

Parents/Guardians & Students

Attendance Reminders



Truancy

- A student is **truant** when they obtain 3 unexcused absences in a row or 5 or more total unexcused absences.
- Truant students must have an Attendance Intervention Plan (AIP).
- Parent/Guardian must be involved with the school developing the AIP.

3 school days
in a row
or
5 or more
overall missed
days

more than 5
missed days
during the
school year

Seat Time

- *See assigned School Counselor or Graduation Coach -Ms. Ashley Winn for specific questions or concerns.
- Parents may also refer to the district's attendance and truancy brochure for more information.

Excuses

- Parent notes are **due within 2 days** of their child's return to school from being out sick/family emergency.
- Parents are allowed to submit up to 10 parent notes during the school year (via email saalik.warren@richlandone.org -Or- in-person).
- Medical/Dental/Legal Notes: will be coded in PowerSchool once submitted to the attendance secretary.

Due within 2
days of
student's
return from
being out

One
School
One
Sting

Showing Up Matters

- When valuable instructional time is missed, it can disrupt the learning process.
- Let us all remain connected and committed to actively engaging in the education of our students.

FOR MORE
INFORMATION



803-695-3000

Brought to you by: LRHS Attendance Team

UNDERSTANDING ATTENDANCE & SEAT TIME



RICHLAND COUNTY SCHOOL DISTRICT ONE

The school year consists of 180 days.

If a student exceeds the below absences, seat time recovery is required to fulfill the **CREDITS REQUIRED FOR GRADUATION**.



ALLOWABLE EXCUSED AND UNEXCUSED ABSENCES:

- For 90-day semester courses, the limit is 5 excused /unexcused absences.
- For 180-day year long courses that meet each day, the limit is 10 excused/unexcused absences .
- For 180-day-year-long courses that meet on either an A day or an B day, the limit is 5 excuses/unexcused absences .
- For 45-day quarter courses the limit is 3 excused/unexcused absences .



STUDENTS CAN RECOVER:

- Up to 6 additional absences for a 180-day year long, meets everyday course.
- Up to an additional 3 absences for either a 90-day semester. course or a 180-day year long course that meets either on an A Day or B Day.



SEAT TIME AND CREDIT RECOVERY:

- All seat time recovery must be completed within 30 days of the course's end.
- Students must meet **all** course requirement to receive credit
- For information on appeals contact your school administrator within 10 school days of receiving a campus notification.

Need to make up seat time ? Talk to your School Counselor to find out how!