0.00	0.00	600.00	0.0
2440	NURSING SERVICES	453,166.00	28,450.15	28,450.15	1,739.37	422,976.48	6.3
	Total	453,766.00	28,450.15	28,450.15	1,739.37	423,576.48	6.3
2500	SUPP SERVICES-BUSINESS						
2511	SUPP SERVICES-BUSINESS	977,020.00	79,911.29	79,911.29	68.96	897,039.75	8.1
	Total	977,020.00	79,911.29	79,911.29	68.96	897,039.75	8.1
2600							
2660	SECURITY SERVICES	140,520.00	0.00	0.00	1,576.39	138,943.61	1.1
2690	OPER OF BLDG SERVICES	5,573,192.00	202,415.57	202,415.57	511,024.77	4,859,751.66	12.8
	Total	5,713,712.00	202,415.57	202,415.57	512,601.16	4,998,695.27	12.5

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Use
2700							
2790	STUDENT TRANSP SERVICES	3,635,220.00	214,422.49	214,422.49	332,392.00	3,088,405.51	15.0
	Total	3,635,220.00	214,422.49	214,422.49	332,392.00	3,088,405.51	15.0
2800	SUPPORT SVCS-CENTRAL						
2820	INFORMATION SERVICES	0.00	0.00	0.00	0.00	0.00	0.0
2823	PUBLIC INFORMATION SVC	0.00	0.00	0.00	0.00	0.00	0.0
2830	STAFF SERVICES	0.00	0.00	0.00	0.00	0.00	0.0
2832	RECRUITMENT & PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.0
2834	STAFF DEV - NON-CERT	0.00	0.00	0.00	0.00	0.00	0.0
2836	STAFF DEVELOPMENT SVCS	500.00	0.00	0.00	0.00	500.00	0.0
2850	STATE & FED AGENCY SVCS	0.00	0.00	0.00	0.00	0.00	0.0
	Total	500.00	0.00	0.00	0.00	500.00	0.0
2900	OTHER SUPPORT SERVICES						
2910	OTHER SUPPORT SERVICES	23,306.00	0.00	0.00	0.00	23,306.00	0.0
	Total	23,306.00	0.00	0.00	0.00	23,306.00	0.0
3000	OP OF NONINSTRUCT SVC						
3000	OP OF NONINSTRUCT SVC						
3000	OP OF NONINSTRUCT SVC	0.00	0.00	0.00	0.00	0.00	0.0
	Total	0.00	0.00	0.00	0.00	0.00	0.0
3100	FOOD SERVICES						
3100	FOOD SERVICES	0.00	0.00	0.00	0.00	0.00	0.0
	Total	0.00	0.00	0.00	0.00	0.00	0.0
3200	STUDENT ACTIVITIES						
3200	STUDENT ACTIVITIES	360,699.00	37.82	37.82	4,687.46	355,973.72	1.3
3250	SCHOOL ATHLETICS	1,210,284.00	28,925.88	28,925.88	57,314.83	1,124,043.29	7.1

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Use
	Total	1,570,983.00	28,963.70	28,963.70	62,002.29	1,480,017.01	5.7
3300	COMMUNITY SERVICES						
3300	COMMUNITY SERVICES	81,188.00	0.00	0.00	0.00	81,188.00	0.0
	Total	81,188.00	0.00	0.00	0.00	81,188.00	0.0
4000	FACILITIES ACQUISITION						
4600	EXISTING BLDG IMPROVE						
4600	EXISTING BLDG IMPROVE	577,000.00	0.00	0.00	27,276.00	549,724.00	4.7
	Total	577,000.00	0.00	0.00	27,276.00	549,724.00	4.7
5000	OTHER EXPEND & FINANCE						
5100	OTHER EXPEND & FINANCE						
5100	OTHER EXPEND & FINANCE	0.00	0.00	0.00	0.00	0.00	0.0
5110	DEBT SERVICE	3,787,303.00	0.00	0.00	0.00	3,787,303.00	0.0
5130	REFUND PRIOR YR REV	0.00	0.00	0.00	0.00	0.00	0.0
5140	LEASE EXPENDITURES	133,152.00	11,316.04	11,316.04	111,976.47	9,859.49	92.6
	Total	3,920,455.00	11,316.04	11,316.04	111,976.47	3,797,162.49	3.1
5200	FUND TRANSFERS						
5230	CAPITAL PROJ TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.0
5251	FOOD SVC FUND TRANSFER	100,000.00	0.00	0.00	0.00	100,000.00	0.0
5280	ACTIVITY FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.0
	Total	100,000.00	0.00	0.00	0.00	100,000.00	0.0
5800	SUSPENSE ACCOUNT						
5800	SUSPENSE ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.0
	Total	0.00	0.00	0.00	0.00	0.00	0.0
5900	BUDGETARY RESERVE						
5900	BUDGETARY RESERVE	0.00	0.00	0.00	0.00	0.00	0.0

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Use
	Total	0.00	0.00	0.00	0.00	0.00	0.00
6000	REVENUE LOCAL SOURCES						
6000	REVENUE LOCAL SOURCES						
6001	FUND BALANCE	(4,175,759.00)	0.00	0.00	0.00	(4,175,759.00)	0.00
	Total	(4,175,759.00)	0.00	0.00	0.00	(4,175,759.00)	0.00
6100	TAXES LEVIED						
6111	REAL ESTATE TAXES	(34,363,116.00)	0.00	0.00	0.00	(34,363,116.00)	0.00
6112	INTERIM REAL ESTATE TAX	(161,999.00)	(5,353.79)	(5,353.79)	0.00	(156,645.21)	3.33
6113	PUBLIC UTILITY REALTY	(35,000.00)	0.00	0.00	0.00	(35,000.00)	0.00
6120	PER CAPITA TAX	0.00	0.00	0.00	0.00	0.00	0.00
6141	ACT 511 PC FLAT	0.00	0.00	0.00	0.00	0.00	0.00
6143	EMER MUNIC SVC TAX	(42,000.00)	(1,208.57)	(1,208.57)	0.00	(40,791.43)	2.88
6151	EARNED INCOME TAX	(4,300,000.00)	(182,880.48)	(182,880.48)	0.00	(4,117,119.52)	4.25
6153	REALTY TRANSFER TAX	(500,000.00)	(90,104.72)	(90,104.72)	0.00	(409,895.28)	18.04
	Total	(39,402,115.00)	(279,547.56)	(279,547.56)	0.00	(39,122,567.44)	0.71
6400	DELINQUENCY TAXES						
6411	DELINQUENT RE TAX	(1,000,000.00)	(136,125.57)	(136,125.57)	0.00	(863,874.43)	13.62
6420	DELINQUENT PC SECT 679	0.00	(27.50)	(27.50)	0.00	27.50	0.00
6441	DELINQUENT PC 511	0.00	(27.50)	(27.50)	0.00	27.50	0.00
	Total	(1,000,000.00)	(136,180.57)	(136,180.57)	0.00	(863,819.43)	13.62
6500	EARNINGS ON INVESTMENTS						
6510	INTEREST ON INVESTMENTS	(900,000.00)	(41,179.99)	(41,179.99)	0.00	(858,820.01)	4.57
6530	GAIN/LOSS ON INVESTMNTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(900,000.00)	(41,179.99)	(41,179.99)	0.00	(858,820.01)	4.57

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Us
6700							
6710	ADMISSIONS	(61,000.00)	0.00	0.00	0.00	(61,000.00)	0.0
6740	FEES	0.00	0.00	0.00	0.00	0.00	0.0
6750	STUDENT EVT- SPEC EVENT	0.00	0.00	0.00	0.00	0.00	0.0
6790	OTHR STUDENT ACT INCOME	(20,750.00)	0.00	0.00	0.00	(20,750.00)	0.0
	Total	(81,750.00)	0.00	0.00	0.00	(81,750.00)	0.0
6800							
6821	STATE REV REC OTHER PA	0.00	0.00	0.00	0.00	0.00	0.0
6831	FUNDS OTHER PA SCH DST	0.00	0.00	0.00	0.00	0.00	0.0
6832	FEDERAL IDEA REVENUE	(299,185.00)	0.00	0.00	0.00	(299,185.00)	0.0
6833	AARP IDEA	0.00	0.00	0.00	0.00	0.00	0.0
6837	FED REV CARES ACT-CNTY	0.00	0.00	0.00	0.00	0.00	0.0
6839	FEDERAL REVENUE - OTHER	0.00	0.00	0.00	0.00	0.00	0.0
	Total	(299,185.00)	0.00	0.00	0.00	(299,185.00)	0.0
6900	REVENUE LOCAL SOURCES						
6910	USE OF FACILITIES	(3,500.00)	0.00	0.00	0.00	(3,500.00)	0.0
6920	CONTRIBUTION & DONATION	0.00	0.00	0.00	0.00	0.00	0.0
6941	REGULAR SCH TUITION	0.00	0.00	0.00	0.00	0.00	0.0
6942	SUMMER SCHOOL TUITION	0.00	0.00	0.00	0.00	0.00	0.0
6944	Tuition other LEA's	(4,000.00)	0.00	0.00	0.00	(4,000.00)	0.0
6980	COMMUNITY ACTIVITY REV	(5,000.00)	0.00	0.00	0.00	(5,000.00)	0.0
6990	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.0
6991	REFUND OF P/Y EXPEND	0.00	0.00	0.00	0.00	0.00	0.0
6992	ENERGY EFF REV & INCENT	0.00	0.00	0.00	0.00	0.00	0.0

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Us
6999	Miscellaneous	(25,475.00)	0.00	0.00	0.00	(25,475.00)	0.0
	Total	(37,975.00)	0.00	0.00	0.00	(37,975.00)	0.0
7000							
7100	BASIC INS.OPR.SUBSIDIES						
7110	BASIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.0
7111	BASIC EDUCATION SUBSIDY	(4,635,108.00)	0.00	0.00	0.00	(4,635,108.00)	0.0
7112	SOCIAL SECURITY SUBSIDY	0.00	0.00	0.00	0.00	0.00	0.0
7140	CHARTER SCHOOLS	(156,482.00)	0.00	0.00	0.00	(156,482.00)	0.0
7160	Tuition for 1305 & 1306	0.00	0.00	0.00	0.00	0.00	0.0
	Total	(4,791,590.00)	0.00	0.00	0.00	(4,791,590.00)	0.0
7200	REVENUE EDU.PROGRAMS						
7210	HOMEBOUND INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.0
7220	VOCATIONAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.0
7230	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.0
7250	MIGRATORY CHILDREN	0.00	0.00	0.00	0.00	0.00	0.0
7271	SPECIAL EDUCATION	(1,138,900.00)	0.00	0.00	0.00	(1,138,900.00)	0.0
7299	DIRECT PMT - PRRS & APS	0.00	0.00	0.00	0.00	0.00	0.0
	Total	(1,138,900.00)	0.00	0.00	0.00	(1,138,900.00)	0.0
7300	REVENUE NON-ED.PROGRAMS						
7310	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.0
7311	SD TRANSPORTATION	(285,000.00)	0.00	0.00	0.00	(285,000.00)	0.0
7312	NP TRANSPORTATION	(115,000.00)	0.00	0.00	0.00	(115,000.00)	0.0
7320	RENT & SINK FUND PYMT	0.00	0.00	0.00	0.00	0.00	0.0
7330	MEDICAL/DENTAL SVCS	(38,000.00)	0.00	0.00	0.00	(38,000.00)	0.0

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Use
7332	F HYIENE PRODUCTS FUND	0.00	0.00	0.00	0.00	0.00	0.00
7340	SUPPLEMENTAL REIMBURSE	(1,557,282.00)	0.00	0.00	0.00	(1,557,282.00)	0.00
7360	SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7362	School Mental Health & Safety and Security Grant	0.00	0.00	0.00	0.00	0.00	0.00
7369	Other Safe School Grants	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(1,995,282.00)	0.00	0.00	0.00	(1,995,282.00)	0.00
7500	ACCOUNTABILITY GRANT						
7500	ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7501	Accountability Grant	0.00	0.00	0.00	0.00	0.00	0.00
7505	READY TO LEARN BLK GRNT	(142,538.00)	0.00	0.00	0.00	(142,538.00)	0.00
7506	PA SMART GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7510	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7531	READY TO LEARN BLOCK GRANT FOUNDATION	0.00	0.00	0.00	0.00	0.00	0.00
7599	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(142,538.00)	0.00	0.00	0.00	(142,538.00)	0.00
7800	REVENUE PA SHARE BEN.						
7810	FICA - STATE	(887,923.00)	0.00	0.00	0.00	(887,923.00)	0.00
7820	RETIREMENT - STATE	(3,960,878.00)	0.00	0.00	0.00	(3,960,878.00)	0.00
	Total	(4,848,801.00)	0.00	0.00	0.00	(4,848,801.00)	0.00
7900	REVENUE TECHNOLOGY						
7920	CLASSROOMS FOR FUTURE	0.00	0.00	0.00	0.00	0.00	0.00
7990	OTHER TECHNOLOGY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00

8000

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Use
8500	FEDERAL GRANTS-IN-AID						
8512	IDEA Part B	0.00	0.00	0.00	0.00	0.00	0.00
8513	TITLE I GRANT IMPROV	0.00	0.00	0.00	0.00	0.00	0.00
8514	Title I	(297,622.00)	0.00	0.00	0.00	(297,622.00)	0.00
8515	TITLE II	(58,271.00)	0.00	0.00	0.00	(58,271.00)	0.00
8516	TITLE III ESL	(6,420.00)	0.00	0.00	0.00	(6,420.00)	0.00
8517	DRUG FREE SCHOOLS	(22,676.00)	0.00	0.00	0.00	(22,676.00)	0.00
8518	TITLE V	0.00	0.00	0.00	0.00	0.00	0.00
8519	TITLE II/TITLE V GRANT	0.00	0.00	0.00	0.00	0.00	0.00
8570	TITLE II EESE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(384,989.00)	0.00	0.00	0.00	(384,989.00)	0.00
8600	OTHER FED.GRANTS-IN-AID						
8670	DRUG FREE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
8680	TITLE III	0.00	0.00	0.00	0.00	0.00	0.00
8690	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
8700							
8701	IDEA PART B - ARRA	0.00	0.00	0.00	0.00	0.00	0.00
8708	ARRA FISCAL STAB - BE	0.00	0.00	0.00	0.00	0.00	0.00
8709	Basic Ed - Ed Jobs	0.00	0.00	0.00	0.00	0.00	0.00
8741	CARE ACT - ESSER FUNDNG	0.00	0.00	0.00	0.00	0.00	0.00
8742	GOV EMER ED RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00
8743	ESSER II - CRRSA ACT	0.00	0.00	0.00	0.00	0.00	0.00
8744	ARP ESSER III	0.00	0.00	0.00	0.00	0.00	0.00

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Use
8747	FUND EMERGENCY CONNECTIVITY	0.00	0.00	0.00	0.00	0.00	0.0
8749	ARPA - PCCD FUNDNG	0.00	0.00	0.00	0.00	0.00	0.0
8751	LOSS ARP ESSER 7% LEARNING	0.00	0.00	0.00	0.00	0.00	0.0
8752	PROGRAMS ARP ESSER 7% SUMMER	0.00	0.00	0.00	0.00	0.00	0.0
8753	AFTERSCHOOL PROGRAMS ARP ESSER 7%	0.00	0.00	0.00	0.00	0.00	0.0
	Total	0.00	0.00	0.00	0.00	0.00	0.0
8800	ACCESS REIMBURSEMENTS						
8810	MEDICAL ASSISTANCE	(15,000.00)	0.00	0.00	0.00	(15,000.00)	0.0
8820	MED ASSIS - TRANS & AD	0.00	0.00	0.00	0.00	0.00	0.0
	Total	(15,000.00)	0.00	0.00	0.00	(15,000.00)	0.0
9000							
9200							
9220	LEASE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.0
	Total	0.00	0.00	0.00	0.00	0.00	0.0
9300							
9330	Trans from Cap Reserve	0.00	0.00	0.00	0.00	0.00	0.0
	Total	0.00	0.00	0.00	0.00	0.00	0.0
9400	SALE OF ASSETS						
9400	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.0
	Total	0.00	0.00	0.00	0.00	0.00	0.0
MAJOR FUND 10 TOTALS							
	Total Expenditure	55,193,429.00	1,697,896.40	1,697,896.40 ✓	1,711,181.25	51,784,351.35	6.0
	Total Other Expenditure	4,020,455.00	11,316.04	11,316.04 ✓	111,976.47	3,897,162.49	3.1

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Us
	Total Revenue	(59,213,884.00)	0.00	(456,908.12) ✓	0.00	(58,756,975.88)	0.0
	Total Other Revenue	0.00	(456,908.12)	0.00	0.00	0.00	0.0
		<u>0.00</u>	<u>1,252,304.32</u>	<u>1,252,304.32</u>	<u>1,823,157.72</u>	<u>(3,075,462.04)</u>	

(UNADJUSTED)

Condensed Board Summary Report

From 07/01/2025 To 07/31/2025

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Us
Total Expenditure	55,193,429.00	1,697,896.40	1,697,896.40 ✓	1,711,181.25	51,784,351.35	6.
Total Other Expenditure	4,020,455.00	11,316.04	11,316.04 ✓	111,976.47	3,897,162.49	3.
Total Revenue	(59,213,884.00)	(456,908.12)	(456,908.12) ✓	0.00	(58,756,975.88)	0.
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.
	0.00	1,252,304.32	1,252,304.32	1,823,157.72	(3,075,462.04)	

**SAUCON VALLEY MIDDLE SCHOOL
FINANCIAL REPORTS
JUNE 30, 2025
CLUB ACCOUNT FUND**

BEGINNING BALANCE	\$	21,977.40
INCOME		713.87
EXPENSES		339.92
ENDING BALANCE	\$	22,351.35

CLUB ACCOUNT	ENDING BALANCE
ART CLUB	19.58
BAND	-
CHEERLEADING	637.91
CHORUS	3,451.14
COMMUNITY SERVICE	394.28
GIRLS VOLLEYBALL	4,821.40
HONOR SOCIETY	(297.07)
I-TEAM	1,217.24
KNITTING CLUB	271.60
MATH COUNTS	-
ODYSSEY OF THE MIND	2.64
READING OLYMPICS	-
SEAPEARCH/ROBOTICS	1,466.64
SKI CLUB	820.47
STUDENT COUNCIL	3,302.36
YEARBOOK	811.73
5TH GRADE	-
6TH GRADE	1,680.03
7TH GRADE	3,372.38
8TH GRADE	379.02
INTEREST	-
TOTALS	\$ 22,351.35

Gina M.DiNino
Assistant Business Manager

SAUCON VALLEY MIDDLE SCHOOL
 FINANCIAL REPORTS
 JULY 31, 2025
 CLUB ACCOUNT FUND

BEGINNING BALANCE	\$	22,351.35
INCOME		79.15
EXPENSES		-
ENDING BALANCE	\$	22,430.50

CLUB ACCOUNT	ENDING BALANCE
ART CLUB	19.58
BAND	-
CHEERLEADING	637.91
CHORUS	3,451.14
COMMUNITY SERVICE	394.28
GIRLS VOLLEYBALL	4,821.40
HONOR SOCIETY	(297.07)
I-TEAM	1,217.24
KNITTING CLUB	271.60
MATH COUNTS	-
ODYSSEY OF THE MIND	2.64
READING OLYMPICS	-
SEAPEARCH/ROBOTICS	1,466.64
SKI CLUB	820.47
STUDENT COUNCIL	3,302.36
YEARBOOK	881.73
5TH GRADE	-
6TH GRADE	1,680.03
7TH GRADE	3,372.38
8TH GRADE	379.02
INTEREST	9.15
TOTALS	\$ 22,430.50

Gina M.DiNino
 Assistant Business Manager

SAUCON VALLEY HIGH SCHOOL
 FINANCIAL REPORTS
 MAY 31, 2025
 CLUB ACCOUNT FUND

BEGINNING BALANCE	\$	62,674.10
INCOME		15,494.16
EXPENSES		19,851.91
ENDING BALANCE	\$	58,316.35

CLUB ACCOUNT	ENDING BALANCE
AEVIDUM	300.03
BAND	1,709.96
BIG PANTHERS / LITTLE PANTHERS	1,395.84
CALCULUS CLUB	105.14
CHORUS	731.73
CLASS OF 2022	588.98
CLASS OF 2023	45.13
CLASS OF 2024	6,327.16
CLASS OF 2025	1,157.63
CLASS OF 2026	3,102.02
CLASS OF 2027	3,452.66
CLASS OF 2028	1,110.58
CLASS OF 2029	609.10
CLASS OF 2030	852.75
CLASS OF 2031	670.03
COMPETITION CHEERLEADING	1,799.88
DANCE TEAM	2,239.94
DRAMA CLUB	1,149.88
ENVIRONMENTAL CLUB	1.38
FBLA	5,105.99
FCCLA	51.91
FOREIGN LANGUAGE	542.47
GLOBAL SCHOLARS	165.61
GSA	48.30
NAT'L HONOR SOCIETY	4,090.06
LEO CLUB	788.86
MINI-THON	2,933.03
MODEL UN	323.91
NEWSPAPER	159.83
PAINTBALL	50.89
PHOTOGRAPHY CLUB	541.47
READING TEAM	331.58
ROBOTICS CLUB	4,024.77
RUGBY CLUB	694.38
SADD	137.43
SGA - STUDENT STORE	4,534.25
SKI CLUB	1,140.62
SMASH-VIDEO CLUB	24.25
SPIRIT COUNCIL	98.67
STEM	589.68
UNICEF	432.75
YEARBOOK	3,825.88
INTEREST	329.94
TOTALS	58,316.35

Dr. Richard Kaskey
 High School Principal

SAUCON VALLEY HIGH SCHOOL
 FINANCIAL REPORTS
 JUNE 30, 2025
 CLUB ACCOUNT FUND

BEGINNING BALANCE	\$	58,316.35
INCOME		1,486.75
EXPENSES		1,165.07
ENDING BALANCE	\$	58,638.03

CLUB ACCOUNT	ENDING BALANCE
AEVIDUM	301.86
BAND	1,720.37
BIG PANTHERS / LITTLE PANTHERS	1,404.34
CALCULUS CLUB	105.78
CHORUS	736.18
CLASS OF 2022	592.57
CLASS OF 2023	45.40
CLASS OF 2024	6,365.67
CLASS OF 2025	1,014.65
CLASS OF 2026	3,120.90
CLASS OF 2027	3,473.68
CLASS OF 2028	1,117.34
CLASS OF 2029	612.81
CLASS OF 2030	857.94
CLASS OF 2031	674.11
COMPETITION CHEERLEADING	1,810.84
DANCE TEAM	2,253.57
DRAMA CLUB	1,156.88
ENVIRONMENTAL CLUB	1.38
FBLA	5,137.07
FCCLA	52.23
FOREIGN LANGUAGE	545.77
GLOBAL SCHOLARS	166.62
GSA	48.59
NAT'L HONOR SOCIETY	4,114.96
LEO CLUB	793.66
MINI-THON	2,950.88
MODEL UN	325.88
NEWSPAPER	160.80
PAINTBALL	51.20
PHOTOGRAPHY CLUB	544.77
READING TEAM	333.60
ROBOTICS CLUB	4,049.27
RUGBY CLUB	698.61
SADD	138.27
SGA - STUDENT STORE	5,128.10
SKI CLUB	1,147.56
SMASH-VIDEO CLUB	24.40
SPIRIT COUNCIL	99.27
STEM	593.27
UNICEF	435.38
YEARBOOK	3,731.60
INTEREST	-
TOTALS	58,638.03

Dr. Richard Kaskey
 High School Principal

SAUCON VALLEY HIGH SCHOOL
 FINANCIAL REPORTS
 JULY 31, 2025
 CLUB ACCOUNT FUND

BEGINNING BALANCE	\$	58,638.03
INCOME		22.42
EXPENSES		-
ENDING BALANCE	\$	58,660.45

CLUB ACCOUNT	ENDING BALANCE
AEVIDUM	301.86
BAND	1,720.37
BIG PANTHERS / LITTLE PANTHERS	1,404.34
CALCULUS CLUB	105.78
CHORUS	736.18
CLASS OF 2022	592.57
CLASS OF 2023	45.40
CLASS OF 2024	6,365.67
CLASS OF 2025	1,014.65
CLASS OF 2026	3,120.90
CLASS OF 2027	3,473.68
CLASS OF 2028	1,117.34
CLASS OF 2029	612.81
CLASS OF 2030	857.94
CLASS OF 2031	674.11
COMPETITION CHEERLEADING	1,810.84
DANCE TEAM	2,253.57
DRAMA CLUB	1,156.88
ENVIRONMENTAL CLUB	1.38
FBLA	5,137.07
FCCLA	52.23
FOREIGN LANGUAGE	545.77
GLOBAL SCHOLARS	166.62
GSA	48.59
NAT'L HONOR SOCIETY	4,114.96
LEO CLUB	793.66
MINI-THON	2,950.88
MODEL UN	325.88
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INTEREST	22.42
TOTALS	\$ 58,660.45

Dr. Richard Kaskey
 High School Principal

Book	Policy Manual
Section	800 Operations
Title	Conflict of Interest
Code	827
Status	Review
Adopted	September 13, 2016
Last Reviewed	May 16, 2025

Purpose

This policy shall affirm standards of conduct established to ensure that Board members and employees avoid potential and actual conflicts of interest, as well as the perception of a conflict of interest.

Definitions

Confidential information shall mean information not obtainable from reviewing a public document or from making inquiry to a publicly available source of information.[65 Pa. C.S.A. 1101 et seq]

Conflict or **Conflict of interest** shall mean use by a Board member or district employee of the authority of his/her their office or employment, or any confidential information received through his/her their holding public office or employment, for the private pecuniary benefit of him/herself themselves, a member of his/her their immediate family or a business with which s/he they or a member of his/her their immediate family is associated. The term does not include an action having a de minimis economic impact, or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the Board member or district employee, a member of his/her their immediate family or a business with which s/he they or a member of his/her their immediate family is associated.[65 Pa C.S.A. 1101 et seq]

For federal purposes, a conflict of interest includes when the employee, officer, agent, or Board member, any member of their immediate family, their partner, or an organization that employs or is about to employ any of those individuals, has a financial or other interest in or a tangible personal benefit from an entity considered for a contract[2 CFR 200.318]

De minimis economic impact shall mean an economic consequence which has an insignificant effect.[65 Pa C.S.A. 1101 et seq]

Financial interest shall mean any financial interest in a legal entity engaged in business for profit which comprises more than five percent (5%) of the equity of the business or more than five percent (5%) of the assets of the economic interest in indebtedness.[65 Pa. C.S.A. Sec. 1101 et seq]

Honorarium shall mean payment made in recognition of published works, appearances, speeches and presentations, and which is not intended as consideration for the value of such services which are nonpublic occupational or professional in nature. The term does not include tokens presented or provided which are of de minimis economic impact.[65 Pa. C.S.A. 1101 et

seq]

Immediate family shall mean a parent, parent-in-law, spouse, child, spouse of a child, brother, brother-in-law, sister, sister-in-law, or the domestic partner of a parent, child, brother or sister. [65 Pa. C.S.A. Sec. 101 et seq]

Business partner shall mean a person who, along with another person, plays a significant role in owning, managing, or creating a company in which both individuals have a financial interest in the company.

Delegation of Responsibility

Each employee and Board member shall be responsible to maintain standards of conduct that avoid conflicts of interest. The Board prohibits members of the Board and district employees from engaging in conduct that constitutes a conflict of interest as outlined in this policy.

Guidelines

All Board members and employees shall be provided with a copy of this policy and acknowledge in writing that they have been made aware of it. Additional training shall be provided to designated individuals.

Disclosure of Financial Interests

No Board member shall be allowed to take the oath of office or enter or continue upon ~~his/her~~ ~~their~~ duties, nor shall ~~s/he~~ ~~they~~ receive compensation from public funds, unless ~~s/he~~ ~~they~~ have filed a statement of financial interests as required by law.[Policy 004]

The district solicitor and designated district employees shall file a statement of financial interests as required by law and regulations.[51 PA Code 15.2][65 Pa. C.S.A. 1104]

Standards of Conduct

The district maintains the following standards of conduct covering conflicts of interest and governing the actions of its employees and Board members engaged in the selection, award and administration of contracts.[2 CFR 200.318]

No employee or Board member may participate in the selection, award or administration of a contract supported by a federal award if ~~s/he~~ ~~they~~ have a real or apparent conflict of interest as defined above, as well as any other circumstance in which the employee, Board member, any member of ~~his/her~~ ~~their~~ immediate family, ~~his/her~~ ~~their~~ business partner, or an organization which employs or is about to employ any of them, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.[2 CFR 200.318]

The district shall not enter into any contract with a Board member or employee, or ~~his/her~~ ~~their~~ spouse or child, or any business in which the person or ~~his/her~~ ~~their~~ spouse or child is associated valued at \$500 or more, nor in which the person or spouse or child or business with which associated is a subcontractor unless the Board has determined it is in the best interests of the district to do so, and the contract has been awarded through an open and public process, including prior public notice and subsequent public disclosure of all proposals considered and contracts awarded. In such a case, the Board member or employee shall not have any supervisory or overall responsibility for the implementation or administration of the contract.[65 Pa. C.S.A. 1101 et seq]

When advertised formal bidding is not required or used, ~~an the~~ "open and public process" shall include at a minimum:

1. Public notice of the intent to contract for goods or services;
2. A reasonable amount of time for potential contractors to consider whether to offer quotes; and
3. Post-award public disclosure of who made bids or quotes and who was chosen.

Any Board member or employee who in the discharge of his/her/their official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his/her/their interest as a public record in a written statement to be attached to the Board minutes.[65 Pa. C.S.A. 1101 et seq]

No Board Member public official or public official district employee shall accept an honorarium. [65 Pa. C.S.A. 1101 et seq]

Board members and employees may neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts, unless the gift is an unsolicited item of nominal value. Gifts of a nominal value may be accepted in accordance with Board policy.[2 CFR 200.318][Pol. 322][Pol. 422][Pol 522]

Improper Influence

No person shall offer or give to a Board member, employee or nominee or candidate for the Board, or a member of his/her/their immediate family or a business with which s/he/they are is associated, anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment based on the offeror's or donor's understanding that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[65 Pa. C.S.A. et seq]

No Board member, employee or nominee or candidate for the Board shall solicit or accept anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment, based on any understanding of that Board member, employee or nominee or candidate that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[65 Pa. C.S.A. 1101 et seq]

Organizational Conflicts

Organizational conflicts of interest may exist when due to the district's relationship with a subsidiary, affiliated or parent organization that is a candidate for award of a contract in connection with federally funded activities, the district may be unable or appear to be unable to be impartial in conducting a procurement action involving a related organization.[2 CFR 200.318] In the event of a potential organizational conflict, the potential conflict shall be reviewed by the Superintendent or designee to determine whether it is likely that the district would be unable or appear to be unable to be impartial in making the award. If such a likelihood exists, this shall not disqualify the related organization; however, the following measures shall be applied:

1. The organizational relationship shall be disclosed as part of any notices to potential contractors;
2. Any district employees or officials directly involved in the activities of the related organization are excluded from the selection and award process;
3. A competitive bid, quote or other basis of valuation is considered; and

4. The Board has determined that contracting with the related organization is in the best interests of the program involved.

Reporting Conflicts of Interest

Any perceived conflict of interest that is detected or suspected by any employee or third party shall be reported to the Superintendent. If the Superintendent is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Board President.

Any perceived conflict of interest of a Board member that is detected or suspected by any employee or third party shall be reported to the Board President. If the Board President is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Superintendent, who shall report the incident to the solicitor.

No reprisals or retaliation shall occur as a result of good faith reports of conflicts of interest. The district shall provide written notification of such protections to district employees.[2 CFR 200.217]

The Superintendent or designee shall report in writing to the federal awarding agency or pass-through entity any potential conflict of interest related to a federal award, in accordance with federal awarding agency policy.[Pol 702] 2 CFR 200.112

Investigation

Investigations based on reports of perceived violations of this policy shall comply with state and federal laws and regulations. No person sharing in the potential conflict of interest being investigated shall be involved in conducting the investigation or reviewing its results.

In the event an investigation determines that a violation of this policy has occurred, the violation shall be reported to the federal awarding agency in accordance with that agency's policies.[2 CFR 200.112]

Disciplinary Actions

If an investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, when not prohibited by law, inform the complainant.

Violations of this policy may result in disciplinary action for employees up to and including discharge, fines and possible imprisonment. Disciplinary actions shall be consistent with Board policies, procedures, applicable collective bargaining agreements and state and federal laws.[Pol. 317]

Saucon Valley School District

Meeting of the Facilities Committee
District Office Conference Room
August 13, 2025 – 5:00 pm

The Saucon Valley School Board's Facility Committee met on August 13, 2025, at 5:00 p.m. in the District Office Conference Room.

The following items were on the Facility Committee agenda:

Updates – Current District Projects

There were no recommendations.

Saucon Valley School District
Meeting of the Finance Committee
District Office Conference Room
August 13, 2025

The Saucon Valley School Board's Finance Committee met on August 13, 2025, at 5:42 p.m. in the District Office Conference Room.

The following item was on the Finance Committee agenda:

Discussion & Action: HS Family & Consumer Science Classroom Renovations

The committee recommended sending the following to the Board for approval:

HS Family & Consumer Science Classroom Renovations

Therapy Services Agreement Addendum

8/1/25

Once again, Pediatric Therapeutic Services (“PTS”), a division of Kelly Services, Inc, is pleased to be able to extend services that meet the unique needs of the students and teachers at your school(s) and/or program. It is agreed by both parties that Pediatric Therapeutic Services, Inc. will provide the service(s) and rate(s) listed in the chart below. The rate effective date is **July 1, 2025, through June 30, 2026.**

All other terms and conditions outlined in the original **Saucon Valley School District** contract. Agreement for Services remain fully in force.

Discipline	2025-2026 School Year
Board Certified Behavior Analyst	\$84.99



Pediatric Therapeutic Services, Inc.

8/5/25

Date

Saucon Valley School District

Date

ALTERNATIVE TRANSPORTATION SERVICES AGREEMENT

THIS AGREEMENT ("Agreement") is made and entered into as of the _____ day of _____ 2025, by and between Saucon Valley School District with principal offices at 2097 Polk Valley Road, Hellertown, PA 18055, (hereinafter called "District"), and First Student, Inc., with its principal place of business at 191 Rosa Parks Street, 8th Floor, Cincinnati, Ohio 45202 and local business offices for purposes of this Agreement at _____ (hereinafter called "Contractor") (each a "Party" and collectively, the "Parties").

WITNESSETH

WHEREAS District selected Contractor to provide the student transportation services described herein; and

WHEREAS Contractor desires to provide such transportation services.

NOW, THEREFORE, in consideration of the covenants hereinafter contained, the Parties agree as follows:

SECTION 1: TERM

- 1.1 The term of this Agreement shall commence on _____, 2025 and shall continue through June 30, 2028 ("Term"). Except as otherwise provided herein, District agrees to compensate the Contractor at the rates specified in Exhibit A.
- 1.2 This Agreement may be extended by mutual written agreement for two (2) additional one (1) year periods, with written notice at least 30 days prior to the upcoming school year. For purposes of this Agreement, the term "Contract Year" shall mean each one-year period commencing on July 1 and ending on June 30 during the Term of this Agreement.

SECTION 2: SCOPE OF SERVICES REQUIRED

- 2.1 Contractor shall, during the term of this Agreement, agree to provide alternative transportation services as requested by the District by coordinating with local, qualified subcontractors. Contractor's obligations under this Agreement are subject to subcontractor availability. In the event of a conflict between the documents concerning the relationship between local qualified subcontractors and the Contractor and the provisions of this Agreement, the Agreement will control.
- 2.2 District and Contractor will consult on a regular basis concerning the Transportation requirements of District. In the event of increases or decreases in the number of students requiring Transportation, or in routes or schedules, the number of vehicles will be adjusted accordingly. District may increase or decrease services to be provided by Contractor upon agreement of the parties. However, where such increases or decreases impact the service levels, personnel levels, or equipment levels required of Contractor under the assumed

routes, schedules, and vehicle requirements, the parties shall negotiate in good faith to adjust the rates at which services are provided to cover increase or decreases in cost structure associated with such changes by District. In the event that the parties are unable to reach agreement regarding an adjustment, either party may terminate this contract upon not less than thirty (30) days written notice to the non-terminating party.

- 2.3 District represents, warrants and covenants that from and after the effective date of this Agreement, District will use Contractor for some or all of District's home-to-school, special education, or other transportation at rates as set forth in Exhibit A. The cost of transportation shall include any and all costs of tolls, if applicable.
- 2.4 District must inform Contractor within forty-eight (48) hours of an incident its intent to assess liquidated damages and must bill Contractor for such liquidated damage within thirty (30) days of the incident. Failure to either timely notify or bill Contractor shall relieve Contractor of its obligation to pay liquidated damages for the particular incident.

SECTION 3: COMPENSATION AND BILLING

- 3.1 In consideration for all services rendered hereunder, District shall pay to Contractor all sums due and owing for transportation services in accordance with the rates set forth in Exhibit A.
- 3.2 Contractor will submit to District a monthly statement of its services rendered during the prior month. District shall pay all undisputed amounts due to the Contractor on or before the 30th business day following the date on which the statement has been submitted.

If any portion of the billed service in the statement is disputed by District or the District seeks a revised invoice, District shall deliver written notice specifying the disputed amount or requested revisions to the Contractor within five (5) business days of receipt of the statement by District. In the absence of District timely providing said written notice, District waives any right to dispute said statement or reject the invoice in the future. All disputes shall be resolved pursuant to the Dispute Resolution clause of this Agreement.

In the event that District fails to make a payment on any sums due hereunder, and such sums remain unpaid for 30 days, Contractor shall be entitled to charge interest on unpaid amounts at the rate of the lesser of 1.5% per month or the maximum amount allowed by state law. In the event of repeated delinquency by District, Contractor shall have the right to request a deposit or payment bond from District before resuming service. Without limitation, Contractor shall be entitled to court costs, litigation expenses and attorneys' fees incurred in any attempt to collect unpaid amounts due under this Agreement.

SECTION 4: ESCALATION

- 4.1 District and Contractor recognize that certain of Contractor's costs are subject to change during the term of this Agreement. As such, District and Contractor have negotiated escalation amounts set forth in Exhibit A.

- 4.2 In the event of unusual circumstances, such as changes in local, state, or federal taxes, laws or regulations, District directives or specifications, increased insurance or surety premiums, or any other condition which causes any of Contractor's operating costs hereunder to increase at a rate in excess of any negotiated escalation, then the Parties shall determine a reasonable and proportionate amount to cover such increase, and rates of Contractor compensation set forth in Exhibit A shall be adjusted to reflect such increase.

SECTION 5: RESERVED

SECTION 6: ROUTES AND SCHEDULES

- 6.1 Contractor shall be primarily responsible for planning all routes, stops and schedules unless District specifies otherwise in writing. Contractor shall furnish District a list of routes for their approval on or before the first the specified date, first day of each school year or when a new route is requested.
- 6.2 District shall furnish Contractor with a list of student names and addresses not later than 30 days prior to the start of each school year, from which Contractor will construct a complete route map on or before the first day of enrollment of each school year. Contractor shall use the route information provided by District to calculate the approximate time of pick up and drop off for each stop. Contractor shall then provide a list of such times to District for their review and approval. District and/or Contractor shall inform parents, guardians and/or families of these times. Performance of the services under this Agreement may entail the disclosure of personally identifiable information from student education records protected by FERPA the Family Educational Rights and Privacy Act (FERPA) ("Student Information"). For the purposes of this Agreement, Contractor will be designated as a "school official" with "legitimate educational interests" in Student Information, as those terms have been defined under FERPA and its implementing regulations, and will abide by the limitations and requirements imposed by 34 CFR 99.33(a) on District. To that end, any personally identifiable information, as that term is defined by FERPA, may be used by Contractor only for the purposes for which disclosure was made. This provision shall continue in perpetuity after the expiration of this agreement.
- 6.3 District reserves the right to establish the routes and schedules to be followed and to make changes therein from time to time. District shall notify Contractor whenever changes are necessary in routes or time schedules, and Contractor shall make a reasonable effort to adjust its operations to incorporate such changes within five (5) business days after notice is received from District. In the event District changes routes or schedules once service has begun or been published, District will assist in republication of changes or other notification to those patrons whose service has been changed. Contractor shall consult with District as to stops or portions of routes that Contractor considers to be a safety concern due to traffic patterns or configurations. In the event any stop or portion of a route remains unchanged by District after such discussions, and Contractor believes such stop or route presents an unacceptable safety risk to Contractor's property or students, Contractor may reject the stop or route portion and provide District with alternative designations by written notice.

SECTION 7: RECORDS AND REPORTS

- 7.1 Contractor shall provide within fifteen (15) business days of any request, those reports and records which may be reasonably requested by District pertaining to students, routes, stops, mileage audits and other information having to do with daily operations. In reviewing Contractor's records, District shall protect the confidentiality of Contractor's proprietary or confidential information included in the data provided by using the same degree of care used to protect its own confidential information.
- 7.2 Contractor shall maintain such records and submit such reports, as are deemed necessary by District and as negotiated between Contractor and District from time to time. All reports required by District shall be submitted on forms mutually agreed upon by both Parties. Contractor will not be responsible for filing on behalf of District any state or regulatory reports concerning ridership or reimbursement.
- 7.3 Contractor shall immediately notify the transportation director, by telephone and confirmed as soon as practicable in writing, of the occurrence of any incident involving student riders, or an accident reportable by law that involves a vehicle with passengers that is being used to provide transportation services pursuant to this Agreement. Written notification shall contain a full and complete statement of all relative facts including police case number when available.
- 7.4 If Contractor provides District with audio or video recordings or any other records that include private or personally identifiable information, District shall handle such records in accordance with applicable local, state, and federal law and shall hold harmless, indemnify, and defend Contractor for any failure to comply with applicable law.

SECTION 8: INDEMNIFICATION

- 8.1 Contractor agrees to indemnify, hold harmless, and defend District, its governing board, officers, employees and agents from and against every claim or demand which may be made by any person, firm, or corporation, or any other entity arising from or caused by the negligence or willful misconduct of Contractor, its agents, or employees in the performance of this Agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of District, its agents or employees; student upon student violence; routing or scheduling; or Contractor's good faith adherence to District's policies, procedures, or directives.
- 8.2 District agrees to indemnify, hold harmless, and defend Contractor, its directors, officers, employees, subcontractors, and agents from and against every claim or demand which may be made by any person, firm, or corporation, or any other entity arising from or caused the negligence or willful misconduct of District, its agents, or employees in the performance of this Agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of Contractor, its agents or employees. No indemnification agreed to between the parties shall expose District to greater liability than it would be exposed to under the Pennsylvania Political Subdivision Tort Claims Act if the District alone were liable.

8.3 Notwithstanding the foregoing, (a) each Party shall advise the other Party in writing of any claims, notices, or additional information received by it or of which it becomes aware for which such Party will seek indemnification hereunder, in such time and manner as not to impair or prejudice the ability of the indemnifying Party to defend such claims or investigate such notice, (b) each Party shall provide the indemnifying Party with the cooperation and assistance necessary to defend such claim requested by the indemnifying Party, and (c) neither Party shall settle or compromise any claim admitting the fault, liability, or negligence of the other Party without the other Party's prior written consent, which shall not be unreasonably withheld, conditioned or delayed. The obligations set forth in this paragraph shall survive the termination of this Agreement. As it applies to both Parties, nothing in this Agreement shall be construed to prevent or reduce the immunities from civil liability granted by applicable law.

SECTION 9: INSURANCE

9.1 Contractor shall, at its expense, procure and keep in force during the entire term of this Agreement for claims arising under this Agreement, General Liability and Automobile Liability Insurance to protect Contractor, its drivers and other personnel. Contractor shall provide General Liability- including Bodily Injury, Property Damage, Personal Injury, and Advertising Injury with limits of \$1,000,000.00 each Occurrence/\$1,000,000.00 General Aggregate; Automobile Liability limits of \$1,000,000.00 combined single limit for bodily injury and damage to property for all owned, hired, and non-owned autos. Upon request, Contractor agrees to provide to District a certificate of insurance evidencing such coverage and designating District as an additional insured. but only with respect to liability for bodily injury, property damage, or personal injury arising directly out of Contractor's negligent or willful acts or omissions. Insurers shall maintain a minimum A.M. Best's & Company rating of A. Upon request, Contractor shall provide District with a certificate of insurance as evidence of having statutory workers' compensation coverage at levels and in forms required by the laws under which Contractor shall operate for this Agreement.

SECTION 10: FORCE MAJEURE

10.1 In the event Contractor is unable to provide the transportation services as specified in this Agreement because of any act of God, civil disturbance, fire, riot, war, terrorism, cyber-attack, power or communications outage, picketing, strike, pandemic, epidemic, labor dispute, labor shortages, supply chain disruption, fuel shortage, governmental action or any other condition or cause beyond Contractor's control (each a "Force Majeure Event"), District shall excuse Contractor from performance under this Agreement for the duration of such Force Majeure Event. Should there be a Force Majeure Event that prevents Contract from performance under the Agreement, the District shall have no obligation to pay Contractor during that period of non-performance.

SECTION 11: SCHOOL CLOSINGS OR CHANGES IN SCHEDULE

11.1 Whenever (a) inclement weather or impassability of roads occurs, (b) school is canceled or delayed, (c) the school day is scheduled for other than regular start or end times, or (d) school is dismissed early for

any reason, District shall notify Contractor not later than 5:00 a.m. on the day of such cancellation or delay or not later than two (2) hours before early dismissal or the cancellation of Supplemental Transportation.

- 11.2 District shall pay Contractor full price of trip if two (2) hours' notice isn't given to the Contractor. Notwithstanding the foregoing, in the event of circumstances in the operation of any school which necessitate early dismissal for student health or safety reasons, the Contractor and District shall cooperate to facilitate orderly transportation of students in the most efficient manner possible in light of the circumstances presented.

SECTION 12: SAFETY PROGRAM

- 12.1 Contractor shall be responsible for implementing, maintaining, and reviewing annually a comprehensive student transportation safety program.
- 12.2 Contractor's employees shall not be required to perform any medical functions for passengers, including but not limited to administering an Epi Pen.

SECTION 13: MANAGEMENT PERSONNEL

- 13.1 Contractor shall employ management personnel who shall be responsible for the efficient operation of the transportation services furnished hereunder and act as Contractor's liaison to District. Prior to the start of the school year, Contractor shall inform District of the name(s), contact telephone number(s) and address(es) of such management personnel.
- 13.2 District shall designate management personnel who shall be responsible for coordination of the student transportation requirements of District and act as District's liaison to Contractor. Prior to the start of the school year, District shall inform Contractor of the name(s), contact telephone number(s) and address(es) of such management personnel.

SECTION 14: OPERATIONS PERSONNEL/DRIVERS

- 14.1 Contractor shall provide a sufficient number of qualified subcontracted drivers and support personnel to assure District of continuous, reliable, safe, and on time service.
- 14.2 Contractor shall take reasonable steps to ensure that its employees and subcontracted personnel act professionally and appropriately around all students and District staff. Contractor shall not knowingly permit drivers to smoke on a vehicle, or to violate any federal or state law related to the operation of a vehicle while intoxicated or under the influence of any prohibited substance.
- 14.3 Contractor shall be responsible for providing and discharging subcontractors to perform its obligations hereunder. However, District shall have the right to request Contractor to remove from service to District any employee or subcontractor who, in District's sole discretion, is deemed unsuitable for the performance of transportation services for District; provided that District shall make such request in writing, state the

reasons therefore and include any supporting documentation, and provided further that such request does not violate applicable local, state or federal laws, rules or regulations.

14.4 Contractor shall provide drivers that are fully qualified, trained and licensed as required by applicable law. Contractor agrees that each driver shall:

14.4.1 Possess a valid drivers' license or permit required for any smaller passenger vehicle.

14.4.2 Possess a satisfactory driving record and criminal history record, after review of such records prior to employment and periodically thereafter to the extent required by applicable law.

14.4.3 Prior to employment and periodically thereafter, contracted drivers will, undergo such drug and alcohol testing to verify that the driver is not engaged in any prohibited or unsafe vehicle operations. Any driver that fails a drug or alcohol test or refuses to take such test will be subject to immediate disqualification.

14.4.4 Contractor shall perform background checks on drivers and staff that work with students sufficient to satisfy the requirements of the Pennsylvania School Code and Pennsylvania Child Protective Services Law. Contractor further agrees that it will immediately notify the District if it knows or has reason to know that one of its employees, agents, or assigns, who are performing work under this contract is the subject of a criminal or civil investigation, action, or charges.

SECTION 15: TRAINING REQUIREMENTS

15.1 Contractor shall provide thorough instruction to drivers in compliance with state and federal safety and operations guidelines and regulations. Upon request, District shall have the right to review course content.

SECTION 16: VEHICLES AND EQUIPMENT

16.1 All vehicles supplied by Contractor in performance of this Agreement shall meet or exceed the standards established by the applicable laws and regulations. Contractor shall require subcontractors to maintain the vehicles used to provide transportation services under this Agreement in accordance with law and accepted industry maintenance standards.

SECTION 17: PUPIL DISCIPLINE/VANDALISM

17.1 The ultimate responsibility and authority to suspend or expel any student from transportation services hereunder shall rest with District. Subcontracted drivers are responsible only for such discipline as is required to operate Contractor's vehicles properly and safely. Each driver shall handle all disciplinary matters in strict accordance with District policy. In no case will a driver eject a student from a vehicle for misbehavior except in the event of an extreme emergency endangering the safety of other students or drivers and then only after radio notice to Contractor's terminal and to the student's building or school principal. In all cases of disciplinary ejection, the vehicle shall remain at the approximate area

of student discharge until authorities arrive on site and authorize it to proceed on route. All discipline problems shall be reported in writing by the next school day following completion of the route. District and Contractor will, in the event Contractor determines that a student poses a danger to himself/herself or other passengers, cooperate to provide a safe transportation environment prior to Contractor being required to transport such student. Further procedures and regulations for the administration of discipline shall be established cooperatively between District and Contractor.

- 17.2 Student vandalism or damage to Contractor's or subcontractor equipment or facilities shall be the responsibility of Contractor. District shall give Contractor reasonable assistance in obtaining restitution for damaged equipment or facilities where damage is determined to be caused by District students or personnel. Contractor may, with the written concurrence by District, refuse to provide a student with transportation services until vandalism damages caused by such student are paid. If cleaning of a vehicle is necessitated by passenger conduct, Contractor reserves the right to pass through the cost of cleaning to District.

SECTION 18: ASSIGNMENT

- 18.1 This Agreement shall not be assigned by the Parties hereto, without the written consent of District, which consent shall not be unreasonably withheld, conditioned or delayed; provided, however, that Contractor may, without approval, assign the Agreement to a parent company, subsidiary, related or affiliated company. Furthermore, a Contractor shall have the right to assign or otherwise transfer this Agreement in connection with a merger, acquisition, corporate reorganization, public stock offering, or sale of all or substantially all its assets.

SECTION 19: TERMINATION

- 19.1 If either Party violates any of the covenants or duties imposed upon it by this Agreement, such violation shall entitle the other Party to terminate this Agreement in accordance with the following procedure: The non-defaulting Party shall give the offending Party thirty (30) days' written notice of default and the opportunity to remedy the violation or take steps to remedy the violation. If at the end of such 30-day default notice period, the Party notified has not remedied the purported violation or taken steps to do so, the non-defaulting Party may terminate this Agreement as follows: within ten (10) business days following the last day of the 30-day default notice period, the non-defaulting Party shall give the defaulting Party not less than thirty (30) business days' notice of termination. If the non-defaulting Party does not provide the notice of termination within ten (10) business days, the default notice shall be deemed rescinded.
- 19.3 Either Party may terminate this Agreement for convenience upon not less than thirty (30) days' prior written notice to the other Party.

SECTION 20: DATA RIGHTS

- 20.1 District hereby grants to Contractor the right and license to (a) use, store, create derivative works from, sublicense, translate, format, distribute, and otherwise process Service Data as required in the

performance of Contractor's obligations under this Agreement; (b) use Service Data to improve, enhance, and support the nature, quality and features of Contractor and Contractor affiliate products, software, and services; and (c) create and develop adaptations, analyses, derivatives, modifications, reports, and summaries of Service Data, provided that Contractor complies with applicable privacy law and the resulting materials do not contain personally identifiable information. All adaptations, analyses, derivatives, modifications, reports, and summaries of Service Data described in the foregoing subsection (c) shall be deemed to be Contractor data. "Service Data" means data collected by, provided to, or processed by Contractor, or input by or on behalf of District, through or in connection with District's use of the Services, including location and routing data generated by, collected by and/or transmitted through products installed in vehicles.

SECTION 21: SURVIVAL

21.1 The mutual obligations described in Compensation and Billing, Data Rights, and Indemnification hereof shall survive the termination or expiration of this Agreement.

SECTION 22: STATUS OF CONTRACTOR

22.1 In the interpretation of this Agreement and the relations between Contractor and District, Contractor shall be construed as being an independent contractor employed to provide transportation services only. Neither Contractor nor any of its employees shall be held or deemed in any way to be an agent, employee or official of District. Contractor shall be responsible for and hold District harmless from any liability for unemployment taxes or contributions, payroll taxes or other federal or state employment taxes. Contractor understands and agrees that Contractor and its employees, contracted services providers, and/or subcontractors, are always acting as independent contractors while performing the services pursuant to this Agreement and are not agents, partner, or employees of District by virtue of this Agreement. No employee, contracted service provider, or subcontractor of Contractor shall be considered an employee or agent of District. Contractor and its employees, contracted services providers, and/or subcontractors are not entitled to the benefits provided by District to its employees, including, but not limited to, group insurance, pension plan enrollment, vacation, leaves of absence, workers' compensation insurance, or unemployment compensation insurance. Notwithstanding anything herein to the contrary, Contractor shall indemnify, save, and hold harmless District for any and all claims, actions, and expenses, including court costs and reasonable attorneys' fees, and against all liabilities, losses, damages, suits, actions, fines, penalties, or demands of any kinds arising out of or in any way connected with the allegation or assertion that an employee of Contractor is an employee of District and/or entitled to any of the benefits to which a District employee would be entitled, including workers' compensation.

SECTION 23: SEVERABILITY

23.1 In the event any provision specified herein is held or determined by a court of competent jurisdiction to be illegal, void or in contravention of any applicable law, the remainder of this Agreement shall remain in full force and effect.

SECTION 24: MODIFICATION

24.1 Contractor and District may modify the terms of this Agreement in whole or in part as circumstances may justify by mutual written agreement executed by the duly authorized representatives of the Parties.

SECTION 25: NOTICE TO PARTIES

25.1 All notices to be given by the Parties to this Agreement shall be in writing and served by depositing the same in the United States mail, postage prepaid, registered, or certified mail.

Notices to District shall be addressed to:

Notices to Contractor shall be addressed to:

First Student, Inc.
2103 S. El Camino Real, Ste. 104B
Oceanside, CA 92054
Gregg.prettyman@firstgroup.com

With a copy to:

First Student, Inc.
191 Rosa Parks Street, 8th Floor
Cincinnati, OH 45202
Attention: General Counsel

25.2 District or Contractor may change its address of record for receipt of official notice by giving the other written notice of such change and any necessary mailing instructions.

SECTION 26: ENTIRE AGREEMENT

26.1 This Agreement sets forth the entire agreement between District and Contractor concerning the subject matter hereof. There are no representations, either oral or written, between District and Contractor other than those contained in this Agreement.

SECTION 27: COMPLIANCE WITH THE LAW

27.1 Notwithstanding any contrary provision in this Agreement, the Contractor shall comply with federal, state, and local laws, rules and regulations in providing transportation services described herein.

SECTION 28: DISPUTE RESOLUTION

28.1 The Parties shall negotiate in good faith to resolve any dispute that may arise under this Agreement. Disputes that cannot be resolved by negotiation within sixty (60) days of dispute shall be submitted to mediation using a mutually agreed upon mediator. In the absence of an agreement on a mediator, each Party shall select a temporary mediator and those mediators shall jointly select the permanent mediator. If mediation is not successful, the Parties may pursue their remedies as they choose. Nothing in this Agreement shall be deemed to prevent the Parties from agreeing in the future to submit a dispute to arbitration.

SECTION 29: PLACE OF CONTRACT/CONTROLLING LAW

29.1 This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Pennsylvania, without regard to conflict of law principles. The Parties agree that any action at law or equity instituted against either Party to this Agreement must be commenced only in the Northampton County, Pennsylvania Common Pleas Court or the United States District Court for the Eastern District of Pennsylvania. District irrevocably consents to the personal jurisdiction of the state and federal courts of Pennsylvania as set forth above.

SECTION 30: PRICING

Refer to "Exhibit A. Pricing Overview"

31: AUTHORITY

31.1 Both Parties warrant that they are properly authorized to enter into this Agreement.

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the parties hereto have executed the Agreement the day and year first hereinabove written.

First Student, Inc.

Saucon Valley School District

By: _____

By: _____

Title: _____

Title: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Exhibit A. Pricing Overview

The pricing matrix includes the associated fees for the following vehicle types:



PROPOSED PRICING	
BASE TRIP ELEMENTS	CHARGE
Trip Minimum	\$87.55
Mileage Included in Trip Minimum	8 miles
Cost Per Mile > Miles Included	\$2.65
ADDITIONAL TRIP ELEMENTS – AS NEEDED	CHARGE
Equipment Service Fee <small>(Car Seat, Booster, Safety Vest, Buckle Guard, Etc.)</small>	\$5.15
Camera Fee <small>(With District approval)</small>	\$2.50
Wheelchair Service Fee	\$51.50
Monitor Fee <small>(Per hour, 2-hour minimum)</small>	\$30.90
District Approved Wait Time <small>(Per hour, billed in 15-minute increments)</small>	\$61.80
Hard to Service Trips <small>(With District approval)</small>	TBD
Late Cancel <small>(Less than two hours prior to scheduled pick-up time)</small>	Full Price of Trip
No-Show <small>(100% of the students on a trip are not present)</small>	Full Price of Trip

TRIP ELEMENTS AND PRICING DEFINITIONS

All pricing is applied per one-way trip and not per student. The trip minimum also includes as many students as can be routed into the vehicle. Most vehicles carry one to four students.

As additional students are added to existing routes there is no additional charge other than any additional mileage over the included mileage or needed equipment. Vehicle type and capacity are determined by student requirements and vehicle availability.

The district will only be charged for miles incurred while a student or monitor is on board the vehicle. When no student or monitor is on board the vehicle, no mileage charges will be assessed.

Trip Charges

One-way transportation from home-to-school (inbound trip) or school-to-home (outbound trip) with a student or monitor continually on board. A trip is a collection of students combined into one vehicle with all pick up/drop off and other needs accounted for. Customers are billed on a per trip basis. A trip may contain any of the following: a single student, multiple students, monitor, special equipment. Billable elements of a trip may include - a trip minimum fee, trip mileage, monitor, equipment, and any other applicable considerations. The total number of trips a district is charged for is determined by adding together each of the one-way trips.

Trip Minimum

The minimum charge for any trip regardless of miles, equipment, etc.

Mileage Charges

The district will only be charged for miles incurred while a student or monitor is on board the vehicle. When no student or monitor is on board the vehicle, no mileage charges will be incurred. Mileage charges are calculated on driving distance through a third-party provider such as Google or MapQuest. We determine the mileage based on the most efficient route for the district and students. The total mileage is rounded up to the next whole mile. All mileage will be calculated based on approved student and school addresses provided by the district. When monitors are riding on the vehicle the mileage rate will continue until the monitor is returned to their point of origin.

Miles Included

The number of miles included in the trip minimum. If additional students are added to a trip and the miles remain under the "miles included" number, no additional charge will be incurred.

Wheelchair Vehicle

An additional cost is charged when a wheelchair vehicle is required, the cost is applied per wheelchair.

Student Equipment

Per student/per trip cost for students requiring additional equipment such as a car seat, safety vest, etc.

Monitor

If the district provides the monitor, there is no additional monitor charge, other than any additional mileage that might be added to the trip. A monitor charge (per trip) will be applied for any monitor supplied by FirstAlt, in addition to any added mileage to the trip.

Standard Wait Time

Drivers will wait three minutes past the regular scheduled pick-up time if students are not ready for pick-up at the scheduled pick-up time. If the students are still not ready after the three minutes of wait time, the student will be marked as a no-show and the driver will move on to their next scheduled stop.

When returning home, if the parents or responsible party are not available to receive the student, we will contact the responsible party by phone for further instructions. If they are unavailable, we will contact the school district for instructions. If we are directed to return the student to school or are unable to reach either party, we will return the student to a school district representative at the student's school.

If we contact the school district and are advised to wait onsite, we will then bill according to the school district's approved wait time.

District Approved Wait Time

Wait time will only be charged upon the district's request and/or approval. Wait time will be billed per hour, in 15-minute increments. Wait time is utilized when a district requests a driver to wait at the home or school beyond the scheduled pick-up/drop-off time.

No-Shows and Late Cancels

Late Cancel

A late cancel charge is incurred when FirstAlt has been notified of a trip cancellation less than two hours prior to the scheduled pick-up time.

No-Shows

A no-show is incurred once the driver has arrived at the pick-up location within the scheduled pick-up window and having waited the designated time to pick-up the student, no student is present. A trip is marked as a no-show when 100% of the students on a trip are not present. All trips will remain active unless the district indicates otherwise.

Travel Time

Per most school district and state standards, the expected travel time for students we are transporting will not exceed one hour for each one-way trip unless approved by the school district. However, we fully understand some children may live quite a distance from school, have adverse weather, traffic or other unusual conditions, and therefore will need more than one hour of travel time.

ADDING AND REMOVING STUDENTS

We recognize that a district's student transportation needs are constantly changing. Examples include new students needing transportation, students moving out of the district or to a new address within the district, students no longer needing transportation, etc. When it becomes necessary to make changes to a previously routed trip, FirstAlt will provide the district with the updated details including the updated cost of trip, the new order of student pick-ups and the updated pick-up times. FirstAlt will then await district approval of the cost impact before proceeding.

New student transportation requests or changes to existing trips often take up to two (2) business days, and at times may take up to three (3) business days to implement. If FirstAlt staff believes the requested addition or change could take more than three (3) business days, we will communicate with the school district to determine a reasonable amount of time.

STUDENT CANCELLATIONS

There are two types of student cancellations, temporary and permanent.

Temporary Student Cancellation

If a student is sick or will not be attending school temporarily (5 days or less), the parent or district can reach out to FirstAlt directly to make this request. If a student is a single rider and is temporarily cancelled there will be no trip charge. If the student is part of a multiple rider trip, the district will be charged the normal trip rate.

Permanent Student Cancellation

The permanent cancellation of a student from a trip requires district notification and approval. If the student is a single rider, then the trip will be permanently cancelled, and no additional costs will be incurred by the district. If the student is part of a multi-rider trip, FirstAlt will consolidate the route, remove any mileage or equipment charges associated with the cancelled student and provide the district with the updated trip and cost information.

HARD TO SERVICE TRIPS

If a particular trip is determined to be "hard to service," FirstAlt will work closely with the district to determine the best method to service these trips and what additional costs will be needed to assist drivers in servicing these trips. Examples might include students that urinate or vomit on a regular basis during the trip, trips that are in remote service areas, etc. The purpose of this additional pricing is to provide FirstAlt and the district with a method and approach to service trips that include exceedingly challenging circumstances.

AMENDMENT OF RATES

Rates for services provided under this agreement shall be adjusted at an increased rate of 3% each year.

FUEL SURCHARGES

When the average fuel price exceeds \$5.00 per gallon, the mileage rate will be increased by calculating 50% of the fuel price that exceeds \$5.00 and adding it to the base mileage rate. Thus, if the price of fuel, according to the average fuel price index, is \$5.60, the increase would be 50% of the 60 cents or 30 cents. Such surcharges apply for the miles included in the ride base price. The fuel price index to be used shall be found under the category of "[Your Specific State or Region] U.S. and an Average Fuel Prices (dollars per gallon) to be calculated from the following website: https://www.eia.gov/dnav/pet/pet_pri_gnd_dcus_sca_w.htm





architects

Beyond the Building

architecture interiors project management

August 8, 2025

SILVIA HOFFMAN
AIA, LEED AP

TODD CHAMBERS
AIA, NCARB

JILL HEWES
AIA, LEED AP

JESSICA KLOCEK
AIA, LEED AP

Mr. David J. Bonenberger, PCSBA
Director of Fiscal and Operations Management
Saucon Valley School District
2097 Polk Road
Hellertown, PA 18055
Via email: david.bonenberger@svpanthers.org

**Re: Saucon Valley School District
Renovations to High School
Family Consumer Science Rooms**

Dear David:

MKSD Architects is pleased to submit this proposal to provide Architectural & Engineering Design Services for the renovations to the Saucon Valley School District Family Consumer Science Rooms, located at 2100 Polk Valley Road, Hellertown, PA. Besides MKSD Architects, our team will consist of HB Engineers.

I. PROJECT UNDERSTANDING

The project will consist of renovations to the existing Family Consumer Science Rooms. This proposal is based on the information provided by the district at our walkthrough of the spaces. Our understanding of the project is as follows.

Meet with Superintendent and FCS teachers to review requirements for renovated space, including but not limited to:

- Redesign the “kitchen” side of the FCS rooms to provide a new concept for cooking demonstration, instruction, and hands on learning – like an “iron chef” layout
- Reduce the kitchen casework – no overhead cabinets
- Redesign the central portion of the FCS rooms to include a café and storefront with service counter concept for use by FCS students – students will create an entrepreneurial concept each year and use the storefront to sell their items
- Upgrade the “sewing” side of the rooms with new casework, power from ceiling, etc.
- Replace flooring, ceilings, and lighting throughout the spaces
- Determine optimal placement for teacher stations
- Integrate display monitors in each space for instructional use
- Reconfigure MEP systems to support new space configurations

MKSD, LLC
1209 Hausman Road
Suite A
Allentown, PA 18104

610.366.2081

mksdarchitects.com



II. SCOPE OF WORK

Architectural and Engineering Design Services will be provided to produce design and construction documents necessary to price the work through the state JOC program, obtain building permits, and renovate the space described in Section I above. Our proposed scope of work is as follows:

Information Gathering

- A. Review existing conditions documents provided by the School District
- B. Survey existing conditions in the areas of work
- C. Create existing conditions drawings for the areas of work

Schematic Design

- A. Meet with superintendent and FCS staff to determine final design parameters
- B. Create design plans and review with superintendent and FCS staff
- C. Modify the design if requested by the District

Construction Documents

- D. Generate detailed drawings to describe the overall design of the project
- E. Meet with the District to discuss the details of the project regarding layout, architectural finishes, etc.
- F. Provide a project manual for bidding purposes

Permitting & Pricing

- A. Upon approval of drawings, finalize Permit/Construction Documents as required for building permit application and for contractor bidding
- B. Respond to Building Code Official letter, if needed
- C. Attend the pre-bid meeting
- D. Assist Saucon Valley School District with advertising the project
- E. Respond to any RFI's from the bidding contractors during bidding

Construction Administration

- A. Attend Pre-construction meeting
- B. Perform bi-weekly site visits to the High School to review construction progress
- C. Perform shop drawing review of all components. Review with the owner any products being substituted
- D. Respond to any RFI's generated by the Contractor
- E. Provide interpretation of the intent of the design documents
- F. Review and certify the amounts due to the contractors, and issue certificates for payment based upon MKSD's evaluation of the contractors' work and the data comprising the application for payment



- G. Report known deviations from the contract documents and from the most recent construction schedule submitted by the contractors
- H. Prepare final punch lists for all areas as they are substantially completed
- I. Prepare and issue final certifications for payment based upon final inspections, indicating that all punch list items have been completed or corrected

III. COMPENSATION

Our fees for providing professional design services for the project as outlined in Sections I and II above will be a stipulated lump sum in the amount of **\$32,000.00 (Thirty Two Thousand Dollars.)** This fee is broken down by phase as follows:

Information Gathering & Schematic Design	\$6,000.00
Construction Documents	\$14,000.00
Permitting & Pricing	\$3,000.00
<u>Construction Administration</u>	<u>\$9,000.00</u>
Total	\$32,000.00

Reimbursable expenses, such as the printing of drawings for meetings, coordination and permitting outlined will be billed according to our schedule of reimbursable and is expected not to exceed **Five Hundred (\$500.00)**

Services not indicated in Section II – Scope of Work will be provided only as requested and will be compensated on an hourly rate basis. We have attached a Personnel Hourly Rate and Reimbursable Expense Schedule for your review.

Invoices shall be issued for all work accomplished during the preceding period indicating the percentage complete and itemizing reimbursable expenses related to the prosecution of the work. Payment shall be made within thirty days after the invoice has been issued. An interest rate of one percent per month will be applied to unpaid invoices after thirty days.

Our proposed services do not include the following:

- Geotechnical Engineering Services
- Hazardous Materials Survey/Test/Removal Documentation
- Structural Engineering
- Civil Engineering and Civil Land Survey or Landscape Design
- Furniture Design or Specification
- Application Fees for building code or drawing reviews

Thank you for the opportunity to provide this proposal. We look forward to working with you.

If you have any questions, please do not hesitate to contact me at 610-366-2081.



architects

Sincerely,
MKSD architects

A handwritten signature in black ink, appearing to read 'T. Chambers', with a long horizontal flourish extending to the right.

Todd Chambers, AIA
Partner | Architect

Accepted by:

Signature: _____

Printed Name / Title: _____

Date: _____



architects

MKSD ARCHITECTS 2025

SILVIA HOFFMAN
AIA, LEED AP

TODD CHAMBERS
AIA, NCARB

JILL HEWES
AIA, LEED AP

JESSICA KLOCEK
AIA, LEED AP

PERSONNEL HOURLY RATE SCHEDULE

	BILLING RATES			
	I	II	III	IV
Partners	\$ 200.00	\$ 210.00		
Project Managers/Directors				
Director	\$ 190.00			
Project Manager	\$ 160.00	\$ 170.00	\$ 180.00	\$ 190.00
Architectural & Interiors Staff				
Professional Architect	\$ 160.00	\$ 170.00	\$ 180.00	\$ 190.00
Architectural Staff	\$ 130.00	\$ 140.00	\$ 150.00	\$ 160.00
Interior Designer	\$ 130.00	\$ 140.00	\$ 150.00	\$ 160.00
Project Support / Junior Drafter	\$ 80.00	\$ 90.00	\$ 100.00	

Costs relating to outside services contracted directly by MKSD will be passed onto the client and may have up to a 10% administrative charge.

REIMBURSABLE EXPENSE SCHEDULE

ITEM		RATE	
Photo Color Prints	(up to 30"x42")	\$25.00	/sheet
Color Prints	(up to 30"x42")	\$10.00	/sheet
B&W Prints	(up to 30"x42")	\$5.00	/sheet
Photo Color Copies	(up to 11"x17")	\$6.00	/sheet
Color Copies	(up to 11"x17")	\$2.00	/sheet
Overnight Postal Delivery		at cost	
Authority Fees (incl. courier fees)		at cost	
Out of town travel expenses	/\$.70 per mile	at cost	

Any additional insurance coverage or limits (incl. professional liability insurance) requested in excess of that normally carried will be passed to the client at cost.

MKSD, LLC
1209 Hausman Road
Suite A
Allentown, PA 18104

610.366.2081

mkstdarchitects.com



MKSD, LLC General Terms & Conditions

1. MKSD, LLC's Proposal ("Proposal") to which these MKSD, LLC General Terms and Conditions ("Terms and Conditions") are attached is valid for thirty days after the date of issuance.
2. **All information in the Proposal is the confidential** and proprietary property of MKSD, LLC ("MKSD"). Client agrees not to use or to disclose any Proposal information without MKSD's prior written consent.
3. **The agreement** created by the Client's acceptance of the Proposal and the MKSD General Terms & Conditions is hereinafter referred to as the "Agreement." If Client fails to return a signed copy of the Proposal within the required thirty (30) day period, but allows MKSD to proceed with the services, then Client shall be deemed to have accepted the terms of the Agreement. If there is a conflict or inconsistency between any expressed term or condition in the Proposal and these Terms & Conditions, the Proposal shall take precedence. The Agreement constitutes the entire, integrated agreement between Client and MKSD, and supersedes any previous discussions, agreements, writings or understandings. Client agrees and acknowledges that the Agreement shall exclusively govern the services to be provided and the relationship of the parties notwithstanding any additional or conflicting terms contained in any signed acceptance of the Proposal from Client, and that all such additional or conflicting proposed terms are hereby rejected by MKSD.
4. **Payment** is due within thirty days of the issuance date of all MKSD invoices, unless other payment provisions are described in the Proposal. Client agrees to pay interest at the rate of one and one half percent per month on invoices that are more than thirty days past due. If payment in whole or in part for an invoice is not received by MKSD by the invoice due date, MKSD may suspend services and refuse to release work on the Agreement until Client has paid all outstanding amounts due. MKSD shall not be responsible for any damages (including, without limitation, delay damages), costs or expenses if MKSD suspends its services due to nonpayment. If payment is not made in accordance with the Agreement, Client agrees to pay all expenses including, without limitation, attorney's fees and court costs incurred by MKSD to collect all payments due to MKSD.
5. **Ownership of Documents:** All drawings, sketches, specifications and other documents ("Documents") in any form, including electronic, prepared by MKSD are instruments of MKSD services, and as such are and shall remain MKSD property. Upon payment in accordance with the Agreement, Client shall have the non-exclusive right to use and reproduce the Documents solely for the purposes of constructing, using or maintaining the project ("Project") contemplated by the Agreement. The Documents are prepared for use on the Project only, and are not appropriate for use on other projects, any additions or alterations of the Project, or completion of the Project by others. Use of the Documents in violation of this paragraph without the express written consent of MKSD is prohibited, and shall be at Client's sole risk. Client agrees to indemnify, defend and hold harmless MKSD from any claims, damages, losses, liabilities and expenses arising from such prohibited use.
6. **The proposed compensation and project schedule** constitute MKSD's best estimate of the compensation and time required to complete the Project based on information as known by MKSD at the time of providing the Proposal. As the Project progresses, facts uncovered may require changes in the originally proposed scope of work, design

or construction schedule or other factors which may impact the proposed compensation. Upon recognition of these changes, the compensation and schedule may be adjusted accordingly upon mutual agreement by the Client and MKSD. MKSD shall have no obligation to proceed with any changes to the scope of work, design or construction schedule unless and until Client shall have agreed to those changes (including any adjustment to MKSD's compensation) in writing.

7. **The Personnel Hourly Rate and Reimbursable Expense Schedule** shall be adjusted in accordance with MKSD and MKSD Consultant normal annual review practices.
8. **MKSD compensation and project schedule** will be subject to reasonable modification for delays caused by Client's failure to provide specified information or decisions, or for delays caused by third parties, unpredictable occurrences or force majeure.
9. **No termination of the Agreement by Client** will be effective unless Client provides seven days prior written notice to MKSD, No termination of the Agreement by MKSD will be effective unless MKSD provides seven days prior written notice to the Client. Termination notice provided by either party shall include explanation of the reasoning for the termination and shall provide the other party with the opportunity to respond within the seven (7) day period. The effective date of termination in any event will be seven days after notification. For the avoidance of doubt, either party shall be permitted to terminate the Agreement at any time regardless of whether cause may exist.
10. **Termination Payment:**
 - a. Where the method of compensation is a Stipulated Lump Sum Client agrees that the final MKSD invoice will be based on services performed and direct expenses incurred up to the effective date of termination.
 - b. Where the method of payment is based on personnel hours expended, Client agrees that the final MKSD invoice will include all personnel hours and direct expenses up to the effective date of termination.
11. **MKSD shall provide the professional services** set forth in the Agreement consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. MKSD shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. There are no expressed or implied warranties included in the Agreement. The Agreement is solely for the benefit of the Client and its permitted successors. The Agreement includes no third-party beneficiary, and except as otherwise expressly agreed, MKSD will not be obligated to communicate with or interface with any other person in connection with the Project and performance of the services. .
12. **Client and MKSD have considered the risks and rewards** associated with this Project, as well as MKSD total compensation for professional services. Client agrees that, to the fullest extent permitted by law, MKSD total aggregate liability (including the liability of its owners, officers, directors, employees, agents, subcontractors and consultants) to the Client (and anyone claiming by, through or under the Client) for any and all injuries, claims, losses, expenses or damages arising out of this agreement from any cause or causes is limited to the total compensation received by MKSD under the Agreement or Fifty Thousand Dollars (\$50,000), whichever is greater. Such causes include, but are not limited to, MKSD negligence, errors, omissions, strict liability, or breach of contract or warranty. In the event the Client is interested in increasing this limitation of liability, MKSD agrees to increase the limitation of liability from Fifty Thousand Dollars to the lesser of One Million Dollars or the amount equal

to MKSD's errors and omissions insurance policy limit upon its receipt, prior to performing any services, of payment of additional compensation ten percent of the total compensation under the Agreement or \$1,000, whichever is greater.

- 13. Contingency Fund:** The Design Professional makes no warranties, expressed or implied that its design is free of errors and omissions. The Client and Design Professional agree that certain increased costs and changes may be required and are anticipated on the project. Therefore, the Client agrees to set aside a reserve in the amount of three percent (3 %) of the estimated cost of construction ("contingency amount"). The Client agrees to make no claim against the Design Professional or its consultants in connection with any increased cost within this contingency amount. If costs due to changes resulting from design errors, omissions or inconsistencies exceed the contingency amount, then the Design Professional shall be in breach of its professional standard of care and shall be responsible for all premium costs incurred by the Client above that sum, but only to the extent caused by the Design Professional's negligent acts, errors or omissions. In no event shall the Design Professional be responsible for direct costs that the Client would have incurred in the construction contract regardless of the Design Professional's error or omission, nor shall the Design Professional be responsible for any costs that constitute betterment or upgrades to the Project.
- 14. Client shall make no claim of liability against MKSD** unless the Client first provides a written certification, executed by an independent design professional, specifying those acts or omissions which the independent design professional contends is inconsistent with the Agreement and upon which the claim will be premised. The independent design professional must be licensed to practice in the state where the Project is located and in the professional discipline related to the claim. Client agrees that the independent design professional's certification is a condition precedent to the Client's right to institute any judicial proceeding.
- 15.** If required by the Proposal, MKSD shall visit the Project site to become generally familiar with the progress and quality of the work for which MKSD prepared the Documents. MKSD shall not make exhaustive or continuous onsite inspections. MKSD services do not include supervision or direction of the contractor's work. Observation by MKSD field representatives shall not excuse the contractor for defects or omissions in its work. MKSD shall not control construction means, methods, techniques, sequences, or procedures, and the contractor is solely responsible for all work on the Project, including safety of all persons and property.
- 16.** If Client does not retain MKSD to render construction phase services, Client waives any claim it may have against MKSD and agrees to indemnify, defend and hold harmless MKSD from any loss or liability, including attorneys' fees and other costs of defense, arising out of or related to the interpretation of MKSD Documents, or the review of shop drawings, the evaluation of contractor's request for change orders, and the failure to detect and correct obvious errors or omissions in MKSD documents.
- 17.** Unless and until a court determines that MKSD preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, specifications and/or MKSD giving or failure to give instructions is the primary cause of any damage, claim, loss or expenses, Client shall indemnify, defend and hold harmless MKSD and its officers, employees and consultants from and against all damages, claims, losses or expenses, including reasonable attorneys' fees and other costs of defense, arising out of the Agreement.



18. Client agrees to compensate MKSD on an hourly rate basis for any time required to provide research, support or direct testimony related to any court proceeding, arbitration or mediation to which the Client is involved with a third party.
19. **CLIENT AND MKSD WAIVE ANY AND ALL CONSEQUENTIAL DAMAGES ARISING OUT OF THIS AGREEMENT.**
20. The Agreement shall be governed by the laws of the Commonwealth of Pennsylvania. Client and MKSD agree and covenant that regardless of the Project's location, any and all claims arising out of or in any way related to the Agreement shall be initiated and maintained solely in the Commonwealth of Pennsylvania Court of Common Pleas, Lehigh County or, if based solely on federal law, in the United States District Court for the Eastern District of Pennsylvania. MKSD and Client hereby submit to the exclusive jurisdiction of said Courts and covenant not to assert any objection or defense to the venue of said Courts, including, without limitation, based upon *forum non conveniens*.
21. Neither the Client nor MKSD shall assign this Agreement without the express prior written consent of the other. MKSD will not unreasonably withhold its consent to any collateral assignment to Client's lender provided that lender agrees to pay all outstanding sums due to MKSD under the Agreement upon any assignment due to Client's default under its loan.