

FIRE ISLAND UNION FREE SCHOOL DISTRICT

BOARD OF EDUCATION

Regular Meeting Agenda

February 11, 2020

4:30 p.m.

Call to Order

Pledge of Allegiance

- ITEM 1 Approval of Minutes
- a. Regular Meeting of January 14, 2020
 - b. Work Session of January 28, 2020
- ITEM 2 Finance
- a. Treasurer's Report
 - b. Trial Balance Reports
 - c. Appropriation and Revenue Status Reports
 - d. Trust & Agency Cash Disbursement
 - e. General Fund Cash Disbursement
 - f. Voided Check Report
 - g. General Fund Cash Flow Report
 - h. Cash Transfer
 - i. Warrant
- ITEM 3 Superintendent's Report
- ITEM 4 Correspondence – *no correspondence*
- ITEM 5 Action Items – *Recommended for Approval*
- a. 2019-2020 Health & Welfare Services Agreement w/West Islip UFSD – *for 1 student attending Bridges Academy & 2 students attending St. John the Baptist HS @ \$878.05 per student*
 - b. 2019-2020 Health Services Agreement w/Uniondale UFSD – *1 student attending Kellenberg MHS @ \$863.07*
 - c. 2019-2020 Agreement w/Kidz Therapy for Special Ed. services for 1 PreK student @ \$749.00.
 - d. 2019-2020 Agreement w/CBIZ – *Capital Asset Reporting & Property Insurance Updating Services @ \$1,200.00*
 - e. 2020-2021 Non-Resident Instructional Contracts – *1 K student @ \$2,846.20 & 7 students Gr 1-6 @ \$3,252.80 each*
 - f. CSE Recommendations - *Confidential*
- ITEM 6 Public Hearing/1st Reading of Policy Revisions
- a. #5741 Drug and Alcohol Testing for School Bus Drivers
 - b. #6121 Sexual Harassment in the Workplace
 - c. #6562 Employment of Retired Persons
 - d. #7530 Child Abuse and Maltreatment
- It is anticipated that the Board may enter into Executive Session to discuss contract negotiations*
- ITEM 7 Adjournment

Regular Meeting/Public Hearing
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
January 14, 2020

DRAFT

CALL TO ORDER	The meeting was called to order at 4:30 p.m. by President Lippert.
MEMBERS PRESENT	V. Henriksen, L. Kaufman, J. Lippert, L. Nowachek, J. Phelan, K. Skelly-Kurka, A. Wood.
OTHERS PRESENT	L. Ferraro, Superintendent K. Wurtz, School Business Official D. Clock, District Clerk
VOICE OF THE TAXPAYER	There were no residents present.
APPROVAL OF MINUTES	Minutes of the December 10, 2019 Regular Meeting were accepted as read. (A. Wood, J. Phelan; 7-0)
TREASURER'S REPORT	Treasurer's Report for the month ended December 2019 was accepted as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
TRIAL BALANCE REPORTS	The Board accepts the Trial Balance Reports for the month ending December 2019 as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
APPROPRIATION & REVENUE STATUS REPORTS	The Board accepts the Appropriation and Revenue Status Reports for December 2019 as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
TRUST & AGENCY CASH DISBURSEMENT	The Board accepts the Trust and Agency Cash Disbursement report for December 2019 as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
GENERAL FUND CASH DISBURSEMENT	The Board accepts the General Fund Cash Disbursement report for December 2019 as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
VOIDED CHECK REPORT	The Board accepts the Voided Check Report for December 2019 as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
GENERAL FUND CASH FLOW REPORT	The Board accepts the General Fund Cash Flow report as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
CASH TRANSFER	The Board approves a cash transfer in the amount of \$200,000.00 from the General Fund Money Market account to the General Fund Checking account as hereby attached. (J. Phelan, L. Nowachek; 7-0)

WARRANT

The Board hereby approves the general fund warrant in the amount of \$155,176.08 as presented.
(J. Phelan, A. Wood; 7-0)

SUPERINTENDENT'S
REPORT

Mrs. Ferraro reported on the following:

- A 1st grade Woodhull student won a contest at the Bay Shore/Brightwaters Library for creating an original bookmark
- The holiday program was a great success
- Annual Superintendent APPR evaluation will be conducted by A. Rullan, former administrator from West Islip UFSD.
- Janet LaViolette will present her annual health program on April 3, 2020.
- Although there are 7 PreK students who will be moving up in June, there is no 6th grade graduating class this year. The moving up ceremony may be conducted during the day instead of during the end of year music program.

CORRESPONDENCE

There was no correspondence.

CERTIFICATION OF
2019-2020 APPR PLAN

BE IT RESOLVED, that the upon the recommendation of the Superintendent of Schools, the Board of Education of the Fire Island School District hereby approves an Annual Professional Performance Review (APPR) Plan pursuant to Education Law §3012-d and Subpart 30-3 of the Rules of the Board of Regents, and authorizes execution by the Superintendent of Schools and the President of the Board of the Board of Education of any and all required APPR Plan documents and/or certifications for submission to the State Education Department. (A. Wood, J. Phelan; 7-0)

2019-2020 HEALTH &
WELFARE SERVICES
AGREEMENT –
BAY SHORE UFSD

The Board hereby approves an agreement with Bay Shore UFSD for health and welfare services for school year 2019-2020 for 3 students attending St. Patrick School at a cost of \$918.06 per student, and authorizes the Superintendent and the Board President to execute said agreement on behalf of the Board. (J. Phelan, L. Nowachek; 7-0)

2020-2021 NON-RESIDENT
INSTRUCTION CONTRACTS

On the recommendation of the Superintendent, the Board approves instruction contracts for 6 non-resident students for school year 2020-2021, and authorizes the President to execute said contracts on behalf of the Board.
(L. Kaufman, A. Wood; 7-0)

PUBLIC HEARING, SECOND
READING AND ADOPTION
OF BOARD POLICIES

Following a public hearing and second reading, the Board adopts the following policies as hereby attached:
#5672 Information Security Breach and Notification
#5681 School Safety Plans
#6550 Leaves of Absence
#7550 Dignity for all Students
(A. Wood, K. Skelly-Kurka; 7-0)

Regular Meeting Minutes of January 14, 2020, continued...

EXECUTIVE SESSION

At the request of the Superintendent, the Board entered into executive session at 4:50 p.m. to discuss the employment history of a particular person.

The regular meeting resumed at 5:22 p.m.

ADJOURNMENT

The meeting was adjourned at 5:33 p.m.
(V. Henriksen, L. Kaufman; 7-0)

Donna Clock
District Clerk

Work Session/Budget Review
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
January 28, 2020

DRAFT

CALL TO ORDER	The meeting was called to order at 4:30 p.m. by President Lippert.
MEMBERS PRESENT	L. Kaufman, J. Lippert, L. Nowachek, K. Skelly-Kurka, A. Wood.
MEMBERS ABSENT	V. Henriksen, J. Phelan.
OTHERS PRESENT	L. Ferraro, Superintendent K. Wurtz, School Business Official M. Inserra, BBS Architects and Engineers D. Clock, District Clerk
EXECUTIVE SESSION	The Board entered into executive session at 4:32 p.m. to discuss the employment history of a particular staff member. (A. Wood, L. Kaufman; 5-0) The work session resumed at 4:52 p.m.
PRESENTATION – PROPOSED CAPITAL PROJECTS	M. Inserra presented cost overviews of proposed capital projects: • Gymnasium HVAC unit reconstruction • Gymnasium air conditioning • Fire Alarm replacement • Replacement of electrical panels • Clean up of phone system • Abandonment of existing geo-thermal wells • Replacement of 3 pairs of doors and frames in gymnasium, gym office & multi-purpose room • Replacement or refurbishment of lunchroom tables • Installation of lunchroom and office wing HVAC Discussion followed with Mr. Inserra advising that abandonment of the geo-thermal wells and the HVAC for the back wing are priorities that should be addressed as soon as possible.
2020-2021 BUDGET REVIEW	Mr. Wurtz presented an initial overview of the proposed 2020-2021 appropriations budget. Mrs. Ferraro, Mr. Wurtz and Mr. Inserra left for the remainder of the meeting at 6:15 p.m.
EXECUTIVE SESSION	The Board entered into executive session at 6:15 p.m. to discuss the employment history of a particular person.
ADJOURNMENT	The work session resumed at 6:40 p.m. and was immediately adjourned (A. Wood, L. Nowachek; 5-0)

Donna Clock
District Clerk

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2020 To 1/31/2021

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
	Date	Ref Number						
TA 204	HSBC Checking							
				BALANCE 07/01/2019 - 12/31/2019		0.00	0.00	342,143.00
	01/01/2020	25		1/3/2020 Payroll	JE-7	954.23	0.00	343,097.23
	01/14/2020	26		1/17/2020 Payroll	JE-7	954.23	0.00	344,051.46
	01/27/2020	27		1/31/20 Payroll	JE-7	954.23	0.00	345,005.69
	01/31/2020			See Cash Disbursement Schedule 7	CD-7	0.00	316,361.41	28,644.28
	01/31/2020	28		To adjust for prior month ERS difference	JE-7	16.59	0.00	28,660.87
	01/31/2020	8131		To post January interest for TA204	CR-8	28.71	0.00	28,689.58
Grand Totals:						2,907.99	316,361.41	28,689.58

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2020 To 1/31/2021

Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 204			HSBC Checking						
					BALANCE 07/01/2019 - 12/31/2019		0.00	0.00	106,259.30
	01/06/2020	8058			A/R Receipt for Roberta Roesch - A/R Receipt for Roberta Roesch	CR-8	208.57	0.00	106,467.87
	01/06/2020	8059			A/R Receipt for Patricia Purnhagen - A/R Receipt for Patricia Purnhagen	CR-8	182.43	0.00	106,650.30
	01/06/2020	8060			A/R Receipt for Patricia Purnhagen - A/R Receipt for Patricia Purnhagen	CR-8	151.24	0.00	106,801.54
	01/06/2020	8061			A/R Receipt for Loretta Cannon - A/R Receipt for Loretta Cannon	CR-8	10.84	0.00	106,812.38
	01/06/2020	8062			A/R Receipt for Margery McKevitt - A/R Receipt for Margery McKevitt	CR-8	10.84	0.00	106,823.22
	01/06/2020	8063			A/R Receipt for Kevin Gillespie - A/R Receipt for Kevin Gillespie	CR-8	10.84	0.00	106,834.06
	01/06/2020	8064			A/R Receipt for Lois Thornberg - A/R Receipt for Lois Thornberg	CR-8	25.81	0.00	106,859.87
	01/06/2020	8065			Adult Ed	CR-8	150.00	0.00	107,009.87
	01/06/2020	8067			Refund of Prior Year Expense	CR-8	320.99	0.00	107,330.86
	01/06/2020	8068			Refund Prior Year Expense-M.Dahill-Kelly	CR-8	84.11	0.00	107,414.97
	01/06/2020	8069			A/R Receipt for Wendell Chu - A/R Receipt for Wendell Chu	CR-8	234.10	0.00	107,649.07
	01/07/2020	8070			A/R Receipt for Roberta Roesch - A/R Receipt for Roberta Roesch	CR-8	206.36	0.00	107,855.43
	01/07/2020	8071			A/R Receipt for Renee Weil - A/R Receipt for Renee Weil	CR-8	10.84	0.00	107,866.27
	01/10/2020	8085			A/R Receipt for Zuleta, Alejandro - A/R Receipt for Zuleta, Alejandro	CR-8	126.40	0.00	107,992.67
	01/10/2020	8086			A/R Receipt for Zuleta, Alejandro - A/R Receipt for Zuleta, Alejandro	CR-8	74.40	0.00	108,067.07
	01/10/2020	8087			A/R Receipt for Arthur Bamonte - A/R Receipt for Arthur Bamonte	CR-8	1.00	0.00	108,068.07
	01/10/2020	8088			A/R Receipt for Arthur Bamonte - A/R Receipt for Arthur Bamonte	CR-8	11.00	0.00	108,079.07
	01/13/2020	8089			Adult Ed	CR-8	80.00	0.00	108,159.07
	01/13/2020	8090			Adult Ed	CR-8	80.00	0.00	108,239.07
	01/13/2020	8091			Adult Ed	CR-8	75.00	0.00	108,314.07
	01/14/2020	8092			Adult EdCash Rec# 891928 - \$40Cash Rec# 891929 - \$20	CR-8	60.00	0.00	108,374.07
	01/14/2020	8093			A/R Receipt for John McCollum - A/R Receipt for John McCollum	CR-8	553.14	0.00	108,927.21

FIRE ISLAND UFSD

Cash Account Transactions Report From 1/1/2020 To 1/31/2021



Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 204			HSBC Checking						
	01/14/2020	8094			A/R Receipt for Evelyn Rahne - A/R Receipt for Evelyn Rahne	CR-8	10.84	0.00	108,938.05
	01/14/2020	8095			A/R Receipt for Gerard Rohan - A/R Receipt for Gerard Rohan	CR-8	955.03	0.00	109,893.08
	01/14/2020	8096			A/R Receipt for Lois Thornberg - A/R Receipt for Lois Thornberg	CR-8	10.84	0.00	109,903.92
	01/14/2020	8097			A/R Receipt for Linda Howe - A/R Receipt for Linda Howe	CR-8	10.84	0.00	109,914.76
	01/14/2020	8098			A/R Receipt for Peggy Danziger - A/R Receipt for Peggy Danziger	CR-8	151.24	0.00	110,066.00
	01/15/2020	8116			To post transfer for warrant	CR-8	200,000.00	0.00	310,066.00
	01/22/2020	8099			Adult Ed	CR-8	20.00	0.00	310,086.00
	01/22/2020	8100			Other Unclassified RevenuesState of NY Dept of LawDRAM-Antitrust Litigation	CR-8	694.20	0.00	310,780.20
	01/22/2020	8101			A/R Receipt for Scalise, Joseph & Ksenia - A/R Receipt for Scalise, Joseph & Ksenia	CR-8	1,626.40	0.00	312,406.60
	01/22/2020	8102			A/R Receipt for Sean & Elin Garell - A/R Receipt for Sean & Elin Garell	CR-8	1,423.10	0.00	313,829.70
	01/22/2020	8103			A/R Receipt for Christopher & Cynthia Smith - A/R Receipt for Christopher & Cynthia Smith	CR-8	0.10	0.00	313,829.80
	01/22/2020	8104			A/R Receipt for Christopher & Cynthia Smith - A/R Receipt for Christopher & Cynthia Smith	CR-8	1,423.00	0.00	315,252.80
	01/24/2020	8105			adult ed	CR-8	20.00	0.00	315,272.80
	01/24/2020	8106			Adult Ed	CR-8	10.00	0.00	315,282.80
	01/28/2020	8107			Adult Ed	CR-8	55.00	0.00	315,337.80
	01/28/2020	8108			A/R Receipt for Knight, Jason & April - A/R Receipt for Knight, Jason & April	CR-8	1,626.40	0.00	316,964.20
	01/29/2020	8109			A/R Receipt for Dr. & Mrs. Nuebert Philippe - A/R Receipt for Dr. & Mrs. Nuebert Philippe	CR-8	1,626.40	0.00	318,590.60
	01/30/2020	8110			Adult Ed	CR-8	40.00	0.00	318,630.60
	01/30/2020	8111			Adult Ed	CR-8	10.00	0.00	318,640.60
	01/30/2020	8112			A/R Receipt for Peggy Danziger - A/R Receipt for Peggy Danziger	CR-8	151.24	0.00	318,791.84
	01/31/2020				See Cash Disbursement Schedule 8	CD-8	0.00	155,176.08	163,615.76
	01/31/2020	8129			To post January interest for A204	CR-8	27.25	0.00	163,643.01
	01/31/2020	8130			To post state aid wires for January	CR-8	12,060.71	0.00	175,703.72
Grand Totals:							224,620.50	155,176.08	175,703.72

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2020 To 1/31/2021

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
A 205		HSBC Money Market						
				BALANCE 07/01/2019 - 12/31/2019		0.00	0.00	4,023,507.37
01/06/2020	8117			To post Brookhaven tax payment #1	CR-8	132,944.98	0.00	4,156,452.35
01/10/2020	8118			To record Islip tax payment #2	CR-8	242,281.88	0.00	4,398,734.23
01/13/2020	8119			To post Brookhaven tax payment #2	CR-8	96,195.96	0.00	4,494,930.19
01/15/2020	8116			To post transfer for warrant	CR-8	0.00	200,000.00	4,294,930.19
01/21/2020	8120			To post Brookhaven tax payment #3	CR-8	286,426.19	0.00	4,581,356.38
01/21/2020	8123			To post Islip tax payment #3	CR-8	1,395,126.26	0.00	5,976,482.64
01/27/2020	8121			To post Brookhaven tax payment #4	CR-8	201,038.76	0.00	6,177,521.40
01/31/2020	8115			To post January interest for A205	CR-8	818.04	0.00	6,178,339.44
01/31/2020	8122			To post Islip tax payment #4	CR-8	58,020.36	0.00	6,236,359.80
Grand Totals:						2,412,852.43	200,000.00	6,236,359.80

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2020 To 1/31/2021

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
	Date	Ref Number						
H 204	HSBC Checking							
				BALANCE 07/01/2019 - 12/31/2019		0.00	0.00	28,014.25
01/31/2020		8128		To post January interest for H204	CR-8	4.28	0.00	28,018.53
Grand Totals:						4.28	0.00	28,018.53

FIRE ISLAND UFSD

Cash Account Transactions Report From 1/1/2020 To 1/31/2021



Account	Account Name								
	Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
TE 204					HSBC Checking TE204				
					BALANCE 07/01/2019 - 12/31/2019		0.00	0.00	73,912.58
	01/07/2020	8127			To post Scholarship Donation.	CR-8	6,000.00	0.00	79,912.58
	01/31/2020	8126			To post January interest for TE204	CR-8	12.01	0.00	79,924.59
Grand Totals:							6,012.01	0.00	79,924.59

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2020 To 1/31/2021

Account	Account Name				Schedule	Debits	Credits	Balance
	Date	Ref Number	Invoice #	Vendor ID				
SC 204	SC204 HSBC Checking 937316610							
					BALANCE 07/01/2019 - 12/31/2019	0.00	0.00	414.88
Grand Totals:						0.00	0.00	414.88

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2020 To 1/31/2021

Account	Account Name				Explanation	Schedule	Debits	Credits	Balance
	Date	Ref Number	Invoice #	Vendor ID					
A 206	HSBC Repair Reserve								
					BALANCE 07/01/2019 - 12/31/2019		0.00	0.00	108,686.99
01/31/2020		8113			To post interest for January for A206	CR-8	9.23	0.00	108,696.22
Grand Totals:							9.23	0.00	108,696.22

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2020 To 1/31/2021

Account	Account Name				Explanation	Schedule	Debits	Credits	Balance
	Date	Ref Number	Invoice #	Vendor ID					
A 207	HSBC Capital Reserve #2								
					BALANCE 07/01/2019 - 12/31/2019		0.00	0.00	334,560.57
01/31/2020		8124			To post January interest for A207	CR-8	28.41	0.00	334,588.98
Grand Totals:							28.41	0.00	334,588.98

FIRE ISLAND UFSD

Cash Account Transactions Report From 1/1/2020 To 1/31/2021



Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 208			HSBC Capital Reserve						
					BALANCE 07/01/2019 - 12/31/2019		0.00	0.00	318,864.90
	01/31/2020	8114			To post January Interest for A208	CR-8	27.08	0.00	318,891.98
Grand Totals:							27.08	0.00	318,891.98

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2019 - 1/31/2020



Account	Description	Debits	Credits
A 204	HSBC Checking	175,703.72	0.00
A 205	HSBC Money Market	6,236,359.80	0.00
A 206	HSBC Repair Reserve	108,696.22	0.00
A 207	HSBC Capital Reserve #2	334,588.98	0.00
A 208	HSBC Capital Reserve	318,891.98	0.00
A 210	Petty Cash	132.53	0.00
A 380	Accounts Receivable	23,529.03	0.00
A 391-1	Due From Special Aid Fund	0.00	12,642.00
A 391-2	Due From Capital Fund	41.92	0.00
A 391-3	Due From Trust And Agency Fund	1,447,541.98	0.00
A 440	Due From Other Governments (Towns)	66,655.00	0.00
A 500	Payroll Clearing	0.00	175.74
A 510	Estimated Revenue	6,307,302.00	0.00
A 521	Encumbrances	2,688,456.96	0.00
A 522	Expenditures	2,894,652.38	0.00
A 599	Appropriated Fund Balance	166,587.83	0.00
A 600	Accounts Payable	0.00	147,782.32
A 630	Due To Other Funds	0.00	1,362,188.44
A 630-1	Due To Special Aid Fund (F)	0.00	51,127.00
A 630-2	Due To Capital Fund	0.00	264,022.76
A 631	Due To Other Governments	0.00	291,408.34
A 632	Due To Teachers Retirement System	0.00	166,828.72
A 637	Due To Employees Retirement	0.00	38,166.00
A 693	Deferred Revenues - Suffolk County	0.00	630,000.00
A 814	Reserve For Workers Compensation	0.00	584,323.65
A 815	Unemployment Insurance Reserve	0.00	50,437.83
A 821	Reserve For Encumbrances	0.00	2,654,472.56
A 825	Reserve For Retirement System Credit	175.74	0.00
A 827	Retirement Contribution Reserve	0.00	996,372.86
A 828	TRS Contribution Reserve	0.00	30,874.00
A 867	Reserve For Employee Benefits	0.00	142,935.39
A 878	Reserve For Capital	0.00	3,369,182.91
A 882	Reserve For Repairs	0.00	129,318.75
A 909	Fund Balance, Unreserved	0.00	414,332.68
A 914	Assigned Appropriated Fund Balance	0.00	150,000.00
A 960	Appropriations	0.00	6,473,889.83
A 980	Revenues	0.00	2,808,834.29
A Fund Totals:		20,769,316.07	20,769,316.07
F 391	Due From Other Funds	29,896.00	0.00
F 630	Due To Other Funds	0.00	12,642.00
F 980	Revenues	0.00	17,254.00
F Fund Totals:		29,896.00	29,896.00
H 204	HSBC Checking	28,018.53	0.00
H 391	Due From Other Funds	263,989.67	0.00
H 630	Due To Other Funds	0.00	8.83
H 915	Assigned Fund Balance	0.00	291,978.25

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2019 - 1/31/2020



Account	Description	Debits	Credits
H 980	Revenues	0.00	21.12
H Fund Totals:		292,008.20	292,008.20
SC 200	CASH IN CHECKING	2,846.20	0.00
SC 204	SC204 HSBC Checking 937316610	414.88	0.00
SC 909	FUND BALANCE, UNRESERVED	0.00	3,260.22
SC 980	REVENUES	0.00	0.86
SC Fund Totals:		3,261.08	3,261.08
TA 18	State Retirement	0.00	499.92
TA 19	Teachers Retirement System	0.00	475.66
TA 20	Group Insurance -Aflac	2,937.78	0.00
TA 204	HSBC Checking	28,689.58	0.00
TA 22	Federal Income Tax	9,224.39	0.00
TA 24	Union Dues/F.I. Teachers Association	0.00	1,037.63
TA 630	Due To Other Funds	0.00	38,838.54
TA Fund Totals:		40,851.75	40,851.75
TE 200	Cash In Checking 5832	2,750.00	0.00
TE 204	HSBC Checking TE204	79,924.59	0.00
TE 909	Fund Balance, Unreserved	0.00	8,756.13
TE 929	Restricted for Other Purposes	0.00	67,837.86
TE 980	Revenues	0.00	6,080.60
TE Fund Totals:		82,674.59	82,674.59
Grand Totals:		21,218,007.69	21,218,007.69

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2019 To 2/3/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.20	Board Of Education		1,500.00	1,254.66	2,754.66	2,235.90	0.00	518.76
A 1010.40	Board Of Education		10,000.00	426.24	10,426.24	3,024.90	3,416.00	3,985.34
A 1010.45	Board Of Education		1,000.00	0.00	1,000.00	321.60	125.12	553.28
A 1010.49	Board Of Education		11,000.00	0.00	11,000.00	11,000.00	0.00	0.00
1010	BOARD OF EDUCATION	*	23,500.00	1,680.90	25,180.90	16,582.40	3,541.12	5,057.38
A 1040.16	District Clerk		102,515.90	0.00	102,515.90	58,948.96	38,685.18	4,881.76
A 1040.20	District Clerk		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1040.40	District Clerk		500.00	0.00	500.00	500.00	0.00	0.00
A 1040.45	District Clerk		500.00	48.90	548.90	48.90	0.00	500.00
1040	DISTRICT CLERK	*	104,515.90	48.90	104,564.80	59,497.86	38,685.18	6,381.76
A 1060.40	District Meeting		3,000.00	1,437.79	4,437.79	0.00	0.00	4,437.79
1060	DISTRICT MEETING	*	3,000.00	1,437.79	4,437.79	0.00	0.00	4,437.79
10		**	131,015.90	3,167.59	134,183.49	76,080.26	42,226.30	15,876.93
A 1240.15	Central Administration		207,429.51	0.00	207,429.51	123,694.40	81,174.25	2,560.86
A 1240.16	Central Administration		38,527.70	0.00	38,527.70	22,638.24	14,538.83	1,350.63
A 1240.20	Central Administration		2,000.00	2,095.02	4,095.02	2,911.76	842.76	340.50
A 1240.40	Central Administration		4,000.00	326.00	4,326.00	2,066.94	17.06	2,242.00
A 1240.45	Central Administration		700.00	381.00	1,081.00	287.67	397.14	396.19
1240	CHIEF SCHOOL ADMINISTRATOR	*	252,657.21	2,802.02	255,459.23	151,599.01	96,970.04	6,890.18
12		**	252,657.21	2,802.02	255,459.23	151,599.01	96,970.04	6,890.18
A 1310.15	Business Administration		128,664.68	0.00	128,664.68	75,259.36	49,388.88	4,016.44
A 1310.16	Business Administration		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1310.40	Business Admin		59,368.00	18,761.00	78,129.00	32,776.26	24,977.04	20,375.70
A 1310.49	Business Administration		10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
1310	BUSINESS ADMINISTRATION	*	199,032.68	18,761.00	217,793.68	118,035.62	74,365.92	25,392.14
A 1320.40	Auditing		31,000.00	1,467.00	32,467.00	15,317.00	19,200.00	-2,050.00
1320	AUDITING	*	31,000.00	1,467.00	32,467.00	15,317.00	19,200.00	-2,050.00
A 1325.16	District Treasurer		39,887.44	0.00	39,887.44	25,086.40	16,463.01	-1,661.97
A 1325.20	District Treasurer		500.00	0.00	500.00	0.00	0.00	500.00
A 1325.40	District Treasurer		10,000.00	750.00	10,750.00	36.00	2,332.27	8,381.73
A 1325.45	District Treasurer		4,500.00	22.17	4,522.17	1,941.64	487.50	2,093.03
1325	TREASURER	*	54,887.44	772.17	55,659.61	27,064.04	19,282.78	9,312.79
A 1345.16	Purchasing		7,000.00	0.00	7,000.00	3,855.60	0.00	3,144.40

FIRE ISLAND UFSD

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1345	PURCHASING	*	7,000.00	0.00	7,000.00	3,855.60	0.00	3,144.40
13		**	291,920.12	21,000.17	312,920.29	164,272.26	112,848.70	35,799.33
A 1420.40	Legal		57,000.00	24,479.00	81,479.00	31,058.98	16,388.02	34,032.00
1420	LEGAL	*	57,000.00	24,479.00	81,479.00	31,058.98	16,388.02	34,032.00
A 1430.40	Personnel		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1430.45	Personnel		500.00	0.00	500.00	0.00	0.00	500.00
A 1430.49	Personnel		2,745.00	0.00	2,745.00	2,745.00	0.00	0.00
1430	PERSONNEL	*	4,745.00	0.00	4,745.00	2,745.00	0.00	2,000.00
A 1460.16	Records Management Officer		500.00	0.00	500.00	0.00	0.00	500.00
A 1460.20	Records Management - Equipment		500.00	2,809.95	3,309.95	2,809.95	0.00	500.00
A 1460.40	Records Management-Con Expenditure		5,000.00	329.33	5,329.33	3,099.68	1,972.05	257.60
A 1460.45	Records Management-Material/Supply		500.00	0.00	500.00	0.00	0.00	500.00
1460	RECORDS MANAGEMENT OFFICER	*	6,500.00	3,139.28	9,639.28	5,909.63	1,972.05	1,757.60
14		**	68,245.00	27,618.28	95,863.28	39,713.61	18,360.07	37,789.60
A 1620.16	Operations Of Plant		148,625.61	0.00	148,625.61	90,780.10	48,616.35	9,229.16
A 1620.20	Operations Of Plant		3,000.00	6,000.00	9,000.00	0.00	0.00	9,000.00
A 1620.40	Operations Of Plant		115,000.00	45,900.62	160,900.62	64,983.18	48,629.90	47,287.54
A 1620.45	Operations Of Plant		12,500.00	10,668.16	23,168.16	9,963.13	0.00	13,205.03
A 1620.49	Operations of Building BOCES		5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
1620	OPERATION OF PLANT	*	284,125.61	62,568.78	346,694.39	165,726.41	102,246.25	78,721.73
A 1621.16	Maintenance Of Plant		95,686.61	0.00	95,686.61	53,551.15	34,976.02	7,159.44
A 1621.20	Maintenance Of Plant		2,000.00	783.36	2,783.36	2,211.28	491.68	80.40
A 1621.40	Maintenance Of Plant		56,000.00	25,197.58	81,197.58	10,063.48	43,652.00	27,482.10
A 1621.45	Maintenance Of Plant		20,000.00	6,809.95	26,809.95	13,712.27	4,323.67	8,774.01
1621	MAINTENANCE OF PLANT	*	173,686.61	32,790.89	206,477.50	79,538.18	83,443.37	43,495.95
A 1660.45	Central Storeroom		5,000.00	5,963.83	10,963.83	3,720.38	1,935.78	5,307.67
1660	CENTRAL STOREROOM	*	5,000.00	5,963.83	10,963.83	3,720.38	1,935.78	5,307.67
A 1670.40	Central printing & mailing		4,500.00	2,232.00	6,732.00	2,750.91	385.00	3,596.09
1670	CENTRAL PRINTING & MAILING	*	4,500.00	2,232.00	6,732.00	2,750.91	385.00	3,596.09
A 1680.20	Central Data Processing		500.00	4,068.24	4,568.24	4,068.24	0.00	500.00
A 1680.40	Central Data Processing		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1680.45	Central Data Processing		11,725.00	3,470.00	15,195.00	2,744.57	725.43	11,725.00
A 1680.49	Central Data Processing		17,200.00	0.00	17,200.00	17,200.00	0.00	0.00

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1680	CENTRAL DATA PROCESSING	*	30,425.00	7,538.24	37,963.24	24,012.81	725.43	13,225.00
16		**	497,737.22	111,093.74	608,830.96	275,748.69	188,735.83	144,346.44
A 1910.40	Unallocated Insurance		58,200.00	0.00	58,200.00	57,328.00	0.00	872.00
1910	UNALLOCATED INSURANCE	*	58,200.00	0.00	58,200.00	57,328.00	0.00	872.00
A 1981.49	Boces Administrative Charge		9,000.00	0.00	9,000.00	9,000.00	0.00	0.00
1981	BOCES ADMINISTRATIVE COSTS	*	9,000.00	0.00	9,000.00	9,000.00	0.00	0.00
19		**	67,200.00	0.00	67,200.00	66,328.00	0.00	872.00
1		***	1,308,775.45	165,681.80	1,474,457.25	773,741.83	459,140.94	241,574.48
A 2010.49	Curriculum Development		6,000.00	0.00	6,000.00	6,000.00	0.00	0.00
2010	CURRICULUM DEVEL & SUPERVISION	*	6,000.00	0.00	6,000.00	6,000.00	0.00	0.00
A 2070.40	In-Service Training		40,000.00	13,150.00	53,150.00	6,965.72	33,075.00	13,109.28
2070	INSERVICE TRAINING-INSTRUCTION	*	40,000.00	13,150.00	53,150.00	6,965.72	33,075.00	13,109.28
20		**	46,000.00	13,150.00	59,150.00	12,965.72	33,075.00	13,109.28
A 2110.10	Teaching Regular School		67,467.64	0.00	67,467.64	26,669.86	36,368.09	4,429.69
A 2110.12	Teaching Regular School		916,941.80	0.00	916,941.80	388,898.69	479,961.26	48,081.85
A 2110.14	Teaching Regular School		15,000.00	0.00	15,000.00	8,392.80	0.00	6,607.20
A 2110.16	Teaching Regular School		85,859.96	0.00	85,859.96	33,940.39	46,282.25	5,637.32
A 2110.20	Teaching Regular School		5,000.00	1,468.69	6,468.69	834.81	5,009.90	623.98
A 2110.40	Teaching Regular School		15,000.00	1,380.01	16,380.01	9,946.22	3,955.32	2,478.47
A 2110.45	Teaching Regular School		15,000.00	2,686.90	17,686.90	13,373.04	4,212.37	101.49
A 2110.47	Teaching Regular School		220,500.00	190,647.15	411,147.15	190,561.80	210,787.68	9,797.67
A 2110.48	Teaching Regular School		10,000.00	3,327.54	13,327.54	2,716.65	151.17	10,459.72
A 2110.49	Teaching Regular School		45,000.00	0.00	45,000.00	15,967.60	29,032.40	0.00
2110	TEACHING-REGULAR SCHOOL	*	1,395,769.40	199,510.29	1,595,279.69	691,301.86	815,760.44	88,217.39
21		**	1,395,769.40	199,510.29	1,595,279.69	691,301.86	815,760.44	88,217.39
A 2250.15	Programs for Students w/ Disabilities		51,539.91	0.00	51,539.91	19,583.08	26,704.23	5,252.60
A 2250.20	Programs for Students w/ Disabilities		1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
A 2250.40	Programs for Students w/ Disabilities		21,000.00	649.57	21,649.57	3,513.33	2,745.44	15,390.80
A 2250.45	Programs for Students w/ Disabilities		1,500.00	605.52	2,105.52	605.52	269.50	1,230.50
A 2250.47	Programs for Students w/ Disabilities		154,329.41	146,177.80	300,507.21	101,006.34	41,926.80	157,574.07
A 2250.49	Programs for Students w/ Disabilities		84,000.00	0.00	84,000.00	31,969.96	52,030.04	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	313,369.32	147,432.89	460,802.21	156,678.23	124,676.01	179,447.97
22		**	313,369.32	147,432.89	460,802.21	156,678.23	124,676.01	179,447.97

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2019 To 2/3/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2610.15	School Library		62,555.36	0.00	62,555.36	19,783.94	26,978.10	15,793.32
A 2610.20	School Library		300.00	147.49	447.49	0.00	0.00	447.49
A 2610.40	School Library		4,000.00	797.55	4,797.55	1,960.19	1,443.58	1,393.78
A 2610.45	School Library		500.00	761.12	1,261.12	840.13	31.00	389.99
A 2610.49	School Library		4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	71,355.36	1,706.16	73,061.52	22,584.26	32,452.68	18,024.58
A 2630.15	Computer Assisted Instruction		124,170.41	0.00	124,170.41	71,400.80	46,856.69	5,912.92
A 2630.20	Computer Assisted Instruction		2,000.00	2,093.00	4,093.00	2,093.00	0.00	2,000.00
A 2630.22	Computer Hardware		60,000.00	45,465.95	105,465.95	56,048.47	0.00	49,417.48
A 2630.40	Computer Assisted Instruction		20,000.00	6,369.91	26,369.91	8,176.43	89.94	18,103.54
A 2630.45	Computer Assisted Instruction		1,500.00	702.91	2,202.91	2,034.34	17.02	151.55
A 2630.46	Computer Software		5,500.00	159.00	5,659.00	5,586.03	0.00	72.97
A 2630.49	Computer Assisted Instruction		95,000.00	72,324.07	167,324.07	77,258.83	89,065.24	1,000.00
2630	COMPUTER ASSISTED INSTRUCTION	*	308,170.41	127,114.84	435,285.25	222,597.90	136,028.89	76,658.46
26		**	379,525.77	128,821.00	508,346.77	245,182.16	168,481.57	94,683.04
A 2815.16	Health Services		103,322.50	0.00	103,322.50	51,623.88	45,970.83	5,727.79
A 2815.20	Health Services		500.00	108.00	608.00	593.83	0.00	14.17
A 2815.40	Health Services		8,000.00	2,000.00	10,000.00	2,100.22	7,858.11	41.67
A 2815.45	Health Services		800.00	0.00	800.00	107.70	303.75	388.55
2815	HEALTH SERVICES-REGULAR SCHOOL	*	112,622.50	2,108.00	114,730.50	54,425.63	54,132.69	6,172.18
A 2820.40	Psychological Services		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2820.45	Psychological Services		600.00	0.00	600.00	86.95	8.99	504.06
A 2820.49	Psychological Services		64,000.00	0.56	64,000.56	0.56	64,000.00	0.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	65,600.00	0.56	65,600.56	87.51	64,008.99	1,504.06
A 2850.15	Co Curricular Activities		17,000.00	0.00	17,000.00	8,041.20	0.00	8,958.80
A 2850.40	Co Curricular Activities		20,000.00	870.00	20,870.00	4,835.00	16,035.00	0.00
A 2850.45	Co Curricular Activities		1,000.00	77.29	1,077.29	0.00	1,077.00	0.29
2850	CO-CURRICULAR ACTIV-REG SCHL	*	38,000.00	947.29	38,947.29	12,876.20	17,112.00	8,959.09
28		**	216,222.50	3,055.85	219,278.35	67,389.34	135,253.68	16,635.33
2		***	2,350,886.99	491,970.03	2,842,857.02	1,173,517.31	1,277,246.70	392,093.01
A 5510.16	District Transportation		315,873.81	0.00	315,873.81	171,748.75	163,793.00	-19,667.94
A 5510.16B			25,000.00	0.00	25,000.00	10,690.53	0.00	14,309.47
A 5510.20	District Transportation		1,000.00	0.00	1,000.00	0.00	954.00	46.00

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 5510.21	District Transportation		70,000.00	20,351.00	90,351.00	18,852.00	70,000.00	1,499.00
A 5510.40	District Transportation		100,000.00	23,527.61	123,527.61	61,545.56	28,604.27	33,377.78
A 5510.45	District Transportation		55,000.00	7,999.58	62,999.58	12,861.11	661.92	49,476.55
A 5510.49	District Transportation		4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
5510	DISTRICT TRANSPORT-MEDICAID	*	570,873.81	51,878.19	622,752.00	275,697.95	268,013.19	79,040.86
A 5530.16	Garage Building		9,371.33	0.00	9,371.33	5,254.08	3,447.87	669.38
A 5530.20	Garage Building		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 5530.40	Garage Building		10,000.00	0.00	10,000.00	2,449.75	5,550.25	2,000.00
A 5530.45	Garage Building		500.00	0.00	500.00	0.00	0.00	500.00
5530	GARAGE BUILDING	*	22,871.33	0.00	22,871.33	7,703.83	8,998.12	6,169.38
55		**	593,745.14	51,878.19	645,623.33	283,401.78	277,011.31	85,210.24
5		***	593,745.14	51,878.19	645,623.33	283,401.78	277,011.31	85,210.24
A 7140.16	Community Recreation		21,154.04	0.00	21,154.04	13,687.66	4,207.41	3,258.97
A 7140.40	Community Recreation		15,000.00	1,040.00	16,040.00	4,811.00	3,440.00	7,789.00
A 7140.45	Community Recreation		5,000.00	2,001.92	7,001.92	5,344.37	1,314.07	343.48
7140	RECREATION	*	41,154.04	3,041.92	44,195.96	23,843.03	8,961.48	11,391.45
71		**	41,154.04	3,041.92	44,195.96	23,843.03	8,961.48	11,391.45
7		***	41,154.04	3,041.92	44,195.96	23,843.03	8,961.48	11,391.45
A 9010.80	State Retirement		122,000.00	7,458.00	129,458.00	113,308.00	0.00	16,150.00
9010	STATE RETIREMENT	*	122,000.00	7,458.00	129,458.00	113,308.00	0.00	16,150.00
A 9020.80	Teacher Retirement		180,000.00	0.00	180,000.00	0.00	0.00	180,000.00
9020	TEACHERS' RETIREMENT	*	180,000.00	0.00	180,000.00	0.00	0.00	180,000.00
A 9030.80	Social Security		192,500.00	10,350.23	202,850.23	89,966.05	101,535.05	11,349.13
9030	SOCIAL SECURITY	*	192,500.00	10,350.23	202,850.23	89,966.05	101,535.05	11,349.13
A 9040.80	Worker Compensation		69,000.00	0.00	69,000.00	0.00	69,000.00	0.00
9040	WORKERS' COMPENSATION	*	69,000.00	0.00	69,000.00	0.00	69,000.00	0.00
A 9045.80	Life Insurance		1,000.00	0.00	1,000.00	451.20	0.00	548.80
9045	LIFE INSURANCE	*	1,000.00	0.00	1,000.00	451.20	0.00	548.80
A 9050.80	Unemployment Insurance		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9050	UNEMPLOYMENT INSURANCE	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 9055.80	Disability Insurance		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
9055	DISABILITY INSURANCE	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 9060.80	Hospital & Dental Insurance		807,240.00	66,208.04	873,448.04	434,202.40	373,037.24	66,208.40

FIRE ISLAND UFSD

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9060	HOSPITAL, MEDICAL & DENTAL INS	*	807,240.00	66,208.04	873,448.04	434,202.40	373,037.24	66,208.40
90		**	1,382,740.00	84,016.27	1,466,756.27	637,927.65	543,572.29	285,256.33
9		***	1,382,740.00	84,016.27	1,466,756.27	637,927.65	543,572.29	285,256.33
	Fund ATotals:		5,677,301.62	796,588.21	6,473,889.83	2,892,431.60	2,565,932.72	1,015,525.51
	Grand Totals:		5,677,301.62	796,588.21	6,473,889.83	2,892,431.60	2,565,932.72	1,015,525.51

FIRE ISLAND UFSD

Revenue Status Report From 7/1/2019 To 12/31/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Tax	5,082,291.00	0.00	5,082,291.00	2,598,858.31	2,483,432.69
A 1040	Appropriation Of Planned Balance	150,000.00	0.00	150,000.00	0.00	150,000.00
A 1041	Special Taxes - Suffolk County	630,000.00	0.00	630,000.00	0.00	630,000.00
A 1085	School Tax Relief " Star "	14,372.00	0.00	14,372.00	10,077.09	4,294.91
A 1311	Day School Tuition From individuals	28,000.00	0.00	28,000.00	59,688.40	-31,688.40
A 1315	Adult Education	3,500.00	0.00	3,500.00	3,125.00	375.00
A 1335	Student Fees & Charges	1,500.00	0.00	1,500.00	1,385.00	115.00
A 2401	Interest & Earnings	9,816.00	0.00	9,816.00	6,812.89	3,003.11
A 2665	Sale Of Equipment	6,000.00	0.00	6,000.00	17,316.71	-11,316.71
A 2666	Sale Of Transportation Equipment	6,500.00	0.00	6,500.00	0.00	6,500.00
A 2701	Refund Of Prior Year Expense	6,500.00	0.00	6,500.00	2,604.45	3,895.55
A 2770	Other Unclassified Revenues	0.00	0.00	0.00	694.20	-694.20
A 3101	Basic State Aid	256,322.00	0.00	256,322.00	25,136.10	231,185.90
A 3101.EX	Excess Cost Aid	50,000.00	0.00	50,000.00	6,879.25	43,120.75
A 3102	Lottery Aid	0.00	0.00	0.00	9,601.89	-9,601.89
A 3103	Boces Aid	60,000.00	0.00	60,000.00	66,655.00	-6,655.00
A 3263	Library Aid	2,501.00	0.00	2,501.00	0.00	2,501.00
A Totals:		6,307,302.00	0.00	6,307,302.00	2,808,834.29	3,498,467.71
Grand Totals:		6,307,302.00	0.00	6,307,302.00	2,808,834.29	3,498,467.71

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 7: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
1999	☐	01/01/2020	1123	NYS INCOME TAX	TA 21	Trust & Agency Payment	4,960.09	0.00
Check Totals:							4,960.09	0.00
2000	☐	01/01/2020	1126	NYS EMPLOYEES' RETIREMENT SYSTEM	TA 18	Trust & Agency Payment	164.30	0.00
							152.76	0.00
							526.00	0.00
Check Totals:							843.06	0.00
2001	☐	01/01/2020	2076	FICA	TA 26	Trust & Agency Payment	6,021.86	0.00
							1,408.33	0.00
							1,408.33	0.00
							6,021.86	0.00
Check Totals:							14,860.38	0.00
2002	☐	01/01/2020	2910	Federal 941 Withholding	TA 22	Trust & Agency Payment	13,424.62	0.00
Check Totals:							13,424.62	0.00
2003	☐	01/01/2020	3228	Fire Island UFSD	TA 20.1	Trust & Agency Payment	954.23	0.00
Check Totals:							954.23	0.00
2004	☐	01/01/2020	3272	Fire Island UFSD - T & A	TA 29	Trust & Agency Payment	3,018.88	0.00
							1,600.00	0.00
Check Totals:							4,618.88	0.00
2005	☐	01/01/2020	3453	Net Pay - Fire Island UFSD	TA 10	Trust & Agency Payment	64,549.72	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 7: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
Check Totals:							64,549.72	0.00
2006	☐	01/13/2020	1123	NYS INCOME TAX	TA 21	Trust & Agency Payment	4,822.72	0.00
Check Totals:							4,822.72	0.00
2007	☐	01/13/2020	1126	NYS EMPLOYEES' RETIREMENT SYSTEM	TA 18	Trust & Agency Payment	164.70	0.00
					TA 18		152.76	0.00
					TA 18		526.00	0.00
Check Totals:							843.46	0.00
2008	☐	01/13/2020	2076	FICA	TA 26	Trust & Agency Payment	1,402.26	0.00
					TA 26		5,995.86	0.00
					TA 26		5,995.86	0.00
					TA 26		1,402.26	0.00
Check Totals:							14,796.24	0.00
2009	☐	01/13/2020	2910	Federal 941 Withholding	TA 22	Trust & Agency Payment	13,018.28	0.00
Check Totals:							13,018.28	0.00
2010	☐	01/13/2020	3228	Fire Island UFSD	TA 20.1	Trust & Agency Payment	954.23	0.00
Check Totals:							954.23	0.00
2011	☐	01/13/2020	3272	Fire Island UFSD - T & A	TA 29	Trust & Agency Payment	1,600.00	0.00
					TA 29		3,697.00	0.00
Check Totals:							5,297.00	0.00
2012	☐	01/13/2020	3453	Net Pay - Fire Island UFSD		Trust & Agency Payment		

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 7: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
						TA 10		64,028.81	0.00
							Check Totals:	64,028.81	0.00
2013	☐	01/27/2020	1123	NYS INCOME TAX		TA 21	Trust & Agency Payment	4,898.39	0.00
							Check Totals:	4,898.39	0.00
2014	☐	01/27/2020	1126	NYS EMPLOYEES' RETIREMENT SYSTEM		TA 18	Trust & Agency Payment	170.90	0.00
						TA 18		68.87	0.00
						TA 18		526.00	0.00
							Check Totals:	765.77	0.00
2015	☐	01/27/2020	2076	FICA		TA 26	Trust & Agency Payment	6,026.76	0.00
						TA 26		6,026.76	0.00
						TA 26		1,409.47	0.00
						TA 26		1,409.47	0.00
							Check Totals:	14,872.46	0.00
2016	☐	01/27/2020	2910	Federal 941 Withholding		TA 22	Trust & Agency Payment	13,284.01	0.00
							Check Totals:	13,284.01	0.00
2017	☐	01/27/2020	3228	Fire Island UFSD		TA 20.1	Trust & Agency Payment	954.23	0.00
							Check Totals:	954.23	0.00
2018	☐	01/27/2020	3272	Fire Island UFSD - T & A		TA 29	Trust & Agency Payment	1,600.00	0.00
						TA 29		3,697.00	0.00
							Check Totals:	5,297.00	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 7: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
				PO Number	Account		
2019	☐	01/27/2020	3453	Net Pay - Fire Island UFSD	Trust & Agency Payment		
					TA 10	64,225.87	0.00
Check Totals:						64,225.87	0.00
2564	☐	01/31/2020	2941	PAYROLL EXPENDITURE	Payroll Summary 1/31/2020		
				201920	A 521	-95,839.60	0.00
				201920	A 522	98,089.44	0.00
				201920	A 500	-98,089.44	0.00
				201920	A 5510.16B	805.64	0.00
				201920	A 5530.16	328.38	328.38
				201920	A 7140.16	632.98	632.98
				201920	A 2850.15	960.00	0.00
				201920	A 5510.16	13,643.47	13,643.47
				201920	A 2630.15	4,462.55	4,462.55
				201920	A 2815.16	4,597.08	4,597.08
				201920	A 2250.15	1,780.28	1,780.28
				201920	A 2610.15	1,798.54	1,798.54
				201920	A 2110.14	484.20	0.00
				201920	A 2110.16	3,085.49	3,085.49
				201920	A 2110.10	2,424.54	2,424.54
				201920	A 2110.12	35,124.67	35,124.67
				201920	A 1620.16	5,559.10	5,559.10
				201920	A 1621.16	3,331.06	3,331.06
				201920	A 1310.15	4,703.71	4,703.71
				201920	A 1325.16	1,567.90	1,567.90
				201920	A 1240.15	7,730.90	7,730.90
				201920	A 1240.16	1,384.64	1,384.64
				201920	A 821	95,839.60	0.00
				201920	A 1040.16	3,684.31	3,684.31
Check Totals:						98,089.44	95,839.60
4510	☐	01/06/2020	2592	AFLAC	Trust & Agency Payment - AFLAC LS		
					TA 20	1,698.00	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 7: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
						TA 20		0.00	0.00
Check Totals:								1,698.00	0.00
4511	☐	01/17/2020	1940	NYS UNITED TEACHERS		TA 24		551.70	0.00
						TA 24		0.00	0.00
Check Totals:								551.70	0.00
4512	☐	01/30/2020	2592	AFLAC		TA 20	Trust & Agency Payment - AFLAC LS	1,842.26	0.00
Check Totals:								1,842.26	0.00
52648	☐	01/03/2020	2941	PAYROLL EXPENDITURE			Payroll Summary 1/3/2020		
				201920		A 521		0.00	0.00
				201920		A 522		98,010.50	0.00
				201920		A 500		-98,010.50	0.00
				201920		A 5510.16B		1,260.81	0.00
				201920		A 5530.16		328.38	0.00
				201920		A 7140.16		420.91	0.00
				201920		A 2850.15		60.00	0.00
				201920		A 5510.16		13,573.34	0.00
				201920		A 2630.15		4,462.55	0.00
				201920		A 2815.16		5,230.68	0.00
				201920		A 2250.15		1,780.28	0.00
				201920		A 2610.15		1,798.54	0.00
				201920		A 2110.14		161.40	0.00
				201920		A 2110.16		3,085.49	0.00
				201920		A 2110.10		2,424.54	0.00
				201920		A 2110.12		35,714.67	0.00
				201920		A 1620.16		4,902.08	0.00
				201920		A 1621.16		3,553.87	0.00
				201920		A 1310.15		4,703.71	0.00
				201920		A 1325.16		1,567.90	0.00

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For TA - 7: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
				PO Number	Account		
				201920	A 1240.15	7,730.90	0.00
				201920	A 1240.16	1,566.14	0.00
				201920	A 821	0.00	0.00
				201920	A 1040.16	3,684.31	0.00
Check Totals:						98,010.50	0.00
96589	☐	01/17/2020	2941	PAYROLL EXPENDITURE	Payroll Summary 1/17/2020		
				201920	A 521	0.00	0.00
				201920	A 522	97,590.56	0.00
				201920	A 500	-97,590.56	0.00
				201920	A 5510.16B	324.49	0.00
				201920	A 5530.16	328.38	0.00
				201920	A 7140.16	602.29	0.00
				201920	A 2850.15	90.00	0.00
				201920	A 5510.16	13,526.82	0.00
				201920	A 2630.15	4,462.55	0.00
				201920	A 2815.16	4,808.28	0.00
				201920	A 2250.15	1,780.28	0.00
				201920	A 2610.15	1,798.54	0.00
				201920	A 2110.14	1,291.20	0.00
				201920	A 2110.16	3,085.49	0.00
				201920	A 2110.10	2,424.54	0.00
				201920	A 2110.12	35,124.67	0.00
				201920	A 1620.16	5,540.51	0.00
				201920	A 1621.16	3,331.06	0.00
				201920	A 1310.15	4,703.71	0.00
				201920	A 1325.16	1,567.90	0.00
				201920	A 1240.15	7,730.90	0.00
				201920	A 1240.16	1,384.64	0.00
				201920	A 821	0.00	0.00
				201920	A 1040.16	3,684.31	0.00
Check Totals:						97,590.56	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 7: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation		Paid	Liquidated
			PO Number		Account			
Number of Cash Disbursements: 27						Grand Totals:	610,051.91	95,839.60
Account Distribution Totals								
Account	Description				Total Expensed	Total Liquidated		
A 1040.16	District Clerk				11,052.93	3,684.31		
A 1240.15	Central Administration				23,192.70	7,730.90		
A 1240.16	Central Administration				4,335.42	1,384.64		
A 1310.15	Business Administration				14,111.13	4,703.71		
A 1325.16	District Treasurer				4,703.70	1,567.90		
A 1620.16	Operations Of Plant				16,001.69	5,559.10		
A 1621.16	Maintenance Of Plant				10,215.99	3,331.06		
A 2110.10	Teaching Regular School				7,273.62	2,424.54		
A 2110.12	Teaching Regular School				105,964.01	35,124.67		
A 2110.14	Teaching Regular School				1,936.80	0.00		
A 2110.16	Teaching Regular School				9,256.47	3,085.49		
A 2250.15	Programs for Students w/ Disabilities				5,340.84	1,780.28		
A 2610.15	School Library				5,395.62	1,798.54		
A 2630.15	Computer Assisted Instruction				13,387.65	4,462.55		
A 2815.16	Health Services				14,636.04	4,597.08		
A 2850.15	Co Curricular Activities				1,110.00	0.00		
A 500	Payroll Clearing				-293,690.50	0.00		
A 521	Encumbrances				-95,839.60	0.00		
A 522	Expenditures				293,690.50	0.00		
A 5510.16	District Transportation				40,743.63	13,643.47		
A 5510.16B					2,390.94	0.00		
A 5530.16	Garage Building				985.14	328.38		
A 7140.16	Community Recreation				1,656.18	632.98		
A 821	Reserve For Encumbrances				95,839.60	0.00		
Fund A Totals:					293,690.50	95,839.60		
TA 10	Consolidated Payroll				192,804.40	0.00		
TA 18	State Retirement				2,452.29	0.00		
TA 20	Group Insurance -Aflac				3,540.26	0.00		
TA 20.1	Group Health Insurance before				2,862.69	0.00		

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 7: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation			
			PO Number	Account			Paid	Liquidated
Account	Description				Total Expensed	Total Liquidated		
TA 21	NYS Income Tax				14,681.20	0.00		
TA 22	Federal Income Tax				39,726.91	0.00		
TA 24	Union Dues/F.I. Teachers Association				551.70	0.00		
TA 26	FICA Liability				44,529.08	0.00		
TA 29	Tax Sheltered Annuities				15,212.88	0.00		
Fund TA Totals:					316,361.41	0.00		
Grand Totals:					610,051.91	95,839.60		

General Ledger Summary Postings

Account	Description	Debits	Credits
TA 204	HSBC Checking	0.00	316,361.41

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
28795	☐	01/09/2020	2981	Advanced Industrial Maintenanc	3063	A 1620.40		325.00	325.00
Check Totals:								325.00	325.00
28796	☐	01/09/2020	2443	ASCD	3237	A 2110.40		49.00	49.00
Check Totals:								49.00	49.00
28797	☐	01/09/2020	2947	Baldwin Automotive	3056	A 5510.40		584.60	584.60
				3056	A 5510.40			380.00	380.00
				3056	A 5510.40			475.00	475.00
				3056	A 5510.40			390.25	390.25
				3056	A 5510.40			414.12	414.12
				3056	A 5510.40			380.85	380.85
				3234	A 5510.40			2,584.33	2,584.33
				3235	A 5510.40			1,190.05	1,190.05
				3236	A 5510.40			1,818.46	1,818.46
				3241	A 5510.40			1,179.35	1,179.35
Check Totals:								9,397.01	9,397.01
28798	☐	01/09/2020	1999	Bank of America Business Card			Voided During Printing	0.00	0.00
Check Totals:								0.00	0.00
28799	☐	01/09/2020	1999	Bank of America Business Card	2373	A 2110.48		8.50	8.50
				3039	A 1240.20			139.96	139.96
				3041	A 2110.45			194.35	194.35
				3042	A 2110.45			35.41	35.41
				3044	A 2630.40			14.99	14.99
				3045	A 7140.45			35.96	35.96
				3046	A 1620.40			235.00	235.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					3195	A 1240.40		882.94	882.94
					3211	A 1621.20		32.45	32.45
					3214	A 2630.45		564.00	564.00
					3215	A 1010.45		149.98	149.98
					3215	A 1240.45		153.68	153.68
					3216	A 1010.45		119.88	119.88
					3219	A 1240.45		38.00	38.00
					3222	A 2630.45		178.88	178.88
					3224	A 1621.45		48.72	48.72
					3228	A 2110.45		29.97	29.97
Check Totals:								2,862.67	2,862.67
28800	☐	01/09/2020	3832	Benetech, Inc.					
				3023		A 1310.40		75.00	75.00
Check Totals:								75.00	75.00
28801	☐	01/09/2020	3844	Bus Parts Warehouse					
				3184		A 5510.45		772.49	772.49
Check Totals:								772.49	772.49
28802	☐	01/09/2020	3872	Canon Solutions America, Inc					
				2338		A 1680.45		1,105.68	1,105.68
Check Totals:								1,105.68	1,105.68
28803	☐	01/09/2020	1058	COASTAL ELECTRIC					
				3066		A 1621.40		698.00	698.00
Check Totals:								698.00	698.00
28804	☐	01/09/2020	2296	CULLEN DANOWSKI					
				3024		A 1310.40		3,000.00	3,000.00
Check Totals:								3,000.00	3,000.00
28805	☐	01/09/2020	1835	EASTERN SUFFOLK BOCES					

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					3076	A 2250.49		31,969.96	31,969.96
Check Totals:								31,969.96	31,969.96
28806	☐	01/09/2020	2870	ENVIROSCIENCE CONSULTANTS					
					3205	A 1621.40		800.00	800.00
Check Totals:								800.00	800.00
28807	☐	01/09/2020	1115	FIRE ISLAND BOTTLE GAS CORP.					
					3069	A 1620.40		4,066.38	4,066.38
					3069	A 1620.40		2,712.25	2,712.25
Check Totals:								6,778.63	6,778.63
28808	☐	01/09/2020	1054	FIRE ISLAND FERRIES, INC.					
					3068	A 1620.40		527.00	527.00
Check Totals:								527.00	527.00
28809	☐	01/09/2020	2468	FIRST RELIANCE STANDARD LIFE INSUR.					
					3031	A 9060.80		6,049.26	6,049.26
Check Totals:								6,049.26	6,049.26
28810	☐	01/09/2020	1245	GALAXIE COFFEE SERVICE					
					3070	A 1620.40		402.45	402.45
Check Totals:								402.45	402.45
28811	☐	01/09/2020	3074	GovConnection					
					3207	A 2110.45		5,196.92	5,196.92
					3207	A 2630.22		1,934.00	1,934.00
					3226	A 1660.45		770.38	770.38
Check Totals:								7,901.30	7,901.30
28812	☐	01/09/2020	1718	GRAINGER					
					3217	A 1621.45		284.94	284.94
					3225	A 1621.45		87.72	87.72

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
Check Totals:							372.66	372.66
28813	☐	01/09/2020	3900	Great Minds, LLC 3212	A 2110.45		1,326.80	1,326.80
				3213	A 2110.45		158.04	158.04
Check Totals:							1,484.84	1,484.84
28814	☐	01/09/2020	2507	GUERCIO AND GUERCIO 3014	A 1420.40		2,833.33	2,833.33
Check Totals:							2,833.33	2,833.33
28815	☐	01/09/2020	1023	I. JANVEY AND SONS, INC. 3199	A 1621.45		287.97	287.97
Check Totals:							287.97	287.97
28816	☐	01/09/2020	3156	Iron Mountain 3025	A 1460.40		794.35	794.35
Check Totals:							794.35	794.35
28817	☐	01/09/2020	1020	KING KULLEN GROCERY CO., INC. 3048	A 1620.40		58.74	58.74
Check Totals:							58.74	58.74
28818	☐	01/09/2020	2679	LEARNER - CENTERED INITIATIVES 3026	A 2070.40		3,150.00	3,150.00
Check Totals:							3,150.00	3,150.00
28819	☐	01/09/2020	1119	NYS EMP. HEALTH INS PENDING A/ 3030	A 9060.80		62,199.77	62,199.77
Check Totals:							62,199.77	62,199.77
28820	☐	01/09/2020	2261	PEGGY DANZIGER 3121	A 7140.45		1,300.00	1,300.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
Check Totals:							1,300.00	1,300.00
28821	☐	01/09/2020	3498	Pep Boys 3058	A 5510.40		90.96	90.96
Check Totals:							90.96	90.96
28822	☐	01/09/2020	3580	PSEG Long Island, LLC 3027	A 1620.40		1,310.84	1,310.84
				3028	A 5530.40		862.46	862.46
Check Totals:							2,173.30	2,173.30
28823	☐	01/09/2020	3102	Richard Security 3074	A 1620.40		137.34	137.34
Check Totals:							137.34	137.34
28824	☐	01/09/2020	2456	STAPLES Contract & Commercial 3033	A 1660.45		58.79	58.79
Check Totals:							58.79	58.79
28825	☐	01/09/2020	3458	Step Publishers 3209	A 2820.45		86.95	86.95
Check Totals:							86.95	86.95
28826	☐	01/09/2020	2913	Stephane Rogers 3120	A 7140.45		1,430.00	1,430.00
Check Totals:							1,430.00	1,430.00
28827	☐	01/09/2020	3351	Suffolk County Comm., Inc. 3059	A 5510.40		306.00	306.00
				3059	A 5510.40		306.00	306.00
Check Totals:							612.00	612.00
28828	☐	01/09/2020	3103	Syntax Communications				

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					3053	A 1310.40		945.00	945.00
Check Totals:								945.00	945.00
28829	☐	01/09/2020	2485	TOWN OF ISLIP					
					3060	A 5510.40		2,955.94	2,955.94
Check Totals:								2,955.94	2,955.94
28830	☐	01/09/2020	3573	US Games					
					3204	A 2110.45		120.45	120.45
Check Totals:								120.45	120.45
28831	☐	01/09/2020	2111	Verizon					
					3049	A 1620.40		871.54	871.54
					3050	A 1620.40		27.57	27.57
					3050	A 1620.40		32.57	32.57
Check Totals:								931.68	931.68
28832	☐	01/09/2020	2431	VERIZON WIRELESS					
					3051	A 1620.40		437.71	437.71
Check Totals:								437.71	437.71
28833	☐	01/09/2020	3814	Windstream Communications, Inc					
					3052	A 1620.40		0.85	0.85
Check Totals:								0.85	0.85
Grand Totals:								155,176.08	155,176.08

Number of Cash Disbursements: 39

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1010.45	Board Of Education	269.86	269.86
A 1240.20	Central Administration	139.96	139.96
A 1240.40	Central Administration	882.94	882.94
A 1240.45	Central Administration	191.68	191.68

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
Account	Description	Total Expensed	Total Liquidated				
A 1310.40	Business Admin	4,020.00	4,020.00				
A 1420.40	Legal	2,833.33	2,833.33				
A 1460.40	Records Management-Con Expenditure	794.35	794.35				
A 1620.40	Operations Of Plant	11,145.24	11,145.24				
A 1621.20	Maintenance Of Plant	32.45	32.45				
A 1621.40	Maintenance Of Plant	1,498.00	1,498.00				
A 1621.45	Maintenance Of Plant	709.35	709.35				
A 1660.45	Central Storeroom	829.17	829.17				
A 1680.45	Central Data Processing	1,105.68	1,105.68				
A 2070.40	In-Service Training	3,150.00	3,150.00				
A 2110.40	Teaching Regular School	49.00	49.00				
A 2110.45	Teaching Regular School	7,061.94	7,061.94				
A 2110.48	Teaching Regular School	8.50	8.50				
A 2250.49	Programs for Students w/ Disabilities	31,969.96	31,969.96				
A 2630.22	Computer Hardware	1,934.00	1,934.00				
A 2630.40	Computer Assisted Instruction	14.99	14.99				
A 2630.45	Computer Assisted Instruction	742.88	742.88				
A 2820.45	Psychological Services	86.95	86.95				
A 5510.40	District Transportation	13,055.91	13,055.91				
A 5510.45	District Transportation	772.49	772.49				
A 5530.40	Garage Building	862.46	862.46				
A 7140.45	Community Recreation	2,765.96	2,765.96				
A 9060.80	Hospital & Dental Insurance	68,249.03	68,249.03				
		Fund A Totals:	155,176.08	155,176.08			
		Grand Totals:	155,176.08	155,176.08			

General Ledger Summary Postings

Account	Description	Debits	Credits
A 204	HSBC Checking	0.00	155,176.08
A 521	Encumbrances	0.00	155,176.08
A 522	Expenditures	155,176.08	0.00
A 821	Reserve For Encumbrances	155,176.08	0.00

FIRE ISLAND UFSD

Voided Checks Report For The Period 1/1/2020 - 1/31/2020



Check Number	Voided Date	Vendor ID	Vendor Name	Description	Voided Amount
28798	01/09/2020	1999	Bank of America Business Card	Voided During Printing	0.00
Total Voided Checks:			1	Grand Total:	0.00

2019/20 PROJECTED MONTHLY CASH FLOW

Fire Island UFSD

	Pre- startup	7/1/19	8/1/19	9/1/19	10/1/19	11/1/19	12/1/19	1/1/20	2/1/20	3/1/20	4/1/20	5/1/20	6/1/20	TOTAL
1. Cash On Hand														
[Beginning of month]	7,277,900	7,277,900	7,042,913	6,536,595	6,198,002	5,898,239	5,584,336	5,336,544						
3. Total Cash Receipts														
		47,208	30,951	35,235	34,557	25,478	236,572	2,420,182						-
4. Total Cash Available														
		7,325,108	7,073,864	6,571,830	6,232,559	5,923,717	5,820,908	7,756,726						
5. Cash Paid Out														
		282,195	537,269	373,828	334,320	339,381	484,364	445,446						
7. Cash Position														
[End of month]	0	7,042,913	6,536,595	6,198,002	5,898,239	5,584,336	5,336,544	7,311,280						

Fire Island School CASH Transfer Form

FM BT		General Ledger		
Date	Account and Description	From:	To:	Reason
2/11/20	General Fund Money Market (A205) 937623156	200,000.00		
2/11/20	General Fund Checking (A204) 937290947		200,000.00	2/11/20 Warrant
2/11/20	General Fund Money Market (A205) 937623156	200,000.00		
2/11/20	General Fund Checking (TA204) 937291374		200,000.00	2/14/20 & 2/28/20 Payroll
		400,000.00	400,000.00	-
		Difference	-	

	A	B	C	D	E	F
1	February 11, 2020 Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
3	Babylon Plumbing and Heating Supply	Supplies 334086	3065	\$271.56	\$271.56	28835
4	Baldwin Automotive	Bus #16 repairs/DOT 20-33050	3267	\$1,026.50	\$1,026.50	28836
5	Bank of America Credit Card	Amazon.com kitchen supplies	3203	\$68.37		
6		Teacherspayteachers.com	2373	\$28.97		
7		AT & T access and Data Plan	3039	\$139.96		
8		Amazon.com Central supply	3043	\$57.78		
9		Apple.com iTunes	3038	\$5.07		
10		Consumerreports.com	3247	\$25.00		
11		Spotify	3044	\$14.99		
12		Newsday.com	3045	\$35.96		
13		Shoprite	3041	\$158.84		
14		USPO Stamps for censes	3240	\$385.00	\$919.94	28837
15	Barnwell House of Tires	Tires 1350865	3055	\$1,362.00	\$1,362.00	28838
16	Benetech, Inc	Think HR 27392	3023	\$75.00	\$75.00	28839
17	CDW-Government	Toner WHS6410	3220	\$787.68	\$787.68	28840
18	Coastal Electric	Service 4282	3066	\$285.00	\$285.00	28841
19	Cullen & Danowski	Accounting Services 35996	3024	\$1,500.00	\$1,500.00	28842
20	East End Workers Comp Plan	Workers Comp 2019-2020	3255	\$34,500.00	\$34,500.00	28843
21	Eastern Suffolk BOCES	Contracted Services C0505-20	3076	\$36,239.40	\$36,239.40	28844
22	Fire Island Bottled Gas	Fuel for Building 21053	3069	\$2,029.50		
23		Fuel for Building 21083	3069	\$2,029.50	\$4,059.00	28845
24	Follett	Library Books 607918F	3210	\$200.40		
25		Library Books 582837F	3181	\$995.10		
26		Library Books 625975F	3210	\$25.77		
27		Library Books 607918	3210	\$1,158.23	\$2,379.50	28846
28	Galaxie Coffee Service	Supplies 903866	3070	\$140.65		
29		Supplies 902147	3070	\$113.75		
30		Supplies 903040	3070	\$253.15	\$507.55	28847
31	Grainger	Supplies 9405027336	3238	\$102.08	\$102.08	28848

	A	B	C	D	E	F
1	February 11, 2020 Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
32	Great Activities Publishing	Magazine Supscription 69901	3202	\$25.00	\$25.00	28849
33	Guercio and Guercio, LLP	Retainer Jan 2020	3014	\$2,833.33	\$2,833.33	28850
34	I. Janvey and Sons, Inc	Supplies 238472	3227	\$148.80	\$148.80	28851
35	Islip Public Schools	Tuition non-res. student 9/2019-1/2020	2252	\$21,402.10	\$21,402.10	28852
36	Johnson Controls Security Solutions	Maintenance of System 33693424	2172	\$525.00	\$525.00	28854
37	Jostens, Inc (School Annual Publishing	Yearbook Deposit 772924 dep	3136	\$1,102.50	\$1,102.50	28855
38	J.W. Pepper & Son Inc.	Library Songs 264902041	3250	\$90.93	\$90.93	28853
39	Kaeden Publishing	Books 30006	3223	\$108.50	\$108.50	28856
40	Kidz Therapy Services,PLLC	Services 0001124	3242	\$749.00	\$749.00	28857
41	King Kullen	Groceries 200241401251	3048	\$8.17	\$8.17	28858
42	Learner Centered Iniatives	Prof. Development 6455	3026	\$3,150.00	\$3,150.00	28859
43	Learning A-Z	Subcription 2224923	3259	\$99.95	\$99.95	28860
44	NYSAPERD	2020-21 Membership	3263	\$110.00	\$110.00	28862
45	NYS Emp. Health Ins. Pending A/C	Health Insurance 548	3030	\$62,199.77	\$62,199.77	28861
46	Pro-Ed, Inc.	Record Forms 2818396	3254	\$44.00	\$44.00	28863
47	PSEG	Electric for Main Building Jan 23, 2020	3027	\$1,380.60		
48		Electric for Garage Jan 23, 2020	3028	\$1,081.09	\$2,461.69	28864
49	School Health Corporation	School Nurse Supplies	3245	\$147.96	\$147.96	28865
50	School Specialty	Supplies 208124373253	3032	\$61.72	\$61.72	28866
51	Spoons Carting, Inc	Dumpster 368	3221	\$400.00	\$400.00	28867
52	Starfall	Subscription 8972-9871-2812	3249	\$70.00	\$70.00	28869
53	Staples Business Advantage	Supplies 3436297967	3033	\$66.22		
54		Supplies 3436871735	3033	\$123.16		
55		Supplies 3435698754	3033	\$150.35	\$339.73	28868
56	Suffolk Asset	Membership 2019-2020	3251	\$50.00	\$50.00	28834
57	Suffolk County Comm, Inc.	Transportation Air Time 705295	3059	\$306.00	\$306.00	28870
58	Town of Islip	Fuel for Buses 90177	3060	\$2,260.69	\$2,260.69	28871
59	Uniondale UFSD	Health Services out of district 2018	3266	\$863.07	\$863.07	28872
60	Verizon	Emergency Telephone 1/27/20	3050	\$27.08		

	A	B	C	D	E	F
1	February 11, 2020 Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
61	Verizon	Phone and Communication 1/21/20	3049	\$863.37	\$890.45	28873
62	Verizon Wireless	Cell Phone Service 9846848598	3051	\$437.03	\$437.03	28878
63	Wendell Chu	2019 IMRAA reimbursement	3257	\$1,565.76	\$1,565.76	28874
64	West Islip School District	2019-2020 Health Services 131558	3243	\$2,634.15	\$2,634.15	28879
65	Windstream Communication	Long Distance Service 1/9/20	3052	\$0.69	\$0.69	28875
66	World Gym	Tennis Fall 2019	3004	\$4,465.50	\$4,465.50	28876
67	Zonar	Hand Held Inspection Wand SI446566	3248	\$359.18	\$359.18	28877
68		General Fund Total		\$193,925.88	\$193,925.88	

FIRE ISLAND UFSD**Check Warrant Report For A - 9: Cash Disbursement For Dates 2/1/2020 - 2/29/2020**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
28834	02/06/2020	3189	Asset(Suffolk Supervisors for	3251	50.00
28835	02/06/2020	1663	BABYLON PLUMBING & HEATING SUPPLY	3065	271.56
28836	02/06/2020	2947	Baldwin Automotive	3267	1,026.50
28837	02/06/2020	1999	Bank of America Business Card	3240	919.94
28838	02/06/2020	1029	BARNWELL HOUSE OF TIRES	3055	1,362.00
28839	02/06/2020	3832	Benetech, Inc.	3023	75.00
28840	02/06/2020	3310	CDW Government	3220	787.68
28841	02/06/2020	1058	COASTAL ELECTRIC	3066	285.00
28842	02/06/2020	2296	CULLEN DANOWSKI	3024	1,500.00
28843	02/06/2020	3831	East End Workers Comp Plan	3255	34,500.00
28844	02/06/2020	1835	EASTERN SUFFOLK BOCES	3076	36,239.40
28845	02/06/2020	1115	FIRE ISLAND BOTTLE GAS CORP.	3069	4,059.00
28846	02/06/2020	3849	Follett School Solutions, Inc	3210	2,379.50
28847	02/06/2020	1245	GALAXIE COFFEE SERVICE	3070	507.55
28848	02/06/2020	1718	GRAINGER	3238	102.08
28849	02/06/2020	2852	GREAT ACTIVITIES PUBLISHING	3202	25.00
28850	02/06/2020	2507	GUERCIO AND GUERCIO	3014	2,833.33
28851	02/06/2020	1023	I. JANVEY AND SONS, INC.	3227	148.80
28852	02/06/2020	2034	ISLIP UNION FREE SCHOOL DISTRICT	2252	21,402.10
28853	02/06/2020	2354	J.W. PEPPER & SON INC.	3250	90.93
28854	02/06/2020	3799	Johnson Controls Security Solutions	2172	525.00
28855	02/06/2020	1184	Jostens, Inc	3136	1,102.50
28856	02/06/2020	3901	Kaeden Publishing	3223	108.50
28857	02/06/2020	3902	Kidz Therapy Services, PLLC	3242	749.00
28858	02/06/2020	1020	KING KULLEN GROCERY CO., INC.	3048	8.17
28859	02/06/2020	2679	LEARNER - CENTERED INITIATIVES	3026	3,150.00
28860	02/06/2020	3785	Learning A-Z	3259	99.95
28861	02/06/2020	1119	NYS EMP. HEALTH INS PENDING A/	3030	62,199.77
28862	02/06/2020	3210	NYSAPERD	3263	110.00
28863	02/06/2020	3904	Pro-Ed, Inc	3254	44.00
28864	02/06/2020	3580	PSEG Long Island, LLC	3028	2,461.69
28865	02/06/2020	1107	SCHOOL HEALTH CORPORATION	3245	147.96
28866	02/06/2020	2214	SCHOOL SPECIALTY	3032	61.72
28867	02/06/2020	1673	SPOONS CARTING, INC.	3221	400.00
28868	02/06/2020	2456	STAPLES Contract & Commercial	3033	339.73
28869	02/06/2020	3386	Starfall Education	3249	70.00
28870	02/06/2020	3351	Suffolk County Comm., Inc.	3059	306.00
28871	02/06/2020	2485	TOWN OF ISLIP	3060	2,260.69
28872	02/06/2020	3875	Uniondale Union Free School District	3266	863.07
28873	02/06/2020	2111	Verizon	3050	890.45
28874	02/06/2020	3905	Wendell W Chu	3257	1,565.76
28875	02/06/2020	3814	Windstream Communications, Inc	3052	0.69
28876	02/06/2020	3459	World Gym	3004	4,465.50
28877	02/06/2020	3012	Zonar System, Inc	3248	359.18
28878	02/06/2020	2431	VERIZON WIRELESS	3051	437.03
28879	02/06/2020	2611	WEST ISLIP SCHOOL DISTRICT	3243	2,634.15

FIRE ISLAND UFSD

Check Warrant Report For A - 9: Cash Disbursement For Dates 2/1/2020 - 2/29/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 46				Warrant Total:	193,925.88
				Vendor Portion:	193,925.88

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Proposal for Capital Asset Reporting and Property Insurance Updating Services to:

Fire Island U.F.S.D.

January 13, 2020



practical solutions for your
District's peace of mind

CBIZ

CBIZ Valuation Group



CBIZ Valuation Group, LLC

1009 Lenox Drive, Suite 105
Lawrenceville, NJ 08648 • www.cbiz.com/valuation
Ph: 609.896.0300 • F: 262.677.2130

January 13, 2020

Ms. Donna Clock, District Clerk
Fire Island U.F.S.D.
P.O. Box 428
Ocean Beach, NY 11770-0428

RE: Capital Asset Reporting and Property Insurance Updating Services

Dear Ms. Clock:

CBIZ Valuation Group, LLC ("CVG") is pleased to submit our recommendations to provide capital asset and property insurance reporting services to Fire Island U.F.S.D. ("the District"). These services are offered to NYSIR Subscribers at preferred rates to update your records in the years between your District's NYSIR Funded Valuation.

This proposal has been prepared based on our understanding of your needs and our experience providing these services to NYSIR Subscribers. Included herein is a summary of the anticipated scope of services to be provided, approaches and methodologies to be employed, the anticipated project schedule and work product, the District's responsibilities and an estimate of professional fees.

We appreciate the opportunity to submit this proposal and look forward to working with you on this engagement. Should you have any questions, please call Olga Chavez at (845) 987-8896 or via email at ochavez@cbiz.com.

Respectfully submitted,

CBIZ VALUATION GROUP, LLC

A handwritten signature in black ink, appearing to read "R.F. Acebal", with a long horizontal line extending to the right.

R.F. Acebal
National Director – Tangible Asset Practice

Scope of Services

The scope of this engagement is to provide professional capital asset reporting and insurance valuation updating services to the District. Our services are specifically designed to address:

- **Capital Asset Reporting:** Prepare reports that can be utilized by the District in its effort to assist with meeting GASB-34 and GAAP reporting requirements.
- **Property Insurance Reporting:** Prepare reports to be utilized by the District to assist in establishing insurable values, insurance placement and proof of loss documentation as they relate to the property insurance.

Updating Services

The following updating options are available and are priced accordingly in the fee section of this proposal:

Option #1 - Electronic Annual Updating Service - (EAUS): CVG will provide a preformatted Excel template that will allow you to record all current year capital asset activity including additions, disposals, capital projects and transfers. CVG will use our final reports balance from 6/30/2019 as an opening balance of our reports. When preparing annual updating data for submission, please review your accounting ledger equipment codes (example 200 for equipment) for additions that are to be added to the EAUS template. We also encourage the District to review the additions entered into the template with your auditor prior to sending the data to CVG. This will help to ensure the update data coincides with the changes to the capital asset account group your auditor is expecting in the reports CVG issues.

After this year's changes have been entered in the spreadsheet, the updated file should be emailed directly to CVG for review and processing. Upon receipt of the file, CVG will conduct a high-level quality control and consistency review to ensure that the data provided in the file appears to be reasonable. In the event that the data does not pass our quality control and consistency review, CVG will contact you to review our findings and determine an appropriate solution. Once we are in receipt of the District's acceptable file, CVG will process the changes, update depreciation, trend all insurable values and produce reports.

Option #2 - Limited Onsite Reconciliation - Purchase Reconciliation & Inventory: CVG will visit the District to record and reconcile current year additions consistent with the District's capitalization threshold. CVG's reconciliation will include:

- Reviewing current year purchase orders, cost records and other information provided by the District.
- When feasible, current year equipment purchases will be barcode tagged. *All equipment will need to be removed from original packaging.*
- CVG will also record and process current year disposals based on information provided by the District. *Disposals will not be verified by physical inspection.*
- All construction in progress (CIP) and capital project entries will need to be provided by the District. CVG will issue the District a template with previous CIP assets for the District to review with their auditors prior to submitting changes.

After the onsite portion of the project is completed and we are in receipt of the District's file, CVG will process the changes, update depreciation, trend all insurable values and produce draft reports.

Barcode tags provided to CVG by the District will be uniformly applied to non-tagged assets, as applicable. If tags are needed, we can provide the information and order form for our preferred vendor at discounted rates. We recommend ordering tags two weeks prior to the onsite visit.

Timeline and Deliverables

Before CVG can begin to develop reports, all District-supplied files should be provided. We will provide one set of reports within 30 days. Reports will be forwarded electronically in PDF format for review and revision. After delivery of draft reports, the District will have 30 days to review, make changes, or provide any comments. If necessary, CVG will provide one set of revised draft reports once they are reviewed by your auditor. Revised, finalized reports can take 15 business days to complete. If after 45 days the District has not provided any changes or comments, we will issue final reports. We will provide the following deliverables:

- Account Summary
- Accounting Summary
- Year-To-Date Depreciation Summary
- Current Year Additions Detail
- Current Year Disposals Detail
- Accounting Detail – By Location & Organization
- Insurance Summary*
- Insurance Detail*

**will be provided to NYSIR directly*

Standard of Value & Depreciation Methodology

CVG will utilize various costing methodologies to develop valuation conclusions. The sources may include the use of proprietary and third-party software, proprietary databases, technical pricing subscriptions, various publications, and the District-supplied information (purchase orders, capital project costs, financial statements, etc.). The standards of value for this engagement will include the following:

- **Original/Acquisition Cost:** The amount of money originally paid to acquire an asset. It generally includes costs such as transportation, set-up charges, taxes, engineering and architectural fees.
- **Book Value:** The amount of money originally paid to acquire an asset. It generally includes costs such as transportation, set-up charges, taxes, engineering, and architectural fees minus the accumulated depreciation. Depreciation methodology for this engagement will be Straight-Line Method / First-of-the-Month (Full Month) Convention.
- **Replacement Cost New (RCN):** As applicable to insurance valuations, it is the cost required to produce a property of like kind and materials at one time in accordance with current market prices for materials, labor and manufactured equipment, contractors' overhead, profit and fees, but without provisions for overtime or bonuses for labor and premiums for materials. Our replacement cost new conclusions will include deductions for standard insurance exclusions (i.e., underground piping,

foundations, footings, excavation, grading, etc.). We will not take into consideration compliance with state or local ordinances or costs associated with demolition of property or the removal of debris. Partial losses may result in higher replacement costs as partial losses often require a substantial amount of repair in conjunction with the replacement process.

- **Depreciation Straight-Line Method:** The method of calculating depreciation by dividing the cost, less salvage, by the number of fiscal periods of useful life.
- **Depreciation First-of-the-Month (Full Month) Convention:** Assets are treated as being placed into service on the first day of the month they are acquired, even if they were actually purchased after the first of the month. For additions, depreciation is calculated for a full month in the month the asset was acquired.

For disposals, no depreciation is calculated in the month of disposition; rather, it is calculated through the last day of the month prior to disposal. Different depreciation methods or conventions are subject to an additional charge.

Engagement Exclusions

Any additional work needed on the service exclusions outlined below will be billed separately at our standard hourly rates of \$175 to \$275 and in accordance with CVG's standard expense practices, which include:

- **Opening Balance Reconciliation** - If your auditors used different amounts than those on our reports additional work effort will be necessary to correct. Adjustments to opening balance will require the District to provide CVG with detailed information (description, cost, acquisition date and useful life) to adjust previous year totals.
- **Data Entry Services** - include any information the District wants added to the reports that is not provided in the EAUS updating template.
- **Incomplete Submission** - the District has the ability to review draft reports and make one additional set of changes at no cost prior to finalization. Subsequent revisions after issuance of final reports will be considered additional services.

Optional Service

Capital Project Consultancy Service

Capital Projects and Construction in Progress (CIP): The District should review previously provided information and current year information thoroughly with their auditors prior to submitting the change form. For an additional fee, CVG can research and review the expenditure reports for capital projects or CIP. These services are provided remotely and require information to be provided from the District.

ENGAGEMENT FEES & CLIENT ACCEPTANCE

The fees for the professional services outlined in this proposal are provided below and are inclusive of travel and out-of-pocket expenses unless otherwise noted. You may indicate the acceptance of our proposed services and related fees by initialing the desired service executing the signature block and returning a copy of the agreement to the attention of the undersigned via email to kjaeger@cbiz.com.

Please initial the services to be included in the contract.

Update Service Options	Fee	Initials
Option 1: Electronic Annual Update Service 2019/20 Fiscal Year	\$1,200	
Option 2: Limited Onsite Update Service 2019/20 Fiscal Year	\$3,800	

Please note that all change requests made after the issuance of final reports are subject to CVG's standard labor rates of \$175 to \$275 per hour.

Optional Services	Fee	Initials
Capital Project Consultancy Service	\$500 base fee plus hourly rate	
Final Reports – Hard Copy (ground shipping included)	\$250	

The fees for the professional services outlined within this agreement shall remain in effect for a period not greater than 90 days from the date of this proposal. As a publicly traded company, CVG retains client records and work files for a period of seven (7) years.

If conditions beyond our control are encountered, or if the scope of the engagement is expanded beyond its original requirements such that we will require additional time and fees not presently estimated in our work plan, we will notify you before proceeding to arrange a mutually-acceptable revision in our fees. If a decision is made by you to discontinue work on an engagement, our fees will be based upon the actual consultant hours and expenses incurred as of that date. Our fees include a standard allotment of 30 minutes of phone support for the District. Any subsequent meetings/conversations or other service requests, including activities and expenses outside the scope of our technical proposal, will be billed separately at our standard hourly rates and in accordance with CVG's standard expense practices. Services requested after the issuance of our reports, such as additional final report revisions, meetings, planning, testimony and other services will be billed separately at our normal hourly rates and in accordance with our normal expense practices. Fees for valuation report updates will be based upon our standard hourly rates plus expenses incurred.

Our invoices are payable within 30 days of presentation. Invoices not paid within 45 days shall be considered delinquent. Delinquent invoices shall be subject to a late charge equal to the lesser of one and one half percent (1.5%) per month, or the maximum amount allowed by state law. Disputes pertaining to billing matters must be put in writing within 20 days upon the receipt of the invoice. CBIZ Valuation Group, LLC reserves the right to suspend or terminate this engagement for the District's failure to make timely payment. Should any invoice remain unpaid beyond 60 days, professional activity will cease until payment is received.

We authorize CBIZ Valuation Group LLC to distribute electronic copies of the District reports to our independent auditor. _____ (please initial)

Auditor Name: _____

Phone: _____ E-mail Address: _____

Client Acceptance

I have read the terms of this agreement and hereby authorize this assignment

ACCEPTED this _____ day of _____, 2020

Client: Fire Island U.F.S.D.

By: _____

Written Name

Printed Name

Title: _____

The fees for the professional services outlined within this agreement shall remain in effect for a period not greater than 90 days from the date of this proposal.

Please return signed engagement to:

CBIZ Valuation Group, LLC
Kathy Jaeger
W227 N16867 Tillie Lake Court, Suite 201
Jackson, WI 53037
Email: kjaeger@cbiz.com or Fax: 262-677-2130

TERMS & CONDITIONS

The terms and conditions of this engagement with CBIZ Valuation Group, LLC ("CVG") are subject to and governed by the following Terms and Conditions and other terms, assumptions and conditions contained in the Engagement Letter.

Indemnification

The School District shall indemnify and hold harmless CVG and its personnel from and against any causes of action, damages (whether compensatory, consequential, special, indirect, incidental, punitive, exemplary, or of any other type or nature), costs and expenses (including, without limitation, reasonable attorneys' fees and the reasonable time and expenses of CVG's personnel involved) brought against or involving CVG at any time and in any way arising out of or relating to CVG's services under this engagement, except to the extent judicially determined to have resulted from the bad faith, negligence, or willful or intentional misconduct of CVG's personnel. This provision shall survive the termination of this agreement for any reason, and shall apply to the fullest extent of the law, whether in contract, tort, or otherwise.

CVG shall indemnify and hold harmless the School District, involved in Property Insurance Reporting by CVG and their respective representatives from and against any causes of action, damages (whether compensatory, consequential, special, indirect, incidental, punitive, exemplary, or of any other type or nature), costs and expenses (including, without limitation, reasonable attorneys' fees and the reasonable time and expenses of their personnel involved) brought against or involving the School District at any time and in any way arising out of or relating to CVG's services under this engagement, due to alleged bad faith, negligence, or willful or intentional misconduct of CVG or its personnel. This provision shall survive the termination of this agreement for any reason, and shall apply to the fullest extent of the law, whether in contract, tort, or otherwise.

To the fullest extent permitted by law, CVG shall indemnify, defend and hold harmless the Subscriber (School District), its employees, agents and representatives, from any and all liability, losses, costs, damages, and expenses (including but not limited to reasonable attorney's fees and disbursements) from any claims, disputes, or causes of action arising out of operations performed or services provided under the contract..

To the fullest extent permitted by law, the (School District) shall indemnify, defend and hold harmless CVG, its employees, agents, and representatives from any and all liability, losses, costs, damages, and expenses (including but not limited to reasonable attorney's fees and disbursements) from any claims, disputes, or causes of action arising out of operations performed or services provided under the contract.

Indemnification Procedures

If any action or proceeding (any of the foregoing being a "Claim") is threatened or commenced by any third party against CVG that School District is obligated to defend or indemnify under this Agreement, then written notice thereof shall be given to School District as promptly as practicable. After such notice and only so long as CVG's and the School District's interests with respect to the claim remain consistent, no conflict exists, and, in controlling the defense, CVG's insurance is not voided or otherwise compromised in any way, School District shall be entitled, if it so elects in writing within ten days after receipt of such notice, to take control of the defense and investigation of such Claim and to employ and engage attorneys to handle and defend the same, at School District's sole cost and expense, with the approval of CVG, which approval shall not be unreasonably withheld. CVG shall cooperate in all reasonable respects with School District and its attorneys in the investigation, trial and

defense of such Claim and any appeal arising therefrom; provided, however, that CVG may, at its own cost and expense, participate, through its attorneys or otherwise, in such investigation, trial and defense of such Claim and any appeal arising therefrom. School District shall enter into no settlement of a Claim that involves a remedy other than the payment of money by School District without the prior consent of CVG.

After notice by School District to CVG of its election to assume full control of the defense of any such Claim, and CVG's approval of selected counsel, School District shall not be liable to CVG for any legal expenses incurred thereafter by CVG in connection with the defense of that Claim. If School District does not assume full control over the defense of a Claim, then School District may participate in such defense, at its sole cost and expense, and CVG shall have the right to defend the Claim in such manner as it may deem appropriate, at the cost and expense of School District.

If any action or proceeding (any of the foregoing being a "Claim") is threatened or commenced by any third party against NYSIR or any of its CVG Involved Subscribers that CVG is obligated to defend or indemnify under this Agreement, then written notice thereof shall be given to CVG as promptly as practicable. After such notice and only so long as NYSIR or any of its CVG Involved Subscribers and CVG's interests with respect to the claim remain consistent, no conflict exists, and, in controlling the defense, NYSIR's or any of its CVG Involved Subscribers insurance is not voided or otherwise compromised in any way, CVG shall be entitled, if it so elects in writing within ten days after receipt of such notice, to take control of the defense and investigation of such Claim and to employ and engage attorneys to handle and defend the same, at CVG's sole cost and expense, with the approval of NYSIR and its CVG Involved Subscriber, which approval shall not be unreasonably withheld. NYSIR and its CVG Involved Subscriber shall cooperate in all reasonable respects with CVG and its attorneys in the investigation, trial and defense of such Claim and any appeal arising therefrom; provided, however, that NYSIR or its CVG Involved Subscriber may, at their own respective cost and expense, participate, through its attorneys or otherwise, in such investigation, trial and defense of such Claim and any appeal arising therefrom. CVG shall enter into no settlement of a Claim that involves a remedy other than the payment of money by CVG without the prior consent of NYSIR or its CVG Involved Subscriber.

After notice by CVG to NYSIR or its CVG Involved Subscriber of its election to assume full control of the defense of any such Claim, and NYSIR's or its CVG Involved Subscriber approval of selected counsel, CVG shall not be liable to NYSIR or its CVG Involved Subscriber for any legal expenses incurred thereafter by NYSIR or its CVG Involved Subscriber in connection with the defense of that Claim. If CVG does not assume full control over the defense of a Claim, then CVG may participate in such defense, at its sole cost and expense, and NYSIR or its CVG Involved Subscriber shall have the right to defend the Claim in such manner as it may deem appropriate, at the cost and expense of CVG.

Limitation on Damages

The School District agrees that CVG and its personnel shall not be liable to the School District for any claims, liabilities, causes of action, losses, damages (whether compensatory, consequential, special, indirect, incidental, punitive, exemplary, or of any other type or nature), costs and expenses (including, but not limited to attorneys' fees) in any way arising out of this engagement in any amount greater than the total amount of fees paid by the School District to CVG, except to the extent finally and judicially determined to have been the result of bad faith, negligence, or intentional or willful misconduct of CVG. This provision shall survive the termination of this agreement for any reason, and shall apply to the fullest extent of the law, whether in contract, statute, tort, or otherwise.

CVG agrees that NYSIR, its CVG Involved Subscribers, and their representatives shall not be liable to the CVG for any claims, liabilities, causes of action, losses, damages (whether compensatory, consequential, special, indirect, incidental, punitive, exemplary, or of any other type or nature), costs and expenses (including, but not limited to attorneys' fees) in any way arising out of this engagement in any amount greater than the total amount of fees paid by the School District to CVG, except to the extent finally and judicially determined to have been the result of bad faith, negligence, or intentional or willful misconduct of NYSIR or its CVG Involved Subscribers. This provision shall survive the termination of this agreement for any reason, and shall apply to the fullest extent of the law, whether in contract, statute, tort, or otherwise.

Limitation on Distribution and Use

The report, the final estimate of value, and the prospective financial analyses included therein are intended solely for the information of the person or persons to whom they are addressed or directed by CVG and solely for the purposes stated; they should not be relied upon for any other purpose, and no party other than the School District or its CVG Involved Subscribers may rely on them for any purpose whatsoever. Neither the valuation report, its contents, nor any reference to the appraiser or CVG may be referred to or quoted in any registration statement, prospectus, offering memorandum, sales brochure, other appraisal, loan or other agreement or document given to third parties without the advance written consent of CVG. In addition, except as set forth in the report, our analysis and report are not intended for general circulation or publication, nor are they to be reproduced or distributed to third parties without the advance written consent of CVG. Notwithstanding the foregoing, in the event that the analysis and/or report are required to be disclosed pursuant to a lawful subpoena or a FOIL request, CVG will not charge a fee for such release of the analysis and/or report.

Not A Fairness Opinion

Neither our opinion nor our report are to be construed as an opinion of the fairness of an actual or proposed transaction, a solvency opinion, or an investment recommendation, but, instead, are the expression of our determination of the fair value between a hypothetical willing buyer and a hypothetical willing seller in an assumed transaction on an assumed valuation date where both the buyer and the seller have reasonable knowledge of the relevant facts.

Operational Assumptions

Unless stated otherwise, our analysis (i) assumes that, as of the valuation date, the NYSIR Subscriber and its assets will continue to operate as configured as a going concern, (ii) is based on the past, present and future projected financial condition of the NYSIR Subscriber and its assets as of the valuation date, and (iii) assumes that the NYSIR Subscriber has no undisclosed real or contingent assets or liabilities, other than in the ordinary course of business, that would have a material effect on our analysis.

Competent Management Assumed

It should be specifically noted that the valuation assumes the property will be competently managed and maintained over the expected period of ownership. This appraisal engagement does not entail an evaluation of management's effectiveness, nor are we responsible for future marketing efforts and other management or ownership actions upon which actual results will depend.

No Obligation to Provide Services After Completion

Valuation assignments are accepted with the understanding that there is no obligation to furnish services after completion of the original assignment. If the need for subsequent services related to a valuation assignment paid by NYSIR pursuant to this Agreement occurs, including updates, conferences, testimony, preparation for

testimony, document production, interrogatory response preparation, or reprint and copy services whether by request of the School District or by subpoena or other legal process initiated by a party other than the School District in regard to the School District, NYSIR agrees to compensate CVG for its time at its standard hourly rates then in effect, plus all expenses incurred in the performance of said services. CVG reserves the right to make adjustments to the analysis, opinion and conclusion set forth in the report as we deem necessary by consideration of additional or more reliable data that may become available.

No Opinion is Rendered as to Legal Fee or Property Title

No opinion is rendered as to legal fee or property title. No opinion is intended in matters that require legal, engineering or other professional advice that has been or will be obtained from professional sources.

Liens and Encumbrances

We will give no consideration to liens or encumbrances except as specifically stated. We will assume that all required licenses and permits are in full force and effect, and we make no independent on-site tests to identify the presence of any potential environmental risks. We assume no responsibility for the acceptability of the valuation approaches used in our report as legal evidence in any particular court or jurisdiction.

Information Provided by Others

Information furnished by others is presumed to be reliable; no responsibility, whether legal or otherwise, is assumed for its accuracy and cannot be guaranteed as being certain. All financial data, operating histories and other data relating to income and expenses attributed to the business have been provided by management or its representatives and have been accepted without further verification, except as specifically stated in the report.

Prospective Financial Information

Valuation reports may contain prospective financial information, estimates or opinions that represent reasonable expectations at a particular point in time, but such information, estimates or opinions are not offered as forecasts, prospective financial statements or opinions, predictions or as assurances that a particular level of income or profit will be achieved, that events will occur or that a particular price will be offered or accepted.

Actual results achieved during the period covered by our prospective financial analysis will vary from those described in our report, and the variations may be material.

Any use of management's projections or forecasts in our analysis will not constitute an examination, review or compilation of prospective financial statements in accordance with standards established by the American Institute of Certified Public Accountants (AICPA). We will not express an opinion or any other form of assurance on the reasonableness of the underlying assumptions or whether any of the prospective financial statements, if used, are presented in conformity with AICPA presentation guidelines.

Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of New York, without regard to conflicts of law principles. The parties hereby irrevocably submit to the jurisdiction of the federal or state courts in the State of New York, specifically and exclusively in the State or the Federal District Court located in the County of Nassau in the State of New York, over any dispute or proceeding arising out of this Agreement and agree that all claims in respect of such dispute or proceeding shall be heard and determined in such court. The parties to this Agreement hereby irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may have to the venue of any such dispute brought in such court or any defense of inconvenient forum for the maintenance of such dispute. T&CRev4.27.17

SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS

In order to help prevent accidents and injuries resulting from the misuse of drugs and/or alcohol by school bus drivers, the Board adopts this policy in compliance with federal and state law and regulation.

The District has designated the [Superintendent of Schools](#) to answer driver questions about this policy and related materials:

Drug and Alcohol Testing Program

School bus drivers are subject to drug and/or alcohol testing in a variety of circumstances. The District will comply with all federal and state law and regulation regarding the implementation of a drug and alcohol testing program for school bus drivers.

The District will either establish and manage its own drug and alcohol testing program, or by contract have a consortium/third-party administrator manage all, or part of, its drug and alcohol testing program for school bus drivers.

Under federal law and regulation, individuals who operate a Commercial Motor Vehicle (CMV) designed to transport 16 or more occupants (including the driver) and are subject to commercial driver's license (CDL) requirements established by the United States Department of Transportation are safety-sensitive employees and are subject to the following drug and/or alcohol testing:

- a) **Pre-employment drug testing** which will be conducted after a conditional offer to hire has been extended, but before the actual performance of safety-sensitive functions for the first time. This pre-employment testing will also be required when employees transfer to a safety-sensitive position.
- b) **Random drug and/or alcohol testing** which will be conducted on an unannounced basis.
- c) **Reasonable suspicion drug and/or alcohol testing** which will be conducted when reasonable suspicion exists that a driver has engaged in prohibited use of drugs and/or alcohol. The required observation for reasonable suspicion drug and/or alcohol testing must be made by a supervisor or official who has been trained in accordance with federal law and regulation.
- d) **Post-accident drug and/or alcohol testing** which will be conducted as soon as practicable following certain occurrences involving a CMV operating on a public road.
- e) **Return-to-duty drug and/or alcohol testing** which will be conducted on a driver who has engaged in prohibited drug and/or alcohol conduct before the driver returns to perform a safety-sensitive function.

(Continued)

SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (Cont'd.)

- f) **Follow-up drug and/or alcohol testing** which will be conducted on a driver who has engaged in prohibited drug and/or alcohol conduct and has returned to performing a safety-sensitive function. This testing will be conducted on an unannounced basis in accordance with a written follow-up testing plan developed by a substance abuse professional (SAP).

All procedures used to test for the presence of drugs and/or alcohol will conform to the requirements outlined in federal law and regulation for protecting the driver, ~~ensuring~~ and the integrity of the testing process, safeguarding the validity of the test results, and ensuring that all test results are attributed to the correct driver.

Under New York State law and regulation, all school bus drivers are subject to pre-employment and random drug and alcohol testing in accordance with the provisions and requirements of federal regulations, regardless of ~~commercial driver's license~~ CDL endorsement. Every school bus driver will be included in the random testing pool and must submit to testing when selected.

Prohibitions and Consequences for School Bus Drivers

Under federal law and regulation, individuals who operate a CMV designed to transport 16 or more occupants (including the driver) and are subject to CDL requirements established by the United States Department of Transportation are prohibited from:

- a) Reporting for duty or remaining on duty to perform safety-sensitive functions while having an alcohol concentration of 0.04 or greater. If testing shows an alcohol concentration of 0.02 or greater but less than 0.04, the employee must be removed from performing safety-sensitive ~~activities~~ functions for not less than 24 hours, but no punitive action will be taken by the employer;
- b) Using alcohol while performing safety-sensitive functions;
- c) Performing safety-sensitive functions within four hours after using alcohol;
- d) When required to take a post-accident alcohol test, using alcohol within eight hours following the accident or prior to undergoing a post-accident alcohol test, whichever comes first;
- e) Refusing to submit to a drug or alcohol test required by post-accident, random, reasonable suspicion, return-to-duty, or follow-up testing requirements;

(Continued)

SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (Cont'd.)

- f) Refusing to submit to a pre-employment drug test;
- g) Reporting for duty or remaining on duty, requiring the performance of safety-sensitive functions, when the driver uses any drugs, as defined by federal law and regulation. This prohibition does not apply when the use is pursuant to the instructions of a licensed medical practitioner who is familiar with the driver's medical history and has advised the driver that the substance will not adversely affect the driver's ability to safely operate a CMV; or
- h) Reporting for duty, remaining on duty, or performing a safety-sensitive function, if the driver tests positive for drugs.

Additionally, under New York State law, all school bus drivers are prohibited from:

- a) Consuming a drug or intoxicating liquor, regardless of its alcoholic content, or be under the influence of a drug or intoxicating liquor, within six hours before going on duty or operating, or having physical control of a bus;
- b) Consuming a drug or intoxicating liquor, regardless of its alcoholic content while on duty, or operating, or in physical control of a bus; or
- c) Possessing a drug or intoxicating liquor, regardless of its alcoholic content while on duty, operating or in physical control of a bus. However, this paragraph does not apply to the possession of a drug or intoxicating liquor which is transported as part of a shipment or personal effects of a passenger or to alcoholic beverages which are in sealed containers.

It is the employer's responsibility to ensure that no school bus driver:

- a) Violates any of the above listed provisions of New York State law; or
- b) Be on duty or operate a school bus if, by a person's general appearance or by a person's conduct or by other substantiating evidence, a person appears to have consumed a drug or intoxicating liquor within the preceding eight hours.

Any violation of this policy, ~~and/or~~ District procedures, and/or applicable federal and state law and regulation by a school bus driver will be grounds for disciplinary action and penalties including, but not limited to, fines, suspension, and/or discharge in accordance with the District's and/or the vendors' or contract bus companies' policies, collective bargaining agreements, and applicable law.

(Continued)

SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (Cont'd.)

Drivers who are found to have engaged in prohibited conduct under federal law and regulation will be removed immediately from safety-sensitive functions and will not be allowed to return to perform safety-sensitive functions until they:

- a) Are evaluated by a SAP;
- b) Complete any requirements for rehabilitation as set by the employer and the SAP; and
- c) Pass a return-to-duty test with the result below 0.02 if the conduct involved alcohol, or a drug test with a verified negative result if the conduct involved drug use.

The Drug and Alcohol Clearinghouse

The Drug and Alcohol Clearinghouse ("Clearinghouse") is a secure online database that provides real-time information about CDL and commercial learner's permit holder's drug and alcohol program violations. The District will comply with all federal law and regulation regarding the Clearinghouse.

In accordance with 49 CFR Part 382, the following personal information will be collected, maintained, and reported to the Clearinghouse:

- a) A verified positive, adulterated, or substituted drug test result;
- b) An alcohol confirmation test with a concentration of 0.04 or higher;
- c) A refusal to submit to any required test;
- d) An employer's report of actual knowledge of:
 - 1. On duty alcohol use;
 - 2. Pre-duty alcohol use;
 - 3. Alcohol use following an accident; and
 - 4. Drug use;
- e) A SAP's report of the successful completion of the return-to-duty process;
- f) A negative return-to-duty test; and
- g) An employer's report of completion of follow-up testing.

(Continued)

SUBJECT: DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (Cont'd.)**Employee Notification**

The Superintendent or designee will ensure that each school bus driver receives a copy of ~~District policy~~, educational materials that explain the requirements of drug and alcohol testing law and regulation, and any policies, regulations, and/or procedures developed by the District with respect to meeting those requirements. The Superintendent or designee will ensure that a copy of these materials is distributed to each school bus driver, who will sign for receipt of all of the above documents, as well as other appropriate personnel, prior to the start of any drug and/or alcohol testing as well as at the beginning of each school year or at the time of hire for any school bus driver. Representatives of applicable collective bargaining units will be notified of the availability of this information.

The Superintendent or designee will further ensure that each school bus driver receives educational materials concerning: the effects of drug and alcohol use on an individual's health, work, and personal life; signs and symptoms of a drug or alcohol problem (the driver's or a co-worker's); and available methods of intervening when a drug or alcohol problem is suspected, including confrontation, referral to any employee assistance program, and/or referral to management.

The Superintendent or designee will arrange for training of all supervisors who may be utilized to determine whether reasonable suspicion exists to test a driver for prohibited conduct involving drugs and/or alcohol.

is distributed to vendors or contract bus companies, who will sign for receipt of all of the above documents, as well as other appropriate personnel, prior to the start of any drug and/or alcohol testing as well as at the beginning of each school year or at the time of hire for any school bus driver.

The Superintendent or designee will further ensure that vendors or contract bus companies receive a copy of the District's educational materials concerning: the effects of drug and alcohol use on an individual's health, work, and personal life; signs and symptoms of a drug or alcohol problem (the driver's or a co-worker's); and available methods of intervening when a drug or alcohol problem is suspected, including confrontation, referral to any employee assistance program, and/or referral to management.

The Superintendent or designee can assist vendors or contract bus companies with arrangements for training of all supervisors who may be utilized to determine whether reasonable suspicion exists to test a driver for prohibited conduct involving the drugs and/or alcohol.

Records Management and Retention

Employee records relating to drug and/or alcohol testing, as well as to substance abuse and/or alcohol prevention programs, will be maintained in accordance with law and regulation. All employee drug and/or alcohol testing will be kept confidential and will only be revealed as required or authorized by law or regulation.

49 USC §§ 31136 and 31306

49 CFR Parts 40, 382, and 383

Vehicle and Traffic Law §§ 142, 509-g, 509-l

Adopted:

Personnel

SUBJECT: EMPLOYMENT OF RETIRED PERSONS

A retired person may be employed and earn compensation in a position in the District, without any effect on his or her status as retired and without suspension or diminution of his or her retirement allowance subject to the conditions enumerated in Retirement and Social Security Law Section 211(1). However, there will be no earning limitations on or after the calendar year in which a retired person attains age 65.

No retired person may be employed in the District except upon approval of the Civil Service Commission or the Commissioner of Education unless otherwise authorized in accordance with law.

Two sections of the Retirement and Social Security Law (Sections 211 and 212) affect a retiree's return to public employment in New York State. If a retiree returns to public employment, he or she may still be able to collect his or her pension depending upon:

- a) How much is earned after returning to work; and
- b) The retiree's age.

If a retiree is under age 65, he or she can return to public employment without approval or reduction in retirement benefits as long as his or her calendar year earnings do not exceed **the Section 212 limit**. If a retiree's earnings will be more than the Section 212 limits, the employer must request and receive prior approval from the appropriate agency to hire the retiree under Section 211.

Section 211 waivers are provided for "unclassified service" positions. Retired police officers employed by a school district as a School Resource Officer (SRO) fall under the "classified service" but may have the earnings limitation waived at the discretion of the Commissioner of Education, as long as all of the requirements for waivers in the unclassified service are fulfilled.

There is generally no restriction on a retiree's earnings beginning in the calendar year he or she turns 65, unless returning to public office.

Section 211 Approval Process

Approval for post-retirement employment of a person under the age of 65 or a retired police officer employed as a SRO whose calendar year earnings exceed **the Section 212 limit** may be granted only on the written request of the District giving detailed reasons related to the standards set forth in Section 211; and on a finding of satisfactory evidence by the Civil Service Commission or the Commissioner of Education that the retired person is duly qualified, competent, and physically fit for the performance of the duties of the position in which he or she is to be employed and is properly certified where certification is required.

(Continued)

SUBJECT: EMPLOYMENT OF RETIRED PERSONS (Cont'd.)

The District will prepare a detailed recruitment plan to fill the vacancy on a permanent basis when the need arises and will undertake extensive recruitment efforts to fill the vacancy prior to making a determination that there are no available non-retired persons qualified to perform the duties of that position.

Approvals to hire retired individuals may be granted for periods not exceeding two years each, provided that a person may not return to work in the same or similar position for a period of one year following retirement. However, in accordance with Section 212, a retiree may return to work in the same or similar position within the same year following retirement if his or her earnings are under **the Section 212 limit** or if he or she receives a Section 212 waiver, or other conditions exist set forth in law.

Reporting Requirements and Disclosure

- a) The District will report all money earned by a retired person in its employ in excess of the earnings limitation outlined in Section 212 to the retirement system administered by the State or any of its political subdivisions from which the retired person is collecting his or her retirement allowance.
- b) The District, when employing a retired person who is eligible to collect or is already collecting a retirement allowance from a retirement system administered by the state or any of its political subdivisions, will report on an annual basis to the retirement system paying the retirement allowance and to the State Comptroller. This report will consist of the re-employed retiree's name, date of birth, place of employment, current position, and all earnings.

Public Record

Any request for approval of the employment of a retired person, including the reasons stated, and the findings and determination of the request will be a public record open for inspection in the Office of the Civil Service Commission, the Commissioner of Education, or the Board making the findings and determination as specified in Section 211.

Education Law §§ 525 and 3101
Retirement and Social Security Law §§ 111, 211, 212, 217, and 411
8 NYCRR § 80-5.5(b)

Adoption Date

SUBJECT: CHILD ABUSE AND MALTREATMENT**Child Abuse in a Domestic Setting**

The District takes seriously the obligations of its officers and employees to report cases of child abuse or maltreatment. To this end, regulations will be developed, maintained, and disseminated by administration regarding the:

- a) Mandatory reporting of suspected child abuse or maltreatment;
- b) Reporting procedures and obligations of persons required to report;
- c) Provisions for taking a child into protective custody;
- d) Mandatory reporting of deaths;
- e) Immunity from liability and penalties for failure to report;
- f) Obligations for provision of services and procedures necessary to safeguard the life or health of a child; and
- g) Provision of information in recognizing signs of unlawful methamphetamine laboratories for all current and new school officials (i.e., "mandated reporters") who, as part of their usual responsibilities, visit children's homes.

Additionally, an ongoing training program for all current and new school officials will be established and implemented to enable the staff to carry out their reporting responsibilities.

Reporting Information

The District will post the child abuse hotline telephone number and directions for accessing the Office of Children and Family Services (OCFS) website in English and Spanish on its website and in clearly and highly visible areas of school buildings. The District will also make this information available from its administrative offices; provide it to parents and persons in parental relation at least once per school year by electronic communication, sending the information home with students, or otherwise; and provide it to each teacher and administrator. The District may post and provide this information in other, common languages used by the school community.

Persons Required to Report

Persons required to report cases of child abuse or maltreatment to the State Central Register (SCR) in accordance with Social Services Law Section 413(1) include, but are not limited to, school teachers, school ~~guidance~~ counselors, school psychologists, school social workers, school nurses, school administrators or other school personnel required to hold a teaching or administrative license or

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certificate, and full- or part-time compensated school employees required to hold a temporary coaching license or professional coaching certificate.

All mandated reporters must make the report themselves and then immediately notify the building principal or designee. The building principal or designee will be responsible for all subsequent administration necessitated by the report. Any report must include the name, title, and contact information for every staff member who is believed to have direct knowledge of the allegations in the report.

Prohibition of Retaliatory Personnel Action

The District will not take any retaliatory personnel action against an employee because the employee believes that he or she has reasonable cause to suspect that a child is an abused or maltreated child and that employee makes a report to SCR. Further, no school official will impose any conditions, including prior approval or prior notification, upon any staff member specifically designated a mandated reporter.

"Retaliatory personnel action" means the discharge, suspension, or demotion of an employee, or other adverse employment action taken against an employee in the terms and conditions of employment.

Report Form

The "Report of Suspected Child Abuse or Maltreatment" Form LDSS-2221A may be accessed at the OCFS website.

Child Abuse in an Educational Setting

The District is committed to the protection of students in educational settings from abuse and maltreatment by employees or volunteers.

Definitions

"Administrator" or "school administrator" means a principal, or the equivalent title, in a school, or other chief school officer.

"Child abuse" means any of the following acts committed in an educational setting by an employee or volunteer against a child (defined as a person under the age of 21 years enrolled in a school):

- a) Intentionally or recklessly inflicting physical injury, serious physical injury, or death; ~~or~~

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- b) Intentionally or recklessly engaging in conduct which creates a substantial risk of physical injury, serious physical injury, or death; ~~or~~
- c) Any child sexual abuse, defined as conduct prohibited by Penal Law Articles 130 or 263; or
- d) The commission or attempted commission against a child of the crime of disseminating indecent materials to minors in accordance with Penal Law Article 235.

~~Administrator or school administrator means a principal, or the equivalent title, in a school, or other chief school officer.~~

"Educational setting" means the building(s) and grounds of ~~the District~~ school; the vehicles provided directly or by contract by the ~~District~~ school for the transportation of students to and from school buildings, field trips, co-curricular and extracurricular activities both on and off ~~District~~ school grounds; all co-curricular and extracurricular activity sites; and any other location where direct contact between an employee or volunteer and a child has allegedly occurred.

"School" means a school district, public school, charter school, nonpublic school, Board of Cooperative Educational Services (BOCES), special act school district as defined in Education Law Section 4001, approved preschool special education program pursuant to Education Law Section 4410, approved private residential or non-residential school for the education of students with disabilities including certain private schools, or state-operated or state-supported school in accordance with Education Law Articles 85, 87, or 88.

Duties Upon Receipt of an Allegation of Child Abuse in an Educational Setting

In any case where an oral or written allegation is made to a teacher, school nurse, school counselor, school psychologist, school social worker, school administrator, Board member, or other school personnel required to hold a teaching or administrative license or certificate, as well as a licensed and registered physical therapist, licensed and registered occupational therapist, licensed and registered speech-language pathologist, teacher aide, or school resource officer that a child has been subjected to child abuse by an employee or volunteer in an educational setting, that person will upon receipt of the allegation:

- a) Promptly complete a written report of the allegation including the full name of the child alleged to be abused; the name of the child's parent; the identity of the person making the allegation and their relationship to the alleged child victim; the name of the employee or volunteer against whom the allegation was made; and a listing of the specific allegations of child abuse in an educational setting. This written report ~~will~~ must be completed on a form prescribed by the Commissioner of Education.

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Students

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- b) Except where the school administrator is the person receiving the oral or written allegation, the employee completing the written report must promptly personally deliver a copy of that written report to the school administrator of the school in which the child abuse allegedly occurred.

In any case where an oral or written allegation is made to a school bus driver employed by a school or a person or entity that contracts with ~~the District~~ a school to provide transportation services to children that a child has been subjected to child abuse by an employee or volunteer in an educational setting, that school bus driver will upon receipt of the allegation, promptly report or cause a report to be made to his or her supervisor employed by the school or the contracting person or entity.

In any case where an oral or written report or allegation is made to a supervisor who is employed by a school or a person or entity that contracts with ~~the District~~ a school to provide transportation services to children from a person employed by the school or the contracted person or entity that a child has been subjected to child abuse by an employee or volunteer in an educational setting, the supervisor must, upon receipt of an allegation:

- a) Promptly complete a written report of the allegation including the full name of the child alleged to be abused; the name of the child's parent or guardian; the identity of the person making the allegation and their relationship to the alleged child victim; the name of the employee or volunteer against whom the allegation was made; and a listing of the specific allegations of child abuse in an educational setting. This written report must be completed on a form prescribed by the Commissioner.
- b) Ensure that the written report is personally delivered to the Superintendent employed by the school district where the child abuse occurred or, for a school other than a school district or public school, the school administrator employed by the school where the child abuse occurred.

In any case where it is alleged a child was abused by an employee or volunteer of a school other than a school within the ~~District~~ school district of the child's attendance, the report of these allegations will be promptly forwarded to the Superintendent of the ~~District~~ school district of the child's attendance and the Superintendent of the school district where the abuse of the child allegedly occurred. If a case involves a school that is not a school district or public school, the appropriate school administrator or administrators, in addition to any appropriate Superintendent, must be notified of the allegations of abuse.

If it is alleged the child was abused by the Superintendent or administrator, the report of the allegations will be made to another designated administrator.

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~~Any employee, volunteer, or supervisor who is employed by a person or entity that contracts with the District to provide transportation services to children who reasonably and in good faith makes a report of allegations of child abuse in an educational setting in accordance with the reporting requirements of the law will have immunity from civil liability which might otherwise result by reason of those actions.~~

Upon receipt of a written report alleging child abuse in an educational setting, a school administrator or ~~the~~ Superintendent must then determine whether there is reasonable suspicion to believe that an act of child abuse has occurred. ~~Where there has been a determination as to the existence of~~ If it is determined that reasonable suspicion exists, the school administrator or Superintendent must follow the procedures mandated in law and further described in administrative regulations including parental notification. When the school administrator receives a written report, he or she must promptly provide a copy of the report to the Superintendent. ~~and The report must be promptly forwarded the report to~~ appropriate law enforcement. In no event will reporting to law enforcement be delayed by an inability to contact the Superintendent.

Where the Superintendent or, in a school other than a school district or public school, the school administrator has forwarded a written report of child abuse in an educational setting to law enforcement authorities, ~~the Superintendent~~ he or she will also refer the report to the Commissioner if the employee or volunteer alleged to have committed an act of child abuse holds a certification or license issued by ~~the State Education Department~~ NYSED.

Civil Immunity

~~Any employee, volunteer, or supervisor who is employed by a person or entity that contracts with the District~~ a school to provide transportation services to children who reasonably and in good faith makes a report of allegations of child abuse in an educational setting in accordance with the reporting requirements of the law will have immunity from civil liability which might otherwise result by reason of those actions.

Any school administrator or Superintendent who reasonably and in good faith makes a report of allegations of child abuse in an educational setting, or reasonably and in good faith transmits a report to a person or agency as required by law, will have immunity from civil liability which might otherwise result by reason of those actions.

Confidentiality

Reports and other written material submitted in accordance with law with regard to allegations of child abuse in an educational setting, and photographs taken concerning those reports that are in the possession of any person legally authorized to receive that information, will be confidential and will not be redisclosed except to law enforcement authorities involved in an investigation of child abuse in an educational setting or as expressly authorized by law or in accordance with a court-ordered subpoena. School administrators and the Superintendent will exercise reasonable care in preventing unauthorized disclosure.

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Students

SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)

~~Additionally, teachers and all other school officials will be provided an annual written explanation concerning the reporting of child abuse in an educational setting, including the immunity provisions as set forth in law. The Commissioner will furnish the District with required information, including rules and regulations for training necessary to implement District and staff responsibilities under the law.~~

Training

~~All persons employed by the District, in titles equivalent to teacher or administrator, and any school bus drivers employed by a person or entity that contracts with the District to provide transportation services to children, are required to complete coursework or training regarding the identification and reporting of child abuse and maltreatment in accordance with law and Commissioner's regulations.~~

The District will implement a training program regarding child abuse in an educational setting for all current and new teachers, school nurses, school counselors, school psychologists, school social workers, school administrators, Board members, other school personnel required to hold a teaching or administrative license or certificate, and any school bus driver or supervisor employed by the District or any person or entity that contracts with the District to provide transportation services to children, as well as licensed and registered physical therapists, licensed and registered occupational therapists, licensed and registered speech-language pathologists, teacher aides, and school resource officers.

Prohibition of "Silent" (Unreported) Resignations

The Superintendent and other school administrators are prohibited from withholding from law enforcement authorities, the Superintendent, or the Commissioner, as appropriate, information concerning allegations of child abuse in an educational setting against an employee or volunteer in exchange for that individual's resignation or voluntary suspension from his or her position.

The Superintendent or other school administrator who reasonably and in good faith reports to law enforcement officials information regarding allegations of child abuse or a resignation as required by law will have immunity from any liability, civil or criminal, which might otherwise result by reason of those actions.

Notification

~~Additionally,~~ Teachers and all other school officials will be provided an annual written explanation concerning the reporting of child abuse and child abuse in an educational setting, including the immunity provisions as set forth in law. The Commissioner will furnish the District with required information, including rules and regulations for training necessary to implement District and staff responsibilities under the law.

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SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)**Prohibition on Aiding and Abetting Sexual Abuse**

Unless exempted by law, no District employee, contractor, or agent of the District will assist another District employee, contractor, or agent in obtaining a new job, apart from the routine transmission of administrative and personnel files, if the individual or agency knows or has probable cause to believe, that the individual engaged in sexual misconduct regarding a minor or student in violation of the law.

Education Law Article 23-B and §§ 409-1, ~~902(b)~~, 3028-b, and 3209-a
Family Court Act § 1012
Labor Law § 740(1)(e)
Penal Law Articles 130, 235, and 263
Social Services Law §§ 411-428
8 NYCRR Part 83, and § 100.2(hh) and (nn)
20 USC § 7926

Adoption Date