

Discovery Charter School

**1100 Camino Biscay
Chula Vista, CA 91910**

Board of Directors
Regular Board Meeting
Tuesday, July 22, 2025
5:30pm
Auditorium

MINUTES

I. Opening Procedures

A. Call to Order at 5:32pm

B. Roll Call

Members Present: Rochelle Carroll, Harry Sevel, Morgan Appel, Sara Roa, Graciela Flores

Members Absent: None

Others Present: Neil MacGaffey, Erika Alamo, Rubi Palomares

C. Pledge of Allegiance led by Aremi Lopez

D. Administer Oath for Discovery's Board of Directors Community Representative, Sara Roa

- President Carroll administered the oath for Discovery Board Community Representative, Sara Roa.

E. Administer Oath for Discovery's Board of Directors Parent Representatives, Harry Sevel and Graciela Flores

- President Carroll administered the oath for Discovery Board Parent Representatives, Mr. Harry Sevel and Mrs. Graciela Flores.

II. Approve Agenda

(Action)

Motion: ROA

Second: SEVEL

Vote: UNANIMOUS

III. Approve Minutes from the June 10th, 2025 Regular Board Meeting (Action)

Appel, Roa

Motion: _____ *Second:* _____ *Vote:* _____

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda – None

FULL BOARD TO CLOSED SESSION

V. Closed Session – President Carroll recessed to closed session at 5:40pm for the purpose of:

A. Conference with Legal Counsel – Existing Litigation

Agency Designated Representatives: James E. Young, Legal
Neil MacGaffey, Executive Director

FULL BOARD TO OPEN SESSION

Reconvene to Open Session – Discovery Charter School Auditorium, President Carroll reconvened to Open Session at 6:28pm.

A. REPORT OUT OF CLOSED SESSION

President Carroll reported there is nothing to report, and no action was taken.

VI. Executive Director’s Report (Information/Report)

- Mr. MacGaffey reported on the preparations and meetings he’s had with the staff to get the school year ready. This week Discovery had a staff-wide meeting and

breakfast to welcome our personnel back for the new school year. He summarized key points, procedures and activities he and Mrs. Alamo prepared for the staff.

- Mr. MacGaffey talked about the success of our Discover Discovery Night event where teachers and staff welcomed all students and parents.
- Mr. MacGaffey showcased and introduced the newest teachers and Counselor in his presentation.

VII. 2025-26 Proposed Budget Report (Information/Report)

- Mr. MacGaffey summarized the proposed budget for Discovery for the 25-26 school year. He went through how Discovery configures the proposed budget and what factors are taken into consideration.
- Mr. MacGaffey reported that our total proposed revenue and beginning balance are at a little above 13 million, and by the end of the year we should conservatively be left with a 16.9% reserve.

VIII. Approve the 2025-26 Consolidated Application (CONAPP): Application for Funding (Report/Action)

- Mr. MacGaffey noted that we are asking the Board to approve the CONAPP which we will be asking the state to approve, comprised of our Title I, II III and Title IV funding request.

Motion: APPEL

Second: ROA

Vote: UNANIMOUS

IX. Approve Revised Salary Schedule for Discovery Charter Business Office Manager Position, Effective July 1, 2025 (Action)

- A.** The attached salary schedules presented to the Board for approval, reflect the increase for the impacted position.

Motion: SEVEL

Second: APPEL

Vote: UNANIMOUS

X. Board Announcements

- Mr. Sevel thanked the school for allowing him to serve another term and thanked everyone for their faith in him.

- Dr. Appel congratulated our newest and returning board members. He noted that he teaches a course for preliminary admin credentials and always uses Discovery as his greatest example and is amazed by the work that Discovery does.
- Mrs. Flores is happy to be here as a parent and thanked everyone for the opportunity to be a part of Discovery's Board.
- Mrs Roa thanked everyone for the opportunity to be able to serve again and is willing to help in any way. She is happy to see everyone, and it was great to see all the families and students at Discover Discovery Night. She congratulated the staff for their amazing work.
- President Carroll congratulated all new and returning board members. She noted that being on the board is a privilege and thanked the community for the opportunity. She was happy to see everyone and is looking forward to a great school year.

XI. Adjournment

(Action)

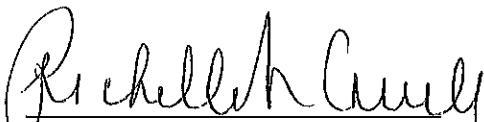
- A motion was made by President Carroll to adjourn the meeting at 6:52pm.

Motion: SEVEL

Second: ROA

Vote: UNANIMOUS

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, August 19th, 2025, at 5:30pm.



Rochelle Carroll, Board President



Neil MacGaffey, Secretary to the Board