



WALT DISNEY ELEMENTARY SCHOOL Parent and Student Handbook

2025-2026



BURBANK UNIFIED SCHOOL DISTRICT

Walt Disney Elementary School's mission is to provide all students with a positive and challenging learning environment, which empowers them to become responsible, caring, and productive citizens of the world.

The school mascot is Iggy the Eagle, and our motto is *Soaring to Success*. The school colors are red, white, and blue. We are a school that practices the ideas of Positive Behavior Intervention Supports or PBIS.

**Walt Disney Elementary School
1220 W. Orange Grove Avenue
Burbank, California 91506
(818) 729-0100**

Disney Website: www.burbankusd.org/wdes



TABLE OF CONTENTS			
--------------------------	--	--	--

Welcome Letter	2	Arts Education	13
General Information	3	School Celebrations	13
BUSD's Instructional Calendar	4	Student Birthdays	13
PTA's Proposed Calendar	5	Student Cell Phones/Smart Watches	13
Arrival and Dismissal	6	Student Council	13
Release of Students	6	Title 1	13
Instructional Programs	7	Visitors and Volunteers	13
Standards-Based Instruction	7	Classroom Visits and Observations	13
Dual Immersion	7	Parent/Community Volunteers	14
Gifted and Talented (GATE)	7	Student of the Month Assembly Etiquette	14
Homework	7	Partnering with Parents (Committees)	15
Student Health and Safety	8	School Site Council (SSC)	15
Absence Reporting	8	Diversity, Equity, and Inclusion (DEI)	15
Tardiness	8	English Language Advisory Committee (ELAC)	15
Illness Chart	9	Walt Disney Parent Teacher Association (PTA)	15
Sample Absence Note	9	Room Representatives	15
Emergency Preparedness	10	School Safety Committee	15
Fire Drills	10	School/Home Communication	16
Earthquake Drills	10	Weekly Bulletin, School Website	16
Lockdown Drills	10	Grade Reporting Schedule	16
Mental Health and Wellness Programs	10	Student Conduct and Responsibility	16
Vision and Hearing Screening	11	Everyday School Rules	17
Cast, Crutches, Splints, Braces	11	Student SOAR Support	17
Medication at School	11	Policy and Procedures	17
Nutrition	11	Student Attire	17
Pets on Campus	11	Positive Behavior Intervention Supports (PBIS)	18
Classroom Interruptions	11	S.T.E.A.M. Lab Behavior Expectations	18
Phone Calls	11	Playground Behavior Expectations	19
Traffic Safety	12	Hallway Behavior Expectations	19
Parking	12	Restroom Behavior Expectations	20
Crossing Guard	12	Lunch Shelter Behavior Expectations	20
Wheels on Campus	12	Rewards & Consequences of Behavior	21
Miscellaneous Information	12	School-Home Compact-SAMPLE	22
Responsibility for School Materials	12		
Textbooks	12		
Lost and Found	12		
State Testing	12		

WELCOME

Welcome to the 2025-2026 school year at Walt Disney Elementary School! We're thrilled to greet both new and returning families as we embark on an exciting year of learning and growth together. Our partnership with you is essential in supporting your child's success, and we look forward to a fantastic year ahead.

This handbook serves as a valuable resource for understanding our school's policies and procedures. At Disney, our dedicated staff is committed to delivering engaging, standards-based instruction while fostering a well-rounded educational experience that nurtures both academic excellence and personal development. We offer various programs to enrich student learning, including our ongoing school-wide Positive Behavior Interventions and Supports (PBIS) initiative. Be sure to review this handbook for essential details on this important program.

Diversity, equity, and inclusion remain fundamental priorities for both BUSD and our Disney school community. These values shape our culture and are embedded in every aspect of our school, from classroom instruction to school-wide events and communication. We take great pride in celebrating our diverse student body, ensuring that every child feels valued and appreciated for their unique identity.

Education thrives through collaboration, and we invite parents to contribute their time and talents by joining one of our many parent groups. Whether it's the Disney PTA, School Site Council, English Language Advisory Council, GATE Parent Advisory Council, Safety Committee, Diversity, Equity and Inclusion Committee, or Arts Committee, we encourage you to find a role that aligns with your interests. Family involvement plays a vital role in student achievement, and your participation makes a meaningful difference.

We are excited for all that this school year holds and look forward to working together to create a positive and enriching experience for every student. Together, let's continue to "Soar to Success!"

Sincerely,

Tracy Shah

Principal

GENERAL INFORMATION

SCHOOL PROCEDURES – Not Found in the Annual Notification Handbook provided by BUSD. A copy of this document translated in Spanish is available in the office.

Address: 1220 W. Orange Grove Ave., Burbank CA, 91506
Office Hours: 8:00 am – 4:00 pm
Telephone Number: 818.729.0100
FAX Number: 818.729.3461
Website: <https://wdes.burbankusd.org/>
Around the Bell: 818.729.0136
ASES: 818.729.0135
Afterschool Daze: 818.238.5435
Website: www.burbankparks.com

Regular Schedule

Kindergarten 8:30 am – 1:30 pm
Grades 1 & 2 8:30 am – 2:25 pm
Grades 3, 4 & 5 8:30 am – 2:45 pm

Shortened Day Schedule- EVERY TUESDAY for Students in Grades 1-5

Kindergarten 8:30 am – 1:30 pm
Grades 1 & 2 8:30 am – 2:05 pm
Grades 3, 4 & 5 8:30 am - 2:10 pm

Minimum Day Schedule

Kindergarten 8:30 am – 12:30 pm
Grades 1 & 2 8:30 am – 1:25 pm
Grades 3, 4 & 5 8:30 am – 1:30 pm

Last Day Schedule

Kindergarten 8:30 am – 11:55 am
Grades 1, 2 8:30 am – 12:55 pm
Grades 3, 4 & 5 8:30 am – 1:00 pm

*** Last day of each semester and Last day of school ***

BUSD's Instructional Calendar

Burbank Unified School District K - 12 and Monterey Instructional Calendar for 2025-2026

Fall Semester

Independence Day Holiday (All offices and schools closed July 4)	Friday, July 4
District Staff Development.....	August 8
Teacher Workdays.....	August 11, 12
Instruction Begins.....	Wednesday, August 13
Labor Day Holiday (All offices and schools closed)	Monday, September 1
Back-to-School Night - Elementary Schools**	August 28
Back-to-School Night - High Schools**.....	September 10
Back-to-School Night - Middle Schools**.....	September 11
District Staff Development (Pupil-Free)	October 13
Minimum Teaching Day for Middle Schools	October 29
Veterans Day (All offices and schools closed).....	Tuesday, November 11
Elementary Schools Only: Non-Student Attendance Parent Teacher Conferences.....	November 17
Elementary Schools Only: Minimum Days: Parent-Teacher Conferences	November 18-21
Non-Instructional Day All Schools	November 26
Thanksgiving Holidays (All offices and schools closed).....	November 27, 28
Final Exam Schedule for Comprehensive High Schools	December 16, 17, 18
Minimum Teaching Day for Middle Schools	Thursday December 18
Shortened Day for Elementary	Friday, December 19
Semester Ends, Pupil Free Secondary	Friday, December 19
Winter Recess	December 22 - January 2
(All offices and schools closed December 24, 25, 31 and January 1)	

Spring Semester

School Reopens/ Instruction Begins.....	Monday, January 5
Martin Luther King Jr. Day (All offices and schools closed).....	Monday, January 19
Lincoln Holiday (All offices and schools closed).....	Friday, February 13
President's Day Holiday (All offices and schools closed).....	Monday, February 16
Minimum Teaching Day for Middle Schools	February 18
Elementary Schools Only: Minimum Days: Parent-Teacher Conferences..	February 23-February 27
Open House - High Schools**.....	March 11
Open House - Middle Schools**.....	March 12
Spring Recess (All offices and schools closed March 19, 20***).....	March 16-20
School Reopens	Monday, March 23
District Staff Development (Pupil-Free).....	April 24
Open House - Elementary Schools**	April 30
Memorial Day (All offices and schools closed)	Monday, May 25
Final Exam Schedule for Comprehensive High Schools	May 26, 27, 28
Minimum Day K-12 Semester Ends.....	Thursday, May 28
Teacher Work Day & Check-out	Friday, May 29
Summer School Opens.....	Wednesday, June 10
Juneteenth Holiday (All offices and schools closed).....	Friday, June 19

** All schools have shortened days the day following Back to School Night and Open House

*** In lieu of Admission Day

Adopted February 20, 2025 by the Board of Education

Disney PTA's Calendar of Events

Disney ADOPTED PTA Calendar 2025 - 2026

August

12 Kinder Sneak Peek
 13 First Day of School
 13 Welcome Back Coffee 8:45 am
 20 PTA Association Meeting 6:30pm
 22 Welcome Back Picnic 6:00-8:00pm
 19 Membership Contest Starts
 27 Parent Engagement Night
 28 Back to School Night

September

5 School Assembly
 11 Reflections Entry Forms Sent Home
 12 Science Day/Science Fair Applications Open
 17 PTA Association Meeting 6:30pm
 18 Reflections Workshop (TBD) 6:30-8:00pm
 25 Multicultural Night
 30 Membership Contest Ends

October

3 Student of the Month Assembly
 15 PTA Association Meeting 6:30pm
 17 Science Fair Application Due
 18 Dia de los Muertos
 20 Reflections Due
 20-28 Halloween Grams Sales
 23-31 Red Ribbon Week
 31 Halloween Parade (Gram Distribution)

November

7 Student of the Month Assembly
 13 Fall Picture Make-Up Day
 17 No School - Conferences
 17-21 Book Fair
 18-21 Minimum School Days - Conferences
 19 Staff Appreciation Lunch
 19 PTA Association Meeting 6:30pm

December

1-18 Elf Gram Sales
 5 Student of the Month Assembly
 18 Holiday Program/Gram Sales & Distribution

January

5 School Opens
 9 Student of the Month Assembly
 12-30 GATE Testing
 19 Martin Luther King Day- No School
 21 PTA Association Meeting 6:30pm
 26-30 Science Fair
 30 Science Fair Awards 8:30am

February

6 Student of the Month Assembly
 7 Moonlight Rollerway Fundraiser
 9 Readathon begins
 18 Reflections Night 5:30pm – 6:30pm
 18 PTA Association Meeting 6:30pm
 28 Buddy & Me

March

2-6 Read Across America Week
 6 Student of the Month/Readathon Ends
 11 5th Grade Promotion Pictures 8:45a
 TBD Art Day
 16-20 Spring Recess
 25 PTA Association Meeting/Elections 6:30pm

April

3 Student of the Month
 6 5th Grade Panoramic Picture 8:45a
 13-5/1 SBAC Testing
 15 PTA Association Meeting 6:30pm
 20-5/8 Online Silent Auction
 25 Talent Show
 27-5/1 Book Fair
 30 Open House

May

1 Student of the Month
 4-8 Staff Appreciation Week
 6 Staff Luncheon
 20 PTA Association Meeting 6:30pm
 15 Spring Dance Performance
 15 PTA Family Dance 6:00-8:00pm
 26 Field Day
 27 Promotion
 28 Student of the Month Assembly
 28 Last Day of School – Minimum Day

**Dates subject to change*

Arrival and Dismissal

ARRIVAL

- Kindergarten student gates are in front of the kindergarten classrooms in Gates 3 and 4.
- Parents must accompany their Kinder student until the Gate is opened.
- If enrolled in ATB, students need to be dropped off in the ATB bungalow. The entrance is off of Clark Street. A code will be provided once enrolled in this program to enter and exit ATB.
- Students will enter from the gates listed below:
 - GATE 2** (On Clark Street by the Auditorium) - Grades 1- 5
 - GATE 3** (On Mariposa closest to Clark Street) - Kindergarten
 - GATE 4** (On Mariposa closest to Orange Grove Avenue) - Kindergarten
- We have **valet service at the Clark Street Gate for our students in grades 1-5**. The valet service begins at 8:10 a.m. and ends when the 8:30 a.m. bell rings.
- Once entering the gates our students are to walk to their class lines. The gates are locked at 8:30. Students who arrive after the morning bell for their grade level are considered tardy and must enter through the office.
- **Gates open at 8:10 a.m.** Adult Supervision is provided on the playground for students in grades 1-5 beginning at 8:10 a.m. Students may not be dropped off at school in the morning before there is adult supervision at the gates, as this is a safety concern.

DISMISSAL

- Kindergarten students are to be picked up at the kindergarten gates near their classrooms by Rooms 4, 5, and 6.
- **GATE 1** - Grades 3, 5
- **GATE 2** - Grades 1, 2, 4
- **Please be prompt when picking up your child.** All students not picked up 15 minutes after dismissal time are brought to the office, where we will attempt to reach a parent or guardian. Our office closes at 4:00 p.m. If we are unable to contact a parent or guardian, we will have no recourse but to contact the police to assume custody of the child. The safety and welfare of all students is our primary concern.
- We maintain a locked, secure environment. Please wait outside the gates at arrival and dismissal times. All visitors must sign-in and wear a visitor's badge obtained in the office. The safety of all students is important to us. Thank you for your cooperation.

RELEASE OF STUDENTS DURING SCHOOL HOURS

Only parents or guardians listed on the Demographic screen in AERIES are authorized to pick up students early from school. Individuals, **even if listed as an emergency contact**, must have prior notice and authorization from a parent or guardian before a student is released.

The parent or authorized adult must go to the office and follow these required procedures:

- Indicate the name of the child
- List the room or the teacher
- Write the reason for the student being taken from school
- Document the time being released from school.
- Sign out each child so there is a record of his/her leaving school (Identification will be checked adult is unknown to office staff)

The office staff will make arrangements for releasing a pupil from his/her instructional area. Students will be directed to the office. At no time:

- will a child be picked up directly from the classroom
- will a student be called from class to wait in the office for their parent arrival
- will a child wait outside the classroom or in front of the school for a parent to pick them up at a prearranged time
- will a child walk home to meet their parent during the school day

Instructional Programs

CALIFORNIA STANDARDS-BASED INSTRUCTION (CCSS)

Students at Walt Disney learn the same curriculum and are held to the same high academic standards as students in all of the Burbank Unified School District. At Walt Disney, some of our children develop literacy in English only, and others through English and Spanish. Instruction is guided by the State Curriculum Standards adopted by the State of California. You can review the content standards by grade level at www.cde.ca.gov/re/cc. The standards provide a foundation for building strong knowledge and skills across all content areas so that our students can be college and career-ready and oriented. All teachers in BUSD are provided training and professional development to keep abreast of the latest skills and knowledge. The District has adopted an English Language Arts and math curriculum that is aligned to California Standards. In the 2021-2022 school year, BUSD adopted a new Social Studies curriculum. These resources are used to get our students to think critically and creatively, work collaboratively and increase communication so they are prepared for success in our global economy.

DUAL IMMERSION AT DISNEY

BUSD's Dual Immersion Program in Spanish is currently offered at Walt Disney Elementary School with plans to continue participation through Huerta Middle School and John Burroughs High School. Students in the Dual Immersion Program are developing biliteracy and bilingualism in both English and Spanish. The goal for our students is to attain high academic achievement for all students in both languages, as well as the ability to connect to both cultures. Our program is a 90-10 dual-immersion model. That means that in kindergarten, 90% of instruction is in Spanish, and 10% is in English. As the students advance through the grades, the English time increases. Refer to the table below for percentages in Spanish and English Instruction:

Grade	Spanish Instruction %	English Instruction %
Kindergarten	90	10
First	80	20
Second	80	20
Third	70	30
Fourth	60	40
Fifth	50	50

GIFTED AND TALENTED PROGRAM (GATE)

Students are enrolled in the Gifted and Talented Education (GATE) Program through passing the CogAT screener and assessment. The 30-minute GATE screener is given online to all 3rd grade students in Burbank. Our 4th or 5th grade students take the GATE screener if they are referred by their teachers or parents by filling out and returning a HOPE nomination form. Your child must receive a score of 90% or higher on the GATE screener to be eligible to take the full GATE Assessment. The full GATE assessment is broken up into three sections that assess Verbal, Quantitative, and Non-Verbal knowledge. A score of 90% or higher is required to participate in BUSD's GATE program. Official participation will begin the school year following the initial assessment. Teachers in Burbank have all been trained in differentiation, which is differentiating lessons for ability levels: i.e. for the same math lesson, some students may be getting a reteach page dealing with computation, whereas GATE or high achieving students may receive work that is more challenging: story problems, math reasoning, or projects.

HOMEWORK

Homework may be a part of your child's learning. It is designed to give them extra practice with skills taught in class. Teachers may assign homework daily or weekly, and students may also be asked to read independently. If your child is spending too much time on homework, seems confused, or if you're having trouble helping them, please contact the teacher right away. We want homework to be a positive and productive experience for your family. For more details, please see the BUSD Homework Guidelines on the district website.

ABSENCE REPORTING

We encourage our parents to send their students to school regularly and to schedule medical and other appointments and travel, after school hours or during school holidays. The more time our students are in school, the more they will learn.

Students may be excused from school by their guardian if written consent has been given by the student's parent or guardian **within three days of returning from an absence** for the following reasons:

- Illness
- Quarantine from a county or city health officer
- The student attends a medical, dental, optometric, or chiropractic service.
- Attendance at a funeral service for their immediate family
- Observance of a religious holiday or ceremony
- Spending time with a member of the student's immediate family who is an active duty member going out or returning from leave.
- Attending the student's naturalization ceremony to become a United States Citizen.

Parents and Guardians can email their child's teacher or notify the office by phone on the day of the absence. Any absence reported after the day of absence must be written out in note form or by email and returned to your child's teacher within three days of returning from the absence. Please see the chart on the following page to determine if you need to keep your child home due to illness.

Students will be disenrolled from school if they have **10 or more days of unexcused or unverified absences**. Vacation and business trips are considered unexcused absences. **Please notify the principal or office in writing prior to leaving if taking an extended trip.** Students will not be able to make up, have work provided, or receive credit for work missed due to an unexcused absence.


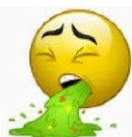





Students with **14 or more absences for illness** require verification with a physician's note for each additional absence due to illness.

Chronic absenteeism is when your child has 18 or more absences. This negatively impacts your child's educational achievement, as well as Walt Disney's standings with the California Department of Education. When tardies and absences become excessive, you will be asked to attend an Attendance Study Team meeting with the principal and a District representative. The goal is to get your child to school on time and each and every day. Please reach out to us if you are in need of support with this.

TARDINESS

It is important that children arrive on time and are picked up on time each day. Students are considered tardy if they are not in line or sitting at their desks when the bell rings. Students who arrive after the arrival gates have closed, must be escorted to the office by their guardian to sign them in for the day. A tardy over 30 minutes is considered truant.

I NEED TO STAY HOME IF...

I HAVE A FEVER	I AM VOMITING	I HAVE DIARRHEA	I HAVE A RASH	I HAVE HEAD LICE	I HAVE AN EYE INFECTION	I HAVE BEEN IN THE HOSPITAL
						
Temperature of 100 degrees F or higher	Within the past 24 hours	Within the past 24 hours	Body rash with itching or fever	Itchy head, active head lice	Redness, itching, and/or pus draining from eye	Hospital stay and/or emergency room visit

I AM READY TO GO BACK TO SCHOOL WHEN I AM...

Fever free without the assistance of medication for 24 hours (i.e., Tylenol, Motrin, Advil)	Free from vomiting for 24 hours.	Free from diarrhea for 24 hours.	Free from rash, itching or fever. I have been evaluated by my doctor if needed.	Treated with appropriate lice treatment at home.	Free from drainage and/or have been evaluated by my doctor if needed.	Released by my medical provider to return to school.
---	----------------------------------	----------------------------------	---	--	---	--

If your child has strep throat or another bacterial infection, he/she should stay home until the antibiotic has been given for at least 24 hours and your health care provider has given permission for your child to return to school. We encourage you to seek medical attention when your child is sick and to follow your health care provider's recommendations about returning to school and other activities.

SAMPLE ABSENCE NOTE

You may copy this page if your child needs an absence note

Absences must be reported within 3 days of returning from an absence

Walt Disney Elementary School

Today's Date: _____

To (Teacher's Name): _____ Room # _____

Please excuse the absence of (child's full legal name) _____

Student was absent on (date(s) of absence): _____

Reason for absence) _____

Guardian/Parent Signature _____ Relationship to Child _____

EMERGENCY PREPAREDNESS

Every student must provide emergency contacts in the AERIES Parent Portal. In the event of a real emergency, this information is critical for notifying and releasing your child. It is extremely important that parents keep all their emergency telephone numbers and contact names current with the school office. Please let our office staff know of any changes.

State and local disaster officials tell us that in the event of a major disaster, we should all be prepared to be on our own for up to 72 hours. Our school participates in mandatory emergency drills that are conducted at regularly scheduled intervals throughout the school year. Teachers are assigned specific areas and duties to keep students safe. Our staff has also been trained in first aid, search, and rescue.

Our emergency bin is maintained with water and emergency supplies in case of an actual event. Please provide your child with a one gallon Ziploc bag filled with non-perishable snacks (granola bars and two small cans of juice), a picture of your family, a note to your child reassuring them they are safe and you will be reunited soon, and anything else that would bring your child comfort during a real emergency. Write your child's first and last name on the outside of the Ziploc bag and room number. Return this to your child's teacher within the first two weeks of beginning school at Disney.

Children are released only to parents or adults listed on the Emergency Contact found in the AERIES Parent Portal.

While the release procedures may feel long and involved to all of us, it is vital to keep all our kids safe.

- In the event of a disaster (civil defense, fire, earthquake), students will be supervised in designated areas until transportation can be arranged or until their parents pick up students from the Clark Street Gate used for assembly entrance and exits.
- In case of danger on the schoolyard (wild animals, civil strife, etc.), the students will be kept in the classrooms until the school grounds are safe.
- In case of danger in the buildings (fire, gas leak, etc.), the students will leave the buildings and line up on the school ground assembly area or relocate students to safety at John Burroughs High School in Bear Alley.

Please call (818) 729-0100 whenever you move or change emergency information for your child/children, and notify the Disney office of those changes.

FIRE DRILLS

Your children evacuate their classrooms quickly to our outside assembly area. This is practiced regularly and our students are well versed in this emergency procedure.

EARTHQUAKE DRILLS

This is practiced annually in coordination with BUSD. Students "Duck and Cover" during the "earthquake" and proceed to our assembly area when safe. Our staff is trained on emergency procedures and we transform the playground to meet the various challenges that come with a major disaster. Only individuals listed on your child's emergency contacts will be able to remove your child from school in the event of an emergency.

LOCKDOWN DRILLS

This drill is practiced in response to a dangerous situation caused by a chemical spill, police activity in the immediate area, an intruder on campus, or any situation that puts our students in harm's way. In the event of a real situation, staff members have been instructed to either stay locked in a classroom or flee campus. If staff choose to leave campus with your child, they will be taken to John Burroughs High School's Bear Alley. This location can be found by traveling west on Clark and turning left on N. Parish Street. The area is marked Bear Alley on the building. Information will go out to all our families with a phone call, text or email by the principal or BUSD. In the event of a lockdown, it is important to avoid calling or coming to the school. You will be notified as soon it is safe to do so and when information can be shared.

MENTAL HEALTH AND WELLNESS PROGRAMS AND SERVICES

Visit BUSD's website at www.burbankusd.org for a long list of resources and services right here in our community. Click on the tab marked **DEPARTMENTS**. Click on the tab for the **Wellness Programs and Services** for a comprehensive list of resources for bullying, coping with trauma, helplines, suicide prevention resources, physical activity/ nutrition, mental health curriculum, and words for wellness. BUSD and Disney are here to help.

VISION AND HEARING SCREENING

Each year, our students in grades K, 2, and 4. This usually occurs towards the end of each school year, and notification is sent home that includes an option to decline these assessments. Contact our school nurse or principal with further questions.

CASTS AND CRUTCHES

Any child who has an injury requiring the use of a cast of any kind and/or the use of crutches, splints, braces, or scooters must have a medical release from their doctor in order for them to attend school. It is necessary to know the diagnosis, the time period involved, and physical restrictions (if any). If a release from PE activities is required, your child will also not be allowed to play at recess or lunch. Children who do not have the necessary doctor's release will be sent home immediately until the doctor's instructions have been received.

MEDICATION AT SCHOOL

Education Code dictates that school children MAY NOT self-medicate during school hours, or be in the possession of any medication at any time, even for transporting medication from home to school or from school to home. An adult must bring and/or pick up medication. No pupil shall be given medication during school hours except upon the written request from the parent or guardian of the pupil AND a licensed physician who has the responsibility for the medical management of the pupil. If your child will require medication to be administered during school hours, visit our health assistant to pick up the Health Form to be completed by your child's physician. **All medication will be kept and administered in the Health Office.**

NUTRITION

Our students have the opportunity to participate in snacks and lunch during the school day. Parents may pack a snack and/or lunch or use the school cafeteria. If your child forgets his/her snack or lunch, please drop it off in the office before 10:00 a.m., clearly marked with your child's first and last name, so that we can get your child's food delivered in a timely manner. Disney will not accept food sent by a delivery food service in the school office. Menus are available monthly and can be found on BUSD's website under Food Services or on Disney's website.

PETS ON CAMPUS

When dropping off and picking up your child, please keep your pet, particularly your leashed dog, outside the school grounds at all times. No pets are allowed on campus at any time, even if being carried. Please be considerate of our children who have severe allergies or fear of animals.

CLASSROOM INTERRUPTIONS

PHONE CALLS

In an effort to cut down on classroom interruptions, we ask that you make every effort to set your day's plans with your children BEFORE sending them to school each day.

School phones are for business purposes only. Messages will be taken for all calls coming in during class time and will be placed in the teachers' mailboxes. This is to prevent frequent interruptions of the educational program. If you need to deliver a forgotten lunch, clothes, or schoolwork, please bring it to the office and we would be happy to deliver it to your child.

Students will be allowed to use the phones for emergencies only. An emergency is something that affects the child's health, welfare and safety. **This does not include forgetting homework, forgetting lunch, being picked up after school, or arranging to go to a friend's house after school.** These arrangements must be made prior to coming to school.

TRAFFIC SAFETY

TRAFFIC SAFETY

Please use the following suggestions to help maintain safe practices and conditions when driving around our children each day:

1. Remain calm.
2. Model appropriate behavior for your children.
3. Follow driving laws regarding double parking and U-turns. Please do not stop in the middle of the street, double park or u-turn. This is illegal and dangerous to children AND adults.
4. Arrange a place where your child can walk a short distance to meet you for pick up.
5. Do not block the driveways of the school or our neighbors.
6. Children should only cross at the crosswalks. Please don't call them to cross in the middle of the street.
7. Please be courteous at all times to other drivers (see #2).
8. Please share the suggestions and procedures with all the people who pick up your child, including after-school tutors and childcare providers.

IMPORTANT: If you are a witness to an unsafe and/or illegal traffic situation at drop-off and pick-up times, **contact the Burbank Police Department directly at 818-238-3000**. Provide them with the description of the vehicle and the license plate number involved. Often parents notify the school, but we don't have the first hand information of what occurred.

PARKING

Street parking is available on the streets surrounding the school. Be sure to check the posted signs and make sure it is not street cleaning day. **Please be considerate of our neighbors and do not double park or block driveways.**

CROSSING GUARD

We have a crossing guard at the corner of Mariposa and Clark Streets at all arrival and dismissal times. Please urge your child to cross with the guard at all times. Do not allow or encourage your children to cross in the middle of the street at any time. Please model this for your children. Please park in a safe location and walk your child across the street.

WHEELS ON CAMPUS

Only students in Grades 4 and 5 may ride their bikes to school. Helmets are mandatory if they ride their bike to school. Bicycles are not to be ridden on school grounds and must be locked while in the bike racks. **Skateboards, roller blades, shoes with retractable wheels, and motorized items are NOT PERMITTED on school grounds at any time. Please do not allow your child to bring these items to school or to evening events on campus.**

MISCELLANEOUS INFORMATION

RESPONSIBILITY FOR SCHOOL MATERIALS

Chromebooks, textbooks, and library books are checked out to individual students. Each student is responsible for returning these materials in good condition. If a student loses or damages a Chromebook, textbook, or library book, the student/parent will be charged for replacing it.

LOST AND FOUND

The Lost and Found is located in the hallway across from the student lunch tables. Student clothes, lunch boxes, and other loose belongings should be labeled with their name with a permanent marker. We recommend that you regularly check the lost and found for missing items. Unclaimed items will be displayed at the Student of the Month Assemblies. At the end of the school year, we will donate unclaimed items to charitable organizations.

STATE TESTING

State testing occurs in the Spring for 3-5 grade students where they are assessed on the California State Standards in English Language Arts, Math and Science (fifth grade only) on computers from mid-March through May. The California Department of Education (CDE), BUSD and Disney will be providing information on school-wide results.

Parents will receive an individual report on their student's progress in the fall. Check our website for the most up-to-date testing information and how you can support your child's success on this assessment.

ARTS EDUCATION

Arts are an integral part of your child's education. We utilize a combination of district-provided personnel and community partners to provide arts education for all students in kindergarten through fifth grade.

SCHOOL CELEBRATIONS

The district participates in one celebration annually, which is traditionally held in observance of Valentine's Day. Your classroom teacher and/or room parent will advise you of snack requirements for the classroom celebration. Snacks must be in alignment with BUSD's health and wellness policy.

BIRTHDAYS

Special birthday or event celebrations, including birthday parties, cake or snacks are not permitted during the instructional day and cannot be distributed during lunch, recess or at dismissal time. Although we sympathize with the desire behind each request, these accommodations disrupt our education program and interfere with instructional minutes. Flowers, balloons, refreshments, etc., may not be delivered to the classroom. Instead, you may want to consider donating a children's book in your child's name and make arrangements for the teacher to read it aloud to the class. Party invitations are not to be distributed on school grounds at any time.

STUDENT CELL PHONES/ELECTRONIC WATCHES/DEVICES

Cell phones, watch phones, and electronic devices must remain turned off at all times during the school day and must stay in the student's backpack until dismissal time. **Cell phones and watch phones may not be used**, including texting, at any time during school hours. Please know that your child can call you anytime from one of our many landline phones. Students possessing an electronic device during school hours will be provided with a warning. On the second offense, the electronic device will be confiscated if used during school hours, and parents will be required to pick it up in the school office. Cell phone cameras are not to be used at any time on the school campus. The school is not liable for lost or damaged phones/watches/electronic devices brought to school.

STUDENT COUNCIL

Disney 3rd, 4th and 5th grade students can participate in the Student Council. Our student council hosts exciting special days for our students as they learn about real-life community participation while developing leadership skills. Our entire student leadership team assists in our monthly awards ceremonies. The Student Council receives guidance and support from our 5th-grade teacher leaders.

TITLE 1

Title 1 is a federally funded program to assist schools serving a high number of students from low-income families. Title 1 supplements the regular school program to ensure academic success. Disney is a school-wide Title 1 school. We use a majority of our Title 1 funds for instructional purposes, including the hiring of intervention support, technology to support learning, teacher collaboration for pacing and planning, academic support, and parent education and support. Our School Site Council and English Language Advisory Committees review and approve our annual Title 1 budget. A Title 1 meeting is held at the beginning of each year for parents.

VISITORS AND VOLUNTEERS

CLASSROOM VISITS AND OBSERVATIONS

We invite you to visit your child's classroom. Please call or write your child's teacher 24 hours in advance to set the day and time of your visit. This will ensure that you will observe class sessions of interest to you. This courtesy is an aid to visitors and school personnel.

- Observations are limited to forty-five (45) minutes.
- On the day of the visit, sign in at the office, and pick up a visitor's badge.
- You will be accompanied by the principal or administrator designee on the day of your visit.
- Enter and leave the classroom quietly.
- Do not converse with the teacher or your child during class time.
- If a parent conference is necessary, please notify the office as you leave.
- When leaving the school, check out through the office, and return your visitor's badge.

- Scheduled visits are allowed once a semester for each calendar school year.
- Parents who wish to eat lunch with their children must sign him/her out in the office. Parents are not allowed to join their students for lunch in the lunch shelter or be with them on the playground during morning and lunch recess.

PARENT/COMMUNITY VOLUNTEERS

Parents have many ways to volunteer at school. You can support our wonderful **PTA** organization with their activities or you can volunteer for teachers. Teachers may need help with things you can do at home or you can be a volunteer on site. Let your child's teacher know you are interested by email. Parents may participate by:

- Volunteering in your child's classroom
- Serving on the PTA, School Site Council, English Language Advisory Committee, Diversity, Equity and Inclusion Committee, or GATE Parent Advisory Committee
- Volunteering in the library or computer lab.
- Attending and helping at school/PTA events, fundraisers, and other school activities.
- Supervising Class Field Trips
- Donating supplies, equipment, or other items
- Providing language translations for PTA written materials or verbal translations at school functions

Parents who volunteer in their child's classroom or who work at school during school hours must submit a volunteer packet to volunteer their time. Volunteers must adhere to the following rules to ensure the educational welfare of the entire student community and with the intent to preserve the instructional time of the Disney Elementary students.

- **ALL VOLUNTEERS MUST FILL OUT VOLUNTEER FORMS ONLINE AND SUBMIT PROOF OF A CURRENT T.B. TEST AND A COPY OF THEIR DRIVER'S LICENSE or ID ONLINE:** <https://wdes.burbankusd.org/parents-and-community/volunteer-programs>
- New Volunteers must provide a current TB clearance. This must be within 60 days of the volunteer application. A TB clinic is held each year at JBHS for a nominal fee.
- Returning Volunteers' TB test results are good for up to four years.
- The entire volunteer packet must be completed online and documents uploaded to begin the process.
- Volunteer clearance must be confirmed prior to volunteering on campus.
- All volunteers must SIGN-IN and SIGN-OUT at the office and wear VOLUNTEER BADGES while on campus.
- Parents may NOT bring other children into the classrooms during instructional time, even if they are not volunteering.
- Parent volunteers may NOT bring siblings of Disney students onto the campus or when they accompany the class for off-campus instructional activities.

A parent who is not volunteering may bring their other children on campus under the following circumstances only:

- During pick up and drop off time, or if they have a scheduled meeting with the teacher before or after school. Siblings should not remain in the classroom during instruction.
- For school performances, Family Nights, Open House, or other events otherwise deemed non-instructional. This may also include lunchtime parent meetings. If parents bring siblings to these events, they are fully responsible for the supervision and liability of their children.
- Older siblings in middle or high school may serve as mentors, facilitators, or otherwise contribute to the instructional time of our students. Many of these students need community hours and this is a great way to get them. If you want to do this, please check with the student's middle or high school site administration for details. Students who volunteer here in this capacity must be cleared in advance by the teacher and be approved by the principal. They must sign in and out at the office as a volunteer.

STUDENT OF THE MONTH ASSEMBLY AND EVENT ETIQUETTE REMINDERS

Walt Disney parents and guardians are always welcome and encouraged to attend our assemblies and events. It is wonderful for our students to be recognized for their accomplishments in front of their teachers, staff, peers, and especially our school community. To provide the most positive environment for students' recognition and performances, we request the following:

- Turn your cell phone to vibrate. If you must speak to someone on the phone, please move away from the event and speak quietly and briefly so as not to disrupt the presentation.
- Respect student groups who are performing or receiving recognition by not talking through the presentation.
- If you have a younger sibling attending with you, make sure they remain quietly with you at all times, both to ensure their safety and to avoid disruptions to the program.

- Remain in the perimeter areas so you do not block a student's view. Please move out of the way when classes arrive so you are not hindering the procedures they have been asked to follow.
- Take photos of your child after the completion of the assembly, so that the presentation can run smoothly and efficiently.

PARTNERING WITH PARENTS

Educating children at Disney is regarded as a partnership between students' families and the school. At Disney, we hope that parents will take an active participatory role in their child's education. Listed below are just a few of the many opportunities to collaborate with your child's school as we all learn and work together.

SCHOOL SITE COUNCIL (SSC)

Parents and teachers work together on the SSC committee to improve our school program. The SSC meets at least four times a year. A school plan, written by the committee, is the guiding document behind the programs, curriculum application, and categorical budgeting processes. Disney's SSC is responsible for reviewing, approving and updating the Single Plan for Student Achievement, School-Home Compact, the Parent Involvement Policy, School Rules and the School Safety Plan. Parents serve on this advisory council along with teachers and other school staff. The meetings are open to the public, but voting is reserved for SSC Members only.

DIVERSITY, EQUITY AND INCLUSION COMMITTEE (DEI)

Disney's DEI committee is made up of parents, staff, and administration who meet regularly to address ways to create a school environment where all students, especially students of color, are represented, thriving, and provided with opportunities to be successful. Disney is a diverse school, and provides us all with an opportunity to listen, better understand, and support one another through a school-based call to action. There are various sub-committees available with varying levels of involvement. Consider joining this important group and the work we are creating and accomplishing.

ENGLISH LANGUAGE ADVISORY COMMITTEE (ELAC)

ELAC is a group made up of parents of our English Language Learners. The purpose of this committee is to provide excellent opportunities for parents of second language learners to give input regarding curriculum and instructional practices, as well as our school environment. The ELAC committee provides input on the Single Plan for Student Achievement, reviews assessment data, and provides input for our English Language Learner programs. This meeting is conducted in English and Spanish.

PARENT TEACHER ASSOCIATION (PTA)

The PTA is vital to the students at Disney. Through its efforts, money is made available for enrichment programs, instructional materials, and special events such as field trips to extend our students' learning opportunities. Over the years, hard-working parents have dedicated their time to support the PTA program. Please make involvement in your child's educational experience a top priority. Meetings are typically held on the second Wednesday of the month, unless otherwise noted, beginning at 6:30 p.m.

ROOM REPRESENTATIVES

Parents from each classroom volunteer to serve as liaisons of information under the direction of our PTA. Room Reps occasionally send home a note or email to inform parents of classroom activities, teacher needs or school events. Room Reps serve as a special link between the teacher and the families. All correspondence from the school Room Reps needs to be provided in English and Spanish.

SCHOOL SAFETY COMMITTEE

Any parent with an interest or concern in school safety should consider joining our School Safety Committee. We meet a minimum of 2 times a year to refine our communication and best practices in all things related to safety. This is a committee that is made up of staff members and parents. Contact the school principal, Ms. Harris, if interested in serving on this committee.

SCHOOL / HOME COMMUNICATION

Parent/School communication is essential to your child's success. Please read all information carefully and contact your child's teacher or call the office if you have any questions and/or concerns.

WEEKLY BULLETIN AND SCHOOL WEBSITE

Disney School provides communication through a weekly bulletin, email correspondence, and our school website. You can access our website at <https://wdes.burbankusd.org/>.

Parents are encouraged to read updates from their classroom teacher to know about projects and homework. Our staff strives to make clear communication with you a priority. You are welcome to make an appointment with the teacher or the principal to address any questions or provide us with your comments or concerns. The principal has an open-door policy and is happy to meet with parents without an appointment, if available.

GRADE REPORTING SCHEDULE

Elementary students receive Progress Report Cards on a trimester schedule. Trimester 1 ends at the end of October, Trimester 2 ends in the middle of February, and Trimester 3 ends on the last day of school.

Report cards can be printed from the AERIES Parent Portal by following these simple steps:

- First, log into your BUSD AERIES Parent Portal.
- Select GRADES from the menu choice on the left-hand side of the screen, by clicking on it.
- Next, select REPORT CARD HISTORY by clicking on it.
- Finally, click on your child's 2025-2026 report card and the Trimester 1, 2 or 3 report card for the trimester you want to review.

Interim Progress Reports are issued midway between each trimester for those students who are not demonstrating satisfactory progress in achievement, effort, or behavior or are performing below grade level in academic areas. If you receive an Interim Progress Report for your child, I encourage you to reach out to your child's teacher by email or phone to collaborate and support at both school and home.

Fall Parent Teacher Conferences will be held the week of November 18-21, 2025 for all students. Spring Parent-Teacher Conferences will be held February 23-27, 2026 as an option for some students. However, the parent or teacher can initiate a meeting anytime there are concerns. Please contact your child's teacher for an appointment when you wish to arrange a parent/teacher conference. Ongoing communication between parents and Disney staff is critical for your child's/children's academic success.

STUDENT CONDUCT AND RESPONSIBILITY

In order to ensure that all students have the opportunity to be in a productive learning environment while at school, guidelines, rules, and responsibilities must be present.

Discipline is a word for the learning that enables students to make appropriate choices, using defined school rules, and indoor/outdoor limitations, where consequences are consistent. Through positive and effective communication and the use of specific reinforcement for desired behaviors, it is the goal of a discipline system, or program to promote student self-management in a variety of environments and situations.

The program includes the employment of classroom management plans for all teachers. Teachers are responsible for setting up individual classroom management systems, communicating them to students and parents, and remaining consistent in terms of student behavior recognition. Emphasis on the recognition of appropriate, desired behavior is very important. We strive to recognize children while they are exhibiting positive behavior. In order for our discipline program to be effective and positive, we each must share the responsibility that goes hand-in-hand with such a program. We must continue to work together to enable our students to be kind, responsible, and respectful individuals in this world.

EVERYDAY SCHOOL RULES

Disney has implemented a positive discipline program called Positive Behavior Intervention Supports or PBIS. Disney's School-wide Behavioral Expectations are to **Stay Safe, Offer Kindness, Accept Responsibility and Respect Others or SOAR.**

All our students will be taught our behavior expectations in all areas around school. Students who model these behaviors will be rewarded with SOAR slips that will be redeemed for weekly tokens of appreciation. As we continue to develop and refine this plan, information will be shared with our Disney community. The classroom teacher will set up their classroom rules under this framework and the areas outside the classroom are listed below under the PBIS section.

STUDENT SOAR SUPPORT

Our role at school is to model, teach explicitly, and work supportively with students to develop responsible behaviors. We view inappropriate student behaviors as opportunities to intervene, to provide coaching, and to prompt problem-solving skills among our students. Children grow when they have knowledge and feedback about their actions, understand the reasons for rules, and have opportunities to practice appropriate behaviors.

When an incident occurs, the consequence is progressive and scaffolded based on the frequency and severity of the offense. When your child struggles with the rules, they will be provided with multiple verbal warnings and a think sheet for self-reflection. Any behavior that is considered a major offense, as indicated in BUSD's annual notification to parents, will immediately warrant an office discipline referral, and the principal will contact you about the incident.

POLICY AND PROCEDURES

Below is a list of actions that the Disney staff may use to support and intervene with students who struggle with rules. Parents may be notified of any infraction. Please remember, struggling with rules is a part of growing up.

1. Conference with the student regarding the violation and verbal warnings
2. Written reflection using a Think Sheet
3. Community service
4. Office Discipline Referral
5. Phone call home
6. In-school probation or suspension from a specific class or activity
7. Parent conference
8. Suspension from school
9. Recommendation for expulsion

STUDENT ATTIRE

Students are expected to attend school in clean clothing. Research has shown that students dress and appearance affect student attitudes and conduct. The guidelines are intended to help protect the health and welfare of the individual student. The principal or designee shall make the final decision as to whether a student's attire is hostile, intimidating, marginalizes, or oppresses any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size.

The Board of Education believes that there is nothing inherently wrong with certain types of dress or color of dress, but when a student's dress serves to intimidate or hinder the rights of other students, it will be determined that such dress is in violation of this policy.

Inappropriate Dress:

If the administration (principal or admin designee) determines a student's dress or appearance to be inappropriate, the following consequences will apply at the elementary level:

1. First Offense- Parent/guardian will be called. Students will need to change into acceptable clothing.
2. Second Offense- Parent/guardian conference will be held. Students will need to change into acceptable clothing.
3. Third Offense- Parent/guardian conference will be held. Additional interventions shall be considered which involve the parent, students and school (e.g.,) Student Success Team meeting or counseling.
etc.

Positive Behavior Interventions and Supports

S-Stay Safe

- Keep hands, feet, and objects to yourself.
- Keep personal toys or equipment at home.
- Play games in designated areas only.
- Be assertive by seeking a playground supervisor if rules are being broken, you are hurt or feel unsafe.
- Play by Disney rules during school, in ASES and Around the Bell.
- Be ready to play when you enter the game

O-Offer Kindness

- Play fair. Be a good sport.
- Play your best at all times.
- Ask others to join in play.


A-Accept Responsibility

- Students are responsible for returning the equipment to the cart.
- Behavior that is disrespectful or dangerous will result in consequences using progressive discipline.
- Solve disputes with Rock, Paper and Scissors.
- When you are out, exit the game. No rage quitting.

R-Respect Others

- Always treat and speak to playground supervisors with respect.
- Appropriate language and fair play is expected at all time

PBIS BEHAVIOR EXPECTATIONS



Voice Level:
0-3

Walt Disney Elementary


School-Wide Behavior Expectations

S.T.E.A.M Lab

I will:

<p style="font-size: 2em; font-weight: bold; color: brown;">S</p> <p style="font-size: 2em; font-weight: bold; color: blue;">tay Safe</p>	<ul style="list-style-type: none"> ★ Only use materials the teacher permits. ★ Use materials the way they are intended. ★ Keep hands and feet to myself. ★ Walk and move responsibly.
<p style="font-size: 2em; font-weight: bold; color: brown;">O</p> <p style="font-size: 2em; font-weight: bold; color: blue;">ffer Kindness</p>	<ul style="list-style-type: none"> ★ Share materials. ★ Clean up after myself. ★ Take turns. ★ Help others when they need it.
<p style="font-size: 2em; font-weight: bold; color: brown;">A</p> <p style="font-size: 2em; font-weight: bold; color: blue;">ccept Responsibility</p>	<ul style="list-style-type: none"> ★ Treat technology and materials with care. ★ Only leave classroom with teacher permission. ★ Tell the teacher if something breaks or is missing.
<p style="font-size: 2em; font-weight: bold; color: brown;">R</p> <p style="font-size: 2em; font-weight: bold; color: blue;">espect Others</p>	<ul style="list-style-type: none"> ★ Keep the room neat for other classes. ★ Use helpful words when discussing projects. ★ Respect other opinions. ★ Listen to instructions from the teachers.

S.O.A.R like a Disney Eagle!





Hallway



I will:

Stay Safe

- ★ Stay out of the yellow circles.
- ★ Walk in the hallways
- ★ Keep hands and feet to myself.

Offer Kindness

- ★ Share the hallway with others.

Acept Responsibility

- ★ Promptly get to my destination.
- ★ Only leave class with teacher permission.

Respect Others

- ★ Respect others' backpacks and lunch boxes.



S.O.A.R like a Disney Eagle!



Playground



I will:

Stay Safe

- ★ Walk.
- ★ Freeze when the bell rings.
- ★ Walk to my class line
- ★ Use equipment appropriately.
- ★ Seek a yard supervisor when I need help.

Offer Kindness

- ★ Share equipment.
- ★ Invite others to join in and play.
- ★ Use kind words.
- ★ Say sorry when I make a mistake.

Acept Responsibility

- ★ Use equipment the way it is meant to be used.
- ★ Make amends.
- ★ Put equipment away.
- ★ Exit the game with dignity.
- ★ Pick up my belongings.

Respect Others

- ★ Take care of my school's equipment.
- ★ Be honest.
- ★ Practice good sportsmanship.
- ★ Keep hands and feet to myself.
- ★ Listen and speak with courtesy at all times.
- ★ Recognize and appreciate our differences.



S.O.A.R like a Disney Eagle!

Walt Disney Elementary
School-Wide Behavior Expectations



Restroom

I will:




<p>Stay Safe</p>	<ul style="list-style-type: none"> ★ Tell an adult if the floor is wet. ★ Use my assigned restroom. ★ Wash my hands before leaving restroom
<p>Offer Kindness</p>	<ul style="list-style-type: none"> ★ Keep our restrooms clean. ★ Alert an adult for a friend in need.
<p>Accept Responsibility</p>	<ul style="list-style-type: none"> ★ Use the restroom, flush, wash hands and leave. ★ Place paper towels in the trash can. ★ Report playing in the restroom. ★ Keep my phone/electronics/toys in my backpack during the school day.
<p>Respect Others</p>	<ul style="list-style-type: none"> ★ Use the restroom appropriately. ★ Respect the privacy of others.




S.O.A.R like a Disney Eagle!

Walt Disney Elementary
School-Wide Behavior Expectations

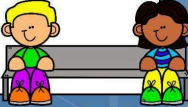


Lunch Shelter

I will:



<p>Stay Safe</p>	<ul style="list-style-type: none"> ★ Walk to lunch line and tables. ★ Eat food only in assigned areas. ★ Stay seated until dismissed. ★ Respect the nut free zone.
<p>Offer Kindness</p>	<ul style="list-style-type: none"> ★ Sit with someone new. ★ Use "Please" and "Thank you". ★ Use kind words. ★ Pick up all my trash and throw it in the trash can.
<p>Accept Responsibility</p>	<ul style="list-style-type: none"> ★ Clean up my trash. ★ Only eat my own food. ★ Display appropriate table manners.
<p>Respect Others</p>	<ul style="list-style-type: none"> ★ Respect body boundaries and personal space. ★ Respect the food choices of others. ★ Listen and speak with courtesy at all times. ★ Respect the yard teachers' instructions.



S.O.A.R like a Disney Eagle!

REWARDS SYSTEM FOR FOLLOWING SOAR BEHAVIOR EXPECTATIONS

- A. SOAR Slips – A way to recognize students who are modeling our behavior expectations. Students will place SOAR slips into their classroom bins for our weekly raffle for prizes. The more slips the students earn, the more chances they have to choose a prize.
- B. Each classroom has also developed their own set of rewards and will be celebrated as well.
- C. Monthly recognition of classes that are seen demonstrating our SOAR behaviors.

CONSEQUENCES FOR NOT FOLLOWING THE SOAR BEHAVIOR EXPECTATIONS

- A. Playground Reports – These are given out by the playground supervisor.
- B. If a warning does not change behavior, the following steps may be implemented: Think Sheets, community service, sent to principal/designee, or parent notification.
- C. Severe Disruption – results in the student being sent to the principal or admin designee immediately

Criteria:

- a. A child willfully inflicts physical harm on another student.
- b. A child willfully commits robbery or extortion.
- c. A child brings a dangerous object/weapon to school.
- d. A child is under the influence of a controlled substance or tries to sell a controlled substance.
- e. A child uses words or actions that are hateful to a student's inherent identity.

Consequences – The principal or designee will deal with severe disruption in one of the following ways with input from the classroom teacher.

- a. Parent notification by principal or admin designee
- b. Immediate parent/principal and/or teacher conference
- c. In-school suspension or restriction (In-house suspension)
- d. Out-of-school suspension
- e. Recommendation for expulsion

Students who need constant reminders will work through our progressive discipline steps and strategies.

This document was included in the online data confirmation documents. This is your copy to reference throughout the year.

SCHOOL - HOME COMPACT



This compact has been created as part of our school's Single Plan for Student Achievement and with the purpose of establishing a strong relationship between the school and every parent or guardian for the education of every student. The requirements of both the school and the parent or guardian in this educational process, are listed on this compact.

The following activities are the responsibility of the school in the education of the student:

- * Provide instruction to meet grade level, District, and State Standards.
- * Maintain communications with parent(s) and guardian(s) on student's progress.
- * Provide a safe, positive learning environment for the students while they are under the supervision of the school.
- * Provide structure with clearly understood behavior limits for each student.
- * Provide special programs to meet the identified special needs of each student.
- * Increase environmental and social-emotional consciousness.
- * Creates a climate that celebrates diversity, promotes inclusion, and facilitates equity.

The following activities are the responsibility of the parent in the education of the student: Send your child to school each day on time, rested, fed, and properly clothed to participate.

- * Develop open communication between the school and home and between the parent and child.
- * Assisting the education of your student through helping with schoolwork as needed, providing family and Community experiences that can enrich your child's life, reading with your child, providing consistency and stability at home, and utilizing available district internet resources at home.
- * Read all forms of school communications including the Weekly Bulletin, emails, text messages, Class Dojo/Remind apps, and the Walt Disney Parent and Student Handbook.
- * Be an active participant in the school community. Provide structure for your student with clearly understood behavior limits.
- * Respect the school and the school day. Make appointments for after-school hours and keep interruptions to a minimum.
- * Develop open communication with your child regarding the appropriate use of technology, the internet, and social media. When your child is absent from school, email the classroom teacher or call the office on the day of the absence, or provide a written explanation within three days of return to school. In the note, state the date of the absence, the reason for the absence, sign your name, date, and your relationship to the child.