

Indicator 1
Policies Practices and Procedures
Gahanna-Jefferson Public School
046961

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*Model Policies and Procedures, the Ohio Operating Standards and links to ODE are not printed for submission although are linked within the Standard Operating Procedure documents.



General SOP Information	
Title: Special Education Profile: Indicator 1 Requirements	Department: 10 - Special Education
Category: Special Education	Effective Date: 8.20.25
Owner: Director of Special Education	Version Number: 2

Purpose:

To provide a clear, consistent framework for determining and documenting how special education students obtain credits, meet testing requirements and earn seals necessary to graduate by meeting the same requirements as students without disabilities.

Scope:

This SOP outlines the system to track progress toward graduation and the appropriateness of student graduation exemptions to ensure they are both completed in compliance with district policies and applicable state and federal regulations.

Related Definitions:

Alternate Pathways - graduation pathway option available to students with an Individualized Education Program (IEP) that differs from the traditional graduation requirements and is determined based on the IEP team's decision per Ohio Revised Code 3323.011.

IDEA - Individuals with Disability Education Act

IEP - Individual Education Plan for a student eligible under IDEA

Indicator 1 - profile indicator that measures the percentage of students with Individualized Education Plan (IEPs), ages 14 through 21, who exited special education due to graduating by meeting the same requirements available to students without disabilities within the Special Education Profile.

ODEW - Ohio Department of Education and Workforce

Special Education Profile - a district's annual measure of progress, noncompliance and required action steps related to meeting goals for students with disabilities in compliance with IDEA.

SOP Process Steps		
Step	Task/Action	Responsible Party
Understanding Graduation Requirements		
1.0	<p>By September 30 each year, review the following with the High School Special Education Department:</p> <ul style="list-style-type: none"> ● ODEW Graduation Requirements ● Graduation Requirements Students with Disabilities ● Student Remediation and End of Course Exam Excusal for Students with Disabilities ● po5460 - Graduation Requirements ● Graduation Decision Making Tool ● IEP Section 5, Postsecondary Transition ● Reminders and updates from ODEW ● Ohio Operating Standards ● Model Policies and Procedures 	<p>Case Manager Transition Specialist Special Education Coordinator</p>
1.1	Hold annual meeting for each graduating class to ensure students and parents understand graduation requirements	School Counselor
1.2	Meet with each student annually to review progress toward graduation requirements	School Counselor
Tracking Graduation Requirements		
2.0	<p>Annually, update each student's Graduation and Credit Check to track:</p> <ul style="list-style-type: none"> ● credit attainment ● test competency ● progress towards graduation seals 	School Counselor
2.1	Share graduation requirement progress for each student with disabilities with the Intervention Specialist.	School Counselor
2.2	Review the updated Graduation and Credit Check prior to the annual IEP meeting and include it as a discussion item during the annual IEP meeting.	Intervention Specialist
2.3	During the IEP meeting, document the current state test scores, credits earned and seal	IEP Team

	progress in Section 3, Profile, of the IEP including any supports needed to make progress towards meeting graduation requirements.	
2.4	<p>During the IEP meeting, discuss Section 13, Exemptions, and answer the question: Is the child excused from the consequences of not passing required graduation tests?</p> <p>Use the Student Remediation and End of Course Exam Excusal for Students with Disabilities SOP and Remediation Plan to determine if an exemption is applicable.</p>	IEP Team
Reviewing Graduation Outcomes		
3.0	<p>By May 30 each year, share with the Special Education Department a list of students who:</p> <ul style="list-style-type: none"> ● Graduated with a regular high school diploma; ● Graduated with a state-defined alternate diploma; ● Received a certificate; ● Reached the maximum age; or ● Dropped out 	EMIS Coordinator
3.1	Review the graduation exemption applied for each student who earned an alternate diploma or certificate.	Special Education Coordinator
3.2	Each Fall and Spring, review the Special Education Profile upon release and develop a plan for continuous improvement.	Special Education Director

Additional Information:

- The GLHS Program of Studies includes course options for students with disabilities.
- Students who are exempt from the consequences of the end of course exams include those students who take alternate assessment or meet graduation credits through IEP goal mastery. These students do not meet federal guidelines for graduation the same as their peers although do receive a diploma.

SOP Resources	
	Policy, Document, Website, Resource, etc.
1	Board of Education Policies & Administrative Guidelines <ul style="list-style-type: none"> • po5460 - Graduation Requirements
2	ODEW Graduation Requirements
3	Secondary Transition and Workforce Development for Students with Disabilities
4	Graduation and Credit Check
5	GJPS High School Graduation Seal Requirements
6	Student Remediation and End of Course Exam Excusal for Students with Disabilities SOP
7	Ohio Operating Standards
8	Remediation Plan
9	Graduation Decision Making Tool
10	Graduation Requirements Students with Disabilities
11	Model Policies and Procedures

SOP Frequency
Annually or as changes are communicated by ODEW

Review & Approval Details

SOP Approver Name: Jill Elliott
SOP Approver Title: Assistant Superintendent
SOP Approval Date: 8.20.25

SOP History Log		
Version Number	Revision Date	Details
1	7.7.25	Initial SOP
2	8.20.25	Formatting updates



Book	Policy Manual
Section	5000 Students
Title	GRADUATION REQUIREMENTS
Code	po5460
Status	Active
Adopted	August 1, 1993
Last Revised	April 17, 2025

5460 - GRADUATION REQUIREMENTS

In order to acknowledge each student's successful completion of the instructional program, appropriate to the achievement of District goals and objectives as well as personal proficiency, the Board of Education awards a diploma to eligible students at a graduation ceremony.

The Board shall award a regular high school diploma to every student enrolled in this District who meets the requirements of graduation established by State law and this Board or who properly completes the goals and objectives specified in the student's individualized education program ("IEP"), including either the exemption from or the requirement to complete the tests required by the State Board of Education in order to graduate. In addition to earning course credits, each student must show competency and readiness.

Course Credits Required for Graduation

The requirements for graduation from high school include earning twenty (20) units of credit in grades nine (9) through twelve (12) as established in State law and this Board. To graduate, students must earn twenty (20) units of credit in grades nine (9) through twelve (12) as follows:

Subject	Units Required
English Language Arts	4
Health	.5
Physical Education	.5
Mathematics (must include one (1) unit of algebra II or equivalent of algebra II or one (1) unit of advanced computer science. Parents must sign a written statement acknowledging that not taking algebra II might negatively impact college admissions decisions before a student may substitute advanced computer science for algebra II. Students who are enrolled in a career technical program may complete a career-based pathway math course as an alternative to algebra II or advanced computer science.)	4
Science (must include one (1) unit physical sciences, one (1) unit of life sciences, and one (1) unit advanced study in one (1) or more of: chemistry, physics, other physical science, advanced biology or other life science, astronomy, physical geology, or other earth or space science, computer science.)	3

Social Studies (must include at least one-half (1/2) unit in world history and civilizations.)

History and Government (must include one-half (1/2) unit of American History, one-half (1/2) unit of American Government.)

Electives (must include one (1) or any combination of a foreign language, computer coding, fine arts, business, career-technical education, family and consumer sciences, technology, agricultural education, a junior reserve officer training corps (JROTC) program approved by the U.S. Congress, or English Language Arts, Mathematics, Science, or Social Studies courses not otherwise required.) Must include two (2) semesters of fine arts and all students must receive instruction in economics and financial literacy during grades nine (9) through twelve (12). Additionally, all students must receive instruction in cardiopulmonary resuscitation and the use of an automated external defibrillator from an approved source during grades nine (9) through twelve (12), unless the student is exempted from such training due to a disability or by written request of the parent.

Physical Education Waiver

Students who have participated in interscholastic athletics, marching band, drill team, show choir, or cheerleading for at least two (2) full seasons, as defined in the course handbook, while enrolled in grades nine (9) through twelve (12) and as documented by the guidance counselor, may be excused from the high school physical education requirement. Students electing such an excuse shall complete one-half (1/2) unit of at least sixty (60) hours of instruction in another course of study which is designated by the Board as meeting the high school curriculum requirements.

Credit may be earned by:

- A. completing coursework;
- B. testing out of or demonstrating mastery of course content; or
- C. pursuing one (1) or more educational options in accordance with the District's Credit Flexibility Program.

Credit may be earned at an accredited postsecondary institution through College Credit Plus (CCP).

Every high school may permit students below the ninth grade to take advanced work for credit. This work shall count toward the graduation requirements if it was both:

- A. taught by a person who possesses a license/certificate issued under State law that is valid for teaching high school;
- B. designated by the Board as meeting the high school curriculum requirements.

No student shall be required to remain in school for any specific number of semesters or other terms if the student completes the required curriculum early.

Competency Requirements

To graduate, students must earn a "competency" score on the state Algebra I and English Language Arts II tests. Students who do not pass the test will be offered appropriate remediation and supports and will retake the test at least once. In lieu of attaining competency scores on the state tests, students can demonstrate competency by one (1) of the following:

- A. Obtain a remediation-free score in the math or English subject areas on the ACT or SAT.
- B. Complete two (2) of the following options, with at least one (1) of the options being a foundational option:
 - 1. Foundational Options: obtain proficient scores on three (3) or more WebXams in a single career pathway, earn a twelve (12)-point approved industry-recognized credential or group of credentials, or complete a pre-apprenticeship program recognized by the Ohio State Apprentice Council, a registered apprenticeship in the student's chosen career field, or show evidence of acceptance into an approved apprenticeship program restricted to participants eighteen (18) years of age or older.
 - 2. Supporting Options: complete a 250-hour work-based learning experience with evidence of positive evaluations, earn the required score on WorkKeys, or earn the OhioMeansJobs Readiness Seal.

- C. Enlist in the military and present evidence of a signed contract to enter a branch of the U.S. armed services upon graduation.
- D. Earn credit for a college-level math and/or college-level English course in the subject(s) not passed on the state exams through the College Credit Plus Program.

Readiness Requirements

Students must demonstrate readiness for graduation by earning at least two (2) diploma seals, one (1) of which must include a State-approved seal from the following list:

- A. Seal of Biliteracy;
- B. OhioMeansJobs-Readiness Seal;
- C. Industry-Recognized Credential Seal;
- D. College-Ready Seal;
- E. Military Seal;
- F. Citizenship Seal;
- G. Science Seal;
- H. Honors Diploma Seal;
- I. Community Service Seal;
- J. Fine and Performing Arts Seal;
- K. Student Engagement Seal;
- L. Technology Seal.

An honors diploma shall be awarded to any student who meets the established requirements for graduation or the requirements of the student's IEP; attains the applicable scores on the tests required by the State Board of Education to graduate; and meets any additional criteria the State Board may establish.

Participation in commencement exercises is a privilege and not a right. Commencement exercises will include only those students who have successfully completed the requirements for graduation as certified by the high school principal or those students who have otherwise been deemed eligible to participate in such exercises. A student may be denied participation in the ceremony of graduation when personal conduct so warrants. However, no student who has completed the requirements for graduation shall be denied a diploma as a disciplinary measure.

The Board also shall grant a diploma of adult education to all District residents over the age of twenty-one (21) who meet the requirements established by the State Board of Education.

The Superintendent shall establish whatever administrative guidelines are necessary to comply with State rules and regulations. The District shall comply with all data reporting requirements regarding graduation and post-high school outcomes.

Revised 1/13/05
Revised 9/13/07
Revised 1/14/10
Revised 1/10/13
Revised 7/9/15
Revised 6/8/17
Revised 11/21/19
Revised 4/20/23
T.C. 6/29/23

Legal

A.C. 3301-41-01, 3301-13-01 to 07

R.C. 3302.03, 3301.07, .0710, .0711

R.C. 3313.60, 3313.61, 3313.603, 3313.611, 3313.614, 3313.615, 3313.617

R.C. 3313.618, 3313.647, 3313.903, 3313.6021, 3313.6111, 3323.08



Students with IEPs Graduation Decision-Making Tool

This tool can assist the Individualized Education Program (IEP) Team to determine if a student with an IEP has met or will meet graduation requirements following a typical pathway and when the student must exit secondary school.

A free and appropriate public education must be made available to all children residing in Ohio who are the ages of 3 through 21 (IDEA, [34 CFR 300.101](#) and Ohio Administrative Code [3301-51-02 \(A\)](#)). Unless eligibility is discontinued sooner, a child may remain eligible for special education and related services until graduating from secondary school (by receiving a regular high school diploma) or exceeding the age of 21 (IDEA, [34 CFR 300.305\(e\)\(2\)](#) and Ohio Administrative Code [3301-51-06 \(F\)\(5\)\(b\)](#)).

To graduate with a regular diploma¹, a student must follow a typical pathway to meet the state-identified graduation requirements in addition to any requirements adopted by their district of residence for the student's four-year graduation cohort. All students in Ohio can follow a typical pathway to graduation. However, a student with an Individualized Education Program (IEP) in Ohio also may also graduate via additional options based on an Individualized Education Program Team decision. These include:

1. Using IEP goals to meet curricular requirements;
2. Participating in the Alternate Assessment for Students with Significant Cognitive Disabilities; and
3. Being exempt from obtaining the required score to demonstrate competency on the English Language Arts II and Algebra I/Integrated Math I end-of-course exam or English Language Arts and Mathematics Alternate Assessment for Students with Significant Cognitive Disabilities.

When a student follows one of these additional options, they are no longer following a typical pathway. Until a student with a disability earns a high school diploma by following a typical pathway to graduation or reaches his or her 22nd birthday, the student is entitled to remain in high school and continue receiving special education and related services in accordance with the IEP.

The Graduation Decision-Making Tool will assist an Individualized Education Team answer these two questions:

- 1. Has the student with an IEP followed a typical pathway to meet graduation requirements?**
- 2. When must the student with an IEP exit secondary school?**

Guiding Legislation:

Each school district of residence shall make a free and appropriate public education available (FAPE) to all children with disabilities between the ages of 3 and 21, inclusive. The obligation of the school district of residence to make FAPE available to all children with disabilities does not apply to children with disabilities who have graduated from high school with a regular high school diploma. [Ohio Administrative Code, Free and Appropriate Public Education [3301-51-02 \(A\) \(C\)\(1\)](#)].

A regular high school diploma, as defined by Every Student Succeeds Act, is the "standard high school diploma awarded to the preponderance of students in the State that is fully aligned with State standards, or a higher diploma, except that a regular high school diploma shall not be aligned to ... alternate achievement standards..." [20 U.S.C § 7801 43](#); [34 C.F.R. § 300.102 \(a\)\(3\) \(iv\)](#).

¹ There is one diploma in Ohio. Whichever pathway a student takes, they will still receive the same diploma. However, if the student does not follow the typical pathway, the state cannot count the student as a graduate in the Federal Special Education Graduation Rate.



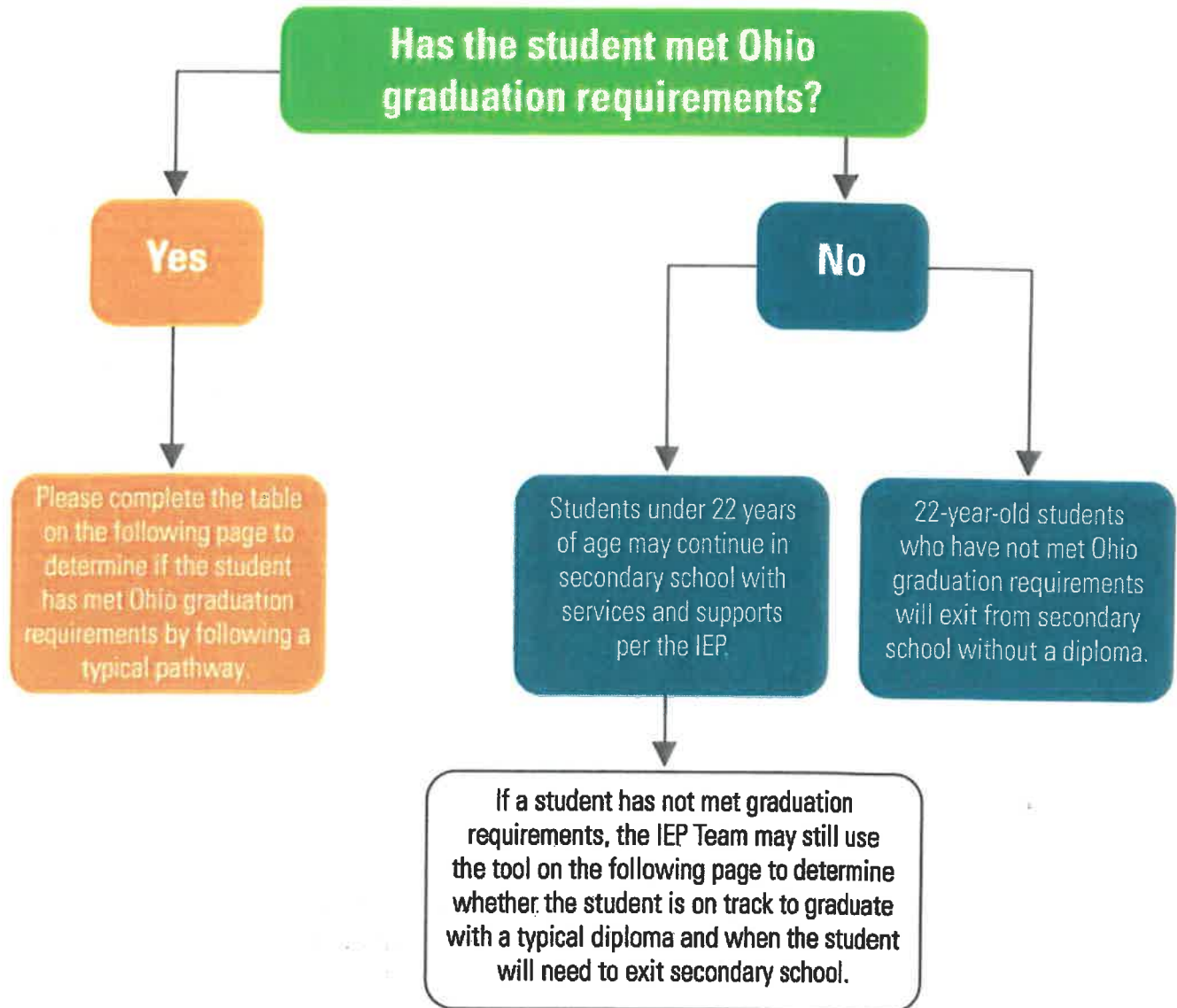
Graduation Decision-Making Tool

To assist Individualized Education Program (IEP) Teams to determine if a student with an IEP has met/will meet graduation requirements following a typical pathway and when the student must exit secondary school.

Directions

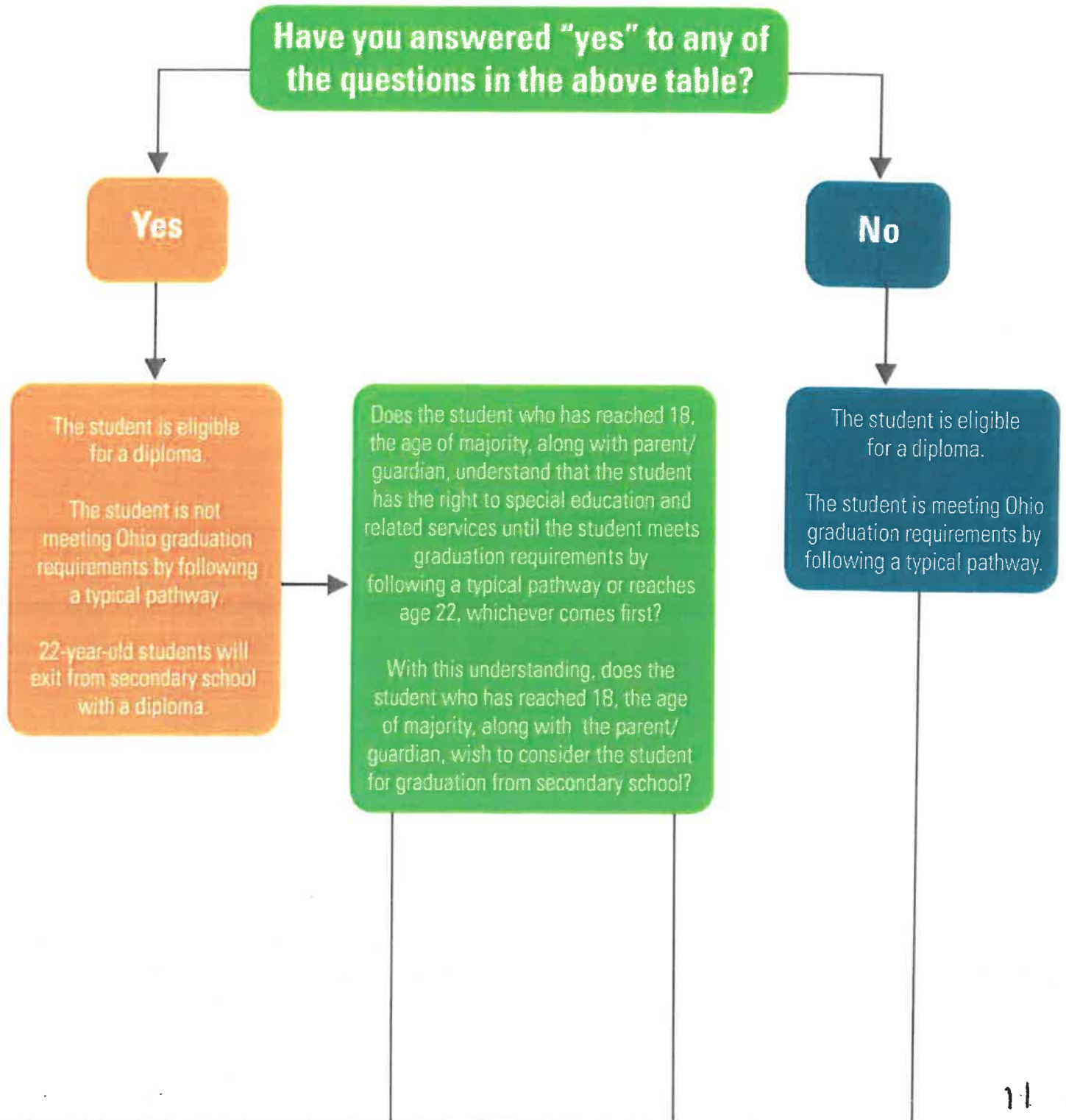
IEP Teams should use this Tool:

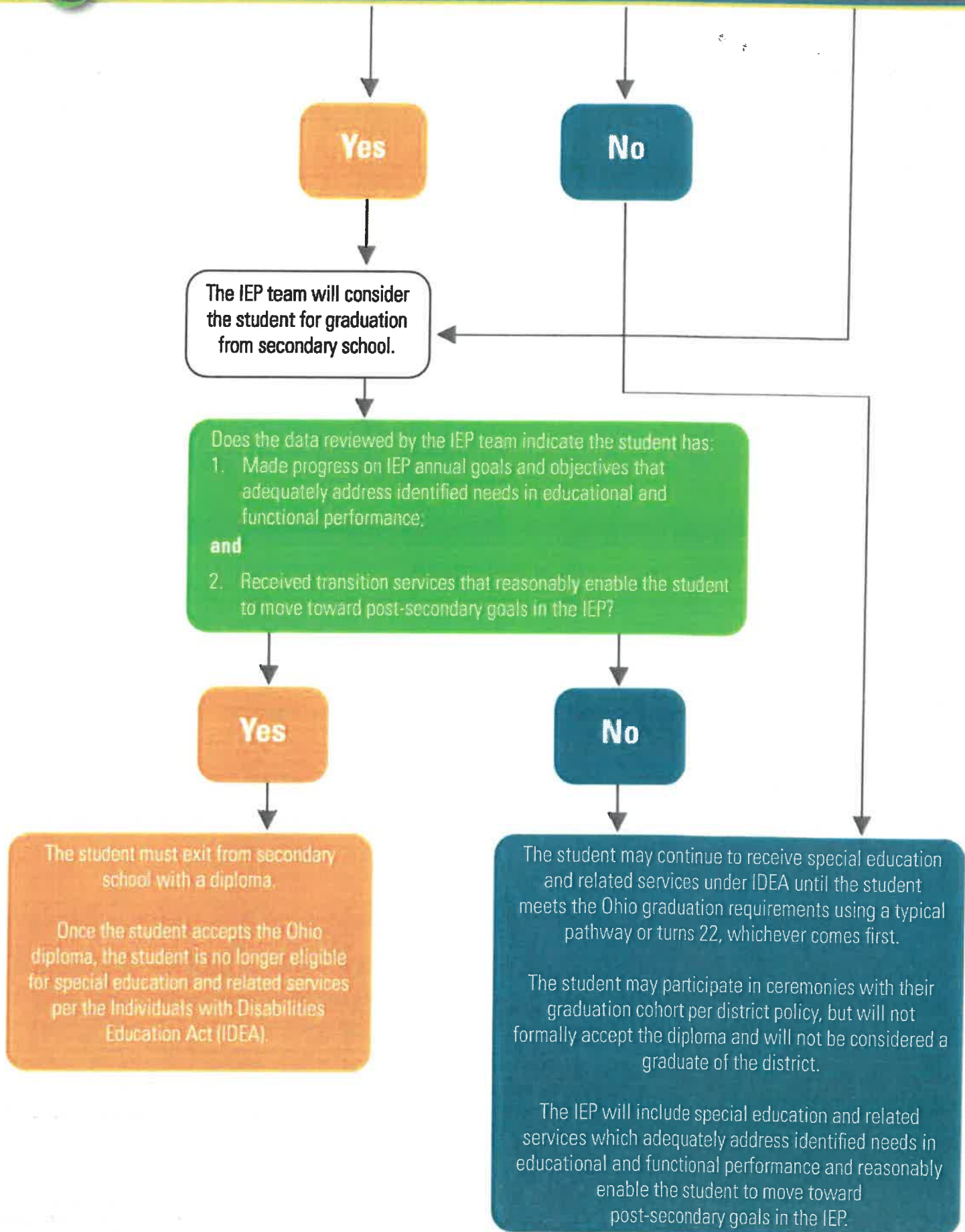
- At least annually when the student has turned 14;
- Whenever the IEP Team determines data support a need; and
- When the student meets Ohio graduation requirements and/or reaches his/her 22nd birthday.





Has the IEP Team determined the student will:	YES	NO
Use IEP goals to meet curricular requirements?		
Take the Alternate Assessment for Students with Significant Cognitive Disabilities per Ohio's Alternate Assessment Participation Decision-Making Tool?		
Be exempted from obtaining end-of-course exam or Alternate Assessment for Students with Significant Cognitive Disabilities competency score requirements?		







General SOP Information	
Title: Remediation and End of Course Exam Excusal for Students with Disabilities	Department: 10 - Special Education
Category: Special Education	Effective Date: 8.01.2025
Owner: Director of Special Education	Version Number: 01

Purpose:

The purpose of this Standard Operating Procedure (SOP) is to provide a clear, consistent framework for determining and documenting when a student with a disability would be exempt from the consequences of not meeting the same graduation requirements as a student without a disability.

Scope:

This SOP outlines the process the IEP team would take to determine the appropriateness of student graduation exemptions.

Related Definitions:

Alternate Pathways- To graduate with a regular diploma, students in the classes of 2023 and beyond must follow a typical pathway to meet Ohio's graduation requirements in addition to any requirements adopted by their district of residence for the student's four-year graduation cohort. This includes earning all required credits, demonstrating competency, and earning two diploma seals. All students in Ohio can follow a typical pathway to graduation. However, students with an Individualized Education Program (IEP) may also graduate via other options based on the IEP team's decision per Ohio Revised Code 3323.011

IDEA- Individuals with Disability Education Act

IEP- Individual Education Plan for a student eligible under IDEA

Indicator 1- measures the percentage of youth with Individualized Education Programs (IEPs), ages 14 through 21, who exited special education due to graduating with by meeting the same requirements available to students without disabilities within the Special Education Profile

EMIS- Education Management Information System

ODEW- Ohio Department of Education and Workforce

Special Education Profile- Every year, districts receive a Special Education Profile that shows their progress over time in meeting their goals for students with disabilities. The profile is also designed to inform Districts of any findings of noncompliance or required activities that must be completed to demonstrate compliance with IDEA.

SOP Process Steps		
Step	Task/Action	Responsible Party
Understanding Requirements		
1.0	Review Indicator 1 SOP by September 30 of each year with the High School Special Education Department including the Graduation Decision Making Tool	Case Manager
1.1	Section 12, Statewide and Districtwide Testing to be discussed and completed at each IEP meeting including the Ohio Alternate Assessment Participation Decision-Making Tool , when applicable, to determine if a student is eligible to participate in the Alternate Assessment or with accommodations utilizing the Ohio Accessibility Manual for Ohio's State Tests	IEP Team
Remediation and Excusal Considerations		
2.0	Students must earn a passing score on Algebra 1 or Integrated Math AND English II End of Course Exams or on the Alternate Assessment to meet requirements. All scores will be documented in Section 3, Profile, of the IEP	Intervention Specialist
2.1	Each summer identify which students did not earn a passing score on the end of course exam(s) from that school year and share with the Intervention Specialist for that student by September 1 of each year	Special Education Coordinator
2.2	Each fall a Remediation Plan will be developed by October 1 for any student who did not earn a passing score(s) the previous school year during their first attempt on the end of course exam	Intervention Specialist

2.3	Remediation Plan implemented starting on October 2 of each year	Intervention Specialist
2.4	All students who did not meet competency will be scheduled to retake the exam(s) Fall administration	School Counselor
2.5	Identify which students did not earn a passing score on the 2nd attempt of the end of course exam(s) from Fall and share with the Intervention Specialist by March 1	Special Education Coordinator
2.6	During the annual IEP meeting discuss current state test score(s) and document them in Section 3, Profile <ul style="list-style-type: none"> If the student did not meet competency and has modification to the curriculum documented in their IEP they may be exempt in Section 13 	IEP Team
2.7	Any student who did not meet competency or was not exempt will be scheduled to retake the exam(s) for Spring administration	School Counselor
2.8	Each summer identify which students did not earn a passing score on their 3rd attempt of the end of course exam(s) from that school year and share with the Intervention Specialist for that student by September 1 of each year	Special Education Coordinator
2.9	Review the Remediation Plan and determine if there is an alternate way to demonstrate competency or if the IEP team will exempt the student in Section 13 of the IEP	Intervention Specialist and IEP Team
2.10	If a student is unable to pass the EOC after multiple attempts with remediation in between and is unable to meet one of the 4 alternate pathways discuss excusal from consequences of not passing the state test during the IEP team meeting and document it in Section 13 of the IEP	Intervention Specialist
Monitoring End of Course Exam Exemptions		
3.0	By May 30 of each year identify students who (a) Graduated with a regular high school diploma; (b) Graduated with a state-defined alternate diploma; (c) Received a certificate as	EMIS Coordinator

	found in the Indicator 1 SOP and provide to the Special Education Department	
3.1	Review and analyze report from EMIS Coordinator and the Special Education Profile upon release each Fall and Spring and develop plan for continuous improvement	Director of Special Education

SOP Resources	
	Policy, Document, Website, Resource, etc.
1	Indicator 1 SOP
2	Graduation Requirements Students with Disabilities
3	Ohio Alternate Assessment Participation Decision-Making Tool
4	GLHS Program of Study (to be on the website effective January 2026)
5	Remediation Plan
6	Ohio Accessibility Manual for Ohio's State Tests
7	Graduation Decision Making Tool

Additional Information:

The GLHS Program of Study includes course options for students with disabilities to earn credits necessary to graduate by meeting the same requirements as students without disabilities.

Students exempt from the consequences of the end of course exams, take alternate assessment or meet graduation credits through IEP goal mastery do not meet federal guidelines although do receive a diploma.

SOP Frequency
Annually or as requirements change from ODEW

Review & Approval Details

SOP Approver Name:

SOP Approver Title:

SOP Approval Date:

SOP History Log		
Version Number	Revision Date	Details

Graduation & Credit Check

Name:					Graduation Year:	
IEP	504	EL	CLAW	ESS/FSS	Athlete	Notes:

<u>Credits</u>	9th Grade	10th Grade	11th Grade	12th Grade	Done:
English 4 credits					
Speech .5 credit					
Math 4 credits Must include Alg 2 or equivalent					
Science 3 credits One Physical & One Life					
Social Studies 3 credits					
Physical Ed .5 credit Two classes or Two waivers					
Health .5 credit					
Financial Lit. .5 credit					
Fine Arts (VPA) 1 credit					
International Language Not required					

Electives 3 credits					
Total Credits:					

Competency A student **MUST** satisfy **ONE** of the following options to show competency (684).

Algebra 1	Attempt # 1	Attempt #2	ELA 2	Attempt # 1	Attempt #2	Military Enlistment	Branch	Date of Confirmation
Completion of CCP Math			Completion of CCP English					

Rise UP	Permission Slip	Completed Online Course	Completed Exam Successfully	Completed OMJ
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*If a student under IDEA is unable to pass the EOC after multiple attempts with remediation in between and is unable to meet one of the 4 alternate pathways, meet with the IEP team to discuss excusal from the consequences of not passing the state test and update the Remediation Plan

Assessments

Test Name	Geometry	Meets Req?	Biology Science Seal 3+	Meets Req?	US History Citizenship Seal 3+	Meets Req?	Government Citizenship Seal 3	Meets Req?
Score								

Readiness: Earn Two diploma seals. One must be a State Seal

State Seals

Citizenship Seal	Science Seal	Honors Diploma Seal	Seal of Biliteracy	Technology Seal	College Ready Seal	Industry-Recognized Credential Seal	Military Enlistment Seal	Ohio Means Jobs Seal
Score at least a 3 on US History & US Gov EOC OR Earn at least a 2 on both AP Exam OR Earn a "B" or higher in US History AND US Gov	Score at least a 3 on Biology EOC OR Earn at least a 2 on AP Exam OR Earn a "B" or higher in any advanced science	<input type="checkbox"/> Academi <input type="checkbox"/> STEM <input type="checkbox"/> Fine Arts <input type="checkbox"/> Civics/Social Engagement <input type="checkbox"/> Career Tech	Demonstrate eligibility for a high school diploma AND Score at least a 3 on ELA AND Demonstrate World Language Proficiency (AP Score 4)	Earn at least a 3 on AP Exam OR Earn a "B" or higher in CCP Tech course OR Mobile Apps OR Game Design & Bus/Tech Capstone	Score remediation free scores on the ACT or SAT ACT English: 18 Reading: 22 Math: 22 SAT R&W: 480 Math: 530	Earn 12 point industry recognized credential OR Earn a group of credentials totaling 12 points in a single career field	Show evidence of enlistment OR Participate in JROTC program	Demonstrate proficiency in each of the 15 skills AND Use the OMJ Readiness Seal form AND Work with a mentor to validate each skill across a minimum of 2 environments

Local Seals

Community Service Seal <input type="checkbox"/>	6 Service Projects AND 1 Public Meeting with validation document & reflection	Fine & Performing Arts Seal <input type="checkbox"/>	Earn 2 credits of Fine/Performing Arts courses OR Fine Arts Field Experience	Student Engagement Seal <input type="checkbox"/>	Participation in 2 season of a sport, Band, or Chorale OR Active participate in 2 years in a club Documentation required for either option
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**All high school students under IDEA must have the above outlined in Section 3 (Profile) of the IEP and discussed at every IEP meeting



End of Course Exam Remediation or Alternate Competency Plan

Student Name:	
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Date Plan Created:	Date Reviewed:	Date IEP Updated:
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Alternate Pathways- To graduate with a regular diploma, students in the classes of 2023 and beyond must follow a typical pathway to meet Ohio's graduation requirements in addition to any requirements adopted by their district of residence for the student's four-year graduation cohort. This includes earning all required credits, demonstrating competency, and earning two diploma seats. All students in Ohio can follow a typical pathway to graduation. However, students with an Individualized Education Program (IEP) may also graduate via other options based on the IEP team's decision per Ohio Revised Code 3323.011.

Students must earn a passing score on Algebra 1 or Integrated Math and English II (684 or higher) End of Course Exams or Basic on the AASCD to meet federal guidelines. If a student does not pass the exam the first time they are required to receive remediation and retake the exam at least once prior to the IEP team considering an exemption. If a student participates in the AASCD and/or is excused from competency they do not count toward our graduation numbers on the report card.

REMEDIATION

Exam	Date	Score	Remediation Plan	Completion Date	2nd attempt Date	2nd attempt Score	*Did the team excuse the student from the consequences of not passing the required graduation test?
Alg. 1 or Integrated							

Math							
English II							

ALTERNATE COMPETENCY

Exam	Date	Score	Alternate Competency
Alg. 1 or Integrated Math			College Credit Plus -
English II			College Credit Plus -

***Review to determine if it is appropriate for the IEP team to exempt the student from the consequences of not passing the end of course exam. Both must be checked to move to the Alternative Competency option consideration.**

- Student was assigned a remediation option and participated in all requirements
- Student attempted the end of course exam at least twice

If both of the above have been completed, identify which **Alternative Competency** option applies:

- Alternate Competency options discussed and were not determined appropriate for the student
- Alternate Competency was attempted and unable to be obtained

COPY PROVIDED TO GLHS CASE MANAGER ON DATE:

Ohio High School Graduation Seal Requirements

Gahanna-Jefferson Public Schools

[Class of 2023 and Beyond - Graduation Requirements](#)

Seal	Local Requirements
OhioMeansJobs Readiness Seal (state)	<p>To earn the OhioMeansJobs-Readiness Seal, each student must complete ALL of these steps:</p> <ol style="list-style-type: none"> 1. Demonstrate proficiency in each of 15 identified professional skills; AND 2. Use the <u>OhioMeansJobs Readiness Seal Form</u> to record demonstration of each professional skill; AND 3. Work with mentors to validate (confirm) each skill across a minimum of two of three environments (school, work, community).
Industry-Recognized Credential Seal (state)	<p>These courses are specific to coursework that are a part of Career Technical Education. To earn this seal a student can:</p> <ol style="list-style-type: none"> 1. Earn 12 points of industry-recognized credentials that are aligned to a job that is determined to be "in demand" in this state and its regions; OR 2. Earn a group of credentials totaling 12 points in a single career field; OR 3. Earn a state issued license in a vocation.
College Readiness Seal (state)	<p>Earn a remediation-free score on the ACT or SAT. Remediation-free scores can be found <u>here</u>.</p>
Military Enlistment Seal (state)	<p>Provide evidence that a student has either:</p> <ol style="list-style-type: none"> 1. Enlisted in a branch of the U.S. Armed Forces; OR 2. Participate in an approved ROTC program.
Citizenship Seal (state)	<p>A student must complete one of the four:</p> <ol style="list-style-type: none"> 1. Earn a score of proficient or higher on both the American History or American Government end-of-course exams; OR 2. Earn a final course grade equivalent to a "B" or higher in both the American history and American government courses; OR 3. Earn a score that is at least equivalent to proficient on appropriate Advanced Placement (2 or higher) or International Baccalaureate exams; OR 4. Earn a final course grade that is equivalent to a "B" or higher in appropriate classes taken through the College Credit Plus program. 5. Students can mix and match options from the American History and American Government categories to earn this seal. For example, a student who earns a proficient score on the Ohio State Test in American Government and a "B" in American History course will qualify for the Citizenship Seal.

Seal	Local Requirements
Science Seal (state)	<p>A student must complete one of the four options:</p> <ol style="list-style-type: none"> 1. Earn a score of proficient or higher on biology end-of-course exam; OR 2. Earn a final course grade equivalent to a "B" or higher in an advanced science course; OR 3. Earn a score that is at least equivalent to proficient on appropriate Advanced Placement or International Baccalaureate exams; OR 4. Earn a final course grade that is equivalent to a "B" or higher in an appropriate AP course or a class taken through the College Credit Plus program.
Honors Diploma Seal (state)	<p>A student can earn one of six <u>Honors Diplomas</u> outlined below:</p> <ol style="list-style-type: none"> 1. Academic Honor Diploma 2. International Baccalaureate Honors Diploma 3. Career-Tech Honors Diploma 4. STEM Honors Diploma 5. Arts Honors Diploma 6. Social Science and Civic Engagement Honors Diploma
Seal of Biliteracy (state)	<p>Students must satisfying each of the following:</p> <ol style="list-style-type: none"> 1. Score proficient or higher on ELA II <u>OR</u> 9-12 Ohio English Language Proficiency Assessment (OELPA); AND 2. Show proficiency in another language based on qualifying score for assessment (assessment score within 15 months of graduating); AND 3. Be a junior/senior within 15 months of graduating
Technology Seal (state)	<p>A student can (must complete one of the three):</p> <ol style="list-style-type: none"> 1. Earn a final course grade that is equivalent to a "B" or higher in the GLHS Computer Science Advanced Studies - Computer and Mobile Applications OR Computer Science Advanced Studies - Game Design course OR 2. Earn a score that is at least equivalent to proficient on an approved Computer Science Advanced Placement or International Baccalaureate exam; OR 3. Earn a final course grade that is equivalent to a "B" or higher in an appropriate class taken through the College Credit Plus program.

Seal	Local Requirements
Community Service Seal (local)	<p><i>Complete a community service project aligned with the guidelines adopted by the student's local board of education or school governing authority.</i></p> <p>*Modeled after current Government Community Service Project Requirements - 6 service projects and 1 public meeting or hours requirement of 30 hours of service.</p> <ul style="list-style-type: none"> ● <u>Validation document for projects/hours</u> ● Reflection of experience - What did you learn from this experience? (two-page, double spaced)
Fine and Performing Arts Seal (local)	<p><i>Demonstrate skill in the fine or performing arts according to an evaluation aligned with guidelines adopted by the student's local board of education or school governing authority.</i></p> <ul style="list-style-type: none"> ● Earn 2 high school credits of fine/performing arts program; OR ● Fine Arts Field experience - participation in two adjudicated events (concerts, art shows, dance competitions, theater performances) and meet proficiency threshold established by the event/organization
Student Engagement Seal (local)	<p><i>Participate in extracurricular activities such as athletics, clubs or student government to a meaningful extent, as determined by guidelines adopted by the student's local board of education or school governing authority.</i></p> <ul style="list-style-type: none"> ● Student athletes - Participation in two seasons of a sport, marching band, color guard, etc ● Active participation for 2 years (or 2 clubs/organizations) in an approved organization/club/activity (flex credit aligned) ● Advisor Documentation

Graduation Requirements for 2023 and Beyond ***Students with Disabilities Edition***

What is the requirement for SWD? All 3 pillars are required to be completed by SWD to meet graduation requirements. If the student participates in AASCD and/or is excused from competency or course requirements through their IEP they do not count towards our graduate numbers on the report card.

Pillar 1: Course Requirements

- Students must earn a minimum of 20 credits to fulfill Lincoln High School and State Department of Education graduation requirements. These credits must include:
 - 4 credits of English
 - 4 credits of Math
 - 1 credit of Biological Science
 - 1 credit of Physical Science
 - 1 credit elective Science
 - 1 credit of U.S. History
 - 1 credit of Global Studies
 - 1 credit of U.S. Government
 - .5 credit of Physical Education (2 semesters .25 each)
 - .5 credit of Health
 - .5 credit of Speech
 - .5 credit of Financial Literacy
 - 3.5 credits of Student Choice
 - Additional credit electives (one full credit or 2 half credits of elective coursework must include Business Technology, Fine Arts or International Language)

- ★ *Students with significant cognitive impairments may meet this requirement through meeting his/her IEP goals.*

Pillar 2: Demonstrate Competency

- Students must earn a passing score on Algebra 1 or Integrated Math 1 (684 or higher) AND English II (684 or higher) End of Course Exams
 - If the student does not pass one or both, he/she can demonstrate competence through:
 - College Credit Plus-earn credit for one college-level math or english course through CCP
 - Military Enlistment- Show evidence of signed contract to enter branch of military, needs to take ASVAB - ***also counts as a seal***
 - *Career Readiness- 2 career-focused activities
 - *Foundational*
 - WebXams cumulative proficiency score
 - Pre-Apprenticeship or acceptance into an approved apprenticeship program.
 - 12 pt industry credential
 - *Supporting*
 - Work-based learning (250 hours)

★ OOD hours count for this and can be signed off by the person who oversaw the work

- Earn required score on WorkKeys
- Earn the Ohio Means Jobs Readiness Seal

- ACT/SAT Remediation Free Score- ACT(Eng 18 or higher, Reading 22 or higher, Math 22 or higher) SAT(R&W 480, Math 530) - *also counts as a seal*

★ *If the student does not pass the exam the first time, they are required to receive remediation and retake exam at least once prior to excusing the student on his/her IEP.*

Pillar 3: Demonstrate Readiness

- 12 seals total (9 State and 3 are Local)
- 2 Seals required and 1 has to be state
- [GLHS Seals](#)
 - Ohio Means Jobs Seal - OOD hours can be used to obtain this seal. It needs to be signed off on by the individual who oversaw the student.
 - Government and Science seal can be met by taking the AASCD and scoring a proficient score (tbd)

Where does this information go in the IEP? The students' graduation plan is recommended to go into future planning and should be operationalized in the transition section. Gahanna also recommends a summary in the profile section.

- **Section 1: Future Planning**
 - Make sure that the students' future plans match what you list in the post-secondary goal.
- **Section 3: Graduation Requirement blurb**
 - You can use the statement below for Section 3 of your IEPs in regards to the competency requirement.

As a part of the graduation requirements, students must show competency by earning a passing score (684) in both the Algebra 1 and ELA 2 end of course exams. Students who do not pass these exams must retake the test(s) at least once before graduation alternatives are discussed. Students must also show readiness for graduation by earning two diploma seals (either two state seals or one local and one state seal). The biology and US History/US Government end of course exams can count towards earning diploma seals in Science and Citizenship, respectively. Students must earn a proficient score of 700 to earn these seals. [STUDENT] has earned the following scores on end of course exams:

List exams and student scores.

★ *The 18 point graduation minimum NO LONGER APPLIES to students graduating in 2023 and beyond.*

- **Section 5: Transition**

- Please remember to include [transition activities](#) related to the student meeting graduation requirements. For example, the district will provide support in identifying the applicable graduation seals and help the student with documenting progress towards completion.

- **Section 13: Exemptions**

- Remember to check "Applicable" for Graduation Tests for ALL students
- Exemptions can only be used for ELA 2 and Algebra 1