June 12, 2025

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education held a Meeting on Thursday, June 12, 2025 beginning at 6:00 PM in the LCJ Summit Middle School Auditorium. Those present: Ms. Cohn, presiding, Mr. Cho, Mr. Gundersen, Mr. Hanley, Ms. Justice, Ms. Kelly, and Mr. Mahecha. There were approximately 60 members of the public in attendance.

Also present were Mr. Hough, Superintendent of Schools, Mr. Jess, School Business Administrator/Board Secretary, Ms. Sarno, Assistant Business Administrator, Mr. Gardella, Director of Human Resources, Ms. Rocco, Director of Curriculum & Instruction, Mr. Margolis, Director of Special Services, and Ms. Dickinson, Communications Officer.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS & DISCUSSIONS

A. Recognition of 2024-2025 Retirees

Hélène Blanton - Summit High School
Noreen Bovery - Summit High School
Lynette Dorsey - Wilson Primary Center
Michael Gorman - Summit High School
Anne Hammond-Albert - Washington Elementary School
Amy Herber - Summit High School
John Kratch - Summit High School
Andrea Laquerre - Summit High SchoolIris Nunez - LCJSMS
Lyn Rand - LCJSMS
Robert Stankwich - Wilson Primary Center

RESOLUTIONS & COMMENDATIONS

The following organizations were recognized for their partnerships with the district:

- C.H.A.T. Por Summit
- Empowering Kids Organization
- GRACE - Giving and Receiving Assistance for our Community's Essentials
- Hilltopper Stage Productions
- PEP - Providing Educational Possibilities
- Pomptonian Food Service
- PTO Presidents Council
- SEF - Summit Educational Foundation
- Shaping Summit Together
- SMPA - Summit Music Parents Association
- SPARC - Summit Performing Arts Resource Committee
- Speak Up Summit
- Summit Area YMCA
- Summit Boosters Association

- Summit Fire Department
- Summit Free Public Library
- Summit Police Department
- Summit Rescue Squad
- The Connection
- The Summit Foundation

The Board took a 5-minute break at this time.

PRESIDENT'S ANNOUNCEMENTS

Ms. Cohn spoke about the following:

- Thanks to administration, faculty and staff for fostering a great educational environment for our students, including end-of-year events
- Review of district progress this year including innovation labs and expansion of the cafeteria at the MS; SHS lower field conversion; HVAC installation at the MS; media center renovation at the HS; and the launch of strategic planning

SUPERINTENDENT'S REPORT

Mr. Hough spoke about the following:

- New hires on tonight's agenda
- End-of-year district celebrations
- Athletic and arts successes

Ms. Kelly moved approval of the following item listed under Superintendent's Report:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Report of New Hires by the Superintendent
   1. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

Name	Position	School	Step/Salary	Effective	Replacing
Allison Flockhart	Athletic Director and Health and Physical Education Supervisor	SHS	$130,000	July 1, 2025, for the 2025-2026 school year	Dan Healy *from Interim Athletic Dir. & Health & PE Supervisor
Kristen Staub	Special Education Teacher	LCJSMS	MA-Step-2, $66,730	August 27, 2025, for the 2025-2026 school year	*from Inclusion Aide - WES
Morgan Engel	Pre-K Teacher	WPC	MA-Step-11-12, $76,110	August 27, 2025, for the 2025-2026 school year	Lynette Dorsey
Constantina Soukas	Social Studies Teacher	SHS	MA-Step-7-8, $73,115	August 27, 2025, for the 2025-2026 school year	Andrea Laquerre
Rory Gallagher	Special Education Teacher	SHS	MA-Step-1, $65,480	August 27, 2025, for the 2025-2026 school year	Tiffany Moreno

Nicholas Mellina	Math Supervisor (6-12)	LCJSMS/SHS	$109,000	July 1, 2025, for the 2025-2026 school year	Eric Fontes
Jenna Wilkinson	Teacher of Theatre/STEAM	LCJSMS	BA-Step-1, $58,986	August 27, 2025, for the 2025-2026 school year	Christian Bradley
Kimberly DeLucia	Math Teacher	LCJSMS	BA-Step-2, $60,236	August 27, 2025, for the 2025-2026 school year	Eugenia Grigorian

Motion seconded by Ms. Justice. The roll was called, and all voted, "Aye". The motion was declared adopted.

Mr. Cho moved approval of the following item listed under Superintendent's Report:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

B. Resolve to affirm the Superintendent's recommendation of the HIB investigation(s) for the period of 4/8/2025 - 5/2/2025 and review the Superintendent's recommendation of the HIB investigation(s) for the period of 5/5/2025 - 6/9/2025.These report summaries are outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.

C. Resolve to review the Superintendent's recommendation of the suspensions for the period of 5/01/2025 – 5/31/2025 as outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.

Motion seconded by Ms. Justice. The roll was called, and all voted, "Aye". The motion was declared adopted.

STUDENT BOARD REPRESENTATIVE REPORT - none

ADDITIONS/REVISIONS TO THE AGENDA

Mr. Jess announced the additions/revisions to the agenda.

COMMITTEE REPORTS

A. Education and Student Activities/Services Committee – Mr. Cho reported on the following: Comprehensive Equity Plan requirements; dual programs with Kean University and William Paterson; high impact tutoring program; upcoming FOCUS grant; virtual learning plan
B. Operations Committee – Mr. Hanley reported on the following: review of the budget process and timing; discussion of changes to the process for future budgets; update of construction projects and ROD grants; school meal prices for 2025-2026
C. Policy Committee – Ms. Justice reported on the following: discussion of committee functions and procedures; policy pertaining to use of electronic communication devices
D. Communications Committee – Mr. Mahecha reported on the following: review of the public comment portion of BOE meetings; strategic planning update; PTO coffee and conversation meetings; communication survey update
E. Negotiations and Personnel Committee – No meeting
F. Liaison Reports – Mr. Cho reported on the SEF meeting he attended which was their reorg meeting – the upcoming year will be SEF's 40th year of operation

PUBLIC COMMENT

A. Public Comment on Items on the Agenda – none

B. Public Comment on Items not on the Agenda - none

Motion by Ms. Justice, seconded by Ms. Kelly, unanimously approved by voice vote to close public comment.

Mr. Hanley asked a question regarding balances of our capital & maintenance reserves. Mr. Jess responded.

APPROVAL OF BOARD MINUTES

Mr. Cho moved approval of the following items listed under Approval of Board Minutes:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of Minutes of the following meeting

1. May 13, 2025 Regular Meeting

Motion seconded by Mr. Mahecha, unanimously approved by voice vote.

CURRICULUM / INSTRUCTION / PROGRAM

Ms. Justice moved approval of the following items listed under Curriculum/Instruction/Program:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of the Comprehensive Equity Plan for the 2025-2026 school year and authorization to send to the Executive County Superintendent

B. Approval of Affiliation Agreement with Seton Hall University, 40 South Orange Avenue, South Orange, NJ 07079 to provide graduate students in its College of Human Development, Culture, and Media, Dept. of Professional Psychology and Family Therapy psychology internship opportunities in the district beginning July 1, 2025 until June 30, 2026

C. Approval of Affiliation Agreement between Kean University and Summit Public Schools to provide eligible high school students with an opportunity to take an undergraduate course in Holocaust and Genocide Studies, effective September 1, 2025 to June 30, 2027

D. Approval of the Dual Enrollment Agreement between William Paterson University and Summit Public Schools to provide eligible high school students with an opportunity to take an undergraduate course in Applied Anatomy & Physiology or General Astronomy, effective September 1, 2025 to June 30, 2026

E. Approval of the Chapter 27 - Emergency Virtual or Remote Instruction Programs for the 2025-2026 school year (as per attached)

F. Approval to accept the New Jersey Grant Award, Funding for Optimal Comprehensive Universal Screeners (FOCUS), in the amount of $12,430

G. Approval to accept a grant from the NEA Foundation in the amount of $2,060 to enhance social & emotional learning in schools throughout the district through the elementary literacy curriculum

Motion seconded by Ms. Kelly. The roll was called, and all voted, "Aye". The motion was declared adopted.

FINANCE

Mr. Cho moved the following items under Finance:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of the June Bills List as listed below:

1.	Regular Bills	Fund 10	$1,989,979.43
2.	Special Revenue	Fund 20	$ 121,086.84
3.	Capital Projects	Fund 30	$ 697,199.43
4.	Enterprise Fund	Fund 60	$ 2,155.61
	Sub Total All Funds		$2,810,421.31
5.	Food Service	Fund 61	$ 264,840.93
	Total All Funds		$3,075,262.24

B. Approval of the monthly payroll for May 2025 - $5,540,380.41

C. Approval of budget adjustments and line-item transfers for April 2025

D. Approval of Secretary and Treasurer's Report for April 2025

E. Monthly Budgetary Line-item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of April 2025 that no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

F. Approval of travel for staff members (as per attached)

G. Approval of payment to the New Jersey Unemployment Compensation Fund for the quarter ending 9/30/2024 in the amount of $46,229.63

H. Authorization for the School Business Administrator to pay bills during the 2025-2026 school year with Board approval retroactive at the next scheduled Board meeting

I. Approval of continued payment of bills and line items transfers by the Business Office up to and including June 30, 2025 and the Board further directs the School Business Administrator to ensure all such bills and transfers have been reviewed by the Superintendent

Note: All bills and transfers resulting from *Fiscal Year End Close Out* will appear on the August 21, 2025 agenda for approval by the Board

J. Approval of clearing of outstanding checks in the treasurer's account (as per attached)

K. Approval of clearing of outstanding payroll checks (as per attached)

L. Approval to transfer up to $1,500,000 into the Capital Reserve account on June 30,2025 in accordance with N.J.S.A. title 18A-7F-41(a) through a transfer by Board resolution at year-end of any unanticipated revenue or unexpended line-item appropriation amounts, or both, for withdrawal in subsequent school years

M. Approval to transfer up to $500,000 into the Maintenance Reserve account on June 30, 2025 in accordance with N.J.S.A. title 18A-7F-41(a) through a transfer by Board resolution at year end of any unanticipated revenue or unexpended line-item appropriation amounts, or both, for withdrawal in subsequent school year

N. Pursuant to PL 2015, Chapter 47 the Summit Board of Education intends to renew, award, or permit to expire the contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200 (as per attached)

O. Approval of Interlocal Service Agreement between the City of Summit and the Board of Education for the maintenance and repair of Board of Education athletic fields for the calendar year July 1, 2025 to June 30, 2026 at a cost of $70,101

P. Approval of membership of Summit High School in the NJSIAA for the 2025-2026 school year at a cost of $2,500

Q. UNIT VENTILATOR REPLACEMENT AT BRAYTON SCHOOL

WHEREAS, the Summit Board of Education advertised for bids for the Unit Ventilator Replacement at Brayton School ("Project"); and

WHEREAS, the lowest responsible bid for the Project was submitted by Sunnyfield Corporation, 3413 Rose Avenue, Ocean, NJ 07712 with a base bid in the amount of $547,000, and Alternative No. 1 – Room #141- in the amount of $97,000, for a total contract price in the amount of $644,000; and

WHEREAS, the bid submitted by Sunnyfield Corporation is responsive in all materials respects; and

WHEREAS, the Board desires to award the contract for the Project to Sunnyfield Corporation;

NOW THEREFORE BE IT RESOLVED:

1. The Board hereby awards the contract for the Unit Ventilator Replacement at Brayton School to Sunnyfield Corporation in a total contract amount of $644,000.

2. This award is expressly conditioned upon Sunnyfield Corporation furnishing the requisite documentation as required in the specifications, including the insurance certificate, bonds, and an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board, within ten (10) days of the date hereof.

3. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

R. Approval of a withdrawal from the Capital Reserve Account pursuant to N.J.A.C. 6A:26-9.1(c) is approved effective June 12, 2025 in the total amount of $325,000 for the projects and amounts listed as follows:

Project:	Unit Ventilator Replacement at Brayton School
Account:	12-000-400-450-05-BSR
Amount:	$325,000

S. Approval of Tuition Contract with CHA Learning Centers, Inc., t/a Honor Ridge Academy, 342 Madison Hill Rd, Clark, NJ 07066 for student #5470323921 to attend for the remainder of the 2024-2025 school at a cost of $13,050

T. Approval of Agreement with Strauss Esmay Associates, LLP, 1886 Hinds Road, Suite 1, Toms River, NJ 08753 to provide Policy Alert & Support System, District Online, and Public Access Online from July 1, 2025 to June 30, 2026 at a cost of $5,015

U. Approval of Agreement with Actual Solutions, P.O. Box 446, Berkeley Heights, NJ 07922 for home instruction services for the 2025-2026 school year on an as-needed basis at a cost of $70/hour

V. Approval of Agreement with Four Winds Hospitals, 800 Cross River Road, Katonah, NY 10536 for tutorial services at the on-campus Learning Center for the 2025-2026 school year on an as-needed basis at a cost of $68/hour

W. Approval of Agreement with LearnWell, 2 Main Street, Suite 2A, Plymouth, MA 02360 for home instruction services for the 2025-2026 school year on an as-needed basis at a cost of $57.75/hour

X. Approval of Agreement with J&B Therapy, LLC, P.O. Box 151, Augusta, NJ 07822 for home instruction services for the 2025-2026 school year on an as-needed basis at a cost of $74/hour

Y. Approval of Agreement with Silvergate Prep, 380 Foothill Road, 1st Floor, Bridgewater, NJ 08807 for home instruction services for the 2025-2026 school year on an as-needed basis at a cost of $35/hour

Z. Approval of Agreement with Stepping Forward Counseling Center, 26 Main Street, Chatham, NJ 07928 for home instruction services for the 2025-2026 school year on an as-needed basis at a cost of $55/hour

AA. Approval of Agreement with Dr. L. Hanes & Associates, LLC, 6 Mead Place, Pompton Plains, NJ 07444 for home instruction services for the 2025-2026 school year on an as-needed basis at a cost of $75/hour

BB. Approval of Agreement with Delta-T Group, 1460 U.S. Route 9 North, Suite 300, Woodbridge, NJ 07095 for home instruction services for the 2025-2026 school year on an as-needed basis at a cost of $55/hour in-person or virtual, and $60/hour for dual certification

CC. Approval of Agreement with Prime Healthcare Services - Saint Clare's, LLC, 50 Morris Avenue, Denville, NJ 07834 to provide evaluations for the 2025-2026 school year on an as-needed basis at a cost of $250/evaluation

DD. Approval to accept a donation from the LCJ Summit Middle School PTO in the amount of $2,600 to offset the costs associated with the 8th grade trip to Washington, D.C.

EE. Approval of the following scholarships which are to be awarded in June:

1. Frieda M. Crichfield Scholarship Fund awarded to Aiden Tapia in the amount of $1,000
2. Gottesman Family Foundation Scholarship Fund (Gottesman Opportunity Scholarship) awarded to Monserrat Chacon in the amount of $5,000 per year for four years in accordance with the terms of the original gift
3. Gottesman Family Foundation Scholarship Fund (Gottesman Opportunity Scholarship) awarded to Sebastian Montero Aquino in the amount of $5,000 per year for four years in accordance with the terms of the original gift
4. Gottesman Family Foundation Scholarship Fund (Gottesman Opportunity Scholarship) awarded to Carolinne Zeledon in the amount of $5,000 per year for four years in accordance with the terms of the original gift
5. Mame Louise Reynolds McGeorge Scholarship Fund awarded to Nimah Lloyd in the amount of $500
6. Tom O'Rourke Scholarship Fund awarded to William Iacovelli in the amount of $1,500
7. Tom O'Rourke Scholarship Fund awarded to Emily Sensenich in the amount of $1,500

FF. Approval to accept the following donations to help fund the Summit High School Awards of Excellence Dinner and Ceremony on May 28, 2025:

1.	Jeffrey Langer, TPS Financial	$400
2.	New Jersey Education Association Pride Grant	$3,694.98
3.	Patrick Bergin, The Bergin Agency	$400
4.	Pomptonian Food Service	$400
5.	Summit H.S. Boosters Association	$400
6.	Summit H.S. PTO	$400
7.	Summit H.S. Music Parents Association	$400
8.	Summit Performing Arts Resource Committee	$400
9.	Summit H.S. Newspaper, The Verve	$400
10.	Summit H.S. Student Council	$400
11.	Summit H.S. Theatre Department	$400
12.	Summit H.S. Yearbook, The Top	$400

GG. Approval of order with Panorama Education, Inc., 24 School Street, Fourth Floor, Boston, MA 02108 for access to Student Success Platform Licenses/Services, effective April 5, 2025 through April 4, 2026 at a cost of $50,500
NOTE: Funded by an SEF Grant

HH. Approval of Agreement with Cross County Clinical & Educational Services, P.O. Box 150, Ringwood, NJ 07456 for CST evaluations at $875 each and translation/interpreter services at a cost of $175-$200/hour with a minimum of two hours for the 2025-2026 school year

II. Approval of Proposal from Short Hills Associates in Clinical Psychology, 28 Millburn Avenue, Springfield, NJ 07081 for Dr. Cecilia Belardinell to conduct Child Study Team psychiatric

assessments for the remainder of the 2024-2025 school year, and 2025-2026 school year, at a cost of $800/evaluation

JJ. Approval of Tuition Contract with Shepard School, 2 Miller Rd. Kinnelon, NJ 07405 for student #6573877010 to attend for the 2025-2026 school year beginning July 1, 2025 at a cost of $70,803.33

KK. Approval of Tuition Contract with ECLC of New Jersey, 21 Lum Ave, Chatham, NJ 07928 for student #7882454407 to attend for the 2025-2026 school year, inclusive of a 1:1 aide, beginning July 1, 2025 at a cost of $138,334

LL. Approval of Tuition Contract with Glenview Academy, 52 School House Rd, Oak Ridge, NJ 07438 for student #6229159959 to attend for the 2025-2026 school year, inclusive of a 1:1 aide, beginning July 1, 2025 at a cost of $166,301.28

MM. Approval of Tuition Contract with Somerset Hills Learning Institute, 1810 Burnt Mills Rd, Bedminster, NJ 07921 for student #9962821215 to attend for the 2025-2026 school year beginning July 7, 2025 at a cost of $150,082.80

NN. Approval of Tuition Contract with The Newmark School, 1000 Cellar Ave, Scotch Plains, NJ 07076 for student #91380095375 to attend for the 2025-2026 school year beginning July 1, 2025 at a cost of $72,747.18

OO. Approval of Tuition Contract with Celebrate the Children, 230 Diamond Spring Rd, Denville, NJ 07834 for student #3552153376 to attend for the 2025-2026 school year, inclusive of a 1:1 aide, beginning July 1, 2025 at a cost of $137,228

PP. Approval of Tuition Contract with Montgomery Academy, 188 Mt Airy Rd, Basking Ridge, NJ 07920 for student #1578122381 to attend for the 2025-2026 school year beginning July 1, 2025 at a cost of $98,934

QQ. Approval of Tuition Contract with Pillar Care Continuum - Pillar High School, 120 Eagle Rock Ave Suite 290, East Hanover, NJ 07936 for student #6686989504 to attend for the 2025-2026 school year, inclusive of a 1:1 aide, beginning July 2, 2025 at a cost of $150,840.90

RR. Approval of Tuition Contract with Lakeview Learning Center, 18 Van Duyne Ave, Wayne, NJ 07470 for student #9296598121 to attend for the 2025-2026 school year beginning July 1, 2025 at a cost of $103,950

SS. Approval of Tuition Contract with Bancroft, A New Jersey Nonprofit Corporation, 1255 Caldwell Rd, Cherry Hill Township, NJ 08034 for student #6351012155 to attend for the 2025-2026 school year, inclusive of a 1:1 aide, beginning July 7, 2025 at a cost of $173,414.70

TT. Approval of annual Commercial Package Insurance as prepared by Willis of New Jersey, Inc. to include the following lines of coverage:

COVERAGE	CARRIER	EFFECTIVE	COST
Commercial Package (Cyber, Boiler and Machinery, Business Auto, Crime, Equipment Floater, Commercial General Liability, Property, Cyber, Environmental)	NJSIG	7/1/25	$564,269
Educator's Legal Liability	NJSIG	7/1/25	$127,134
Worker's Compensation Including Supplemental Indemnity	NJSIG	7/1/25	$354,766
NJUEP Excess Liability $30M	Allied/Upland Specialty/Great American	7/1/25	$73,423
NJUEP Excess Liability Optional $40M	Allied/Upland Specialty/Great American	7/1/25	$86,350
Student Accident/Cat (incl. FLASH)	AIG/US Fire	8/1/25	$83,820
Excess Environmental	Navigator's Insurance Company	7/1/25	$10,726
Adult Accident (Volunteer)	Markel	7/1/25	$350
Bonds	Selective	7/1/25	$1,950

UU. **ASBESTOS REMOVAL & DISPOSAL AT BRAYTON SCHOOL**

WHEREAS, the Summit Board of Education advertised for bids for the Asbestos Removal & Disposal at Brayton School ("Project"); and

WHEREAS, the lowest responsible bid for the Project was submitted by Spes Contracting, LLC, 69 Danforth Avenue, Paterson, NJ 07501 with a bid in the amount of $59,700; and

WHEREAS, the bid submitted by Spes Contracting, LLC is responsive in all materials respects; and

WHEREAS, the Board desires to award the contract for the Project to Spes Contracting, LLC;

NOW THEREFORE BE IT RESOLVED:

1. The Board hereby awards the contract for the Asbestos Removal & Disposal at Brayton School to Spes Contracting, LLC in a total contract amount of $59,700.

2. This award is expressly conditioned upon Spes Contracting, LLC furnishing the requisite documentation as required in the specifications, including the insurance certificate, bonds, and an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board, within ten (10) days of the date hereof.

3. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

VV. **EI Associates – Architectural and Engineering Services**

Resolved, that the Summit Board of Education approve the Proposal for Professional Architectural and Engineering Services for Roof Replacements at Four Schools: Brayton Elementary School, Jefferson Elementary School, Summit Middle School and Summit High School as submitted by EI Associates, 8 Ridgedale Avenue, Cedar Knolls, NJ 07927 in the amount of $588,500 as follows:

Phase II – Detailed Design:	
Brayton Elementary School	$ 26,000
Jefferson Elementary School	$ 16,000
Summit Middle School	$194,000
Summit High School	$172,000
Phase III – Bidding & Construction Administration:	
Brayton Elementary School	$ 10,000
Jefferson Elementary School	$ 6,500
Summit Middle School	$ 86,500
Summit High School	$ 77,500

Further Be It Resolved that the Summit Board of Education authorizes EI Associates to prepare all plans, specification, drawings and necessary bid-related documents for the projects.

Note: EI Associates previously assisted with the submission of the Phase I Schematic Design and ROD 5 Grant Application Services which was approved by the NJ Department of Education in 2023.

Funding for the Local Share of the projects was approved at the Board of School Estimate meeting on May 29, 2025.

WW. Approval of donations for equipment to be used in the Biotechnology Program at Summit High School as follows:

1. Shaker Incubator, Model H-101M, from Benchmark Scientific, 2600 Main Street, Sayreville, NJ 08872 valued at $3,635
2. Eppendorf Centrifuge, Model 5425, from Eppendorf Corporation, 175 Freshwater Boulevard, Enfield, CT 06082 valued at $4,641

XX. Approval of a donation from the Summit Ice Hockey Association toward the cost of the 2024-2025 Summit H.S. Ice Hockey team in the amount of $17,829.38

Motion was seconded by Ms. Kelly. The roll was called, and all present voted, "Aye". The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. Kelly moved the following items under School Board Operation:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of the Sidebar Agreement dated May 15, 2025, between the Summit Board of Education and the Summit Education Association (as per attached)

B. Approval of Agreement with PEP Foundation, Inc., 43 Franklin Place, Summit, NJ for the 2025-2026 school year (as per attached)

C. Approval of meal prices for the 2025-2026 school year as follows:

LUNCH PRICES 2025-2026:	
Summit High School	$4.15
Summit High (Featured Favorite)	$4.95
Summit Middle School	$4.15
Summit Middle (Featured Favorite)	$4.95
Summit Elementary School	$4.15
Summit Elem (Featured Favorite)	$4.95

BREAKFAST PRICES 2025-2026	
Summit High School	$3.10
Summit High Premium	$3.65
Summit Middle School	$3.10
Summit Middle Premium	$3.65
Summit Elementary	$3.10

D. Approval of the following School Bus Emergency Evacuation Drill Reports conducted as follows:

- May 21, 2025 – 7:53am – In front of LCJ Summit Middle School - Bus Route 14 with Clera R., as supervised by TranLe Hill
- May 21, 2025 – 3:01pm – In front of Franklin Elementary - Bus Route 14 with Clera R., as supervised by Esther Loor
- May 27, 2025 – 8:43am – In front of LCJ Summit Middle School - Bus Route CS-291 with Busy Bee Transportation, as supervised by TranLe Hill
- May 27, 2025 – 8:45am – In front of LCJ Summit Middle School - Bus Route 13 with Ron C., as supervised by TranLe Hill
- May 27, 2025 – 2:02pm – In parking lot of Summit High School - Bus Route 12 with Tina L., as supervised by Brian Murtagh and Nicole Allen
- May 28, 2025 – 7:08am – In front of Summit High School – Bus Route CS296 with Golden Arrow, as supervised by Brian Murtagh
- May 28, 2025 – 7:12am – In Summit High School parking lot - Bus Route 12 with Ron R., as supervised by Brian Murtagh
- May 28, 2025 – 9:00am – Driveway dropoff of Jefferson Elementary School - Bus Route 13 with Ron C., as supervised by Dan Healy
- May 28, 2025 – 9:02am – In High School parking lot - Bus Route 16 with Jemel B., as supervised by Brian Murtagh
- May 29, 2025 – 7:32am – Main gym entrance of Summit High School - Bus Route 13 with Ron C., as supervised by Brian Murtagh
- May 29, 2025 – 2:30pm – In parking lot of Summit High School - Bus Route ESQ1903 with Chris Trans, as supervised by Brian Murtagh

May 29, 2025 – 2:40pm – In Summit High School parking lot - Bus Route CS437 with Jaris Transportation, as supervised by Brian Murtagh

E. Approval of Agreement for School Physician Services with Dr. Wazim Buksh, 1 Health Plaza, Building 315, East Hanover, NJ 07936 for the 2025-2026 school year at a cost of $35,000; $300 per physical; $300 per lecture; $300/hour for expenses not related to the contract

Motion was seconded by Ms. Justice. The roll was called, and all present voted, "Aye". The motion was declared adopted.

PERSONNEL

Mr. Cho moved the following items under Personnel:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

Name	Position	School	Step/Salary	Effective	Replacing
Samantha Nardi	Special Education Teacher	JES	BA-Step-5-6, $64,061	August 27, 2025, for the 2025-2026 school year	Lauren Lieberman
Molly Malkinski	Student Assistance Coordinator	LCJSMS	MA-Step-4, $69,255	August 27, 2025, for the 2025-2026 school year	Monica Galasso
Alison Caravano	Supervisor of Fine, Performing and Practical Arts	District	$123,000 (prorated pending start date)	July 1, 2025, for the 2025-2026 school year	Karen Forgione
Nicholas Padron	Physical Education and Health Teacher	SHS	BA+15-Step-4, $64,660	BA+15-Step-4, $64,660	Jose Dominguez

B. Approval to appoint the following Long-Term or Leave Replacement staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

Name	Position	School	Step/Salary	Effective	Replacing
Julia Haviland	LT Band Teacher Substitute	LCJSMS & SHS	$265/day	August 27, 2025 (end date tbd)	Rebecca Mongioj
Arielle Weinstein	Leave Replacement Teacher	JES & LHES	BA-Step-1, $58,986	August 27, 2025 (end date tbd)	Cherylin Fano/Bianca Ratner
Julieta Quinteros Amat	Long-Term English Teacher	SHS	$265/day	August 27, 2025 (end date tbd)	Jennifer Marder

C. Approval for the Superintendent to hire staff members over the summer with retroactive approval by the Board of Education at the next scheduled Board meeting

D. Approval to appoint Eric Fontes as Assistant Principal, Lawton C. Johnson Summit Middle School, $121,000 effective July 1, 2025, for the 2025-2026 school year

E. Approval of the following Changes of Assignment:

1. Nicole Finnegan, from Grade 2 Teacher, Franklin Elementary School, to STEAM Teacher, Franklin Elementary School, effective July 1, 2025, for the 2025-2026 school year
2. Lesley Vega, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Long-Term Special Education Teacher Substitute, Lawton C. Johnson Summit Middle School, $265/day, effective May 28, 2025, for the remainder of the 2024-2025 school year, replacing Sophia Blanchard/Dan Demarco
3. Manuel Gomez, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Inclusion Aide, Wilson Primary Center, effective June 2, 2025, for the remainder of the 2024-2025 school year, replacing Carin Cohen
4. Jennilee Curran, from Kindergarten Teacher, Wilson Primary Center, to Kindergarten Teacher, Jefferson Primary Center, effective August 27, 2025 for the 2025-2026 school year
5. Christopher Wilson, from Kindergarten Teacher, Wilson Primary Center, to Kindergarten Teacher, Jefferson Primary Center, effective August 27, 2025, for the 2025-2026 school year
6. Jonathan Slevens, from Kindergarten Teacher, Jefferson Primary Center, to Kindergarten Teacher, Wilson Primary Center, effective August 27, 2025, for the 2025-2026 school year
7. Solangel Velez, from Night Custodian/Full-Time, Lawton C. Johnson Summit Middle School, to Night Custodian/Full-Time, Summit High School, effective July 1, 2025, for the 2025-2026 school year, replacing Ronald Kulik
8. Rosmira Parra, from Night Custodian/Full-Time, Franklin Elementary School, to Night Custodian/Full-Time, Summit High School, effective July 1, 2025, for the 2025-2026 school year
9. Bonnie Weinstein, from Special Education Teacher, Lawton C. Johnson Summit Middle School, to Kindergarten Teacher, Wilson Primary Center, effective August 27, 2025, for the 2025-2026 school year
10. Loreta Bitici, from Secretary to the Director of Technology, Lawton C. Johnson Summit Middle School, to Main Office Secretary, Lawton C. Johnson Summit Middle School, Secretary Class VI, Step-4, $50,576 (prorated 11 months), effective September 1, 2025, for the 2025-2026 school year, replacing Iris Nunez
11. Removed from Agenda
12. Marybeth Cianci, from Library Secretary, Jefferson Elementary School, to Secretary to the Director of Technology, Lawton C. Johnson Summit Middle School, Secretary Class VI, Step-5, $56,607, effective July 1, 2025, for the 2025-2026 school year

F. Approval of maternity leave/family leave for the following staff:

1. Monica Galasso, Student Assistance Coordinator, Summit High School, paid leave effective September 2, 2025 through October 22, 2025, unpaid leave effective October 23, 2025 through February 2, 2026
2. Emily Hitchen, Math Teacher, Lawton C. Johnson Summit Middle School, paid leave effective August 27, 2025 through September 30, 2025, unpaid leave effective October 1, 2025 through January 9, 2026
3. Rebecca Mongoij, Band Teacher, Summit High School and Lawton C. Johnson Summit Middle School, paid leave effective August 27, 2025 through November 3, 2025, unpaid leave effective November 4, 2025 through January 16, 2026
4. Davina Giordano, Inclusion Aide, Brayton Elementary School, paid leave effective August 27, 2025 through October 13, 2025, unpaid leave effective October 14, 2025 through January 22, 2026

G. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

Name	Position	School	Step	Salary	Effective	Replacing
Chris DeCoursey	Night Custodian	FES	Custodian-1 - Step 12	$52,649	July 1, 2025, for the 2025-2026 school year	Rosmira Parra
Peter Testa	HVAC Technician	District	Custodian -4 - Step 1	$53,623	July 1, 2025, for the 2025-2026 school year	n/a
Yorleni Rosales	Night Custodian	LCJSMS	Custodian -1 - Step-1	$42,249	July 1, 2025, for the 2025-2026 school year	Solangel Velez
Edward Ruiz	Night Custodian	LCJSMS	Custodian -1- Step-3/6	$44.249	July 1, 2025, for the 2025-2026 school year	Nicholas Oczkowski

H. Approval to accept the resignation of the following staff:

Name	Position	School	Effective Date
Sophia Blanchard	LTS Special Education Teacher	LCJSMS	May 27, 2025
Eugenia Grigorian	Math Teacher	LCJSMS	June 30, 2025

I. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

Name	Pay Rate	Effective Date
Emma Greengrass	$125/day	June 16, 2025
Jodi Keenan	$125/day	May 19, 2025
Brian Erickson	$125/day	June 2, 2025

J. Approval to pay Ronald Kulik, $1,713.23 for 10 unused vacation days

K. Approval to pay Mary Ann Terrett, 10-month secretary, Summit High School, $1,430.50 for 6 extra days over the contracted 187 days

L. Approval of Monika Bartlett, for Spanish translation work, as needed, at the curriculum rate of $50/hour, for the 2025-2026 school year (to be paid via timesheet)

M. Approval of Laura Muldoon, for Spanish translation work, Jefferson Elementary School, at the curriculum rate of $50/hour, up to 60 hours, for the 2025-2026 school year (to be paid via timesheet)

N. Approval of Paola Acosta, Hispanic Community Liaison, stipend amount of $27,000 ($14,000 funded by Gottesman Foundation and $13,000 funded by District) for the 2025-2026 school year

O. Approval of the recommendations from the Office of Curriculum and Instruction for summer curriculum writing projects (as per attached)

P. Approval to pay the 2024-2025 Mentors (as per attached)

Q. Approval of Sherri Persche, School Nurse Substitute, to receive $450/day, for attending the Lawton C. Johnson Summit Middle School, 8th grade trip to Washington D.C. on May 29 - 30, 2025

R. Approval to pay staff members a $250 stipend for chaperoning the Lawton C. Johnson Summit Middle School, 8th grade trip to Washington D.C. on May 29-30, 2025 (as per attached)

S. Approval to appoint Shannon Audet as backup videographer for the Board of Education meetings, at the curriculum rate of $50/hour for the 2025-2026 school year (paid via timesheet)

T. Approval to appoint the following as Auditorium Managers for the 2025-2026 school year at the curriculum rate of $50/hour (paid via timesheet)
1. Shannon Audet
2. Ron Cooper
3. Christian Bradley

U. Approval of Eugenia Grigorian, Choreographer, Lawton C. Johnson Summit Middle School for the participation in the 2025 spring musical, $1,500 (funded via Student Activities funds)

V. Approval of the salaries for non-represented staff members for the 2025-2026 school year (list attached)

W. Approval of Employment Contract between Summit Board of Education and Kristian Byk, Director of Facilities, for the 2025-2026 school year at a compensation rate of $135,000

X. Approval of Employment Contract between Summit Board of Education and Laurene Dickinson, Communications Officer, for the 2025-2026 school year at a compensation rate of $113,300

Y. Approval of Employment Contract between Summit Board of Education and Robert Gardella, Director of Human Resources, for the 2025-2026 school year at a compensation rate of $188,202

Z. Approval of Employment Contract between Summit Board of Education and Gregory Margolis, Director of Special Education Services, for the 2025-2026 school year at a compensation rate of $182,310

AA. Approval of Employment Contract between Summit Board of Education and Heather Rocco, Director of Curriculum & Instruction, for the 2025-2026 school year at a compensation rate of $169,950

BB. Approval of Employment Contract between Summit Board of Education and Kathy Sarno, Assistant Business Administrator, for the 2025-2026 school year at a compensation rate of $133,900

CC. Approval of Employment Contract between Summit Board of Education and Emilio Torres, Staff Accountant, for the 2025-2026 school year at a compensation rate of $91,567

DD. Approval of the student workers for the 2025 FLASH program (*revised* from the April 24, 2025 Agenda) (as per attached)

EE. Approval to pay the following Lawton C. Johnson Summit Middle School staff for Science Olympiad coaching in the 2025-2026 school year (SEF Grant S25206):
1. Kim Stephens, Lead Coach, $4,000 (80 hours)
2. Esther Andugala, Assistant Coach, $2,000 (40 hours)

FF. Approval of Lauren Nawrotzki, Jefferson Elementary School, to work the 2025 Summer Academy Program, at the curriculum rate of $50/hour, not to exceed 60 hours or $3,000, from June 23, 2025 through July 17, 2025 (funded by Title 1)

GG. Approval of Ronald Cooper to work at annual/special events, up to 140 overtime hours, to be paid time and one-half of his hourly rate of $52.29/hour, for any time over 40 hours/week, for the 2024-2025 school year (paid via timesheet) (*amended* from the April 24, 2025 Agenda)

HH. Approval to appoint staff for the ESY 2025 positions per hour rate (as per attached) *(revised* from the May 13, 2025 Agenda)

II. Approval to pay Nicholas Oczkowski, $2,660.04 for 12.75 unused vacation days

JJ. Approval of Stephanie Goncalves as the teacher of the Multilingual Learner Summer Enrichment Program, up to 137 hours funded through Title III, 5.5 hours each day for 24 days for a total of 132 hours with 5 additional hours for planning, paid via timesheet

KK. Approval of Stephanie Gleason and Caitlin Reilly as substitute teachers for the Multilingual Learner Summer Enrichment Program, paid via timesheet (funded through Title III)

LL. Approval of Stephanie Gonclaves, Summit High School, summer screener for Multilingual Learners, for up to 15 hours at the curriculum rate of $50/hour, paid via timesheet (funded by Title III)

MM. Approval of summer counseling hours, at their per diem rate, (as per attached)

NN. Approval of Caitlin Reilly, Summit High School, summer screener for Multilingual Learners, for one additional hour at the curriculum rate of $50/hour, paid via timesheet (funded by Title III)

OO. Approval of Sabrina Tolu, as the ESL Teacher for the ESL Adult Program, $50/hour, funded by the Gottesman Fund (paid via timesheet)

PP. Approval of the revised job description for the Middle School Office Secretary position, effective September 1, 2025 (as per attached)

QQ. Approval of the following staff, Lawton C. Johnson Summit Middle School, for At-Risk Mentoring Program, $50/hour (funded through SEF Grant F24206):
1. Melissa Brause - 1 additional hour
2. Stefanie Jurista - 4 additional hours
3. Dennis Marcantonio - 1 additional hour

RR. Approval of the revised coach recommendations for the summer/fall 2025 (list attached) *(revised* from the May 13, 2025 Agenda)

SS. Approval of the following stipends for advance degree earned, for the following Supervisors, effective July 1, 2025:
1. Angela Seavy - Doctorate Degree - $1,000

TT. Approval of the co-curricular stipends for the 2025-2026 school year, Lawton C. Johnson Summit Middle School (as per attached)

UU. Approval of Allison White, Franklin Elementary School, for the FES PTO Musical (Musical/Stagecraft), up to 42.5 hours, at the curriculum rate of $50/hour, effective January 2, 2025 through February 28, 2025, (funded by the Franklin PTO) (amended from the December 12, 2024 Agenda)

VV. Approval of the following staff for the summer FLASH program 2024-2025:
1. William O'Regan, Coordinator, $9,750
2. Bonnie Weinstein, Assistant Coordinator, $8,750

Motion was seconded by Mr. Mahecha. The roll was called, and all present voted, "Aye". The motion was declared adopted.

POLICIES & REGULATIONS

Mr. Hanley moved the following items under Policies & Regulations:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

Second Reading
P 1523 - Comprehensive Equity Plan (M)
P 2411 - School Counseling (M)P 5112 - Entrance Age - internal change
R 5440 - Honoring Student Achievement (R)
P 5755 - Equity in Educational Programs and Services (M) (Abolished)

Motion was seconded by Ms. Kelly. The roll was called, and all present voted, "Aye". The motion was declared adopted.

Ms. Cohn stated the Board would now go into Executive Session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

a. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, June 12, 2025 to discuss:

1. Superintendent Evaluation

b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Kelly, seconded by Mr. Hanley, and carried to move to Executive Session at 7:40 PM.

The Board will not return following the Executive Session and no action will be taken.

ADJOURNMENT

Motion by Ms. Kelly seconded by Mr. Hanley, and carried to adjourn the meeting at 7:41 PM.

Respectfully submitted,

Derek J. Jess
School Business Administrator/Board Secretary
Summit Public Schools