

Regular Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
May 12, 2020

Due to COVID-19 the meeting was held via teleconference with public access.

CALL TO ORDER	The meeting was called to order at 4:34 p.m. by President Lippert.
MEMBERS PRESENT	V. Henriksen, L. Kaufman, J. Lippert, L. Nowachek, J. Phelan, K. Skelly-Kurka, A. Wood.
OTHERS PRESENT	L. Ferraro, Superintendent K. Wurtz, School Business Official G. Steffanetta, School Attorney D. Clock, District Clerk G. Donovan, Teacher
EXECUTIVE SESSION	The Board entered into executive session at 4:35 p.m. to discuss the employment history of a particular person (J. Phelan, L. Nowachek; 7-0) The regular meeting resumed at 5:11 p.m.
APPROVAL OF MINUTES	Minutes of the following meetings were accepted as read: • Regular meeting of April 12, 2020 • Special Meeting of April 21, 2020 – BOCES Budget Vote & Election (A. Wood, L. Kaufman; 7-0)
TREASURER’S REPORT	Treasurer’s Report for the month ended April 2020 was accepted as hereby attached. (K. Skelly-Kurka, J. Phelan; 7-0)
TRIAL BALANCE REPORTS	The Board accepts the Trial Balance Report for the month ending April 2020 as hereby attached. (K. Skelly-Kurka, J. Phelan; 7-0)
APPROPRIATION & REVENUE STATUS REPORTS	The Board accepts the Appropriation and Revenue Status Reports for April 2020 as hereby attached. (K. Skelly-Kurka, J. Phelan; 7-0)
TRUST & AGENCY CASH DISBURSEMENT	The Board accepts the Trust and Agency Cash Disbursement report for April 2020 as hereby attached. (K. Skelly-Kurka, J. Phelan; 7-0)
GENERAL FUND CASH DISBURSEMENT	The Board accepts the General Fund Cash Disbursement report for April 2020 as hereby attached. (K. Skelly-Kurka, J. Phelan; 7-0)
VOIDED CHECK REPORT	The Board accepts the Voided Check Report for April 2020 as hereby attached. (K. Skelly-Kurka, J. Phelan; 7-0)

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GENERAL FUND CASH
FLOW REPORT

The Board accepts the General Fund Cash Flow report as hereby attached. (K. Skelly-Kurka, J. Phelan; 7-0)

CASH TRANSFER

The Board approves a cash transfer in the amount of \$200,000.00 from the General Fund Money Market account to the General Fund Checking; and \$300,000.00 from the General Fund Money Market to the Trust and Agency General Fund Checking as hereby attached. The Board authorizes the District Clerk to sign the cash transfer on behalf of the Board. (A. Wood, K. Skelly-Kurka; 7-0)

WARRANT

The Board hereby approves the General Fund Warrant in the amount of \$120,432.66 as presented, and authorizes the District Clerk to sign the warrant on behalf of the Board. (L. Kaufman, J. Phelan; 7-0)

SUPERINTENDENT'S
REPORT

Mrs. Ferraro reported on the following:

- On May 14, 2020 the Suffolk County Fire Marshall will conduct the annual fire inspection of the school building and garage.
- Proposals for decommissioning of the geo-thermal wells will be read on May 15, 2020.
- Mrs. Ferraro voiced praise and appreciation to all staff for the work being done under the extraordinary conditions presented by the coronavirus.

CORRESPONDENCE

There was no correspondence.

2020-2021 BUDGET

On the recommendation of the Superintendent, the Board hereby adopts the proposed 2020-2021 annual budget as presented. (J. Phelan, V. Henriksen; 7-0)

2020-2021 PROPERTY TAX
REPORT CARD

On the recommendation of the Superintendent, the Board approves the 2020-2021 Property Tax Report Card as presented. (A. Wood, L. Kaufman; 7-0)

AMENDMENT TO
EMPLOYMENT AGREEMENT
- SUPERINTENDENT

The Board hereby approves an amendment to the Superintendent's employment agreement extending the term of employment three years, from July 1, 2020 to June 30, 2023, and authorizes the District Clerk to enter into said agreement on behalf of the Board. (A. Wood, L. Kaufman; 7-0)

ESTABLISHMENT OF
ADMINISTRATIVE POSITION

On the recommendation of the Superintendent, the Board hereby approves the establishment of an Administrative Assistant for Business and Operations position. (A. Wood, K. Skelly-Kurka; 7-0)

RESIGNATION – HEAD OF
MAINTENANCE
J. FITZ

The Board accepts the resignation of James Fitz, Head of Maintenance, effective June 30, 2020, and accords him any benefits afforded under District policy including sick day buy backs @ 50%; \$100 per year of service, and the opportunity to remain on the District's health plan with the employee paying 40% of the premium. (L. Nowachek, J. Phelan; 7-0)

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RESIGNATION – BUSINESS SUPPORT SERVICES/TEACHER ASSISTANT D. LIPPERT	The Board accepts the resignation of Dawn Lippert, Business Support Services/Teacher Assistant, effective June 30, 2020, and accords her any benefits afforded under District policy including sick day buy backs @ 50%; \$100 per year of service, and the opportunity to remain on the District's health plan with the employee paying 40% of the premium. (L. Kaufman, K. Skelly-Kurka; 7-0)
2020-2021 NON-RESIDENT INSTRUCTION CONTRACT	On the recommendation of the Superintendent, the Board hereby approves an instruction contract for one non-resident PreK student @ \$2,846.20 for school year 2020-2021, and authorizes the District Clerk to enter into said agreement on behalf of the Board. (J.Phelan, L. Kaufman, 7-0)
2020-2021 REQUEST FOR OUT OF DISTRICT TRANSPORTATION	The Board hereby approves a request for out of district transportation for three students attending St. Patrick school for the 2020-2021 school year. (J. Phelan, L. Nowachek; 7-0)
TOWN OF ISLIP PARKING PERMITS – SUMMER EMPLOYEES	The Board hereby approves purchase of Town of Islip parking permits for summer employees at \$75 dollars each. K. Skelly-Kurka, L. Kaufman; 7-0)
REVISED 2020-2021 ANNUAL CALENDAR	On the recommendation of the Superintendent, the Board hereby approves a revision to the 2020-2021 annual calendar to reflect the days in which, due to the Governor's Executive Order, school remained in session from April 6-13. Thus, this revision now shortens the school year by six days and maintains the 180 day requirement. (K. Skelly-Kurka, A. Wood; 7-0)
EXECUTIVE SESSION	The Board re-entered executive session at 5:32 p.m. to discuss the employment history of a particular person. (J. Phelan, V. Henriksen; 7-0) The regular meeting resumed at 5:40 p.m.
2020-2021 APPOINTMENT – ADMINISTRATIVE ASSISTANT FOR BUSINESS AND OPERATIONS – J. LIZZA	On the recommendation of the Superintendent, the Board hereby approves the appointment of Jacqueline Lizza as Administrative Assistant for Business and Operations for 2020-2021 at an annual salary of \$100,000.00, and authorizes the District Clerk to enter into an employment agreement, as more fully discussed in executive session, on behalf of the Board. (A. Wood, L. Nowachek; 7-0)
ADJOURNMENT	The meeting was adjourned at 5:48 p.m. (L. Nowachek, L. Kaufman; 7-0)

Donna Clock
District Clerk