



# **PTSA GENERAL MEETING 8/21/2025**

## **AGENDA**

1. **Pizza (6:00 - 6:30)**
2. **Welcome & Intro to PTSA (6:30-6:40)**
3. **Principal's Message (6:40-6:50)**
4. **25/26 Looking Forward (6:50-7:30)**

Improvements, Comms, C&CC, Events, Engagement, Membership

5. **Financials & Budget (7:30-7:45)**
6. **Open Forum Comments/Questions (7:45-7:55)**
7. **Adjourn (8:00)**

# **Welcome and Introductions**

**Lanada Reed  
PTSA President**

# **Operational Support - Lanada Reed**

- **400+ Books (based textbooks and other to support teachers)**
- **300+ Calculators (Math department)**
- **30+ Teacher Gatherings (including new teacher orientation and grading support)**
- **25+ proctors for the Advanced Placement Exams**
- **6+ graduation ceremonies (including the main diploma ceremony @ Paramount Theatre)**
- **10 publications of the Oakland Tech Scribe**
- **22 School-wide events (including back to school rally)**
- **Classroom supplies for 7 departments + 5 academies/pathways**
- **Family Crisis/RFL student support**
- **30+ clubs and sports (including coach support)**
- **Many other operational items to support the student experience/strengthen the community**



**OAKLAND TECH  
PTSA**

**President - Lanada Reed**

**Treasurer - Danny Kramer**

**Communications - Steve Wiersema**

**Parliamentarian - Josh Kahn**

**Financial Secretary - Amy Hood**

**Recording Secretary - **VACANT****

**VP Membership - My Huynh**

**VP Development - Becky Kramer- Chaplain**

**Historian - Ranjeet Rajan**

**VP Parent Engagement - Mimi Ho**

**VP Events - Rachel Smith**

**Principal's Message**

**Martel Price**

**OAKLAND TECH HIGH SCHOOL BELL SCHEDULE 2025- 26**  
**STANDARD SCHEDULE**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>1st</b> 8:40-9:25 (45 min)	<b>1st</b> 8:40-10:10 (90 min)	<b>2nd</b> 8:40-10:10 (90 min)	<b>1st</b> 8:40-10:10 (90 min)	<b>2nd</b> 8:40-10:10 (90 min)
<b>2nd</b> 9:35-10:20 (45 min)				
<b>3rd</b> 10:30-11:15 (45 min)				
<b>4th</b> 11:25-12:10 (45 min)				
<b>Lunch</b> 12:10-12:40 (30 min)	<b>Lunch</b> 11:50-12:20 (30 min)	<b>Lunch</b> 11:50-12:20 (30 min)	<b>Lunch</b> 11:50-12:20 (30 min)	<b>Lunch</b> 11:50-12:30 (30 min)
<b>5th</b> 12:50-1:35 (45 min)	<b>5th</b> 12:30-2:00 (90 min)	<b>6th</b> 12:30-2:00 (90 min)	<b>5th</b> 12:30-2:00 (90 min)	<b>6th</b> 12:30-2:00 (90 min)
<b>6th</b> 1:45-2:30 (45 min)	<b>7th</b> 2:10-3:40 (90 min)	<b>Staff Development</b> 2:15-3:45 (90 min)	<b>7th</b> 2:10-3:40 (90 min)	<b>Study Hall</b> 2:10-3:25 (75 min)
<b>7th</b> 2:40-3:25 (45 min)				
	<b>Passing Period (10 min)</b>			

# 25/26 Looking forward

Communications - Steve

Improvements - Steve

Fundraising - Becky

College & Career - Amy, Bernadette, Mimi

Events - Rachel

Parent Engagement - Mimi

Membership - My

# Communications

Steve Wiersema

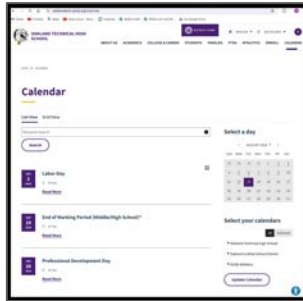
# Communications - Leads this year - Steve Wiersema

**PARENTSQUARE  
& THE  
BULLHORN**



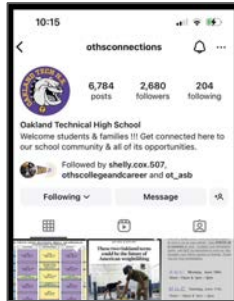
**ANNE  
MAWDSLEY**

**CALENDAR**



**OT STAFF  
& PTSA**

**INSTAGRAM**



**MYRA  
CUMMISKEY**

**WEBSITE**



**PETER  
MERHOLZ**

**iO GROUP**



**LISA  
SKOWRUP**

**BILLBOARD &  
LOBBY  
(& EMAIL HOSTING)**



**STEVE  
WIERSEMA**

**VOLUNTEERS NEEDED: GRAPHIC/COMMUNICATION DESIGNER  
- Billboard, Fliers, Posts**

# Communications - Projects

**UPDATE WEBSITE  
w/VISUAL & PERFORMING  
ARTS (VAPA)**



**CENTENNIAL  
WEBSITE**



**UPDATE STUDENT  
HANDBOOK**



**VOLUNTEERS NEEDED: GRAPHIC/COMMUNICATION DESIGNER**  
**- Billboard, Fliers, Posts**

# Improvements

Steve Wiersema

# Improvements - PAST YEARS (2022-24) - Steve Wiersema



**STUDENT CENTER/  
LIBRARY**



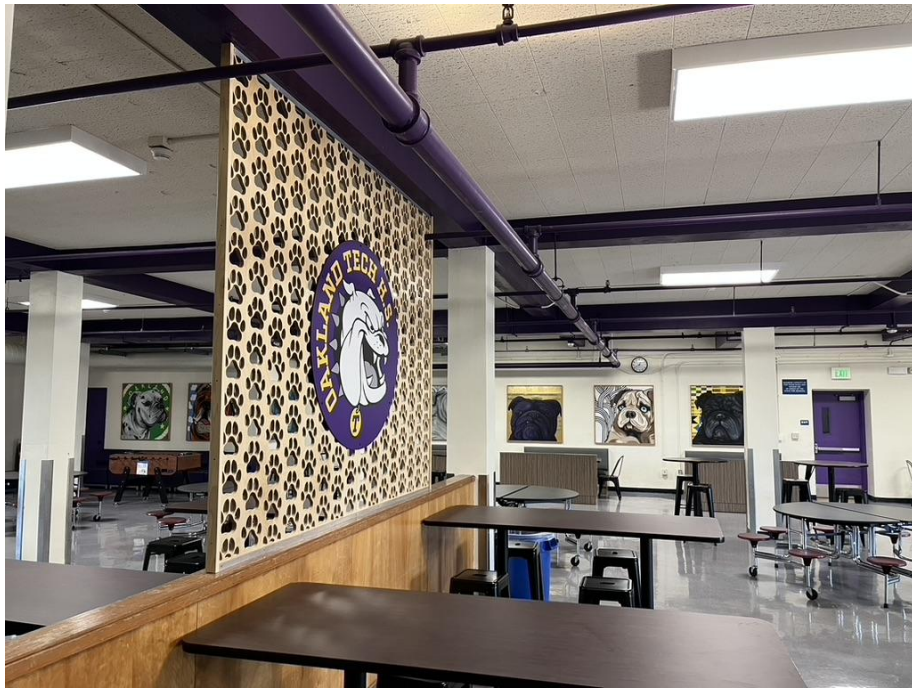
**NEW BRANDING**



# Improvements - PAST YEARS (2022-24) - Steve Wiersema



**STAFF LOUNGES:  
UPPER & LOWER CAMPUS**



**CAFETERIA**

# Improvements - SUMMER PROJECTS - Steve Wiersema

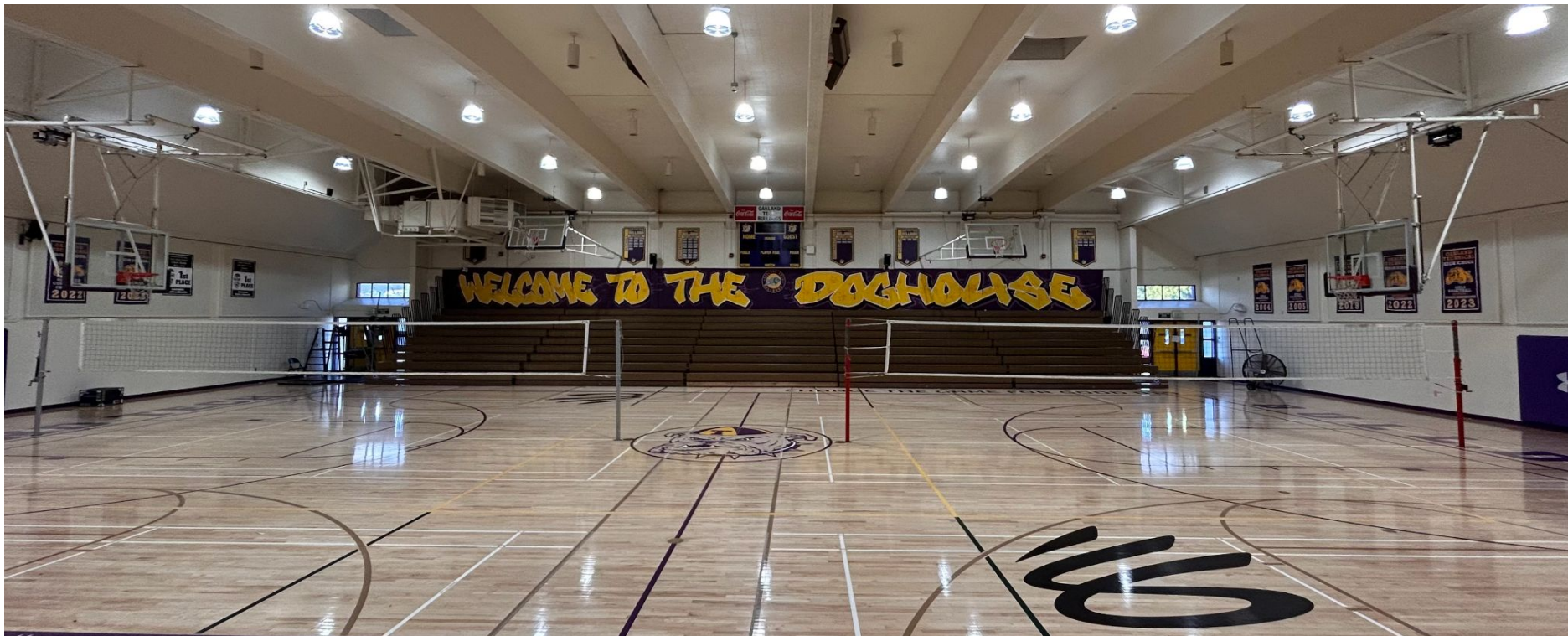


**LIBRARY:**  
**"LIBRARY" AND EVEN MORE SHELVING**



**ADMIN:**  
**BRANDING**

# Improvements - SUMMER PROJECTS - Steve Wiersema



**GIRLS GYM:  
FACILITATED VOLLEYBALL POLE INSERTS**

# Improvements - SUMMER PROJECTS - Steve Wiersema



**UPPER CAMPUS:  
AUDITORIUM & CLASSROOM CLEAR OUT**

# Improvements - PROJECTS THIS YEAR - Steve Wiersema



**MUSIC ROOM(S):**  
**CLEANING, BETTER ACOUSTICS, AESTHETICS**



**DONATE NOW**

Take A Seat is a simple way to impact generations of students and help complete the renovation of Oakland Tech's Auditorium. Opened in 1959, the space needed a makeover. The Auditorium Committee has already raised cash/in-kind donations of nearly \$1M, investing in updated sound, lighting, acoustics and more. Now, we need to tackle the seats!

Your contribution of \$250 buys a seat and a personalized plaque on the armrest. You may honor a loved one, student, teacher, family, class, or business.

**AUDITORIUM:**  
**OUSD INSTALLS NEW SEATS!**

# Improvements - PROJECTS THIS YEAR - Steve Wiersema

# OAKLAND TECH



**LOBBY:**  
TECH BRANDING



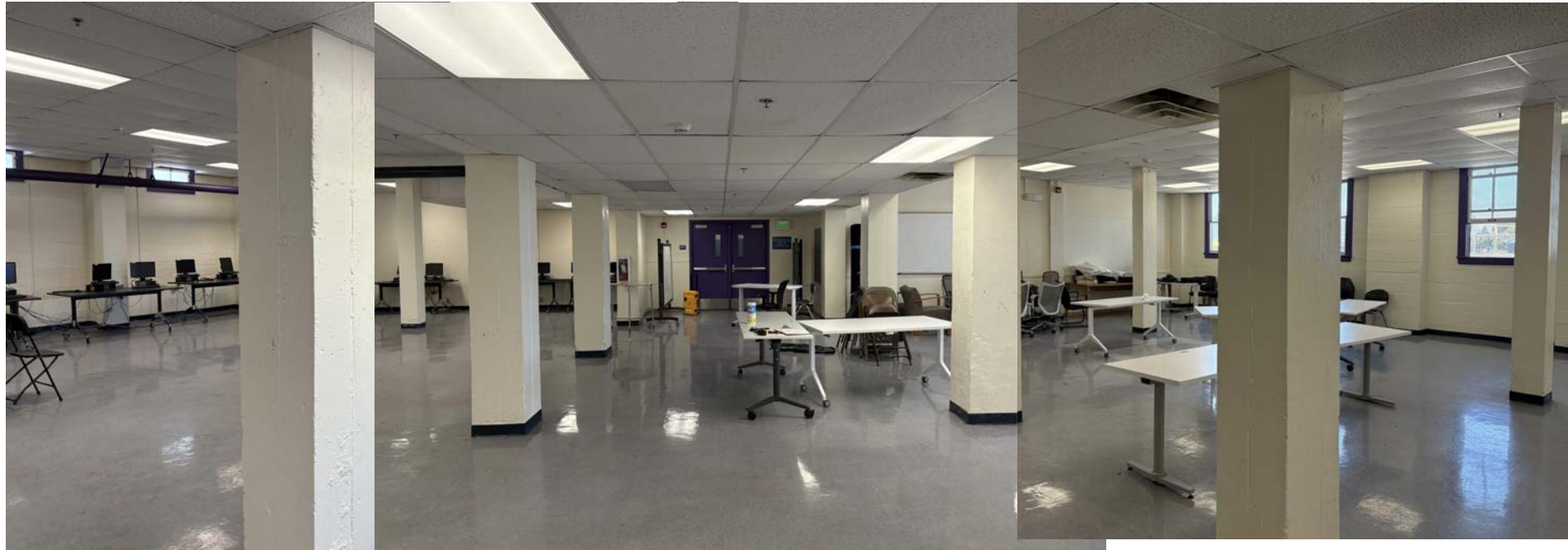
**LIBRARY:**  
EVEN MORE SHELVING

# Improvements - PROJECTS THIS YEAR - Steve Wiersema



**CAFETERIA:**  
**COMPLETION OF GRANT FUNDS - \$6K**

# Improvements - PROJECTS THIS YEAR - Steve Wiersema

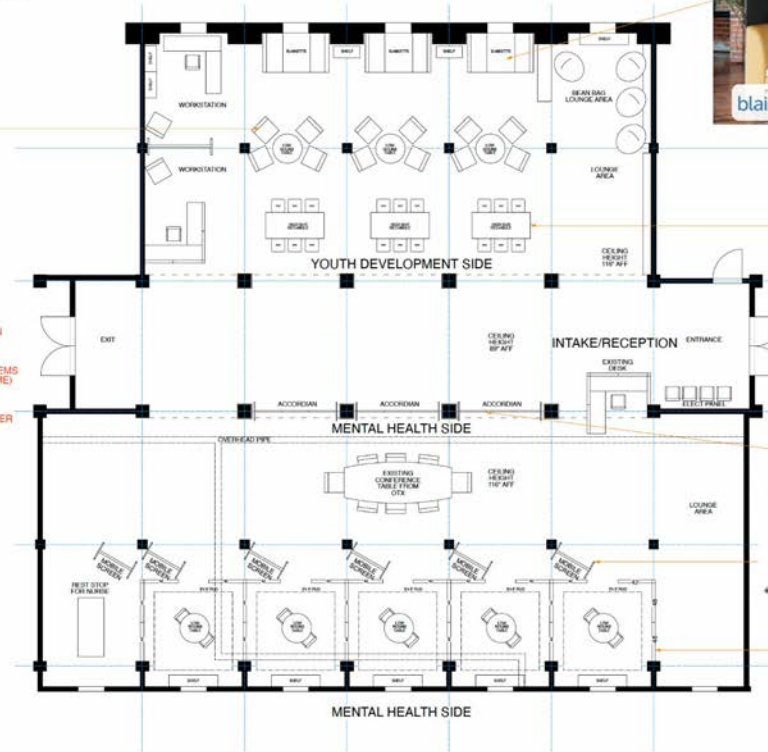


**WELLNESS CENTER:  
DESIGN AND IMPLEMENTATION ASSISTANCE (NO PTSA \$)**

**VOLUNTEERS NEEDED:  
COORDINATION,  
INSTALLATION, ETC.**

# Improvements - PROJECTS THIS YEAR - Steve Wiersema

OAKLAND TECH COMMUNITY  
HEALTH & WELLNESS CENTER  
8-20-25



NOTE:  
- THIS IS A VERY PRELIMINARY PLAN  
AND DOES NOT REPRESENT FINAL  
FURNITURE SPECIFICATIONS AND  
COLOR/MATERIALS WHICH WILL BE  
INFLUENCED BY BOTH DONATED ITEMS  
AND AN UNDEVELOPED (AT THIS TIME)  
DESIGN INTENT.  
- THIS PLAN ONLY REPRESENT THE  
LARGE FURNITURE ITEMS: FLUGS,  
LIGHTING, ETC. WILL BE ADDED LATER  
IN THE DESIGN PHASE.

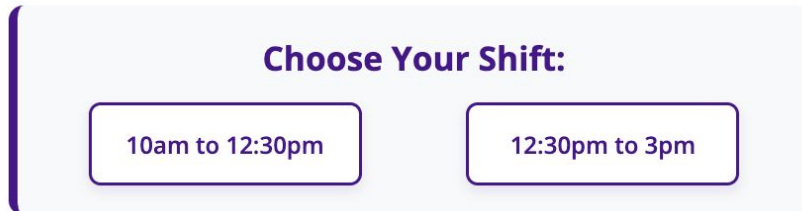


Order to:  
<https://www.modernoffice.com/16176-accordion-panel-60x84-in-8021.html>

**WELLNESS CENTER:  
DESIGN AND IMPLEMENTATION ASSISTANCE (NO PTSA \$)**

**VOLUNTEERS NEEDED:  
COORDINATION,  
INSTALLATION, ETC.**

# Improvements - PROJECTS THIS YEAR - Steve & Tyler Skowrup



**Scan to Sign Up!**

# College & Career Center

**Amy Golden**

**Bernadette Le Duc**

**Mimi Ho**

**Fundraising**

**Becky Chaplin-Kramer**

# How do we keep funding all this great stuff??

- Annual fund
- Auction (usually in March... need to set a date and venue soon!)
- Parties (throughout the year)
- Other events (partnering with local businesses)
- Corporate match
- Community grants

**Got any other ideas?? We need your big brains!! Please get in touch!**  
**[vpdevelopment@oaklandtech.com](mailto:vpdevelopment@oaklandtech.com)**



## HOW YOU CAN SUPPORT TECH

Please consider what your family can contribute and KNOW that 100% of funds goes towards improving the experience of our 2000+ students and faculty every day.

All contributions are 100% tax deductible (Tax ID 94-6174624)

ANNUAL  
FUND &  
SPRING  
AUCTION



PARENT EVENTS  
& ONLINE  
FUNDRAISERS

## WHERE YOUR DONATIONS GO



### ARTS & PROGRAMMING

Classroom Supplies  
Performing Arts  
Student Clubs  
Visual Arts



### ATHLETICS & CLIMATE/CULTURE

Sports Fees & Equipment  
Homecoming & Proms  
Pathways & 9th Grade Events  
Community & Student Events



### SPECIAL PROJECTS

Student Center & Staff Lounge  
Campus Beautification  
Maker Space  
College & Career Center



### DEVELOPMENT

College Mentoring  
HBCU Tour  
Professional Development  
Bulldog Closet & Bulldog Store

# Upcoming parties!

Get to know your fellow parents AND raise money for the PTSA - it's a win win!

- (08/23/25) Pints and Pickleball
- (09/06/25) Mahjong Party!
- (09/13/25) Speakeasy Karaoke Party
- (12/05/25) Nathan & Co. Shopping Party
- (12/12/25) Lesley Evers Shopping Party



[oaklandtech.schoolauction.net  
/auction2025/catalog](https://oaklandtech.schoolauction.net/auction2025/catalog)

**Events**

**Rachel Smith**

# Parent Engagement

Mimi Ho

Community building to support each other, our kids & the school  
community

Grade Parents - support socials, extra boost to key  
grade events,

Academy Parents & newsletter team - interview  
teachers, photos, graphics

Black Family Summit, Parent outreach in Spanish,  
Chinese, other key languages

# Volunteer your superpowers!



Take a selfie & send to  
510-823-4114 Mimi Ho

- 1) First & Last name
- 2) Superpower
- 3) How you'd like to volunteer

**Membership**

**My Huynh**

# OAKLAND TECH PTSA



*Join the PTSA for \$12/person/year NOW!*

*Every dollar counts - donate what you can - we keep Tech  
running! Making our school awesome takes a village.*

# **PTSA Financials**

**Daniel Kramer**  
**PTSA Treasurer**



2024-2025

# PTSA Meeting Finance Slides

# Balance Sheet



**Statement of Financial Position - Prior Year Comparison**  
**PTSA - Oakland Tech Parent Teacher Student Association**  
**As of June 30, 2025**

	Total			
	As of June 30, 2025	As of June 30, 2024 (PY)	\$ Change (PY)	% Change (PY)
Assets				
Current Assets				
Bank Accounts				
10000 Chase Checking 1774	220,397.85	134,555.73	85,842.12	63.80%
10001 Chase Sav Restricted 0816	50,914.95	50,904.88	10.07	0.02%
10002 Chase Sav Reserves 8912	87,915.42	83,148.49	4,766.93	5.73%
<b>Total for Bank Accounts</b>	<b>\$359,228.22</b>	<b>\$268,609.10</b>	<b>\$90,619.12</b>	<b>33.74%</b>
Accounts Receivable				
Other Current Assets				
14000 Prepaid Expenses	0.00	0.00	0.00	
14100 Prepaid Insurance	144.00	141.00	3.00	2.13%
14200 Prepaid Software	299.97	85.95	214.02	249.01%
<b>Total for 14000 Prepaid Expenses</b>	<b>\$443.97</b>	<b>\$226.95</b>	<b>\$217.02</b>	<b>95.62%</b>
<b>Total for Other Current Assets</b>	<b>\$443.97</b>	<b>\$226.95</b>	<b>\$217.02</b>	<b>95.62%</b>
<b>Total for Current Assets</b>	<b>\$359,672.19</b>	<b>\$268,836.05</b>	<b>\$90,836.14</b>	<b>33.79%</b>

# Managed Funds

25001 AAPI/ASU Fund	25041 Environmental Science	25170 RHF/Baseball Field
25002 AP Test Fees	25050 Science Fund	25171 RPL
25005 SPED After Four	25060 Garden and Green Tech	25180 Soccer
25010 Baseball Team	25061 Campus Beautification	25181 Teacher Support
25020 Computer Academy	25070 HBCU Tour	25182 Stock Club
25021 Cross-Country	25071 Health Academy	25183 Student Governm
25030 Drama	25080 Ice Sports	25190 PE Athletics
25031 Dance	25120 Music	25210 Volleyball
25040 Engineering	25150 Paideia	25212 Library Fund

# Balance Sheet (continued)

	Total			
	As of June 30, 2025	As of June 30, 2024 (PY)	\$ Change (PY)	% Change (PY)
<b>Total for 25000 Managed Funds</b>	\$102,693.18	\$95,560.78	\$7,132.40	7.46%
<b>Total for Other Current Liabilities</b>	\$103,037.43	\$95,560.78	\$7,476.65	7.82%
<b>Total for Current Liabilities</b>	\$105,464.07	\$105,444.52	\$19.55	0.02%
Long-term Liabilities				
<b>Total for Liabilities</b>	\$105,464.07	\$105,444.52	\$19.55	0.02%
Equity				
31000 *Unrestricted Net Assets	43,069.30	57,655.93	-14,586.63	-25.30%
Net Income	90,816.59	44,231.38	46,585.21	105.32%
33000 Temporary Restricted Net Assets	0	0	0	
33002 Auditorium Fund	114,251.74	36,504.22	77,747.52	212.98%
34004 SFF \$25K 01/24 Cafeteria Fund	6,070.49	25,000.00	-18,929.51	-75.72%
<b>Total for 33000 Temporary Restricted Net Assets</b>	\$120,322.23	\$61,504.22	\$58,818.01	95.63%
<b>Total for Equity</b>	\$254,208.12	\$163,391.53	\$90,816.59	55.58%
<b>Total for Liabilities and Equity</b>	\$359,672.19	\$268,836.05	\$90,836.14	33.79%

# Profit & Loss



**Stmt of Activities - Prior Year Comp (c)**  
**PTSA - Oakland Tech Parent Teacher Student Association**  
**July 1, 2024-June 30, 2025**

Distribution account	Total			
	Jul 1 2024 - Jun 30 2025	Jul 1 2023 - Jun 30 2024 (PY)	\$ Change (PY)	% Change (PY)
Income				
<b>Total for 41200 Individual Contributions</b>	\$246,379.60	\$95,144.58	\$151,235.02	158.95%
<b>Total for 41810 Auction</b>	\$112,857.74	\$126,753.90	-\$13,896.16	-10.96%
<b>Total for Income</b>	\$362,433.99	\$320,143.30	\$42,290.69	13.21%
<b>Total for Expenses</b>	\$271,617.40	\$275,911.92	-\$4,294.52	-1.56%
<b>Net Operating Income</b>	\$90,816.59	\$44,231.38	\$46,585.21	105.32%
Other Income				
Other Expenses				
<b>Net Other Income</b>	0	0	0	
<b>Net Income</b>	\$90,816.59	\$44,231.38	\$46,585.21	105.32%



2025-2026

# PTSA Budget Summary



# Overview of PTA Budget

## Income

- 4XXXX = income accounts

## Expenses

- 6XXXX = PTSA Management Expenses
- 7XXXX = Program Expenses (i.e. spending on students and school)
- 8XXXX = PTSA Fundraising Expenses

**FULL BUDGET DOCUMENT IS HERE: <https://bit.ly/TechPTSAbudget>**

# Summary of Changes Since May 2025

- Programmatic funding 7XXXX is now organized by the program the PTSA is funding, not the type of thing the PTSA is paying for
  - This allows us to run a simple "budget vs actual" report from QBO to give fund managers visibility into how much is still available to spend
  - This also allows us to easily sync QBO with Ramp for digital processing of reimbursements and bill pay
- Many of the Managed Funds will be released into PTSA general fund as budgeted programmatic expenses.
- We've tried to reduce the number of budget line approvers, grouping much of the PTSA's programmatic support for academics around the 5 pathways and the corresponding 5 assistant principals.

# DRAFT Budget FY 2025-26

## PTSA - Oakland Tech Parent Teacher Student Association

July 1, 2025 - June 30, 2026

Account	Total
<b>INCOME</b>	
Total for 41200 Individual Contributions	\$253,200.00
Total for 41800 Fundraising Events	\$111,000.00
<b>Total for Income</b>	<b>\$374,200.00</b>
<b>EXPENSES</b>	
Total for 61100 Indep. Contractors & Prof. Fees	\$32,500.00
Total for 62100 Office Expenses	\$1,100.00
Total for 62200 Information Technology	\$1,100.00
Total for 62400 Conventions and Meetings	\$4,600.00
Total for 62600 Payment to Affiliates	\$2,100.00
Total for 62800 Fees	\$5,000.00
Total for 71000 School Administration	75,163.13
Total for 72000 Core Academics	64,677.08
Total for 73000 Electives	68,830.79
Total for 74000 Athletics	39,439.48
Total for 75000 Extra Curricular Activities	28,067.04
Total for 76000 Testing and Exams	10,000.00
Total for 77000 Student Services	5,500.00
Total for 78000 Capital Projects	2,674.58
Total for 81000 Auction	\$17,000.00
<b>Total for Expenses</b>	<b>\$374,452.10</b>
<b>Net Operating Income</b>	<b>-\$252.10</b>

# Restricted Funds and Managed Funds

<b>Restricted Funds / Capital Projects</b>	<b>Bank Balance Available</b>
Auditorium Fund	\$114,251.74
Cafeteria Fund	\$6,070.49
<b>TOTAL</b>	<b>\$120,322.23</b>

<b>Managed Funds</b>	<b>Available Balance July 1, 2025</b>
AP Test Fees	\$10,118.00
HBCU Tour	\$0.67
Field of Dreams	\$31,404.84
Paideia Trips	TBD
Library	\$12,052.63
	<b>\$53,576.14</b>



# New Policy (for formerly Managed Funds)

- If you have a program at Tech which fundraises for the PTSA (channel fundraising), then the PTSA will support that program in the budget
- We'll try to always look a year ahead
  - For 2025-26 budget (the amount the PTSA is spending on your group) the PTSA will match fundraising from FY 2024-25. This is a transition year
  - Your group's fundraising in 2025-26 will determine how much the PTSA supports your group in 2026-27.



# New Policy (Fundraising)

- Fundraising landing pages
  - In general, fundraising pages now point at the PTSA General Fund
- Custom Fundraising Landing pages
  - Each of the Fundraising Channels will have a dedicated fundraising page with a QR code
  - The Drama department will have their own Zeffy and Square pages for ticket sales and concession sales
  - The XC team will use RunSignUp for its fall 5k fundraiser

# New Policy

- ASB and PTSA
- Fundraising
  - If a group is fundraising they should fundraise into PTSA. Donors like transparency, which the PTSA can provide better than ASB
- Expenses
  - If a program has both ASB and PTSA funds, they are encouraged to use ASB funds first.
  - The PTSA can provide weekly budget to actual updates throughout the year, so PTSA funds should be used last to prevent running out of funds



## Description

Support Oakland Tech Students and Programs

Join us for a 5K trail race or 1-mile fun run/walk in beautiful Joaquin Miller Park on November 2, 2025 (end of Daylight savings time.) The course winds through towering redwoods and offers both a scenic stroll for casual participants and a challenging route for competitive runners.

This event is a fundraiser for the Oakland Tech PTSA, which provides invaluable funding for student programs and activities. Every dollar makes a difference for our students. The PTSA supports the Oakland Tech Cross Country team by covering costs for meet entry fees, training equipment, nutrition, and travel – all essential for helping our runners perform at their best.

Oakland Tech Cross Country athletes have a proud tradition of success, with both varsity cross country teams winning the Oakland Championship for the past three years. Your participation helps continue this tradition of excellence.

Sign up for the race or make a tax-deductible donation to show your support for Oakland Tech students.

Bib pick-up: Saturday, November 1nd, 2pm-4pm @ Transports or Sunday, November 2rd, 8:30am @Joaquin Miller Meadow

Date: November 2rd, 2024

- 1 mile Fun Run/Walk Race Start: 9:00 am
- 5 km Trail Race Start: 9:30 am

Can't run but want to support us? Donations are tax-deductible. Tax ID: 94-6174624





# Adoption of the FY 2025-26 Budget

Motion:

To adopt the [proposed budget for FY 2025-26 as presented](#), with projected income of \$374,200, projected expenses of \$374,452, and including the moving of some Managed Funds over to the PTSA general budget

# Comments & Questions

Lanada Reed