



# SEAFORD UNION FREE SCHOOL DISTRICT

## Board of Education

**Lisa A. Herbert**  
*President*

**Trisha Matulewicz**  
*Vice President*

**Jimmy Chwe**  
*Trustee*

**Heather Umhafer**  
*Trustee*

**Melissa J. Whidden**  
*Trustee*

**Carmen Ouellette**  
*District Clerk*

**Dr. Adele V. Pecora**  
*Superintendent of Schools*

### CLERK'S AFFIDAVIT

#### STANDARD WORKDAY AND REPORTING RESOLUTION

**BE IT RESOLVED** that the Board of Education of the Seaford Union Free School District hereby establishes standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number	Registration Number	Standard Workday (Hrs/day)	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
District Clerk / Secretary	Carmen Ouellette	xxxx	xxxxxxxx	7	July 1, 2025- June 30, 2026	Y	5 Days/12 Months
District Treasurer	Steven Arnone	xxxx	xxxxxxxx	7	July 1, 2025- June 30, 2026	Y	4 Days/12 Months
School District Auditor/Claims Auditor	Lori Umano	xxxx	xxxxxxxx	7	July 1, 2025- June 30, 2026	Y	5 Days/12 Months

On this 21st day of August, 2025, I, Carmen Ouellette, District Clerk of the governing Board of the Seaford Union Free School District of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such Board, at a legally convened meeting held on Wednesday, July 9, 2025, on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. Such meeting convened at 7:33 p.m. The Board of Education consists of five (5) members, and four (4) members were present at such meeting and all members present voted in favor of the above resolution.

I further certify that the Board of Education at their Regular Meeting of August 6, 2025, approved rescinding the appointment approved at the July 9, 2025, Reorganization Meeting of Lori Umano as the Claims Auditor for the 2025-2026 school year. All five (5) Board Members were present at such meeting and all voted in favor of that resolution.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the SEAFORD UNION FREE SCHOOL DISTRICT.

Date Enacted: July 9, 2025

  
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 Carmen T. Ouellette