

RECORD OF PROCEEDINGS
Minutes of the Northern Local Schools Board of Education
Regular Meeting – June 19, 2025

The Northern Local Schools Board of Education met in regular session in the District Office Board Room.

The Pledge of Allegiance was said.

Call to Order - President Dale DeRolph called the meeting to order at 6:30 p.m.

Roll Call – Treasurer Jennie Clifton called the roll:

Members Present:

Sharon Cains
Dale DeRolph
Levi Dupler
Patrick Hogan
Megan Miller

Members Absent:

Mr. DeRolph welcome Ms. Jessica Lane as a visitor.

Recommendation for Approval – Mr. Dupler moved to approve the following meeting minutes:

1. Regular Meeting, May 15, 2025
2. Special Meeting, May 22, 2025

Mrs. Miller seconded the motion.

Roll call: Mr. Dupler, aye; Mrs. Miller, aye; Mrs. Cains, aye; Mr. Hogan, aye; Mr. DeRolph, aye.

Motion carried 5-0.

Mid-East Vocational School Report – Mr. France reported that there were 502 graduates of Mid-East this year, with over 4,500 total in attendance. The graduation ceremony is held at Zanesville High because of its ability to accommodate the large crowd and its central location to partner schools. Mr. France passed around a graduation program that indicated there were 20 Sheridan graduates, and many were in the top of their program. Mr. France stated that Mid-East recently purchased 325 Chromebooks, the CDL program purchased 10 additional semi-trailers which were wrapped with Mid-East logos. Last year, there were 200 students in the CDL program. Mr. France also reported that both the Certified and Classified Collective Bargaining Agreements were ratified for 3 years.

Superintendent's Report – Mrs. Gussler shared her excitement for the continued award of the High School Expanding Opportunities and School Improvement grants for FY26. These grants will provide opportunities for students in the area of workforce development and will also allow the district to hire a grant funded Workforce Development Coordinator. Mrs. Gussler engaged the Board in conversation about naming the football field after a potential large donor for the turf replacement project, as presented to her by the Athletic Boosters. The Board agreed that it would be considered but that more information would be needed, and asked Mrs. Gussler to follow-up with the Boosters. Mrs. Gussler stated that there is a special Board meeting at Mid-East on Monday, June 23rd that will impact our administrative team and cause more movement of staff.

Business and Finance

Treasurer's Report – Mrs. Clifton presented the Treasurer's Report. She summarized this year's staffing

changes of 20 certified staff retirees; 2 positions are not being replaced due to enrollment numbers, 3 are set to be approved this evening as retire-rehires, and we will have 15 new teachers as a result. The estimated savings by replacing the more experienced teachers with newer teachers is approximately \$405,000 in year one. This will vary slightly based on insurance elections.

Mrs. Clifton reviewed the financial reports highlighting general fund revenues and expenditures to date, compared to the estimated projections. 110.1% of property taxes for the fiscal year have been received, 90.2% of estimated State Funding and Casino revenue has been received, Restricted State Grants have far exceeded projections at 226.1% due to the increased DPIA funding associated with the district's qualification for CEP, and the State share of local property tax has been collected at 106.7%. General fund interest earnings for the year have reached \$334,434.94 while interest for all funds totaled \$361,613.10.

Mrs. Clifton and Mrs. Gussler shared that they, along with Mr. Dupler, had completed a survey of ticket and pass prices of all MVL schools, and presented the Board with those findings, compared to Northern Local's ticket and pass prices. Based on ticket and pass prices other MVL schools are charging, the increased cost of game officials, equipment, uniforms, supplies and other needs of the athletic programs, and considering the current cash balance of the Athletic Fund, the Board agreed that a price adjustment is necessary for the 2025-26 school year. Mrs. Clifton and Mrs. Gussler will prepare the recommendation for the next meeting.

Mrs. Clifton reported that insurance open enrollment went smoothly and 10 current employees moved to the high-deductible health plan. Employee education surrounding our employee benefits will be a focus in the coming year as health plan costs are increasing at a rapid pace.

Mrs. Clifton and Mrs. Gussler also updated the Board on the current State budget process, which must be signed by the Governor no later than June 30th. There are still a lot of unknowns, but the proposal to eliminate inside millage would be devastating to the district. The projections show that Northern Local School would stand to lose close to \$8 million dollars over the five-year forecast, putting the district into immediate financial distress. Updates will be provided to the Board as they develop.

Recommendation for Approval – Mrs. Cains moved to approve the following:

1. May Financial Reports Attachment

Recommend the Board approve the May 2025 financial reports, as presented.

2. Budget Adjustments

Recommend the Board approve the following budget adjustments:

Revenue:

a.)	HS National Honor Society (200-971H)	\$1,593.62
b.)	Holy Trinity Auxiliary Funds (401-9225)	(\$18,528.34)
c.)	Class of 2026 (200-968B)	\$1,713.00

Appropriations:

a.)	Boys Basketball (300-950L)	\$7,527.49
b.)	HS National Honor Society (200-971H)	\$1,593.62
c.)	Holy Trinity Auxiliary Funds (401-9225)	(\$18,528.34)
d.)	Class of 2026 (200-968B)	\$701.31

3. Fund Transfers:

Recommend the Board approve the following fund transfers:

a.)	Tournament Control Fund (022) to Athletic Fund (300-950H)	\$4,643.00
b.)	Class of 2025 (200-968A) to Class of 2027 (200-968C)	\$4,046.95

4. Then & Now Certificates

Recommend the Board approve the following Then & Now Certificates:

- a.) PO #132161, Smith Springs, Bus Parts
- b.) PO #132298, Columbus State Community College, CCP Course Books & Resources
- c.) PO #132246, Montell's Pizza, STARS Year-End Celebration
- d.) PO #132257, Olentangy Indian Caverns, Thornville 2nd Grade Field Trip
- e.) PO #132241, Local Team Shop, Football Uniforms
- f.) PO #132256, Pugh's Award Systems, Washington DC Shirts
- g.) PO #132356, Ohio State University, CCP Course Books & Resources

5. 2025-26 Muskingum Valley ESC Contract

Attachment

Recommend the Board approve a contract with the Muskingum Valley ESC for 2025-26 services, as presented.

6. Thornville Elementary Roof Replacement

Attachment

Recommend the Board approve a contract with Revere Roofing for the Thornville Elementary roof replacement project.

7. Glenford Elementary Boiler Replacement

Attachment

Recommend the Board approve a contract with Johnson Controls for the Glenford Elementary boiler replacement project.

8. Glenford Elementary and Sheridan Middle School Paving & Sealing

Attachment

Recommend the Board approve a contract with Xtreme Asphalt for the Glenford Elementary and Sheridan Middle School paving & sealing project.

9. Washington DC Transportation

Attachment

Recommend the Board approve a contract with Miller Transportation for the 2025-26 Washington DC trip.

10. EdTech Leadership Alliance Membership

Attachment

Recommend the Board approve membership in the EdTech Leadership Alliance for the 2025-26 school year.

11. Donation

Recommend the Board accept the following donation:

- a.) Somerset American Legion; American Flag to Sheridan High School
- b.) Anonymous; staff meal to Glenford Elementary on May 23, 2025

12. Asset Disposals

Attachment

Recommend the Board approve the attached list of assets for disposal.

Mrs. Miller seconded the motion.

Roll call: Mrs. Cains, aye; Mrs. Miller, aye; Mr. Dupler; aye; Mr. Hogan, aye; DeRolph, aye.

Motion carried 5-0.

Employment

Recommendation for Approval – Mr. Hogan moved to approve the following:

1. Resignations

Recommend the Board accept the following resignations:

- a) Heather Brumage, Vehicle Transporter, effective May 20, 2025
- b) Colleen Sites, Nurse Assistant, effective June 30, 2025
- c) Mariah Hamm, One-on-One Attendant, effective August 1, 2025

2. FMLA

Recommend the Board approve the following FMLA requests:

- a) Mackenzie Wycinski, 11 ½ weeks, beginning August 13, 2025

3. Retire/Rehire Contracts

Attachment

Recommend the Board approve the retire/rehire contracts for the 2025-26 school year:

- a.) Angela Gussler, Superintendent, effective 8/1/2025
- b.) Michael Rodich, Assistant Middle School Principal, effective 9/1/2025
- c.) Mark Paxton, Teacher, BA5, Step 10

4. Administrator / District Office Contract Correction

Recommend the Board approve the following administrator / district office contract correction:

- a.) Jack Holland, IT Technician, effective 7/1/2025

5. Certified Employees

Recommend the Board approve the following certified employees for the 2025-26 school year:

- a) Audra Cannon, Somerset 3rd Grade, BA, Step 2 (Automatic Non-Renewal)
- b) Claire Kilger, Glenford 1st Grade, BA, Step 0
- c) Jessica Lane, Glenford Intervention Specialist, BA, Step 0
- d) Brady Blattner, High School Consumer Science, BA, Step 1

6. Classified Substitutes

Recommend the Board approve the following certified substitutes for the 2024-25 school year:

- a) Michael Wilson, Custodian, effective 5/27/2025

7. Classified Substitutes

Recommend the Board approve the following classified substitutes for the 2025-26 school year:

- a) Kim Freet, Bus Driver
- b) Steve Fealty, Bus Driver
- c) Heather Brumage, Cook
- d) Danielle Huff, Cook
- e) Rayanna Rhinehart, Cook
- f) Bridgette Rose, Cook
- g) Sharon Herder, Cook
- h) Sharon Herder, Custodian
- i) Bridgette Rose, Custodian
- j) Mike Wilson, Custodian
- k) Jane Bosworth, Educational Assistant
- l) Alyson Hay, Educational Assistant
- m) Danielle Huff, Educational Assistant
- n) Karen Knisley, Educational Assistant

- o) Amy Koehler, Educational Assistant
- p) Rayanna Rhinehart, Educational Assistant
- q) Bridgett Rose, Educational Assistant
- r) Catie Fritsche, Educational Assistant
- s) Stephanie Reyher, Educational Assistant
- t) Amy Koehler, Library Technician
- u) Amy Koehler, One-on-One Attendant
- v) Catie Fritsche, Secretary
- w) Danielle Huff, Secretary
- x) Donna Payne, Secretary
- y) Stephanie Reyher, Secretary
- z) Rayanna Rhinehart, Secretary
- aa) Margaret Wilkins, Secretary
- bb) Amy Koehler, Secretary
- cc) Melissa King, Van Driver
- dd) Michael Wilson, Van Driver

8. Degree Advancements

Recommend the Board approve the following degree advancement for the 2025-26 school year:

- a.) Adrian Wymer, MA

9. Supplemental Contracts

Recommend the Board approve the following supplemental for the 2025-26 school year:

- a.) Stephanie Parker, Cheer, Winter Head Coach, Step 2
- b.) Lisa Miller, Cheer, Winter Assistant Coach (JV), Step 2
- c.) Jillian Wetmore, Cheer, Winter Assistant Coach (Middle School), Step 2
- d.) Lena Moore, eSports Advisor, Step 0
- e.) William Mallernee, Head Coach, Boys Basketball, Step 10
- f.) Dow Jones, Assistant Coach, JV Boys Basketball, Step 3
- g.) Clay Fisher, Assistant Coach, Varsity Boys Basketball, Step 5
- h.) Landen Russell, Assistant Coach, 8th Grade Boys Basketball, Step 0
- i.) Connor Larimer, Assistant Coach, 7th Grade Boys Basketball, Step 0
- j.) Ryan Yzenski, Assistant Coach, JV Girls Basketball, Step 10
- k.) Aubrie White, Assistant Coach, 8th Grade Girls Basketball, Step 1
- l.) Grace Conrad, Assistant Coach, 7th Grade Girls Basketball, Step 0
- m.) Elizabeth Hoover, Band Director, Step 0
- n.) Linda Hines, up to 5 days of Instructional Support @ \$30 / hour
- o.) Michael Rodich, Connections Academy, \$10,000

10. Stipends

Recommend the Board approve the following stipends for the 2024-25 school year funded by the Title 1 NCSSI Grant:

- a.) Alicia Stocker \$8,000, MS & HS Summer Career Exploration Trip Organizer & Chaperone
- b.) Lena Moore, \$750, MS & HS Summer Career Exploration Trip Chaperone
- c.) Stephanie Hughes, \$1,250, MS & HS Summer Career Exploration Trip Chaperone
- d.) Hayley Conn, \$750, MS & HS Summer Career Exploration Trip Chaperone
- e.) Rebecca Spicer, \$250, MS & HS Summer Career Exploration Trip Chaperone
- f.) Genna Heileman, \$1,000, Brainspring Professional Development

- g.) Rebekah Yzenski, \$1,000, Brainspring Professional Development
- h.) Jill McGee, \$1,000, Brainspring Professional Development
- i.) Tracy VanBalen, \$2,500, STEM Camp
- j.) Lena Moore, \$250, English Department Professional Development
- k.) Tracey Field, \$250, Spec. Education Department Professional Development
- l.) Audra Wills, \$250, English Department Professional Development
- m.) Mary Peresta, \$250, English Department Professional Development
- n.) Rebekah Yzenski, \$250, English Department Professional Development
- o.) Emmalee King, \$250, English Department Professional Development
- p.) Robin Powell, \$250, Business Department Professional Development
- q.) Teresa Hill, \$250, Computer Department Professional Development
- r.) Grace Conrad, \$250, Math Department Professional Development
- s.) Mike Midkiff, \$250, Math Department Professional Development
- t.) Kirk Washburn, \$250, Math Department Professional Development
- u.) Katie Huffman, \$250, Math Department Professional Development
- v.) Adam Huffman, \$250, Math Department Professional Development
- w.) Dan Riggs, \$250, Science Department Professional Development

11. Volunteers

Recommend the Board approve the following volunteers for the 2025-26 school year:

- a.) Karl Stemen, Bowling
- b.) Craig Axline, Girls Basketball

12. Student Teacher Placement

Recommend the Board approve the following student teacher placement for the 2025-26 school year:

- a.) Rylee Newlon, Glenford Elementary

Mr. Dupler seconded the motion.

Roll call: Mr. Hogan, aye; Mr. Dupler, aye; Mrs. Cains, aye; Mrs. Miller, aye; Mr. DeRolph, aye.

Motion carried 5-0.

Curriculum & Instruction

Recommendation for Approval – Mrs. Miller moved to approve the following:

1. Technology Provider Agreements

Attachment

Recommend the Board approve the following technology service provider agreements, as presented.

- a.) Banzai
- b.) Boddle
- c.) Boom Learning
- d.) Breakout
- e.) Clever
- f.) Code Avengers
- g.) CommonLit
- h.) FinalSite
- i.) Level Data
- j.) Math Fact Lab
- k.) No Red Ink
- l.) Peak Technology

- m.) Piktochart
- n.) Prezi
- o.) Vivacity
- p.) WeVideo
- q.) XTek Partners
- r.) XtraMath
- s.) Yearbook Avenue (Jostens)

2. Field Trips

Recommend the Board approve the following field trips for the 2025-26 school year:

- a.) May 6-8, 2026 8th Grade to Washington DC

3. Title 1 Parent and Family Engagement Policy Attachment

Recommend the Board approve the Title 1 District Parent and Family Engagement policy, as presented

4. Resolution Of Intent Attachment

Recommend the Board approve the Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8, as presented

5. 2025-26 Northern Local Elementary Handbook Attachment

Recommend the Board approve the 2025-2026 Northern Local Elementary Handbook, as presented.

6. 2025-26 Northern Local Middle School Handbook Attachment

Recommend the Board approve the 2025-2026 Northern Local Middle School Handbook, as presented.

7. 2025-26 Sheridan High School Student Handbook Attachment

Recommend the Board approve the 2025-2026 Sheridan High School Student Handbook, as presented.

Mr. Dupler seconded the motion.

Roll call: Mrs. Miller, aye; Mr. Dupler, aye; Mrs. Cains, aye; Mr. Hogan, aye; Mr. DeRolph, aye.

Motion carried 5-0.

Adjournment – Mr. Hogan moved to adjourn the meeting. Mr. Dupler seconded the motion.

Roll call: Mr. Hogan, aye; Mr. Dupler, aye; Mrs. Cains, aye; Mrs. Miller, aye; Mr. DeRolph, aye.

President DeRolph declared the meeting adjourned.

ATTEST:

President

Treasurer