

HAWTHORNE PUBLIC SCHOOLS

Application for Out of District Tuition Students

Welcome to the Hawthorne Public Schools. Beginning in the 2020 school year, Hawthorne High School will be accepting applications from nonresident parent(s) or legal guardian(s) for the admission of their children to the regular education program on a space available tuition basis. This will apply to pupils who are eligible for admission to any grade in ***Hawthorne High School only***. To begin the application process, please follow the instructions below.

OFFICIAL USE ONLY

Received Date: _____

Reviewed Date: _____

Reviewed By: _____

- Student Information Form • Student / Parent Certification page • Attendance / Discipline Records • Academic Recommendation 1 • Report Cards • Academic Recommendation 2 • Standardized Test Scores • Interview with Administration

Application Checklist: Following these directions correctly is considered part of the evaluation of this application.

Before turning in this application, be sure to include in ONE envelope ALL of the following documents in the order listed below. Items can also be shared via email and sent to Matthew Mignanelli, Superintendent of Schools at mmignanelli@hawthorneschools.org

- Cover sheet – Student Information Form
- Copy of Attendance and Discipline records from previous two years
- Copy of Report Cards from previous two years
- Copy of Standardized Test Scores from previous two years
- Student / Parent Certification Page
 - Interview with Administration (to be scheduled upon receipt of application)

Recommendations: To be submitted separately by recommending teachers (required)

- Academic Teacher Recommendation
- Teacher of Choice Recommendation

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Recommendations:

1. Provide your teachers with an envelope addressed to:
Matthew Mignanelli, Superintendent
Hawthorne Public Schools
194 Warburton Avenue
Hawthorne, NJ 07506
2. Or send recommendation forms via email to: mmignanelli@hawthorneschools.org

***Be sure to allow your teachers and guidance counselors sufficient time to complete
and return the requested information!***

Questions?

Contact Mr. Matthew Mignanelli, Superintendent
mmignanelli@hawthorneschools.org
973-427-1300

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Student Information Form – Please type or Print Neatly

Name: _____

Address: _____

City: _____ Zip: _____

Phone: _____

Date _____ of _____ Birth

(mm/dd/year): _____

Current School (name and district): _____

Parent Information:

Parent / Guardian – 1: _____

Email: _____

Work Phone: _____

Home Phone: _____

Cell Phone: _____

Parent / Guardian - 2: _____

Email: _____

Work Phone: _____

Home Phone: _____

Cell Phone: _____

Student Information:

1. Does the student have a disciplinary record(s) that includes suspension from school?

Yes___ No___

If yes, please explain: _____

2. Does the student require Special Education services?

Yes___ No___

If yes, please explain: _____

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3. Does the student require 504 services or other special accommodations?

Yes___ No___

If yes, please explain: _____

4. Did the student participate in athletics if coming from a high school and are they planning to participate in athletics at Hawthorne High School?

Yes___ No___

If yes, please share what sports the student participated in:

5. Does the student have any other condition(s) that we should be aware of (i.e. Asthma, Allergies)?

Yes___ No___

If yes, please explain: _____

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Student / Parent Certification Page

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that if selected for attendance at Hawthorne High School, falsified statements may be grounds for dismissal.

I also acknowledge that I have received and read the following documents, which are available on the district website and understand the level of commitment required, if selected.

- HHS Student Handbook
- Tuition Paying Pupil Policy

Finally, I understand that equipment provided must be treated with respect and returned upon termination of contract by either party in good condition. Lost or damaged books or equipment will result in replacement fines to be paid by the student.

Signature of Parent: _____

Signature of Student: _____

Date: _____

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Recommendation Form #1

Thank you for your time in completing this reference for your student. Please return this form in an envelope addressed to: Mr. Matthew Mignanelli, Superintendent

194 Warburton Avenue

Hawthorne, NJ 07506

Or via email: mmignanelli@hawthorneschools.org

Name of teacher completing this form: _____

Applicant's (student) name: _____

Course Taught: _____ School: _____

For each attribute, please place a check mark under the heading that best describes the student as compared to their peers.

	Below Average	Average	Above Average	Superior
Positive Attitude				
Effective Communication				
Academic Preparation				
Emotional Maturity				
Classroom Behavior				
Punctuality & Dependability				
Initiative				
Creativity				
Ability to Work Independently				
Ease of Learning: Enjoys the challenge of problems, assignments, and issues. Learns quickly				
Adaptability: Approaches ideas and problems from a number of directions. Finds alternative means of solving problems. Thinks about ideas in new ways.				

Signature _____ Date: _____

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Recommendation Form #2

Thank you for your time in completing this reference for your student. Please return this form in an envelope addressed to: Mr. Matthew Mignanelli, Superintendent

194 Warburton Avenue

Hawthorne, NJ 07506

Or via email: mmignanelli@hawthorneschools.org

Name of teacher completing this form: _____

Applicant's (student) name: _____

Course Taught: _____ School: _____

For each attribute, please place a check mark under the heading that best describes the student as compared to their peers.

	Below Average	Average	Above Average	Superior
Positive Attitude				
Effective Communication				
Academic Preparation				
Emotional Maturity				
Classroom Behavior				
Punctuality & Dependability				
Initiative				
Creativity				
Ability to Work Independently				
Ease of Learning: Enjoys the challenge of problems, assignments, and issues. Learns quickly				
Adaptability: Approaches ideas and problems from a number of directions. Finds alternative means of solving problems. Thinks about ideas in new ways.				

Signature _____ Date: _____