



# BOARD BULLETIN

## August 11, 2025

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### Opening Report

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The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, August 11, 2025 at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.

Kevin Weaver was appointed as temporary substitute for the Treasurer to take minutes for the August 11, 2025 Board of Education meeting only.

Approval of the minutes of the Board of Education's regular meeting held on July 14, 2025.

Approval of additions or changes in the agenda.

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### Treasurer's Report

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Approval of all items listed under the Treasurer's financial reports.

Approval of budget modifications.

Approval of the Student Activities Budgets for the 2025-2026 school year.

Approval of five payments.

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### Superintendent's Report

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Approval of the following district board policies:

- Policy BD – School Board Meetings (revised)
- Policy DECA – Administration of Federal Grant Funds (revised)
- Policy DID – Inventories (Fixed Assets) (revised)
- Policy DJF – Purchasing Procedures (revised)
- Policy DJF-R – Purchasing Procedures (revised)
- Policy EBBA – First Aid (revised)
- Policy EDE – Computer/Online Services (Acceptable Use and Internet Safety) (revised)

- Policy GBH (Also JM) – Staff-Student Relations (revised)
- Policy IGAE – Health Education (revised)
- Policy IGAH/IGAI – Family Life Education/Sex Education (revised)
- Policy IGBA – Programs for Students with Disabilities (revised)
- Policy IGBL – Parent and Family Involvement in Education (revised)
- Policy IGBLA – Promoting Parental Involvement (new)
- Policy IGCH-R (Also LEC-R) – College Credit Plus (revised)
- Policy IJ – Guidance Program (revised)
- Policy JECE – Student Withdrawal from School (revised)
- Policy JED – Student Absences and Excuses (revised)
- Policy JEDA – Truancy (revised)
- Policy JED-R – Student Absences and Excuses (rescind)
- Policy JEFB – Released Time for Religious Instruction (revised)
- Policy JFCJ – Weapons in the School (revised)
- Policy JGE – Student Expulsion (revised)
- Policy JHC – Student Health Services and Requirements (revised)
- Policy JHCD – Administering Medicines to Students (Version 1) (revised)
- Policy JHCD-R-1 – Administering Prescription Drugs to Students (General Regulation) (revised)
- Policy JHF – Student Safety (revised)
- Policy JM (Also GBH) – Staff-Student Relations (revised)
- Policy KBA – Public's Right to Know (revised)
- Policy LEC-R (Also IGCH-R) – College Credit Plus (revised)

Approval of personnel for employment in the Adult and Federal programs, pending licensure and appropriate background checks:

- Adult Education Programs – Part-Time

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Approval of the following licensed personnel extended time/supplemental contracts:

- Aimee Bartenschlag – Math/Science Instructor – to be issued a supplemental contract as Science Department Head for the 2025-2026 school year effective 8-18-25
- George Bell – English Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- George Bell – English Instructor – to be issued a supplemental contract as a Tutor as needed effective 8-20-25
- Tracy Brown – Multi-Skilled Health Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Andy Butcher – Welding Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Dave Calendine – Auto Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Melissa Cork – Guidance Counselor – to be issued a supplemental contract as a Coach (up to 20 hours) effective 8-18-25
- Matt Dudas – CNET Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Jeannette Feldner – Intervention Specialist – to be issued a supplemental contract as Special Education Department Head for the 2025-2026 school year effective 8-18-25
- Jeannette Feldner – Intervention Specialist – to be issued a supplemental contract as a Coach (up to 20 hours) effective 8-18-25
- Brian Haren – Applied Engineering & Machining Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Taylor Hites – Social Studies Instructor – to be issued a supplemental contract as a Mentor effective 8-18-25
- Alisha Jefferis – Career Assessment Specialist – to be issued a supplemental contract as Buffalo Campus Acting Administrator as needed effective 8-20-25
- Ben Jefferis – Construction Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Ben Jefferis – Construction Technologies Instructor – to be issued a supplemental contract as a Mentor effective 8-18-25
- Lana Kelly – Vet Assisting & Animal Care Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Miranda Ketcham – Exercise Science & Sports Medicine Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Taylor Kohler – English Instructor – to be issued a supplemental contract as English Department Head for the 2025-2026 school year effective 8-18-25
- Derrick Leach – LASA Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Derrick Leach – LASA Instructor – to be issued an extended time contract for up to 10 days with preapproval effective 7-1-25
- Derrick Leach – LASA Instructor – to be issued a supplemental contract as Buffalo Campus Acting Administrator as needed (on an emergency basis only) effective 8-20-25
- Jason Linn – Intervention Specialist – to be issued a supplemental contract as a Coach (up to 20 hours) effective 8-18-25
- Katie Lucas – Early Childhood Education Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Katie Lucas – Early Childhood Education Instructor – to be issued a supplemental contract as a Coach (up to 40 hours) effective 8-18-25
- Brad Mack – Electrical Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Erica McConaughy – Dental Assisting Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Chad Miller – VOSE Coordinator – to be issued a supplemental contract as High Schools That Work Coordinator for the 2025-2026 school year effective 8-20-25
- Josh Moore – Intervention Specialist/VOSE Coordinator – to be issued a supplemental contract as High Schools That Work Coordinator for the 2025-2026 school year effective 7-1-25
- Josh Moore – Intervention Specialist/VOSE Coordinator – to be issued a supplemental contract as Buffalo Campus Acting Administrator as needed effective 8-20-25
- Jamie Petrofes – Robotics, Automation & Design Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25

- Ethan Regan – Welding Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Lenny Rosser – Cosmetology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Tim Rucker – Electives Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Katie Sabino – English Instructor – to be issued a supplemental contract as a Mentor effective 8-18-25
- Kevin Schott – Heating, Air Conditioning & Refrigeration Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Kevin Schott – Heating, Air Conditioning & Refrigeration Instructor – to be issued a supplemental contract as Student Activity Funds Faculty Coordinator for the 2025-2026 school year effective 8-20-25
- Terin Seevers – Power Line Technician Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Colleen Smith – BEST Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Phil Snider – Criminal Justice Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Ryan Stingel – Computer Programming & Design Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Cameron Summers – Digital Media Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Josh Swingle – Auto Body Repair Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Cole Tomplait – Carpentry Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Cole Tomplait – Carpentry Instructor – to be issued a supplemental contract as a Coach (up to 40 hours) effective 8-18-25
- Ruth Warehime – Social Studies Instructor – to be issued a supplemental contract as Social Studies Department Head for the 2025-2026 school year effective 8-18-25
- Brian Wilfong – Natural Resource Conservation Instructor – to be issued a supplemental contract

as a planning period instructor for 176 days effective 8-20-25

- Bryn Williams – Intervention Specialist – to be issued a supplemental contract as a Coach (up to 20 hours) effective 8-18-25
- Owen Williams – Graphic Art & Design Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Stephanie Winsor – Multi-Skilled Health Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Jesse Wisecarver – Diesel Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-20-25
- Tara Woods – Math Instructor – to be issued a supplemental contract as Math Department Head for the 2025-2026 school year effective 8-18-25

Approval of the following contracts for club advisory work during the 2025-2026 school year:

*Buffalo Campus*

- George Bell – SkillsUSA
- George Bell – Yearbook
- Jennifer Black – NHS
- Tracy Brown – SkillsUSA
- Dave Calendine – SkillsUSA
- Ben Jefferis – SkillsUSA
- Lana Kelly – FFA
- Derrick Leach – FFA
- Erica McConaughy – SkillsUSA
- Layne Neuhart – SADD
- Ethan Regan – SkillsUSA
- Colleen Smith – BPA
- Ryan Stingel – BPA
- Ryan Stingel – Esports
- Owen Williams – SkillsUSA
- Owen Williams – Yearbook
- Adreanna Winland – SkillsUSA
- Adreanna Winland – Student Council

*Zanesville Campus*

- Tasha Abood – NHS
- Sarah Brown – SkillsUSA
- Matt Dudas – SkillsUSA
- Garrett Green – NHS
- Taylor Hites – Student Council
- Taylor Kohler – Yearbook
- Jalena Lasko – SkillsUSA
- Katie Lucas – FCCLA
- Brianna Pasco – SADD
- Jamie Petrofes – Robotics
- Denny Polvinale – SkillsUSA
- Kevin Schott – SkillsUSA

- Josh Swingle – SkillsUSA
- Hannah Tincher – SkillsUSA
- Brian Wilfong – FFA
- Brian Wilfong – Empower

Approval of the following licensed personnel as substitutes:

- Gary Abel – All areas
- Dave Brown – All Areas
- Steven DeMarco – All Areas
- Stephanie Devoll – All Areas
- Amanda Druckenbrodt – All Areas
- Vickie Hamilton – All Areas
- Gene Hill – All Areas
- Jason Jackson – All Areas
- Albert Kinsey – All Areas
- Remington Kyes – All Areas
- Sue Lake – All Areas
- Gail McGreevy – All Areas
- Deborah Mingroni – All Areas
- Earl Paazig – All Areas
- Lisa Potts – All Areas
- Cindy Price – All Areas
- Maryanne Sawczuk – All Areas
- Bob Sharp – All Areas
- Jonna Sharp – All Areas
- Mark Still – All Areas
- Paul Young – All Areas

Approval of the following classified personnel for employment, based on verification of experience and appropriate background checks:

- Allison McConaha – ECE Instructional Assistant – to be issued a one-year limited contract for 191 days at 8 hours per day effective 8-14-25

Approval of an employment contract for Rick Lawyer as Attendance Officer for up to 100 days as needed for the 2025-2026 school year effective August 22, 2025.

Approval of an employment contract for Sue Lake as Testing Coordinator at the Zanesville Campus as needed for the 2025-2026 school year effective August 22, 2025.

Approval of a leave of absence without pay for one staff member.

Approval of the following 2025-2026 handbooks:

- Handbook for Confidential Classified Employees
- Handbook for Licensed Administrative Employees
- Handbook for Non-Licensed Administrative and Paraprofessional Employees

Approval of the Adult Education tuition and program fees for the 2025-2026 school year.

Approval of the 2025-2026 Advisory Committee member lists.

Approval of the following out-of-state professional visitations:

- September 23-26, 2025 – St. Louis, Missouri – Clint Rhodes, Assistant Superintendent – to attend the ACTE 2025 Best Practices and Innovations Conference

Approval of an agreement with Habitat for Humanity of Southeast Ohio for a home construction project at the Buffalo Campus effective September 9, 2025.

Approval to purchase a Torque Certification Kit for the Auto Technology Program from Snap-on Industrial, who is the sole source distributor of this product.

Approval to purchase a Southbend Platinum Double Convection Oven for the Zanesville Campus Cafeteria from Louis R. Polster Company, Food Service Equipment and Supplies.

Approval of the following donations:

- Fork Lift (which will include a plaque to honor Ty J. Dierkes) from Bolin-Dierkes Funeral Home (Diesel Technology Program)

Approval of the design development phase documents and the design development phase estimate, and authorizing commencement of the construction documents phase services for the Fire and EMS Training Center project.

Approval of Roger D. Fields Associates, Inc. as the architect/engineer for Design Services for the HVAC Remediation Project (*this resolution was revised from the December 9, 2024 Board of Education meeting*).

Approval to purchase electricity through the OME-RESA/Titan Energy partnering agreement.

The Board of Education's next regular meeting will be held **September 8, 2025** at 6:30 p.m. at the Buffalo Campus, 57090 Vocational Road, Senecaville, Ohio.