

Clinton-Glen Gardner Board of Education
July 21, 2025
SPECIAL SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

Mrs. Dunker called the meeting together at 5:31 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Ashley Dunker, Laura Burr, Dan Brkich, Theresa Tsakalacos,
Meghan Moore

Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary

Absent: Benedict Valliere

4. Superintendent/Principal's Report

- Pole Building progress
- SPED class growth for 25/26
- Class sizes

RESOLUTION 2025-2026:1 AUTHORIZING THE AFFIRMATIVE ACTION TEAM TO CONDUCT NEEDS ASSESSMENT/DEVELOP COMPREHENSIVE EQUITY PLAN

Mrs. Burr moved, seconded by Mrs. Moore, and passed by a roll call vote, 5-0-0, Authorizing the Affirmative Action Team to conduct the Needs Assessment and to develop a Comprehensive Equity Plan.

5 (no entry for #5; inadvertently skipped)

6 Public Comment NONE

7. Personnel

RESOLUTION 2025-2026: 2 APPROVE ALL ITEMS IN SECTIONS 7 through 7A

Mrs. Burr moved, seconded by Mrs. Moore, and passed by a roll call vote, 5-0-0, to approve all items under Sections 7 through 7A

Motion: To approve the following staff members for the 2025-2026 School year			
Position	Name	25/26 Step and Salary	Attachment
Elementary	Grace Hoelzel	BA/Step 1 \$61,765	#1

7A. Curriculum, Instruction, Assessment, & Technology

Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Public Foundations Level 1 Virtual Launch Workshop	8/5/2025	Sharon Schoendorf	\$350	\$0	\$350
Public WRS Introductory Course	8/4/2025 8/5/2025 8/6/2025	Heather Backer	\$790	\$0	\$790

8. General Information: Business Administrator’s Report

RESOLUTION 2025-2026:3 APPROVE BUSINESS ADMINISTRATOR ITEMS 8A-E

Mrs. Burr moved, seconded by Mrs. Moore , and passed unanimously by a roll call vote, 5-0-0, to approve the following items 8A-E:

A. INCREASE BID THRESHHOLD

Motion: To approve the increase the bid threshold to \$53,000 as specified in the below: **RESOLUTION 2025-2026:3**

WHEREAS, Bernadette Wang, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to \$53,000, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the Clinton Glen Gardner BOE, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$53,000 for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

B. IDEA Applications for 2025-2026

Motion: To approve application and submission of IDEA for the 2025-2026 School Year
RESOLUTION 2025-2026:3

Grant	Amount	Allocation
IDEA	\$6,081	Preschool
IDEA	\$148,986	Basic

C. CAPITAL RESERVE FOR GYM OFFICE RENOVATION

Motion: To authorize the Business Administrator the use of Capital Reserve of additional \$50,000 for cost of gym office renovation **RESOLUTION 2025-2026:3**

D. 2024-2025 Extraordinary Aid

Motion: To accept 2024-2025 Extraordinary Aid from the State of New Jersey in the amount of \$626,003 for special education student excess costs. A decrease of \$12,381 from 2023-2024 of \$638,284 (**Attachment #2**)**RESOLUTION 2025-2026:3**

E. 2024-2025 Non Public School Transportation Aid

Motion: To accept 2024-2025 Non Public School Transportation Aid from the State of New Jersey in the amount of 4,203 for transportation of the nonpublic school students. A reduction of \$802 from 2023-2024 of \$5,005. (**Attachment #3**) **RESOLUTION 2025-2026:3**

RESOLUTION 2025-2026:4 APPROVE BUSINESS ADMINISTRATOR ITEMS 8F

Mrs. Burr moved, seconded by Mrs. Moore , and passed unanimously by a roll call vote, 5-0-0, to approve the following items 8F:

F. SDA GRANT

Motion: To approve SDA Grant execution and delivery of grant agreement for future planned HVAC system upgrades. **RESOLUTION 2025-2026:4**

Motion: To approve of SDA delegation of authority to the School Business Administrator for the future planned HVAC upgrades. **RESOLUTION 2025-2026:4**

Motion: To approve the use of Capital Reserve for local share of SDA for the future planned HVAC upgrades. **RESOLUTION 2025-2026:4**

9. **Correspondence NONE**

10. **New Business NONE**

11. **Old Business NONE**

12. **Public Comment NONE**

13. **Executive Session**

Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist. --

RESOLUTION 2025-2026: 5**ADJOURN TO EXECUTIVE SESSION**

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 5-0-0, to adjourn to Executive Session at 5:55 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

HIB & Personnel

Call for a motion to exit executive session and enter public session

RESOLUTION 2025-2026: 6

RESUME BUSINESS SESSION MEETING

Mrs. Burr moved, seconded by Mrs. Moore, at 6:12 pm and passed unanimously by roll call vote, 5-0-0, to resume the regular Special session meeting.

RESOLUTION 2025-2026: 7 Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 5-0-0, RESOLVED, that the Clinton Glen Gardner Board of Education (hereinafter referred to as the "Board") hereby moved as noted regarding the Superintendent's decision(s) in the following HIB Investigations and directs the School Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

HIB Report Receipt: June 2025

- A. Motion to affirm, reject, or modify the superintendent's decision by roll call voice vote incident #8 as NOT HIB.
- B. Motion to affirm, reject, or modify the superintendent's decision by roll call voice vote incident #9 as confirmed HIB.

HIB#	1st or 2nd reading	Status (Confirmed as HIB <u>or</u> Not confirmed as HIB)
HIB Report Receipt# 8	2nd reading	Confirmed as NOT HIB
HIB Report Receipt# 9	2nd reading	Confirmed as HIB

14. Adjournment

RESOLUTION 2025-2026: 8

ADJOURNMENT

Mrs. Moore moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 5-0-0, to adjourn the Board Meeting at 6:13pm

Respectfully submitted,



 Bernadette Wang, Business Administrator



 Ashley Dunker, President