

FIRE ISLAND UNION FREE SCHOOL DISTRICT

BOARD OF EDUCATION

Regular Meeting Agenda

August 13, 2019

4:30 p.m.

Call to Order

Pledge of Allegiance

Voice of the Taxpayer

ITEM 1 **Approval of Minutes**

- a. Annual Organizational Meeting of July 9, 2019
- b. Regular Meeting of July 9, 2019

ITEM 2 **Finance**

- a. Treasurer's Report
- b. Trial Balance Reports
- c. Appropriation and Revenue Status Reports
- d. Trust & Agency Cash Disbursement
- e. General Fund Cash Disbursement
- f. FIA Scholarship Fund Cash Disbursement
- g. Voided Checks Report
- h. General Fund Cash Flow Report
- i. Cash Transfer
- j. Warrant

ITEM 3 **Superintendent's Report**

ITEM 4 **Correspondence – no correspondence**

ITEM 5 **Action Items – Recommended for Approval**

- a. **2018-2019 Final BOCES Contract – Cooperative Educational Services @ \$349,812.45**
- b. **2019-2020 AED Collaborative Agreement w/ Dr. Muratori @ \$2,000.00 per annum**
- c. **2019-2022 Professional Development Plan**
- d. **2019-2020 Response to Intervention/Academic Intervention Services Plan**
- e. **2019-2020 Building Level Emergency Response Plan – *these documents are confidential for BOE use only***
- f. **2018-2019 APPR Implementation Certification Resolution - BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Fire Island Union Free School District hereby authorizes and/or ratifies execution by the Superintendent of Schools and the President of the Board of Education of the District's 2018-2019 APPR Implementation Certification Form.**

- 2019-2020 Substitute Teacher Appointments @ \$158.24/day –**
 - g. *Anna Bainbridge, Caryn Burke, Jennifer deLyra, Martha Mason, Brittany Metcalf, Anne Niland, Nancy Sobel, Elaine Whitehouse*
- 2019-2020 Summer Bus Driver Appointment – D. Bente @ \$150/day**
 - h. effective 7/1/19
- Revised Non-Instructional Employee Benefits Sheets – to reflect 30 year**
 - i. *longevity payment of \$4,950.00*
- Approval of 2019 Bus Bid Documents – Single Rear Wheel, 16 student/8**
 - j. adult passenger school bus – *Confidential for BOE review only*

ITEM 6

Public Hearing/1st Reading of Proposed Policy Revisions

- a. #5140 Administration of the Budget
- b. #6150 Alcohol, Tobacco, Drugs, and Other Substances (Staff)
- c. #7110 Comprehensive Student Attendance
- d. #7221 Participation in Graduation Ceremonies and Activities
- e. #7320 Alcohol, Tobacco, Drugs, and Other Substances (Students)
- f. #7511 Immunization of Students

ITEM 7

Adjournment

Annual Organizational Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
July 9, 2019

DRAFT

CALL TO ORDER	Meeting was held in the lunch room of the Woodhull School and was called to order at 4:30 p.m. by D. Clock, District Clerk.
MEMBERS PRESENT	Vernon Henriksen, Jay Lippert, Linda Nowachek, Judi Phelan, Kathleen Skelly-Kurka, Amy Wood.
MEMBERS ABSENT	Lisa Kaufman.
OTHERS PRESENT	L. Ferraro, Superintendent K. Wurtz, School Business Official Kathryn Maier, School Attorney D. Clock, District Clerk
OATHS OF OFFICE – BOARD MEMBERS – JAY LIPPERT	Kathryn Maier, School Attorney, administered the Oath of Office for the position of Board Member to Jay Lippert for the term July 1, 2019 to June 30, 2022.
LINDA NOWACHEK	Kathryn Maier, School Attorney, administered the Oath of Office for the position of Board Member to Linda Nowachek for the term July 1, 2019 to June 30, 2022.
NOMINATION & ELECTION OF PRESIDENT – JAY LIPPERT	Nomination by V. Henriksen, seconded by A. Wood, to elect Jay Lippert as President of the Board of Education for the term July 1, 2019, to June 30, 2020. There were no other nominations. Aye – 6 No – 0
NOMINATION & ELECTION OF VICE PRESIDENT – V. HENRIKSEN	Nomination by A. Wood, seconded by J. Lippert, to elect Vernon Henriksen as Vice President of the Board of Education for the term July 1, 2019, to June 30, 2020. There were no other nominations. Aye – 6 No – 0
OATHS OF OFFICE – PRESIDENT BOARD OF EDUCATION	K. Maier administered the Oath of Office to Jay Lippert for the position of President of the Board of Education for the term July 1, 2019 to June 30, 2020.
VICE PRESIDENT BOARD OF EDUCATION	K. Maier administered the Oath of Office to Vernon Henriksen for the position of Vice President of the Board of Education for the term July 1, 2019, to June 30, 2020.
OATH OF OFFICE – SUPERINTENDENT OF SCHOOLS	K. Maier administered the Oath of Office to Loretta Ferraro, Superintendent of Schools, for July 1, 2019 to June 30, 2020.

Annual Organizational Meeting Minutes of July 9, 2019, continued...

APPOINTMENT OF OFFICERS	The Board hereby approves the following appointments for school year 2019-2020:
DISTRICT CLERK	Donna Clock – District Clerk
DISTRICT TREASURER	Kevin Wurtz – District Treasurer
DEPUTY DISTRICT TREASURER	T. Murphy – Deputy District Treasurer (A. Wood, J. Phelan; 6-0)
OATH OF OFFICE – DISTRICT CLERK & DISTRICT TREASURER	K. Maier administered the Oath of Office to Donna Clock, District Clerk, and Kevin Wurtz, District Treasurer, for the term July 1, 2019, to June 30, 2020.
DEPUTY DISTRICT TREASURER	T. Murphy was not present and will be given the Oath of Office as Deputy District Treasurer in the office of the District Clerk.
OTHER APPOINTMENTS (Items 5a-v)	The Board hereby approves the following appointments as set forth in the meeting agenda - Items 5a-v - for school year 2019-2020: (A. Wood, L. Nowachek; 6-0) - Director of Health Services – Janet LaViolette - School Attorney – Guercio & Guercio, LLP - Census Enumerator – Loretta Ferraro - Attendance Officer – Loretta Ferraro - External Auditor – R. S. Abrams & Co. - Insurance Consultant – New York Schools Insurance Reciprocal (NYSIR) - Records Access Officer – Donna Clock - Records Management Officer – Donna Clock - Asbestos (LEA) Designee – Michael DiDio - Purchasing Agent – Kevin Wurtz - Designated Education Official – Loretta Ferraro - Civil Rights/Title IX Compliance Officer – Loretta Ferraro - Dignity Act Coordinator – Philip Tamberino - Section 504 Compliance Officer – Loretta Ferraro - Homeless Liaison Officer – Loretta Ferraro - Special Education Chairperson – David Levenson - Board of Education Legislative Liaison to New York State School Boards Association – Jay Lippert - Fire Island UFSD Committee on Special Education comprised of the following: - Chairperson – David Levenson - Psychologist – Tina Hannel - Special Education/Reading Teacher – Colleen Ferry - District Physician – Janet LaViolette - Parent Representative – Melissa Adams - Student’s Classroom Teacher

Annual Organizational Meeting Minutes of July 9, 2019, continued...

OTHER APPOINTMENTS
(Continued)

Fire Island UFSD Committee on Pre-School Special Education comprised of the following:
Chairperson – David Levenson
Parent Representative – Melissa Adams
Suffolk County Representative
Evaluation Team Members

Impartial Hearing Officers – The Board of Education hereby accepts and approves the list of impartial hearing officers established as of July 1, 2019 by the NYS Education Department, and hereby authorizes the District Clerk to designate the selection of hearing officer, should the need arise during the 2019-2020 school year.

DESIGNATIONS (Items 6a-c)
2019-2020

The Board hereby approves the following designations as set forth in the meeting agenda - Items 6a-c, for school year 2019-2020:

(A. Wood, L. Nowachek; 6-0)

- Official Bank Depository, All Funds – HSBC
- Regular Meetings – second Tuesday of every month unless otherwise noted.
- Official Newspapers – Islip Bulletin and Long Island Advance.

AUTHORIZATIONS
2019-2020
(Items 7a-j)

The Board hereby approves the following authorizations as set forth in the meeting agenda - Items 7a-j, for school year 2019-2020:

(A. Wood, L. Nowachek; 6-0)

- To Certify Payrolls – Loretta Ferraro
- To approve the attendance of staff to conferences, conventions, workshops – Loretta Ferraro
- To establish \$100.00 petty cash for school instructional program to be maintained by District Treasurer.
- To establish \$100.00 petty cash for miscellaneous District expense to be maintained by District Clerk.
- Designation of Signatures on Checks –
District Treasurer – Kevin Wurtz
District Clerk – Donna Clock

In the absence of the District Clerk, the following Board Members are designated to sign checks :

Lisa Kaufman and Jay Lippert.

- Budget Transfers up to \$5,000.00 on Chief School Officer's approval.
- Use of District Credit Card – Loretta Ferraro and Kevin Wurtz
- Superintendent to apply for Grants in Aid.
- District Treasurer to invest school district funds.
- Purchasing Agent to sign all district purchase orders.

Annual Organizational Meeting Minutes of July 9, 2019 continued ...

OFFICIAL UNDERTAKINGS
(BONDS)
(Items 8a-c)

The Board hereby approves the following items as set forth in the meeting agenda - Items 8a-c, for school year 2019-2020:

(A. Wood, L. Nowachek; 6-0)

	<u>In the amount of</u>
District Treasurer	\$2,000,000.00
Deputy Treasurer	2,000,000.00
District Clerk	2,000,000.00

OTHER ITEMS
(Items 9a-f)

The Board hereby approves the following items as set forth in the meeting agenda - Items 9a-f, for school year 2019-2020: (A. Wood, L. Nowachek; 6-0)

- Re-adopt all Policies heretofore made including Code of Ethics and Code of Conduct.
- Establish Mileage Reimbursement Rate at 58 cents per mile as per current IRS recommended rate.
- Establish Board of Education Sub-Committees –
Audit: V. Henriksen, L. Kaufman, L. Nowachek, J. Phelan, A. Wood.
Buildings & Grounds: V. Henriksen, L. Kaufman,
- Equal Opportunity Employment
- Bay Shore Union Free School District and Islip Union Free School District as the Receiving Districts for Resident Students for Grades 7-12 for the 2019-2020 School Year.
- The following school personnel to have access to confidential Special Education records:
Loretta Ferraro –Superintendent
Donna Clock – District Clerk
Tina Hannel – School Psychologist
Martha Ringen – Speech Therapist
Colleen Ferry - Special Education/Reading Teacher
David Levenson - CSE/CPSE Director

The Regular Meeting immediately followed at 4:48 p.m.

Regular Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
July 9, 2019

DRAFT

CALL TO ORDER	The meeting immediately followed the Annual Organizational Meeting at 4:48 p.m.
MEMBERS PRESENT	V. Henriksen, J. Lippert, L. Nowacheck, J. Phelan, K. Skelly-Kurka, A. Wood.
MEMBERS ABSENT	L. Kaufman
OTHERS PRESENT	L. Ferraro, Superintendent K. Wurtz, School Business Official D. Clock, District Clerk
VOICE OF THE TAXPAYER	There were no residents present.
APPROVAL OF MINUTES	Minutes of the June 11, 2019 Regular Meeting were accepted as read. (K. Skelly-Kurka, A. Wood; 6-0)
TREASURER'S REPORT	Treasurer's Report for the month ended June 2019 was accepted as hereby attached. (K. Skelly-Kurka, A. Wood; 6-0)
TRIAL BALANCE REPORTS	The Board accepts the Trial Balance Report for the month ending June 2019 as hereby attached. (K. Skelly-Kurka, A. Wood; 6-0)
APPROPRIATION & REVENUE STATUS REPORTS	The Board accepts the Appropriation and Revenue Status Reports for June 2019 as hereby attached. (K. Skelly-Kurka, A. Wood; 6-0)
TRUST & AGENCY CASH DISBURSEMENT	The Board accepts the Trust and Agency Cash Disbursement report for June 2019 as hereby attached. (K. Skelly-Kurka, A. Wood; 6-0)
GENERAL FUND CASH DISBURSEMENT	The Board accepts the General Fund Cash Disbursement report for June 2019 as hereby attached. (K. Skelly-Kurka, A. Wood; 6-0)
WIROSTEK SCHOLARSHIP FUND CASH DISBURSEMENT	The Board accepts the Wirotek Scholarship Fund Cash Disbursement for June 2019 as hereby attached. (K. Skelly-Kurka, A. Wood; 6-0)
VOIDED CHECK REPORT	The Board accepts the Voided Check Report for June 2019 as hereby attached. (K. Skelly-Kurka, A. Wood; 6-0)
GENERAL FUND CASH FLOW REPORT	The Board accepts the General Fund Cash Flow report as hereby attached. (K. Skelly-Kurka, A. Wood; 6-0)

Regular Meeting Minutes of July 9, 2019, continued...

CASH TRANSFER	The Board approves cash transfers in the amount of \$300,000.00 from the General Fund Money Market account to the General Fund Checking account and \$200,000.00 from the General Fund Money Market account to the Trust and Agency Fund Checking account as hereby attached. (K. Skelly-Kurka, A. Wood; 6-0)
WARRANT	The Board hereby approves General Fund Warrant in the amount of \$301,212.74 as presented. (K. Skelly-Kurka, A. Wood; 6-0)
SUPERINTENDENT'S REPORT	Mrs. Ferraro reported on the following: • Adjustment of Flood Insurance premium for school building from \$59,000 to \$11,968 • DOT Operator Profile for school bus inspections during the 2018-19 school year was 96% • District response to Department of Justice ongoing inquiry into school district elections has been completed • Woodhull has been designated a Recognition School by the NYS Department of Education • Student discipline issue
CORRESPONDENCE	A letter from the 6th grade thanking the Board for their trip to New York City was accepted as read.
2019-2020 INSTRUCTION CONTRACTS – BAY SHORE UFSD & ISLIP UFSD	On the recommendation of the Superintendent, the Board hereby approves instructional contracts with Islip UFSD and Bay Shore UFSD for students in grades 7-12 for school year 2019-2020, and authorizes the President to enter into said agreements on behalf of the Board. (J. Phelan, K. Skelly-Kurka; 6-0)
2019-2020 CONSULTANTS AGREEMENT – GREAT SOUTH BAY YMCA – SWIM INSTRUCTION	On the recommendation of the Superintendent, the Board approves an agreement with the Great South Bay YMCA for two ten-week sessions of swim instruction for grades PreK-6 at \$125 per student per session for school year 2019-2020, and authorizes the President of the Board to enter into said agreement on behalf of the Board. (J. Phelan, K. Skelly-Kurka; 6-0)
2019-2020 CONSULTANTS AGREEMENT – WORLD GYM – TENNIS INSTRUCTION	On the recommendation of the Superintendent, the Board approves an agreement with the World Gym for two ten-week sessions of tennis instruction for grades 1-6 at \$195 per student per session for school year 2019-2020, and authorizes the President of the Board to enter into said agreement on behalf of the Board. (J. Phelan, K. Skelly-Kurka; 6-0)
2019-2020 PROPOSAL – MINDFUL MOVEMENTS	On the recommendation of the Superintendent, the Board hereby accepts a proposal from Mindful Movements for 1 10-week session of mindfulness training for grades PreK-6 @ \$2,000 to be contracted through Eastern Suffolk BOCES for school year 2019-2020. (J. Phelan, K. Skelly-Kurka; 6-0)

Regular Meeting Minutes of July9, 2019, continued...

2019-2020 DISTRICT-WIDE
SCHOOL SAFETY PLAN

On the recommendation of the Superintendent, the Board hereby accepts the 2019-2020 District-Wide School Safety Plan as presented. (J. Phelan, K. Skelly-Kurka; 6-0)

2019-2020 BOARD
AFFILIATIONS &
MEMBERSHIPS

The Board hereby approves its affiliations and memberships for 2019-2020 in the following organizations:

- National School Boards Association
- NYS School Boards Association
- SCOPE
- Nassau-Suffolk School Boards Association
- Islip Town School Boards Association

(J. Phelan, K. Skelly-Kurka; 6-0)

Regular Meeting Minutes of July 9, 2019, continued...

2019-2020
SUPERINTENDENT'S
AFFILIATIONS &
MEMBERSHIPS

The Board hereby approves the following affiliations and memberships for the Superintendent for 2019-2020:

- American Association of School Administrators (AASA)
- NYS Council of School Superintendents (NYCOSS)
- Suffolk County School Superintendents Association (SCSSA)
- Islip Town Chief School Administrators
- East End Cluster

(J. Phelan, K. Skelly-Kurka; 6-0)

RESOLUTION – STANDARD
WORK DAYS FOR
APPOINTED OFFICIALS
2019-2020

BE IT RESOLVED, that the Board of Education of the Fire Island Union Free School District hereby establishes the following as standard work days for the following appointed official and will report the following days to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by the official to the clerk of this body: (J. Phelan, K. Skelly-Kurka; 6-0)

Title	Name	SS # (last 4 digiits)	Registration #	Standard Work Day	Term	Participates in Employer's Time Keeping System	Days/Month (based on Record of Activities)
District Clerk	D. Clock	xxxx	xxxxxxx	7	7/1/19-6/30/20	Y	20

REVISION OF 2019-2020
BOARD MEETING
CALENDAR

On the recommendation of the Superintendent, the Board hereby approves a revision to the 2019-2020 Board meeting calendar as presented. (J. Phelan, K. Skelly-Kurka; 6-0)

PUBLIC HEARING, 2ND
READING & POLICY
ADOPTION

Following a public hearing and second reading, the Board adopts the following policies as hereby attached:

#7220 Graduation Options/Early Graduation/Accelerated Programs

#7222 Diploma or Credential Options for Students with Disabilities

#7554 Suicide

(J. Phelan, K. Skelly-Kurka; 6-0)

Regular Meeting Minutes of July 9, 2019, continued...

ADJOURNMENT

The meeting adjourned at 5:00 p.m.
(J. Phelan, K. Skelly-Kurka; 6-0)

Donna Clock
District Clerk

FIRE ISLAND UFSD

Cash Account Transactions Report From 7/1/2019 To 7/30/2019



Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
TA 204			HSBC Checking						
	07/01/2019	10			Opening Ledger Entries	JE-1	93,108.75	0.00	93,108.75
	07/02/2019	2			7-5-2019 Payroll	JE-1	98.76	0.00	93,207.51
	07/16/2019	3			7-19-19 Payroll	JE-1	195.11	0.00	93,402.62
	07/31/2019				See Cash Disbursement Schedule 1	CD-1	0.00	85,730.90	7,671.72
	07/31/2019				See Cash Receipts Schedule 2	CR-2	200,000.00	0.00	207,671.72
Grand Totals:							293,402.62	85,730.90	207,671.72

FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2019 To 7/31/2019

Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 204			HSBC Checking						
	07/01/2019		5		Opening Ledger Entries	JE-1	243,686.46	0.00	243,686.46
	07/31/2019				See Cash Disbursement Schedule 2	CD-2	0.00	301,212.74	-57,526.28
	07/31/2019				See Cash Receipts Schedule 2	CR-2	346,044.89	0.00	288,518.61
Grand Totals:							589,731.35	301,212.74	288,518.61

FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2019 To 7/31/2019

Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 205			HSBC Money Market						
	07/01/2019		5		Opening Ledger Entries	JE-1	6,181,605.64	0.00	6,181,605.64
	07/31/2019				See Cash Receipts Schedule 2	CR-2	1,060.24	500,000.00	5,682,665.88
Grand Totals:							6,182,665.88	500,000.00	5,682,665.88

FIRE ISLAND UFSD

Cash Account Transactions Report From 7/1/2019 To 7/31/2019



Account		Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #							
H 204		HSBC Checking							
07/01/2019		9			Opening Ledger Entries	JE-1	27,988.58	0.00	27,988.58
07/31/2019					See Cash Receipts Schedule 2	CR-2	4.55	0.00	27,993.13
Grand Totals:							27,993.13	0.00	27,993.13

FIRE ISLAND UFSD

Cash Account Transactions Report From 7/1/2019 To 7/31/2019



Account	Account Name								
	Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
TE 204			HSBC Checking TE204						
	07/01/2019		11		Opening Ledger Entries	JE-1	73,843.99	0.00	73,843.99
	07/31/2019				See Cash Receipts Schedule 2	CR-2	12.46	0.00	73,856.45
Grand Totals:							73,856.45	0.00	73,856.45

FIRE ISLAND UFSD

Cash Account Transactions Report From 7/1/2019 To 7/31/2019



Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
SC 204			SC204 HSBC Checking 937316610						
	07/31/2019				See Cash Disbursement Schedule 1	CD-1	0.00	2,846.20	-2,846.20
Grand Totals:							0.00	2,846.20	-2,846.20

Opening balance 3260.22
 -2846.20
 7/31/19 balance 414.02

FIRE ISLAND UFSD

Cash Account Transactions Report From 7/1/2019 To 7/31/2019



Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 206			HSBC Repair Reserve						
	07/01/2019		5		Opening Ledger Entries	JE-1	108,631.62	0.00	108,631.62
	07/31/2019				See Cash Receipts Schedule 2	CR-2	9.82	0.00	108,641.44
Grand Totals:							108,641.44	0.00	108,641.44

FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2019 To 7/31/2019

Account	Account Name								
	Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 207			HSBC Capital Reserve #2						
	07/01/2019		5		Opening Ledger Entries	JE-1	334,390.12	0.00	334,390.12
	07/31/2019				See Cash Receipts Schedule 2	CR-2	30.23	0.00	334,420.35
Grand Totals:							334,420.35	0.00	334,420.35

FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2019 To 7/31/2019

Account	Account Name				Explanation	Schedule	Debits	Credits	Balance
	Date	Ref Number	Invoice #	Vendor ID					
A 208	HSBC Capital Reserve								
	07/01/2019		5		Opening Ledger Entries	JE-1	318,702.45	0.00	318,702.45
	07/31/2019				See Cash Receipts Schedule 2	CR-2	28.82	0.00	318,731.27
Grand Totals:							318,731.27	0.00	318,731.27

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2019 - 7/31/2020



Account	Description	Debits	Credits
TA 18	State Retirement	0.00	305.59
TA 19	Teachers Retirement System	0.00	946.00
TA 20	Group Insurance -Aflac	2,496.99	0.00
TA 204	HSBC Checking	161,468.28	0.00
TA 22	Federal Income Tax	9,224.39	0.00
TA 24	Union Dues/F.I. Teachers Association	0.00	903.08
TA 630	Due To Other Funds	0.00	171,034.99
TA Fund Totals:		173,189.66	173,189.66
Grand Totals:		173,189.66	173,189.66

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2019 - 7/31/2020



Account	Description	Debits	Credits
A 204	HSBC Checking	289,255.13	0.00
A 205	HSBC Money Market	5,682,665.88	0.00
A 206	HSBC Repair Reserve	108,641.44	0.00
A 207	HSBC Capital Reserve #2	334,420.35	0.00
A 208	HSBC Capital Reserve	318,731.27	0.00
A 210	Petty Cash	132.53	0.00
A 380	Accounts Receivable	5,170.59	0.00
A 391-2	Due From Capital Fund	37.64	0.00
A 391-3	Due From Trust And Agency Fund	2,333,721.36	0.00
A 500	Payroll Clearing	93,812.71	0.00
A 510	Estimated Revenue	6,307,302.00	0.00
A 521	Encumbrances	2,452,096.76	0.00
A 522	Expenditures	425,204.62	0.00
A 599	Appropriated Fund Balance	166,412.83	0.00
A 630	Due To Other Funds	0.00	2,162,686.37
A 630-1	Due To Special Aid Fund (F)	0.00	33,873.00
A 630-2	Due To Capital Fund	0.00	264,022.76
A 637	Due To Employees Retirement	0.00	38,166.00
A 693	Deferred Revenues - Suffolk County	0.00	630,000.00
A 814	Reserve For Workers Compensation	0.00	300,321.00
A 815	Unemployment Insurance Reserve	0.00	50,337.16
A 821	Reserve For Encumbrances	0.00	2,418,287.36
A 827	Retirement Contribution Reserve	0.00	994,384.09
A 867	Reserve For Employee Benefits	0.00	122,690.01
A 878	Reserve For Capital	0.00	3,362,457.99
A 882	Reserve For Repairs	0.00	129,060.63
A 909	Fund Balance, Unreserved	0.00	1,339,943.93
A 914	Assigned Appropriated Fund Balance	0.00	150,000.00
A 960	Appropriations	0.00	6,473,714.83
A 980	Revenues	0.00	47,659.98
A Fund Totals:		18,517,605.11	18,517,605.11
Grand Totals:		18,517,605.11	18,517,605.11

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2019 - 7/31/2020



Account	Description	Debits	Credits
SC 200	CASH IN CHECKING	2,846.20	0.00
SC 204	SC204 HSBC Checking 937316610	0.00	2,846.20
SC Fund Totals:		2,846.20	2,846.20
Grand Totals:		2,846.20	2,846.20

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.20	Board Of Education		1,500.00	1,254.66	2,754.66	0.00	1,254.66	1,500.00
A 1010.40	Board Of Education		10,000.00	426.24	10,426.24	129.90	3,087.34	7,209.00
A 1010.45	Board Of Education		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1010.49	Board Of Education		11,000.00	0.00	11,000.00	0.00	11,000.00	0.00
1010	BOARD OF EDUCATION	*	23,500.00	1,680.90	25,180.90	129.90	15,342.00	9,709.00
A 1040.16	District Clerk		102,515.90	0.00	102,515.90	11,052.93	0.00	91,462.97
A 1040.20	District Clerk		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1040.40	District Clerk		500.00	0.00	500.00	0.00	0.00	500.00
A 1040.45	District Clerk		500.00	48.90	548.90	48.90	2.10	497.90
1040	DISTRICT CLERK	*	104,515.90	48.90	104,564.80	11,101.83	2.10	93,460.87
A 1060.40	District Meeting		3,000.00	1,437.79	4,437.79	0.00	1,437.79	3,000.00
1060	DISTRICT MEETING	*	3,000.00	1,437.79	4,437.79	0.00	1,437.79	3,000.00
10		**	131,015.90	3,167.59	134,183.49	11,231.73	16,781.89	106,169.87
A 1240.15	Central Administration		207,429.51	0.00	207,429.51	23,192.70	0.00	184,236.81
A 1240.16	Central Administration		38,527.70	0.00	38,527.70	4,153.92	0.00	34,373.78
A 1240.20	Central Administration		2,000.00	2,095.02	4,095.02	139.96	3,634.58	320.48
A 1240.40	Central Administration		4,000.00	326.00	4,326.00	0.00	1,265.00	3,061.00
A 1240.45	Central Administration		700.00	381.00	1,081.00	0.00	381.00	700.00
1240	CHIEF SCHOOL ADMINISTRATOR	*	252,657.21	2,802.02	255,459.23	27,486.58	5,280.58	222,692.07
12		**	252,657.21	2,802.02	255,459.23	27,486.58	5,280.58	222,692.07
A 1310.15	Business Administration		128,664.68	0.00	128,664.68	14,111.13	0.00	114,553.55
A 1310.16	Business Administration		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1310.40	Business Admin		59,368.00	18,761.00	78,129.00	1,700.60	50,086.00	26,342.40
A 1310.49	Business Administration		10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
1310	BUSINESS ADMINISTRATION	*	199,032.68	18,761.00	217,793.68	15,811.73	60,086.00	141,895.95
A 1320.40	Auditing		31,000.00	1,467.00	32,467.00	4,713.00	20,954.00	6,800.00
1320	AUDITING	*	31,000.00	1,467.00	32,467.00	4,713.00	20,954.00	6,800.00
A 1325.16	District Treasurer		39,887.44	0.00	39,887.44	4,703.70	0.00	35,183.74
A 1325.20	District Treasurer		500.00	0.00	500.00	0.00	0.00	500.00
A 1325.40	District Treasurer		10,000.00	750.00	10,750.00	0.00	1,025.00	9,725.00
A 1325.45	District Treasurer		4,500.00	22.17	4,522.17	0.00	22.17	4,500.00
1325	TREASURER	*	54,887.44	772.17	55,659.61	4,703.70	1,047.17	49,908.74
A 1345.16	Purchasing		7,000.00	0.00	7,000.00	1,989.00	0.00	5,011.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1345	PURCHASING	*	7,000.00	0.00	7,000.00	1,989.00	0.00	5,011.00
13		**	291,920.12	21,000.17	312,920.29	27,217.43	82,087.17	203,615.69
A 1420.40	Legal		57,000.00	24,479.00	81,479.00	13,447.00	45,032.00	23,000.00
1420	LEGAL	*	57,000.00	24,479.00	81,479.00	13,447.00	45,032.00	23,000.00
A 1430.40	Personnel		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1430.45	Personnel		500.00	0.00	500.00	0.00	0.00	500.00
A 1430.49	Personnel		2,745.00	0.00	2,745.00	0.00	2,745.00	0.00
1430	PERSONNEL	*	4,745.00	0.00	4,745.00	0.00	2,745.00	2,000.00
A 1460.16	Records Management Officer		500.00	0.00	500.00	0.00	0.00	500.00
A 1460.20	Records Management - Equipment		500.00	2,809.95	3,309.95	0.00	2,809.95	500.00
A 1460.40	Records Management-Con Expenditure		5,000.00	329.33	5,329.33	329.33	4,742.40	257.60
A 1460.45	Records Management-Material/Supply		500.00	0.00	500.00	0.00	0.00	500.00
1460	RECORDS MANAGEMENT OFFICER	*	6,500.00	3,139.28	9,639.28	329.33	7,552.35	1,757.60
14		**	68,245.00	27,618.28	95,863.28	13,776.33	55,329.35	26,757.60
A 1620.16	Operations Of Plant		148,625.61	0.00	148,625.61	18,367.76	0.00	130,257.85
A 1620.20	Operations Of Plant		3,000.00	6,000.00	9,000.00	0.00	6,000.00	3,000.00
A 1620.40	Operations Of Plant		115,000.00	45,900.62	160,900.62	2,689.20	132,056.83	26,154.59
A 1620.45	Operations Of Plant		12,500.00	10,668.16	23,168.16	1,155.63	9,512.53	12,500.00
A 1620.49	Operations of Building BOCES		5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
1620	OPERATION OF PLANT	*	284,125.61	62,568.78	346,694.39	22,212.59	152,569.36	171,912.44
A 1621.16	Maintenance Of Plant		95,686.61	0.00	95,686.61	10,024.56	0.00	85,662.05
A 1621.20	Maintenance Of Plant		2,000.00	783.36	2,783.36	33.36	2,245.96	504.04
A 1621.40	Maintenance Of Plant		56,000.00	25,197.58	81,197.58	215.60	42,211.98	38,770.00
A 1621.45	Maintenance Of Plant		20,000.00	6,809.95	26,809.95	230.95	10,678.47	15,900.53
1621	MAINTENANCE OF PLANT	*	173,686.61	32,790.89	206,477.50	10,504.47	55,136.41	140,836.62
A 1660.45	Central Storeroom		5,000.00	5,963.83	10,963.83	1,235.78	7,778.05	1,950.00
1660	CENTRAL STOREROOM	*	5,000.00	5,963.83	10,963.83	1,235.78	7,778.05	1,950.00
A 1670.40	Central printing & mailing		4,500.00	2,232.00	6,732.00	254.00	1,978.00	4,500.00
1670	CENTRAL PRINTING & MAILING	*	4,500.00	2,232.00	6,732.00	254.00	1,978.00	4,500.00
A 1680.20	Central Data Processing		500.00	4,068.24	4,568.24	0.00	4,068.24	500.00
A 1680.40	Central Data Processing		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1680.45	Central Data Processing		11,725.00	3,470.00	15,195.00	821.18	2,648.82	11,725.00
A 1680.49	Central Data Processing		17,200.00	0.00	17,200.00	0.00	17,200.00	0.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1680	CENTRAL DATA PROCESSING	*	30,425.00	7,538.24	37,963.24	821.18	23,917.06	13,225.00
16		**	497,737.22	111,093.74	608,830.96	35,028.02	241,378.88	332,424.06
A 1910.40	Unallocated Insurance		58,200.00	0.00	58,200.00	48,590.00	0.00	9,610.00
1910	UNALLOCATED INSURANCE	*	58,200.00	0.00	58,200.00	48,590.00	0.00	9,610.00
A 1981.49	Boces Administrative Charge		9,000.00	0.00	9,000.00	0.00	9,000.00	0.00
1981	BOCES ADMINISTRATIVE COSTS	*	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00
19		**	67,200.00	0.00	67,200.00	48,590.00	9,000.00	9,610.00
1		***	1,308,775.45	165,681.80	1,474,457.25	163,330.09	409,857.87	901,269.29
A 2010.49	Curriculum Development		6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
2010	CURRICULUM DEVEL & SUPERVISION	*	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
A 2070.40	In-Service Training		40,000.00	13,150.00	53,150.00	0.00	53,150.00	0.00
2070	INSERVICE TRAINING-INSTRUCTION	*	40,000.00	13,150.00	53,150.00	0.00	53,150.00	0.00
20		**	46,000.00	13,150.00	59,150.00	0.00	59,150.00	0.00
A 2110.10	Teaching Regular School		67,467.64	0.00	67,467.64	0.00	0.00	67,467.64
A 2110.12	Teaching Regular School		916,941.80	0.00	916,941.80	0.00	0.00	916,941.80
A 2110.14	Teaching Regular School		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 2110.16	Teaching Regular School		85,859.96	0.00	85,859.96	0.00	0.00	85,859.96
A 2110.20	Teaching Regular School		5,000.00	1,468.69	6,468.69	101.49	1,370.09	4,997.11
A 2110.40	Teaching Regular School		15,000.00	1,205.01	16,205.01	494.56	2,066.45	13,644.00
A 2110.45	Teaching Regular School		15,000.00	2,686.90	17,686.90	463.93	7,817.56	9,405.41
A 2110.47	Teaching Regular School		220,500.00	190,647.15	411,147.15	159.80	400,489.35	10,498.00
A 2110.48	Teaching Regular School		10,000.00	3,327.54	13,327.54	2,463.82	863.72	10,000.00
A 2110.49	Teaching Regular School		45,000.00	0.00	45,000.00	0.00	45,000.00	0.00
2110	TEACHING-REGULAR SCHOOL	*	1,395,769.40	199,335.29	1,595,104.69	3,683.60	457,607.17	1,133,813.92
21		**	1,395,769.40	199,335.29	1,595,104.69	3,683.60	457,607.17	1,133,813.92
A 2250.15	Programs for Students w/ Disabilities		51,539.91	0.00	51,539.91	0.00	0.00	51,539.91
A 2250.20	Programs for Students w/ Disabilities		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2250.40	Programs for Students w/ Disabilities		21,000.00	649.57	21,649.57	477.77	3,671.80	17,500.00
A 2250.45	Programs for Students w/ Disabilities		1,500.00	605.52	2,105.52	0.00	605.52	1,500.00
A 2250.47	Programs for Students w/ Disabilities		154,329.41	146,177.80	300,507.21	23,822.20	137,357.60	139,327.41
A 2250.49	Programs for Students w/ Disabilities		84,000.00	0.00	84,000.00	0.00	84,000.00	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	313,369.32	147,432.89	460,802.21	24,299.97	225,634.92	210,867.32
22		**	313,369.32	147,432.89	460,802.21	24,299.97	225,634.92	210,867.32

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2610.15	School Library		62,555.36	0.00	62,555.36	0.00	0.00	62,555.36
A 2610.20	School Library		300.00	147.49	447.49	0.00	147.49	300.00
A 2610.40	School Library		4,000.00	797.55	4,797.55	594.23	203.32	4,000.00
A 2610.45	School Library		500.00	761.12	1,261.12	683.46	202.66	375.00
A 2610.49	School Library		4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	71,355.36	1,706.16	73,061.52	1,277.69	4,553.47	67,230.36
A 2630.15	Computer Assisted Instruction		124,170.41	0.00	124,170.41	13,387.65	0.00	110,782.76
A 2630.20	Computer Assisted Instruction		2,000.00	2,093.00	4,093.00	1,049.00	1,044.00	2,000.00
A 2630.22	Computer Hardware		60,000.00	45,465.95	105,465.95	38,950.00	6,515.95	60,000.00
A 2630.40	Computer Assisted Instruction		20,000.00	6,369.91	26,369.91	5,641.99	907.80	19,820.12
A 2630.45	Computer Assisted Instruction		1,500.00	702.91	2,202.91	182.99	519.92	1,500.00
A 2630.46	Computer Software		5,500.00	159.00	5,659.00	0.00	279.89	5,379.11
A 2630.49	Computer Assisted Instruction		95,000.00	72,324.07	167,324.07	72,324.07	95,000.00	0.00
2630	COMPUTER ASSISTED INSTRUCTION	*	308,170.41	127,114.84	435,285.25	131,535.70	104,267.56	199,481.99
26		**	379,525.77	128,821.00	508,346.77	132,813.39	108,821.03	266,712.35
A 2815.16	Health Services		103,322.50	0.00	103,322.50	0.00	0.00	103,322.50
A 2815.20	Health Services		500.00	108.00	608.00	108.60	0.00	499.40
A 2815.40	Health Services		8,000.00	2,000.00	10,000.00	0.00	2,000.00	8,000.00
A 2815.45	Health Services		800.00	0.00	800.00	0.00	0.00	800.00
2815	HEALTH SERVICES-REGULAR SCHOOL	*	112,622.50	2,108.00	114,730.50	108.60	2,000.00	112,621.90
A 2820.40	Psychological Services		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2820.45	Psychological Services		600.00	0.00	600.00	0.00	0.00	600.00
A 2820.49	Psychological Services		64,000.00	0.56	64,000.56	0.56	64,000.00	0.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	65,600.00	0.56	65,600.56	0.56	64,000.00	1,600.00
A 2850.15	Co Curricular Activities		17,000.00	0.00	17,000.00	0.00	0.00	17,000.00
A 2850.40	Co Curricular Activities		20,000.00	870.00	20,870.00	835.00	19,190.00	845.00
A 2850.45	Co Curricular Activities		1,000.00	77.29	1,077.29	0.00	952.29	125.00
2850	CO-CURRICULAR ACTIV-REG SCHL	*	38,000.00	947.29	38,947.29	835.00	20,142.29	17,970.00
28		**	216,222.50	3,055.85	219,278.35	944.16	86,142.29	132,191.90
2		***	2,350,886.99	491,795.03	2,842,682.02	161,741.12	937,355.41	1,743,585.49
A 5510.16	District Transportation		315,873.81	0.00	315,873.81	13,020.06	0.00	302,853.75
A 5510.16B			25,000.00	0.00	25,000.00	2,250.00	0.00	22,750.00
A 5510.20	District Transportation		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 5510.21	District Transportation		70,000.00	20,351.00	90,351.00	290.00	20,061.00	70,000.00
A 5510.40	District Transportation		100,000.00	23,527.61	123,527.61	3,630.84	76,120.96	43,775.81
A 5510.45	District Transportation		55,000.00	7,999.58	62,999.58	3,954.08	4,245.50	54,800.00
A 5510.49	District Transportation		4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
5510	DISTRICT TRANSPORT-MEDICAID	*	570,873.81	51,878.19	622,752.00	23,144.98	104,427.46	495,179.56
A 5530.16	Garage Building		9,371.33	0.00	9,371.33	985.14	0.00	8,386.19
A 5530.20	Garage Building		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 5530.40	Garage Building		10,000.00	0.00	10,000.00	0.00	8,000.00	2,000.00
A 5530.45	Garage Building		500.00	0.00	500.00	0.00	0.00	500.00
5530	GARAGE BUILDING	*	22,871.33	0.00	22,871.33	985.14	8,000.00	13,886.19
55		**	593,745.14	51,878.19	645,623.33	24,130.12	112,427.46	509,065.75
5		***	593,745.14	51,878.19	645,623.33	24,130.12	112,427.46	509,065.75
A 7140.16	Community Recreation		21,154.04	0.00	21,154.04	2,997.81	0.00	18,156.23
A 7140.40	Community Recreation		15,000.00	1,040.00	16,040.00	1,040.00	4,564.00	10,436.00
A 7140.45	Community Recreation		5,000.00	2,001.92	7,001.92	2,001.92	431.52	4,568.48
7140	RECREATION	*	41,154.04	3,041.92	44,195.96	6,039.73	4,995.52	33,160.71
71		**	41,154.04	3,041.92	44,195.96	6,039.73	4,995.52	33,160.71
7		***	41,154.04	3,041.92	44,195.96	6,039.73	4,995.52	33,160.71
A 9010.80	State Retirement		122,000.00	7,458.00	129,458.00	0.00	7,458.00	122,000.00
9010	STATE RETIREMENT	*	122,000.00	7,458.00	129,458.00	0.00	7,458.00	122,000.00
A 9020.80	Teacher Retirement		180,000.00	0.00	180,000.00	0.00	0.00	180,000.00
9020	TEACHERS' RETIREMENT	*	180,000.00	0.00	180,000.00	0.00	0.00	180,000.00
A 9030.80	Social Security		192,500.00	10,350.23	202,850.23	9,143.06	193,706.94	0.23
9030	SOCIAL SECURITY	*	192,500.00	10,350.23	202,850.23	9,143.06	193,706.94	0.23
A 9040.80	Worker Compensation		69,000.00	0.00	69,000.00	0.00	0.00	69,000.00
9040	WORKERS' COMPENSATION	*	69,000.00	0.00	69,000.00	0.00	0.00	69,000.00
A 9045.80	Life Insurance		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
9045	LIFE INSURANCE	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 9050.80	Unemployment Insurance		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9050	UNEMPLOYMENT INSURANCE	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 9055.80	Disability Insurance		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
9055	DISABILITY INSURANCE	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 9060.80	Hospital & Dental Insurance		807,240.00	66,208.04	873,448.04	60,820.50	786,295.56	26,331.98

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9060	HOSPITAL, MEDICAL & DENTAL INS	*	807,240.00	66,208.04	873,448.04	60,820.50	786,295.56	26,331.98
90		**	1,382,740.00	84,016.27	1,466,756.27	69,963.56	987,460.50	409,332.21
9		***	1,382,740.00	84,016.27	1,466,756.27	69,963.56	987,460.50	409,332.21
	Fund ATotals:		5,677,301.62	796,413.21	6,473,714.83	425,204.62	2,452,096.76	3,596,413.45
	Grand Totals:		5,677,301.62	796,413.21	6,473,714.83	425,204.62	2,452,096.76	3,596,413.45

FIRE ISLAND UFSD

Revenue Status Report From 7/1/2019 To 7/31/2019



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Tax	5,082,291.00	0.00	5,082,291.00	0.00	5,082,291.00
A 1040	Appropriation Of Planned Balance	150,000.00	0.00	150,000.00	0.00	150,000.00
A 1041	Special Taxes - Suffolk County	630,000.00	0.00	630,000.00	0.00	630,000.00
A 1085	School Tax Relief " Star "	14,372.00	0.00	14,372.00	0.00	14,372.00
A 1311	Day School Tuition From individuals	28,000.00	0.00	28,000.00	8,823.22	19,176.78
A 1315	Adult Education	3,500.00	0.00	3,500.00	945.00	2,555.00
A 1335	Student Fees & Charges	1,500.00	0.00	1,500.00	1,000.00	500.00
A 2401	Interest & Earnings	9,816.00	0.00	9,816.00	1,212.36	8,603.64
A 2665	Sale Of Equipment	6,000.00	0.00	6,000.00	0.00	6,000.00
A 2666	Sale Of Transportation Equipment	6,500.00	0.00	6,500.00	0.00	6,500.00
A 2701	Refund Of Prior Year Expense	6,500.00	0.00	6,500.00	0.00	6,500.00
A 3101	Basic State Aid	256,322.00	0.00	256,322.00	0.00	256,322.00
A 3101.EX	Excess Cost Aid	50,000.00	0.00	50,000.00	0.00	50,000.00
A 3103	Boces Aid	60,000.00	0.00	60,000.00	35,227.50	24,772.50
A 3263	Library Aid	2,501.00	0.00	2,501.00	0.00	2,501.00
A Totals:		6,307,302.00	0.00	6,307,302.00	47,208.08	6,260,093.92
Grand Totals:		6,307,302.00	0.00	6,307,302.00	47,208.08	6,260,093.92

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
123	☐	07/05/2019	2941	PAYROLL EXPENDITURE			Payroll Summary 7/5/2019		
					201920	A 1040.16		3,684.31	0.00
					201920	A 1240.15		7,730.90	0.00
					201920	A 1240.16		1,384.64	0.00
					201920	A 1310.15		4,703.71	0.00
					201920	A 1325.16		1,567.90	0.00
					201920	A 1620.16		5,525.71	0.00
					201920	A 1621.16		3,362.44	0.00
					201920	A 2630.15		4,462.55	0.00
					201920	A 5510.16		4,340.02	0.00
					201920	A 5530.16		328.38	0.00
					201920	A 7140.16		420.91	0.00
					201920	A 522		37,511.47	0.00
					201920	A 500		-37,511.47	0.00
					201920	A 521		0.00	0.00
					201920	A 821		0.00	0.00
Check Totals:								37,511.47	0.00
1908	☐	07/02/2019	1123	NYS INCOME TAX		TA 21	Trust & Agency Payment	1,998.03	0.00
Check Totals:								1,998.03	0.00
1909	☐	07/02/2019	1126	NYS EMPLOYEES' RETIREMENT SYSTEM		TA 18	Trust & Agency Payment	64.86	0.00
Check Totals:								64.86	0.00
1910	☐	07/02/2019	2076	FICA		TA 26	Trust & Agency Payment	2,313.69	0.00
						TA 26		2,313.69	0.00
						TA 26		541.10	0.00
						TA 26		541.10	0.00
Check Totals:								5,709.58	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Account	Explanation	Paid	Liquidated
1911	☐	07/02/2019	2910	Federal 941 Withholding	TA 22	Trust & Agency Payment	5,961.14	0.00
Check Totals:							5,961.14	0.00
1912	☐	07/02/2019	3228	Fire Island UFSD	TA 20.1	Trust & Agency Payment	98.76	0.00
Check Totals:							98.76	0.00
1913	☐	07/02/2019	3272	Fire Island UFSD - T & A	TA 29	Trust & Agency Payment	650.00	0.00
					TA 29		912.00	0.00
Check Totals:							1,562.00	0.00
1914	☐	07/02/2019	3453	Net Pay - Fire Island UFSD	TA 10	Trust & Agency Payment	24,777.65	0.00
Check Totals:							24,777.65	0.00
1915	☐	07/16/2019	1123	NYS INCOME TAX	TA 21	Trust & Agency Payment	2,075.20	0.00
Check Totals:							2,075.20	0.00
1916	☐	07/16/2019	1126	NYS EMPLOYEES' RETIREMENT SYSTEM	TA 18	Trust & Agency Payment	87.36	0.00
Check Totals:							87.36	0.00
1917	☐	07/16/2019	2076	FICA	TA 26	Trust & Agency Payment	2,523.20	0.00
					TA 26		2,523.20	0.00
					TA 26		590.12	0.00
					TA 26		590.12	0.00
Check Totals:							6,226.64	0.00
1918	☐	07/16/2019	2910	Federal 941 Withholding		Trust & Agency Payment		

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
						TA 22		6,442.06	0.00
Check Totals:								6,442.06	0.00
1919	☐	07/16/2019	3228	Fire Island UFSD		TA 20.1	Trust & Agency Payment	195.11	0.00
Check Totals:								195.11	0.00
1920	☐	07/16/2019	3272	Fire Island UFSD - T & A		TA 29	Trust & Agency Payment	650.00	0.00
						TA 29		987.00	0.00
Check Totals:								1,637.00	0.00
1921	☐	07/16/2019	3453	Net Pay - Fire Island UFSD		TA 10	Trust & Agency Payment	27,113.44	0.00
Check Totals:								27,113.44	0.00
3524	☐	07/19/2019	2941	PAYROLL EXPENDITURE			Payroll Summary 7/19/2019		
				201920		A 1040.16		3,684.31	0.00
				201920		A 1240.15		7,730.90	0.00
				201920		A 1240.16		1,384.64	0.00
				201920		A 1310.15		4,703.71	0.00
				201920		A 1325.16		1,567.90	0.00
				201920		A 1345.16		846.60	0.00
				201920		A 1620.16		6,542.01	0.00
				201920		A 1621.16		3,331.06	0.00
				201920		A 2630.15		4,462.55	0.00
				201920		A 5510.16		4,340.02	0.00
				201920		A 5530.16		328.38	0.00
				201920		A 7140.16		1,287.59	0.00
				201920		A 5510.16B		750.00	0.00
				201920		A 522		40,959.67	0.00
				201920		A 500		-40,959.67	0.00
				201920		A 521		0.00	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					201920	A 821		0.00	0.00
Check Totals:								40,959.67	0.00
4500	☐	07/02/2019	2592	AFLAC		TA 20		1,782.07	0.00
Check Totals:								1,782.07	0.00
4501	☐	07/31/2019	2592	AFLAC		TA 20	Trust & Agency Payment - AFLAC LS	1,782.07	0.00
Check Totals:								1,782.07	0.00
Grand Totals:								165,984.11	0.00

Number of Cash Disbursements: 18

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1040.16	District Clerk	7,368.62	0.00
A 1240.15	Central Administration	15,461.80	0.00
A 1240.16	Central Administration	2,769.28	0.00
A 1310.15	Business Administration	9,407.42	0.00
A 1325.16	District Treasurer	3,135.80	0.00
A 1345.16	Purchasing	846.60	0.00
A 1620.16	Operations Of Plant	12,067.72	0.00
A 1621.16	Maintenance Of Plant	6,693.50	0.00
A 2630.15	Computer Assisted Instruction	8,925.10	0.00
A 500	Payroll Clearing	-78,471.14	0.00
A 521	Encumbrances	0.00	0.00
A 522	Expenditures	78,471.14	0.00
A 5510.16	District Transportation	8,680.04	0.00
A 5510.16B		750.00	0.00
A 5530.16	Garage Building	656.76	0.00
A 7140.16	Community Recreation	1,708.50	0.00
A 821	Reserve For Encumbrances	0.00	0.00
Fund A Totals:		78,471.14	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation				
				PO Number	Account			Paid	Liquidated
Account	Description				Total Expensed	Total Liquidated			
TA 10	Consolidated Payroll				51,891.09	0.00			
TA 18	State Retirement				152.22	0.00			
TA 20	Group Insurance -Aflac				3,564.14	0.00			
TA 20.1	Group Health Insurance before				293.87	0.00			
TA 21	NYS Income Tax				4,073.23	0.00			
TA 22	Federal Income Tax				12,403.20	0.00			
TA 26	FICA Liability				11,936.22	0.00			
TA 29	Tax Sheltered Annuities				3,199.00	0.00			
Fund TA Totals:					87,512.97	0.00			
Grand Totals:					165,984.11	0.00			

General Ledger Summary Postings

Account	Description	Debits	Credits
TA 204	HSBC Checking	0.00	87,512.97

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 1: COMPUTER CHECKS

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
27869	☐	07/06/2018	2443	ASCD	2008	A 1240.40		89.00	89.00
Check Totals:								89.00	89.00
27870	☐	07/06/2018	2468	FIRST RELIANCE STANDARD LIFE I	2006	A 9060.80		2,638.56	2,638.56
Check Totals:								2,638.56	2,638.56
27871	☐	07/06/2018	3770	Frontline Technologies Group	2009	A 1310.40		1,626.39	1,626.39
Check Totals:								1,626.39	1,626.39
27872	☐	07/06/2018	2455	NY SCHOOL INSURANCE RECIPROCAL	2007	A 1910.40		46,256.00	46,256.00
Check Totals:								46,256.00	46,256.00
27873	☐	07/06/2018	1119	NYS EMP. HEALTH INS PENDING A/	2010	A 9060.80		61,654.24	61,654.24
Check Totals:								61,654.24	61,654.24
27874	☐	07/06/2018	3851	NYS DOT - POD 53	2013	A 5510.40		500.00	500.00
Check Totals:								500.00	500.00
27875	☐	07/06/2018	1233	SUFFOLK CO. SCHOOL SUPT'S ASSO	2011	A 1240.40		500.00	500.00
Check Totals:								500.00	500.00
27876	☐	07/06/2018	3063	The Omni Group	2012	A 1310.40		100.00	100.00
Check Totals:								100.00	100.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 1: COMPUTER CHECKS

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation		Paid	Liquidated
			PO Number		Account			

Number of Cash Disbursements: 8

Grand Totals: 113,364.19 113,364.19

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1240.40	Central Administration	589.00	589.00
A 1310.40	Business Admin	1,726.39	1,726.39
A 1910.40	Unallocated Insurance	46,256.00	46,256.00
A 5510.40	District Transportation	500.00	500.00
A 9060.80	Hospital & Dental Insurance	64,292.80	64,292.80
Fund A Totals:		113,364.19	113,364.19
Grand Totals:		113,364.19	113,364.19

General Ledger Summary Postings

Account	Description	Debits	Credits
A 204	HSBC Checking	0.00	113,364.19
A 521	Encumbrances	0.00	113,364.19
A 522	Expenditures	113,364.19	0.00
A 821	Reserve For Encumbrances	113,364.19	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For SC - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
				PO Number	Account		
101	☐	07/18/2019	3228	Fire Island UFSD	SC 200	2,846.20	0.00

Check Totals: 2,846.20 0.00

Grand Totals: 2,846.20 0.00

Number of Cash Disbursements: 1

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
SC 200	CASH IN CHECKING	2,846.20	0.00
Fund SC Totals:		2,846.20	0.00
Grand Totals:		2,846.20	0.00

General Ledger Summary Postings

Account	Description	Debits	Credits
SC 204	SC204 HSBC Checking 937316610	0.00	2,846.20

FIRE ISLAND UFSD

Voided Checks Report For The Period 7/1/2019 - 7/31/2020



Check Number	Voided Date	Vendor ID	Vendor Name	Description	Voided Amount
28472	07/05/2019	1999	Bank of America Business Card	Voided During Printing	0.00
Total Voided Checks:			1	Grand Total:	0.00

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Fire Island UFSD

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	A	B	C	D	E	F
1	August 13, 2019 Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
3	ASCD	Memebership 2019-2020	3092	\$89.00	\$89.00	28569
4	Amy Wood	Reimbursement Water Taxi 7/9/19	3061	\$91.00	\$91.00	28570
5	American Legacy Publishing	Periodicals 260050	2429	\$166.95	\$166.95	28571
6	Apple	iPad bundle AA25684685	2486	\$9,460.00		
7		Ipad Pro AA25935318	2479	\$1,049.00		
8		Keyboard AA26934207	2479	\$179.00		
9		MB Air AA30568893	2479	\$13,620.00	\$24,308.00	28572
10	Baldwin Automotive	Repairs Bus # 19 19-29079	3011	\$1,597.39		
11		Repairs Bus # 15 19-29600	3081	\$2,000.00	\$3,597.39	28573
12	Bank of America Credit Card	Newsday Digital	3045	\$35.96		
13		AT & T access and Data Plan	3039	\$104.97		
14		Amazon.com	3075	\$13.96		
15		Spodify	3044	\$14.99		
16		AT & T access and Data Plan	2052	\$34.99	\$204.87	28574
17	Benetech, Inc	Think HR 25261	3023	\$75.00	\$75.00	28575
18	Bruce Metcalf, Inc.	Pick Up service B7252	3021	\$200.00	\$200.00	28576
19	Costello's Ace Hardware (El Paint and Wallpaper)	Supplies 16548/P	3037	\$533.50		
20		Supplies 16478/P	2489	\$344.88	\$878.38	28577
21	Cullen and Danowski, LLP	Accounting Services 34509	3024	\$1,500.00		
22		Accounting Services 34688	3024	\$1,500.00		
23		End of Year Accounting 34675	2055	\$5,500.00	\$8,500.00	28578
24	East Islip Lumber	Supplies 746322	3035	\$965.97		
25		Supplies 748411	3078	\$20.10	\$986.07	28579
26	Eastern Suffolk BOCES	Contracted Services C1047-19	2061	\$4,934.76		
27		Contracted Services C0015-20	3076	\$656.83	\$5,591.59	28580
28	Fire Island Ferries, Inc. Separate Check	Freight Charges	2083	\$408.65	\$408.65	28581

	A	B	C	D	E	F
1	August 13, 2019 Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
29	Fire Island Ferries, Inc. Separate Check	Ferry Tickets for summer	3084	\$3,300.00	\$3,300.00	28582
30	First Reliance Standard Life, Ins.	Dental Insurance July 2019	3031	\$3,024.63		
31		Dental Insurance Aug. 2019	3031	\$3,024.63	\$6,049.26	28583
32	Follett School Solutions, Inc	Community Library 482385C	2398	\$24.07	\$24.07	28584
33	Gaggle	Archiving 37910	3022	\$650.00	\$650.00	28585
34	Galaxie Coffee Service	Supplies 887909	3070	\$73.20		
35		Supplies 888921	3070	\$167.60	\$240.80	28586
36	Guercio and Guercio, LLP	Retainer July 2019	3014	\$2,833.33	\$2,833.33	28587
37	Gov Connection	Harddrives/Supplies 56898751	2487	\$2,486.73		
38		Hardshell Case 56933076	2487	\$705.00		
39		Flash Drives 56955580	2487	\$743.50		
40		Hardshell Case 56959130	2487	\$367.50		
41		Flash Drives 56974981	2487	\$1,487.00	\$5,789.73	28588
42	Herff Jones	Diplomas 982623	2359	\$30.45	\$30.45	28589
43	Iron Mountain	Records Retention BTWT096	3025	\$395.20		
44		Records Retention BWMW409	3025	\$395.20	\$790.40	28590
45	Islip Chief School Admin. Assoc.	2019-2020 Dues	3083	\$500.00	\$500.00	28591
46	Islip Town School Board Assoc.	2019-2020 Dues	3079	\$50.00	\$50.00	28592
47	Johnson Controls Security Solutions (Tyco)	Maintenance 327964403	2145	\$525.00	\$525.00	28593
48	King Kullen	Groceries 191611414371	2074	\$9.87		
49		Groceries 191680533351	2074	\$16.48		
50		Groceries 191681433291	2074	\$7.47	\$33.82	28594
51	Love the Plumber	Services 18207	3034	\$892.95	\$892.95	28595
52	Mark Gustavson	Adult Ed Summer 2019	3018	\$468.00	\$468.00	28596
53	Music Theatre International	Perusal of plays 86913	2473	\$15.00	\$15.00	28597
54	Nancy Fiano	Adult Ed Summer 2019	3017	\$302.00	\$302.00	28598

	A	B	C	D	E	F
1	August 13, 2019 Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
55	Nassau-Suffolk School Bds Assoc.	Dues 2019-2020 9528	3020	\$2,650.00	\$2,650.00	28599
56	Nickerson Corporation	Furniture 021575	2446	\$8,132.85	\$8,132.85	28600
57	NYS Emp. Health Ins. Pending A/C	Health Insurance	3030	\$63,013.38	\$63,013.38	28601
58	NYSSMA	Participation Fee 257	2490	\$175.00	\$175.00	28602
59	PC University	License 43097	2477	\$159.00	\$159.00	28603
60	Pest Pro	Pest Control 13474	3072	\$95.00	\$95.00	28604
61	PSEG	Electric for Main Building June 2019	2060	\$1,263.63		
62		Electric for Main Building July 2019	3027	\$1,156.89		
63		Electric for Garage July 2019	3028	\$251.51	\$2,672.03	28605
64	School Specialty	Supplies 208123400285	3032	\$238.69	\$238.69	28606
65	SCOPE	2019 Membership 42281	2400	\$326.00	\$326.00	28607
66	Spoons Carting, Ic.	Dumpster 187	2467	\$400.00	\$400.00	28608
67	Staples Business Advantage	Supplies 3416104908	3033	\$111.84	\$111.84	28609
68	Suffolk County Communication, Inc	Radio Air Time 705123	3059	\$306.00		
69		Radio Air Time 705146	3059	\$306.00	\$612.00	28610
70	Suffolk Printing	Surplus Flyers 8922	3093	\$345.00	\$345.00	28611
71	Town of Islip	Fuel for Buses 90082	2080	\$3,074.38	\$3,074.38	28612
72	Treasurer, Bay Shore UFSD	Out of district tuition F1819	2305	\$267,586.14	\$267,586.14	28613
73	Verizon	Phone and Communication	3049	\$823.26		
74	Verizon	Emergency Phone Service June 2019	2055	\$27.50		
75		Emergency Phone Service July 2019	3050	\$33.02	\$883.78	28614
76	Verizon Wireless	Cell Phone Service 9834612433	3051	\$453.84	\$453.84	28615
77	Wilson Language Training	Balance due 1757801	2423	\$2.00	\$2.00	28616
78	Windstram Communications	Long Distrance June 2019	2057	\$0.71	\$0.71	28617
79		General Fund Total		\$418,523.35	\$418,523.35	

FIRE ISLAND UFSD

Check Warrant Report For A - 3: Cash Disbursement For Dates 8/1/2019 - 8/31/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
28569	08/07/2019	2443	ASCD	3092	89.00
28570	08/07/2019	1566	AMY WOOD	3061	91.00
28571	08/07/2019	2515	Studies Weekly	2429	166.95
28572	08/07/2019	1183	APPLE COMPUTER, INC.	2479	24,308.00
28573	08/07/2019	2947	Baldwin Automotive	3081	3,597.39
28574	08/07/2019	1999	Bank of America Business Card	2052	204.87
28575	08/07/2019	3832	Benetech, Inc.	3023	75.00
28576	08/07/2019	3891	Bruce Metcalf, Inc.	3021	200.00
28577	08/07/2019	1004	Costello's Ace Hardware	2489	878.38
28578	08/07/2019	2296	CULLEN DANOWSKI	2035	8,500.00
28579	08/07/2019	1144	EAST ISLIP LUMBER CO., INC.	3078	986.07
28580	08/07/2019	1835	EASTERN SUFFOLK BOCES	3076	5,591.59
28581	08/07/2019	1054	FIRE ISLAND FERRIES, INC.	2083	408.65
28582	08/07/2019	1054	FIRE ISLAND FERRIES, INC.	3084	3,300.00
28583	08/07/2019	2468	FIRST RELIANCE STANDARD LIFE INSUR.	3031	6,049.26
28584	08/07/2019	3849	Follett School Solutions, Inc	2398	24.07
28585	08/07/2019	3432	Gaggle	3022	650.00
28586	08/07/2019	1245	GALAXIE COFFEE SERVICE	3070	240.80
28587	08/07/2019	3074	GovConnection	2487	5,789.73
28588	08/07/2019	2507	GUERCIO AND GUERCIO	3014	2,833.33
28589	08/07/2019	1031	HERFF JONES, INC	2359	30.45
28590	08/07/2019	3156	Iron Mountain	3025	790.40
28591	08/07/2019	2429	ISLIP CHIEF SCHOOL ADMINI. ASSOC.	3083	500.00
28592	08/07/2019	1136	ISLIP TOWN SCHOOL BOARD ASSOCIATION	3079	50.00
28593	08/07/2019	3799	Johnson Controls Security Solutions	2145	525.00
28594	08/07/2019	1020	KING KULLEN GROCERY CO., INC.	2074	33.82
28595	08/07/2019	3825	Love The Plumber	3034	892.95
28596	08/07/2019	3848	Mark Gustavson	3018	468.00
28597	08/07/2019	3702	Musical Theatre International	2473	15.00
28598	08/07/2019	2810	NANCY FIANO	3017	302.00
28599	08/07/2019	2871	Nassau-Suffolk School Boards Asso./	3020	2,650.00
28600	08/07/2019	3787	Nickerson Corporation	2446	8,132.85
28601	08/07/2019	1119	NYS EMP. HEALTH INS PENDING A/	3030	63,013.38
28602	08/07/2019	1449	NYSSMA	2490	175.00
28603	08/07/2019	3591	PC University	2477	159.00
28604	08/07/2019	2813	PEST PRO EXTERMINATING COMPANY	3072	95.00
28605	08/07/2019	3580	PSEG Long Island, LLC	3028	2,672.03
28606	08/07/2019	2214	SCHOOL SPECIALTY	3032	238.69
28607	08/07/2019	1090	SCOPE	2400	326.00
28608	08/07/2019	1673	SPOONS CARTING, INC.	2467	400.00
28609	08/07/2019	2456	STAPLES Contract & Commercial	3033	111.84
28610	08/07/2019	3351	Suffolk County Comm., Inc.	3059	612.00
28611	08/07/2019	3309	Suffolk Printing	3093	345.00
28612	08/07/2019	2485	TOWN OF ISLIP	2080	3,074.38
28613	08/07/2019	1096	Treasurer, Bay Shore UFSD	2305	267,586.14
28614	08/07/2019	2111	Verizon	3050	883.78

FIRE ISLAND UFSD

Check Warrant Report For A - 3: Cash Disbursement For Dates 8/1/2019 - 8/31/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
28615	08/07/2019	2431	VERIZON WIRELESS	3051	453.84
28616	08/07/2019	3305	Wilson Language Training Corp.	2423	2.00
28617	08/07/2019	3814	Windstream Communications, Inc	2057	0.71
Number of Transactions: 49				Warrant Total:	418,523.35
				Vendor Portion:	418,523.35

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

EASTERN SUFFOLK BOCES
201 SUNRISE HIGHWAY
PATCHOGUE, NY 11772

Final Contract for Cooperative Educational Services

THIS AGREEMENT made this 1st day of July, 2018 by and between the EASTERN SUFFOLK BOCES, party of the first part, and FIRE ISLAND UFSD, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part provided to the party of the second part the following Services during the 2018-19 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis			
001.100	Administration	0.0000	0.0000	Actual Usage	5,447.00	0.00	5,447.00
002.100	Rental of Facilities	0.0000	0.0000	Actual Usage	2,293.00	0.00	2,293.00
304.110	Speech Impaired - 1day/wk/year	1.0000	37,905.0000	Day/Week/Year	37,905.00	-37,905.00	0.00
304.800	Speech Impaired-SpeciallBilling DNS	0.0000	0.0000	Per Student	0.00	37,905.03	37,905.03
305.100	Speech Imp. Teacher - Non-Classifie	1.0000	37,905.2400	Day/Week/Year	37,905.24	-37,905.24	0.00
305.800	Speech Improve-SpecialiBill DNS	0.0000	0.0000	Per Student	0.00	37,905.24	37,905.24
312.100	Psychological Svc/District-Psych.	2.0000	31,388.0000	Day/Week/Year	62,776.00	-62,776.00	0.00
312.800	School Psyc- SpecBilling DNS	0.0000	0.0000	Per Student	0.00	62,774.00	62,774.00
320.800	Resource Room-Special Bill DNS	0.0000	0.0000	Per Student	0.00	850.07	850.07
321.100	Itinerant Occupational Therapy	0.0000	4,853.2000	Sess/Stud/Wk/Yr	0.00	4,367.88	4,367.88
323.100	Itinerant Physical Therapy	0.0000	4,853.2000	Sess/Stud/Wk/Yr	0.00	4,367.88	4,367.88
405.100	Exploratory Enrichment-Coord. Fee	0.0000	0.0000	Actual Usage	340.00	421.69	761.69
405.110	Exploratory Enrichment Programs	0.0000	0.0000	Actual Usage	2,000.00	2,466.50	4,466.50
417.100	ES BOCES Mobile Safety Bus	1.0000	1,000.0000	Day	1,000.00	-1,000.00	0.00
440.100	Arts-in-Ed. - Coordination Fee	0.0000	0.0000	Actual Usage	272.00	51.31	323.31
440.110	Arts-In-Education Programs	0.0000	0.0000	Actual Usage	1,600.00	267.80	1,867.80
440.120	Enrichment Pgm - Conf. for Kids	0.0000	663.0000	Service	663.00	0.00	663.00
444.400	Language Interpreting Service	0.0000	0.0000		0.00	345.00	345.00

EASTERN SUFFOLK BOCES
201 SUNRISE HIGHWAY
PATCHOGUE, NY 11772

Final Contract for Cooperative Educational Services

EASTERN SUFFOLK BOCES	School Year 2018-19
FIRE ISLAND UFSD	

		Basis for Current Contract						
Program/ Serial No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
460.490	Outdoor/Eviromental Ed. WSB	0.0000	0.0000	Actual Usage	37,350.00	1.00	37,349.00	37,350.00
508.100	Library Automation	0.0000	0.0000		1,062.00	1,062.00	0.00	1,062.00
508.200	Follett, Follett Destiny & OPALS	0.0000	0.0000	Actual Usage	840.00	840.00	0.00	840.00
514.420	School Data Bk Svc - Intro PS/PK 6	1.0000	3,246.9000	Annual	0.00	3,246.90	0.00	3,246.90
514.510	NYS Req. Report per stud-PS/PK-6	0.0000	2.9300	Student	156.04	156.04	0.00	156.04
514.530	NYS Required Reporting	29.0000	0.6300	Student	0.00	18.27	0.00	18.27
516.210	Lib. Svc/Media-Virtual Ref. Collect	0.0000	0.0000		598.00	598.00	0.00	598.00
516.220	Library Services - Supp. Databases	0.0000	0.0000	Actual Usage	2,169.76	2,169.76	0.00	2,169.76
516.250	Digital Media Library-PreK-12 w/VRC	0.0000	0.0000		151.00	150.80	0.20	151.00
516.300	Library Svc/Media Part. (50% disc)	0.0000	0.0000		531.00	531.00	0.00	531.00
531.100	NYS Curriculum & Assessment Svc	0.0000	0.0000		4,000.00	4,000.00	0.00	4,000.00
531.300	Customized Staff Development	0.0000	0.0000	Actual Usage	2,360.00	3,220.00	-860.00	2,360.00
531.310	Customized Staff Dev. (Coord. Fee)	0.0000	0.0000	Actual Usage	150.00	0.00	150.00	150.00
531.315	Professional Development Workshops	0.0000	0.0000	Actual Usage	370.00	2,595.00	-2,225.00	370.00
531.440	Staff Development-Public Relations	0.0000	0.0000	Actual Usage	3,860.85	3,860.85	0.00	3,860.85
531.510	Regional Scoring for NYSESLAT Asses	1.0000	0.0000	Actual Usage	0.00	37.56	-37.56	0.00
531.515	Full Service Scoring for NYSED 3-8	1.0000	0.0000	Actual Usage	406.18	242.42	163.76	406.18
531.630	Sub-Reimburse-Regional/Indist Wksh	0.0000	0.0000	Actual Usage	100.00	0.00	100.00	100.00
531.631	SubReimburs Rgl/Indist CoordFee	0.0000	0.0000	Actual Usage	10.00	0.00	10.00	10.00
532.100	Model Schools	0.0000	0.0000		3,797.00	3,797.00	0.00	3,797.00
532.160	Model Schools Workshops	0.0000	0.0000	Actual Usage	125.00	1.00	124.00	125.00
532.200	Model Schools - On-Site Staff Devel	80.0000	936.0000	Day	0.00	74,880.00	0.00	74,880.00
596.490	Model Schools-WSB	0.0000	0.0000	Service	30.00	0.00	30.00	30.00
601.040	Frontline IEP	0.0000	0.0000		6,206.47	6,206.47	0.00	6,206.47
601.200	Web Services - Public Relations	0.0000	0.0000	Actual Usage	5,900.00	5,900.00	0.00	5,900.00
601.440	Emergency Notification Systems	0.0000	0.0000		64.40	0.00	64.40	64.40
601.455	Finance Manager	0.0000	0.0000		696.00	696.00	0.00	696.00
601.465	SAN - Offsite Data Storage	0.0000	0.0000		2,273.00	2,273.00	0.00	2,273.00
601.710	eSchoolData	0.0000	0.0000		4,058.22	4,058.22	0.00	4,058.22

EASTERN SUFFOLK BOCES
201 SUNRISE HIGHWAY
PATCHOGUE, NY 11772

Final Contract for Cooperative Educational Services

EASTERN SUFFOLK BOCES	School Year 2018-19
FIRE ISLAND UFSD	

Program/ Serial No.	Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis			
601.810 aimsweb		0.0000	0.0000		0.00	696.59	696.59
601.990 Test Scanning and Reporting		0.0000	0.0000		556.60	-59.39	497.21
609.100 Communications Consulting Service		0.0000	0.0000		0.00	1,054.84	1,054.84
609.300 Pr Consulting Services		0.0000	0.0000	Actual Usage	8,863.25	0.00	8,863.25
612.110 Cooperative Bidding		0.0000	0.0000		1,048.00	0.00	1,048.00
617.100 Employee Assistance Program		27.0000	43.2500	Per Employee	1,167.75	0.00	1,167.75
618.120 Health/Safety Basic Svc Base Price		1.0000	3,933.0000	Service	3,933.00	0.00	3,933.00
618.130 Health/Safety Basic Svc # bldgs		1.0000	415.0000	Building	415.00	0.00	415.00
623.110 Nonpublic Textbk Distr - Admin Fee		10.0000	92.5800	Student	925.80	-185.16	740.64
623.120 Nonpublic Txtbk Dist. -Textbook Fee		10.0000	174.0000	Per Student Est	1,740.00	-522.00	1,218.00
624.110 Bus Drv Drug & Alcohol Testing		0.0000	0.0000	Actual Usage	523.00	106.50	629.50
624.130 NYSED Basic Bus Driver Training		0.0000	0.0000	Actual Usage	7.00	-7.00	0.00
624.225 NYSED Refresher Training-Driver/Mon		0.0000	0.0000	Actual Usage	472.00	0.00	472.00
624.230 NYSED DRV/Mon Phys PerfTest		7.0000	45.0000	Per Person	485.00	-215.00	270.00
624.240 DMV 19A		0.0000	0.0000	Actual Usage	1.00	-1.00	0.00
624.250 Defensive Driving		0.0000	0.0000	Actual Usage	1.00	-1.00	0.00
633.130 Workers Comp Consortium Coord.		27.0000	10.3400	Employee/Year	279.18	0.00	279.18
657.490 Policy Manual Develop. Erie 1		0.0000	0.0000	Service	0.00	4,000.00	4,000.00
665.490 State Aid Planning - Questar III		0.0000	0.0000	Service	1.00	3,279.00	3,280.00
690.490 On-Line Application Service-Putnam		0.0000	0.0000	Actual Usage	1.00	1,499.00	1,500.00

EASTERN SUFFOLK BOCES
201 SUNRISE HIGHWAY
PATCHOGUE, NY 11772

EASTERN SUFFOLK BOCES FIRE ISLAND UFSD	School Year 2018-19
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<u>Summary:</u>	
<u>Total of Service Costs - All Funds:</u>	342,072.45 <u>(Except 001/002)</u>
<u>Capital Costs:</u>	2,293.00 <u>(CoSer 002)</u>
<u>Adm. & Clerical Costs:</u>	5,447.00 <u>(CoSer 001)</u>
<u>Total Contract Costs:</u>	349,812.45

The party of the second part hereby agrees to pay the total contract cost to the party of the first part.

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

EASTERN SUFFOLK BOCES	201 SUNRISE HIGHWAY, PATCHOGUE, NY, 11772-
Signature, President and/or Clerk, BOCES	(Party of the First Part) (Post Office Address)
FIRE ISLAND UFSD	SURF ROAD, PO BOX 428, OCEAN BEACH, NY, 11770-0428
Signature, President and/or Clerk, Board of Education (As Authoized)	(Party of the Second Part) (Post Office Address)

**COLLABORATIVE AGREEMENT AND PROTOCOLS, POLICIES, AND
PROCEDURES RELATING TO THE PUBLIC ACCESS DEFIBRILLATION
PROGRAM BETWEEN THE FIRE ISLAND UNION FREE SCHOOL
DISTRICT AND DR. JOHN MURATORI**

A. PURPOSE

1. Doctor John Muratori and the Fire Island Union Free School District hereby agree, pursuant to this Collaborative Agreement and Protocols, Policies and Procedures ("Agreement"), to institute a Public Access Defibrillation ("PAD") Program (the "Program") in the Fire Island School District to enhance safety measures for students, staff, and others through the use of automated external defibrillators ("AED").
2. Doctor Muratori shall serve as the Emergency Health Care Provider ("EHCP") for the Program, and shall provide the medical direction and program administration for the Program. Doctor Muratori shall oversee all aspects of AED training, quality improvement of the Program, and protocol development and maintenance. Dr. Muratori may not assign his duties.
3. Doctor Muratori represents he possesses knowledge and experience in the delivery of emergency cardiac care.
4. At all times during the Program, Doctor Muratori shall comply with Section 3000-B, Article 30 of the Public Health Law of the State of New York, and New York State Department of Health, Bureau of Emergency Medical Services, Policy Statement 98-10, "Public Access Defibrillation" or any amendments thereof.

B. TERM OF AGREEMENT

1. This Agreement shall become effective on the latest date signed and shall terminate one year from the latest date signed unless renewed in writing by both parties hereto.
2. Either party may terminate this Agreement at any time upon thirty (30) days prior written notice; provided, however, that the District may terminate this Agreement immediately in the event that Doctor Muratori ceases to qualify for any reason as the EHCP pursuant to all applicable laws, rules, and regulations. Additionally, the failure of Doctor Muratori to submit the required reports to the Emergency Services Council, as set forth below in Paragraph "H", within the time specified, shall be cause for the immediate termination of this Agreement by the District.

C. DOCUMENTATION

1. Prior to initiating the Program, this Agreement shall be executed and forwarded to the Suffolk County Division of Emergency Medical Services (the "Division"). Upon execution of the Agreement by the Division, a fully signed copy of the Agreement shall be returned to the district.
2. Prior to initiating the Program, Doctor Muratori shall file a Notice of Intent to Provide Public Access Defibrillation (NYS DOH Form 4135) with the Suffolk Regional Emergency Medical Services Council at the following address:

Suffolk Regional Emergency Medical Services Council
P.O. Box 6100
Hauppauge, NY 11788-5401

D. TRAINING

1. All individuals authorized to use AED's shall successfully complete an AED training course by a nationally recognized sponsor approved by the New York State Department of Health, and only authorized personnel (" AED Operators") will use the AED equipment.
2. All authorized AED Operators shall be familiar with, and trained in the use of, the specific model of AEDS owned by the district.
3. The District shall maintain on file the written certification card or other written evidence of authorized AED Operators' successful completion of an approved PAD training course.
4. Doctor Muratori shall inspect and authorize all AEDs to be used in the District prior to their placement within the District.
5. All authorized AED Operators shall be made aware of the location of the AEDs in their respective school building, as set forth in paragraph "E" below.
6. Doctor Muratori shall provide twenty-four hour per day consultation services to the District immediately upon execution of this agreement.
7. Doctor Muratori shall assure that AED operators receive the required in-service training sessions for all authorized AED operators.
8. Doctor Muratori shall assure the District is supplied with a written certification card or other written evidence satisfactory to the District, establishing each authorized AED Operator's successful completion of an approved PAD training course.

E. LOCATION OF AEDS

1. Within the school buildings, the AEDs will be located as determined by the Superintendent or designee.
2. Located near the AEDs, shall be the following items (collectively referred to as "Essential Equipment"):
 - a. Spare set of pads
 - b. Razor
 - c. Towel
 - d. Pocket Face-Mask
 - e. Gloves
 - f. Regional Data Reporting Form
 - g. Scissors
 - h. Spare Battery
3. The District shall post a sign or notice at the main entrance of the facility or building in which the AED is stored, indicating where the AED is stored in the facility or building.

F. EMERGENCY

1. In the event of an emergency, 911 shall be contacted immediately.
2. If a person is in need of medical assistance, 911 shall be called immediately. The AED and Essential Equipment shall be retrieved and an authorized AED Operator shall be notified of the emergency.
3. When an authorized AED Operator responds to the person in need of medical assistance, and the AED and Essential Equipment is transported to the appropriate location, he/she shall, to the extent possible given the circumstances of each emergency, generally follow the standard approved CPR/AED protocols. Each AED Operator shall be protected by Public Health Law Section 3000-a.
4. After arrival of Emergency Medical Assistance:
 - (a) The AED Operator should be trained and prepared to provide the following information to the EMS provider once they arrive to ensure that patient care is continued:
 1. Patient's name, if known;
 2. Patient's age, if known;
 3. Approximate time of cardiac arrest
 4. Approximate time lapsed before CPR was initiated;
 5. Number of assessments made; and
 6. Number of shocks delivered or "no shock" advisories received.

- (b) After emergency medical service assistance has reached the location of the emergency, the District employee or employees who have been attending to the emergency situation shall remain at the scene to assist the emergency medical service personnel.
- (c) If the accident or emergency victim must be transported from the facility, the District employee should determine where that emergency vehicle or ambulance took the victim. The District's employees shall not follow the ambulance, however, in the case of a district student, appropriate school personnel shall notify the student's parent or guardian. An authorized district employee may, if appropriate, travel to the hospital to which the student will be taken.
- (d) Doctor Muratori or AED user must file reports with respect to each incident involving use of an AED. Therefore, it is imperative that the information be retrieved after any AED's use.
- (e) In any situation in which any District AED remains at the scene after it is used, personnel should immediately secure it. When an AED is removed from the premises, the employee involved in the incident should provide all relevant information to the District's Administrative Offices, so that the District's PAD officer or administrative personnel may retrieve the AED.

G. MAINTENANCE AND INSPECTION OF AEDS

- 1. The District shall be responsible for all maintenance and testing of each AED in the District, as well as for maintaining and/or replacing any consumable items needed to maintain the AEDS.
- 2. All AED equipment will be tested, inspected and maintained in accordance with the manufacturers' recommendations.
- 3. All AEDs shall be kept in a clean, warm, and dry location at all times when not in use.
- 4. Inspections of AED Equipment:
 - (a) Daily Inspections: the supervisory administrator assigned to the school at which an AED is located, shall conduct, or direct a designee who is an authorized AED user to conduct a visual inspection of each AED to determine whether any of the self-diagnostic tests and the special service indicator lights (if equipped) indicate that attention is required.
 - (b) Annual Inspection: The District's Superintendent of Schools or his or her designee shall inspect each AED as part of the annual safety inspection conducted by them pursuant to Part 155 of the regulations of the New York State Commissioner of Education. An inspection log shall be maintained.

- (c) If a problem is detected in any such inspection, or if some attention otherwise seems warranted, then the AED should be serviced or attended to immediately. The person inspecting the unit and detecting problems or any other need for attention shall promptly notify the District's PAD officer at (631) 583-5626 to report the results of the inspection, immediately upon completion of the inspection.
- 5. In the event that the AED requires service or repair, arrangements must be made immediately to have a replacement AED provided until the AED is serviced or repaired and is again fully functional.
- 6. Doctor Muratori shall conduct, within five (5) school days after every use of an AED, an on-site call review, and shall immediately report to the District any maintenance and/or conditioning the AED may need, and any consumable parts that may need to be replaced, following use.

H. REPORT OF EMERGENCY

- 1. Doctor Muratori shall assure that the Council's standard PAD Quality Assurance (QA) report is filed for every PAD application. The report is to be filed with Medical Control, in writing, at the address shown below, as soon as possible after the PAD application, but no later than five (5) business days after the referenced PAD application.
- 2. The report should contain the following information:
 - (a) Name of the PAD Program
 - (b) Patient Age and Gender
 - (c) Date, Time and Location of Incident
 - (d) Estimated time from Cardiac Arrest to CPR
 - (e) Estimated time from Cardiac Arrest to First Shock
 - (f) Number of Assessments Made and Number of Shocks Delivered
 - (g) Transporting Ambulance Service
 - (h) On-Site Patient Outcome
 - (i) Hospital to which Patient Transported

- 3. Written reports shall be addressed to:

University Hospital and Medical Center
Department of Emergency/Medicine/Medical Control, Level 4, Room 515
State University of New York at Stony Brook
Stony Brook, NY 11794- 7400

The report may be submitted via fax at telephone number (631) 689-7376.

- 4. The report must be submitted no later than five (5) business days after the PAD application.

5. The failure of Doctor Muratori to submit the required reports to the Council within the time specified shall be cause for the immediate termination of this Agreement by the District.

I. QUALITY ASSURANCE PROGRAM

Doctor Muratori shall participate in the regional quality improvement program pursuant to subdivision I of Section 3004-a of the Public Health Law.

J. AMENDMENT

If a change in key personnel in the District or the EHCP, policies or procedures, a revised Agreement must be filed with the Regional Suffolk County EMS Council.

Dated: _____

Jay Lippert, President, Board of Education

Dated: _____

John Muratori, M.D.

Fire Island UFSD

Professional Development Plan

July 2019- June 2022
Revised August 13, 2019

Fire Island UFSD Professional Development Plan
2019-2022

Committee Members:

Loretta M. Ferraro	Superintendent
Bianca Hansen	Teacher
Philip Tamberino	Teacher
Patricia Brennan	Parent

Fire Island UFSD Professional Development Plan
2019-2022

Number of school buildings in district: 1

Number of school-based professional development teams: 1

Fire Island is a small Pre –K through grade six district with one school building. As such, our school team also serves as our district team. This team is comprised of teachers, administrators, and parents. Teachers are involved in weekly faculty meetings, common planning sessions, and in-house professional development where curriculum, assessment, and best practices are discussed.

Scope of Professional Development Team Responsibility:

Need analysis	Goal-setting
Plan implementation	Evaluation / modifying plan
Resource allocation	Objective setting
Planning / develop	

The purpose of the plan shall be to improve the quality of teaching and learning by ensuring that teachers participate in substantial development in order they remain current with their professional practice and meet the learning needs of their students. Those holders of a professional certificate in the classroom teaching service or educational leadership service and holders of a Level III Teaching Assistant certificate will complete 100 hours of Continuing Teacher and Leader Education (CTLE) during a five year registration period. All holders of professional and permanent certificates and Level III Teaching Assistants will register with NYSED every five years. For those holding a professional certificate in the certificate title of English to speakers of other languages (all grades) or a holder of a bilingual extension will complete a minimum of 50 percent of the required clock hours in language acquisition aligned with the core content area of instruction taught, including a focus on best practices for co-teaching strategies, and integrating language and content instruction for English language learners. All other certificate holders will receive a minimum of 15 percent of the required clock hours dedicated to language acquisition addressing the needs of English language learners, including a focus on best practices for co-teaching strategies, and integrating language and content instruction for English language learners.

Needs Assessment:

The Fire Island UFSD’s Professional Development Plan is aligned with New York State Common Core Learning Standards and Assessments, as well as student needs. It is articulated within and across grade levels. The objectives that support each of the goals are a natural outgrowth of staff development, state requirements, and district need.

A review of the relevant data indicates there are no financial or attendance issues that need addressing. Suspension rates are low to non-existent. A review of academic data was conducted including but not limited to English Language Arts and Mathematics results for grade 3 through 6, Science grade 4, and local assessments. English as a Second Language and Special Education data was also reviewed. As a result of this comprehensive review of data the following goals were developed:

The Fire Island UFSD will:

1. Increase reading performance by developing classroom strategies that support student reading comprehension and fluency.

Fire Island UFSD Professional Development Plan
2019-2022

2. Improve academic performance in all areas by developing deep thinking strategies and social and emotional learning within the school community; remembering that hard work and dedication can increase motivation, productivity and enhance relationships.
3. Continue to align curriculum, instruction, and assessments to NYS Next Generation Learning Standards and best practices. Revise curriculum to include new NYS Next Generation Learning Standards and continue professional development on the new standards.
4. Develop the skills required for effective co-teaching strategies to better serve student achievement for English Language Learners and special education students.
5. Increase level of integrated technology into units of study and continue to expand teacher knowledge of available technology and its applications.
6. Provide activities that promote a safe school environment. Opportunities for professional staff will place emphasis on creating a school community which promotes respect and fosters responsibility.

These goals focus on:

- Improving curriculum, instruction and local assessments aligned with New York Next Generation Learning Standards
- Promoting reflective practice
- Improving educational practices related to English Language Learners
- Building staff capacity through professional development that is continuous and ongoing and district specific
- Extending capacity of staff through integration technology integration
- Developing practices for a safe school environment

New Teacher Mentoring: Fire Island Union Free School District

The Fire Island Union Free School District is committed to supporting new teachers through a comprehensive mentoring program. In a district like Fire Island with a very small full time staff, teacher induction is a process of collaboration between the district administration and the teachers union. That collaboration extends to mentoring a new teacher. There are many different types of new teachers who join the district. Some may be new to the school district, but have experience as teachers in other districts, both in New York State and outside of it. Some may be new to the teaching profession, but have work experience in another industry. Others may be entirely new to both the profession and the working world. As a result of the various types of new teachers, two forms of mentoring relationships will be established. The first is an informal mentoring relationship which will require a mentor to be assigned to work with teachers who are new to the district, but not new to the profession. The second is a formal mentoring relationship which will require a mentor to work with teachers who are new to the profession.

The informal mentoring relationship will pair an experienced teacher with a teacher new to the district. The mentors will make themselves available to go over school procedures, routines, and operations as an orientation prior to the first day of school or the new teacher's starting date when feasible and if not, then at the earliest opportunity. The mentor will also review the Fire Island School District Teacher's Manual with the new teacher, introduce the new teacher to other members of the staff and school community, answer questions, and offer suggestions and direction upon request of the new teacher. This type of relationship does not require the same time commitment as a formal mentoring relationship. Mentors are expected to meet with new teachers for 15 hours during the year. A log of time and objectives for each session will need to be recorded on a log sheet.

The formal mentoring relationship will pair a designated mentor with a teacher new to both the district and the profession. The new teacher/mentor relationship will last for one year. This mentor will be responsible for setting goals, observing, planning and meeting with the new teacher to jointly plan lessons and units of study, professional growth, discuss student and class management strategies, answer questions, offer suggestions and direction, and orient him/her to school

Fire Island UFSD Professional Development Plan
2019-2022

procedures, routines, and operations. This continual support throughout the school year is designed to ensure a successful first year for the new teacher. This formal mentoring assignment will require the mentor to participate in a mentor training session selected and paid for by the district. This training should take place prior to the start of the mentoring activities, or at least during the early phase of the mentoring relationship. These sessions will come from a variety of sources, which may include but are not limited to the following: qualified staff developers, graduate college and university courses, BOCES, NYSUT's Effective Teaching Program. Mentors are expected to meet with new teachers for a period of 45 hours throughout the year to work on a variety of activities tailored to the individual needs of the new teacher. A log of time and objectives for each session will need to be recorded on a log sheet and submitted to the superintendent for review each marking period.

All teachers with at least 5 years of experience with the Fire Island Union Free School District are eligible to become a mentor. Teachers may apply to be a mentor (see application and self survey) and depending on the number of mentors needed and the teaching assignment of the new teacher, the superintendent will select mentors from those interested in consultation with the teachers' association president. The final decision for mentors will be the responsibility of the superintendent. Mentors will be selected based on their area of expertise and their approachability and ability to provide positive encouragement and help. Clearly, mentoring is not an activity, but a relationship and the selection process will focus on the establishment of a strong, positive, and nurturing, professional relationship with a new teacher. In the few cases where a major disparity is found to exist between the needs and expectations of the mentor and the mentee a re-assignment can be made by the superintendent. Selected mentors will receive either three (3) in-service credits toward salary advancement for formal mentoring assignments and one (1) in-service credit for informal mentoring assignment or a stipend of \$1500 for a formal mentoring assignment and \$500 for an informal mentoring assignment. In the event that a mentor is removed and/or relieved from their assignment, they will be compensated on a pro rated basis for the number of actual hours they performed their mentoring duties. Furthermore, if the mentor being removed or relieved from their assignment had previously opted to receive in-service credit as compensation for their role as a mentor, they will be awarded one credit for every 15 hours they served as a mentor, or they can elect to be compensated the pro rated hourly rate as outlined. Credit and cash stipend cannot be combined.

The mentoring relationship is inherently one based on trust and confidentiality. What is discussed and observed is not part of the administrative evaluation process. There is a responsibility, however, on the part of mentor to make the school superintendent aware in a timely basis of any action that constitutes negligence, conduct unbecoming of a teacher, incompetence, or any other conduct or action that would lead to dismissal of either a tenured or untenured teacher outside the mentoring program. It is clear that these circumstances are extremely rare and unusual.

The Superintendent will present the PDP to the Board of Education and to staff. The Professional Development Plan is continuous and reflects a multi-year approach to improving student achievement by strengthening teacher practice through an analysis of data sets. It builds upon the professional development activities/practices that are embedded in the staff development program we have in place with Learner Center Initiatives. The Professional Development Plan will be revised annually to reflect the identified needs of the teachers, leaders, and Level III Teaching Assistants in the district. Short and long term goals will be added or deleted as necessary to reflect these needs. Resubmission to NYSED will occur once changes to plan are proposed.

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Implementation Plan

GOAL # 1: Increase reading performance by developing classroom strategies that support student reading comprehension and fluency.

OBJECTIVE: The majority of students will score at level 3 or higher on NYS Assessments and will have a greater rate of improvement on AIMSweb than 45% of a national sample who started at the same level.

STRATEGIES/ACTIVITIES	AGENCY/PERSON DELIVERING PROFESSIONAL DEVELOPMENT	TIMEFRAME	PERFORMANCE MEASURE
The Fire Island UFSD annually contracts with Learner Center Initiatives to provide 12 days of in house professional development to the teaching staff. Teachers will first meet to develop a common understanding of fluency and its relationship to comprehension. A deep delve into comprehension and self-regulated learning will follow. They will examine the structure of a balanced literacy framework in promoting reading comprehension by visiting two classrooms and discussing the purpose of each component of the framework. Teachers will design an activity and prompt that they will implement as a baseline for determining student comprehension and fluency practices.			
Examining the NYS Next Generation Learning Standards to identify skills and strategies for promoting fluency	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-2020)	July 1, 2019 – June 30, 2021	Increased performance on AIMS Web and NYS ELA Assessments
Examining and implementing fluency strategies specific to grade-level and student needs	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-2020)	July 1, 2019 – June 30, 2021	Increased performance on AIMS Web and NYS ELA Assessments
Incorporating fluency practices into a balanced literacy framework	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-2020)	July 1, 2019 – June 30, 2022	Increased performance on AIMS Web and NYS ELA Assessments
Engaging a peer-feedback process to improve implementation strategies	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-2020)	July 1, 2019 – June 30, 2022	Increased performance on AIMS Web and NYS ELA Assessments
Monitoring student progress and adjusting instruction to meet their needs	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-2020)	July 1, 2019 – June 30, 2022	Increased performance on AIMS Web and NYS ELA Assessments
Examining the NYS NGLS to identify skills and strategies for promoting comprehension	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-2020)	July 1, 2019 – June 30, 2022	Increased performance on AIMS Web and NYS ELA Assessments

Fire Island UFSD Professional Development Plan
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	development throughout the 2019-2020)		
Use of data (AIMSweb) to inform instruction	Principal Reading Teacher	July 1, 2019- June 30, 2022	Increased performance on AIMS Web and NYS ELA Assessments
Make connections between self-regulation and reading	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-2020)	July 1, 2019 – June 30, 2022	Increased performance on AIMS Web and NYS ELA Assessments
Examine research behind best practices in reading	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-2020)	July 1, 2019 – June 30, 2022	Increased performance on AIMS Web and NYS ELA Assessments
Examine the questions: What is deep thinking? What does it mean for students? What does it mean for teachers? How does distraction impact student's ability to engage in deep thinking?	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-2020)	July 1, 2019– June 30, 2022	Increased performance on AIMS Web and NYS ELA Assessments
Examine ways in which to support students in responding to literature	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-2020)	July 1, 2019 – June 30, 2022	Increased performance on AIMS Web and NYS ELA Assessments
Evaluate the impact of teacher's instructional shifts and plan for next steps	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-2020)	July 1, 2019 – June 30, 2022	Increased performance on AIMS Web and NYS ELA Assessments

Fire Island UFSD Professional Development Plan
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GOAL #2: Improve academic performance in all areas by developing deep thinking strategies, character strengths, and social and emotional learning within the school community; remembering that hard work and dedication can increase motivation, productivity and enhance relationships.

OBJECTIVE: To improve academic confidence by focusing on the character traits of optimism, grit, zest, & self-control.

STRATEGIES/ACTIVITIES	AGENCY/PERSON DELIVERING PROFESSIONAL DEVELOPMENT	TIMEFRAME	PERFORMANCE MEASURE
The Fire Island UFSD has contracted with Learner Center Initiatives to provide 12 days of in house professional development to the teaching staff. Teaching staff will meet to establish a common understanding of deep thinking social and emotional learning. Teachers will investigate different kinds of learning experiences that provide the opportunity for students to engage in deep thinking. Teachers will examine how to use social and emotional learning to engage in deep thinking.			
Teachers will examine the kinds of classroom experiences that allow students to engage in deep thinking including meaning-making activities such as sorting, classifying, and creating models and other visual representations. Teachers will identify the social and emotional skills students need to engage in these types of activities and ways to support students as they use these skills.	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-20 school year)	July 1, 2019– June 30, 2022	Increased performance on: Classroom Assessments NYS Assessments AIMSweb
Teachers will explore how creativity promotes deep thinking. They will engage in activities that explore how creativity can be incorporated into the classroom and links to learning in specific disciplines.	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-20 school year)	July 1, 2019 – June 30, 2022	Increased performance on: Classroom Assessments NYS Assessments AIMSweb
Teachers will examine the role of questioning in deep thinking and how to support students so they can develop and pursue their own questions. Teachers will explore learning experiences that teach students about questions and how when	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-20 school year)	July 1, 2019 – June 30, 2022	Increased performance on: Classroom Assessments NYS Assessments AIMSweb

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they develop their own questions it helps them to learn.			
Teachers will also examine how student mindset impacts their ability and willingness to question and strategies to develop student confidence to engage in questioning as a learning practice.	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-20 school year)	July 1, 2019 – June 30, 2022	Increased performance on: Classroom Assessments NYS Assessments AIMSweb
Teachers will explore how cognitive routines and tools such as thinking maps require students to think deeply about their learning. They will identify developmentally appropriate routines and tools they can use in their classroom and examine how these same strategies can be used in different ways as students progress through school.	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-20 school year)	July 1, 2019 – June 30, 2022	Increased performance on: Classroom Assessments NYS Assessments AIMSweb
Teachers will explore visual literacy as a way to engage students in deep thinking. Teachers will examine how they use visuals as both receptive and expressive tools for students.	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-20 school year)	July 1, 2019 – June 30, 2022	Increased performance on: Classroom Assessments NYS Assessments AIMSweb
Teachers will explore concepts such as empathy, perspective-taking, and bias when creating lessons that focus on different ways of interpreting and expressing ideas.	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-20 school year)	July 1, 2019 – June 30, 2022	Increased performance on: Classroom Assessments NYS Assessments AIMSweb
Teachers will consider the social and emotional needs of their students as they engage in rigorous work and how to address these needs as they emerge.	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-20 school year)	July 1, 2019 – June 30, 2022	Increased performance on: Classroom Assessments NYS Assessments AIMSweb

Fire Island UFSD Professional Development Plan
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GOAL # 3: Continue to align curriculum, instruction, and assessments to NYS Next Generation Learning Standards and best practices. Revise curriculum to include new Next Generation Learning Standards and provide professional development on the new standards as they are implemented.

OBJECTIVE: Complete the articulation the Fire Island curriculum framework.

STRATEGIES/ACTIVITIES	AGENCY/PERSON DELIVERING PROFESSIONAL DEVELOPMENT	TIMEFRAME	PERFORMANCE MEASURE
Primary and elementary grade teachers will meet to provide input on the placement of NGSS science performance expectations into Fire Island's established units of study and potential performance assessments. This information will be used in curriculum framework.			
articulating units of study and potential performance assessments	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-20 school year)	July 1, 2019 – June 30, 2022	Classroom performance 4th grade NYS Science Assessment
assist teachers in deepening pedagogical and content knowledge	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2019-20 school year) Building Principal	July 1, 2019 – June 30, 2022	Evaluation Survey Classroom Performance
Assist teachers in deepening their understand of inquiry based teaching	ESBOCES Building Principal Learner Center Initiatives	July 1, 2019 – June 30, 2022	Classroom performance 4 th grade NYS Science Assessment
Primary and elementary grade teachers will meet to provide input on the placement of Next Generation Learning Standards into Fire Island's established units of study and potential performance assessments. Unpacking of these new standards and exploration of instructional implications will be explored throughout the year.			
examining the Next Generation Learning Standards and articulating placement into established units of study	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2018-19 school year)	July 1, 2019 – June 30, 2022	Classroom performance Evaluation Survey NYS Assessments (2020 – New Standards)
assist teachers in deepening understanding of pedagogical approaches to new standards	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2018-19 school year)	July 1, 2019– June 30, 2022	Classroom performance Evaluation Survey NYS Assessments (2020 – New Standards)
Conduct presentations to Board of Education and parents to communicate NYS Next Generation ELA and Mathematics Learning	Learner Center Initiatives (Contracted to provide in district professional development throughout the 2018-19 school year) Principal	July 1, 2019 – June 30, 2020	Evaluation Survey

Fire Island UFSD Professional Development Plan
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Standards and the impact on curriculum and instruction.			
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Fire Island UFSD Professional Development Plan
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GOAL # 4: Develop the skills required for effective co-teaching strategies and language acquisition to better serve student achievement for English Language Learners and special education students.

OBJECTIVE: The majority of students will score at the Commanding Level on the NYSESLAT and score at a Level 3 NYS ELA Assessment.

For those holding a professional certificate in the certificate title of English to speakers of other languages (all grades) or a holder of a bilingual extension under section 80-4.3 of this Title, shall be required to complete a minimum of 50 percent of the required CTLE clock hours in language acquisition aligned with the core content area of instruction taught, including a focus on best practices for co-teaching strategies, and integrating language and content instruction for English language learners. For all other certificate holders a minimum of 15 percent of the required CTLE clock hours shall be dedicated to language acquisition addressing the needs of English language learners, including a focus on best practices for co-teaching strategies, and integrating language and content instruction for such English language learners.

STRATEGIES/ACTIVITIES	AGENCY/PERSON DELIVERING PROFESSIONAL DEVELOPMENT	TIMEFRAME	PERFORMANCE MEASURE
Providing training to staff working with students acquiring English as a New Language prepares them to meeting the needs of English Language Learners. Resources (libraries) will be provided to staff working with students acquiring English as a New Language. Training to support teachers in co-teaching and collaborative practices supports them as they work to develop strategies to ELL.			
Team level meetings with English and New Language Teacher	District turnkey training	July 1, 2019 – June 30, 2022	NYSESLAT NYS ELA Assessment
Curriculum development that supports all students – including the needs of ELL students	District Turnkey Training	July 1, 2019 – June 30, 2022	NYSESLAT NYS ELA Assessment

Fire Island UFSD Professional Development Plan
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GOAL #5: Increase level of integrated technology into units of study and continue to expand teacher knowledge of available technology and its applications.

OBJECTIVE: To identify areas in which technology can be readily integrated into instructional practice.

STRATEGIES/ACTIVITIES	AGENCY/PERSON DELIVERING PROFESSIONAL DEVELOPMENT	TIMEFRAME	PERFORMANCE MEASURE
Expose teachers to the computer science framework. Provide professional development to teachers so that all students critically engage in computer science issues; approach problems in innovative ways; and create computational artifacts with a personal, practical, or community purpose. Teachers will have the opportunity to incorporate the standards into their units of study and build capacity for teaching computer science.			
Algorithms and Programing: • Introduction to Coding • Robotics ◦ Programing Finch Robots ◦ Ozobots • Exploration for App development • 3-d printing	ESBOCES – Model Schools (Contracted to provide in district professional development throughout the 2019-2022)	July 1, 2019 – June 30, 2022	Student Generated Work
Social Impact of Computing: • Digital Citizenship / Safety Law and Ethics • Communicating via Skype • Collaborative technology initiatives	ESBOCES – Model Schools (Contracted to provide in district professional development throughout the 2019-2022)	July 1, 2019 – June 30, 2022	Student Generated Work
Data and Analysis: • Tracking Monarch Butterfly Migration • Mystery Class Project	ESBOCES – Model Schools (Contracted to provide in district professional development throughout the 2019-2022)	July 1, 2019 – June 30, 2022	Student Generated Work
Networks and the Internet: • Understanding limited access to the internet ◦ Cuba Project ◦ Journey North	ESBOCES – Model Schools (Contracted to provide in district professional development throughout the 2019-2022)	July 1, 2019 – June 30, 2022	Student Generated Work Increased use of web 2.0 tools

Fire Island UFSD Professional Development Plan
2019-2022

• Network Securities and Safety Systems • Web 2.0 tools	development throughout the 2019-2022)		
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Fire Island UFSD Professional Development Plan
2019-2022

GOAL #6: Provide activities that promote a safe school environment. Opportunities for professional staff will place emphasis on creating a school community which promotes respect and fosters responsibility.

OBJECTIVE: To make staff aware of the elements of physical and emotional safety in a school environment.

STRATEGIES/ACTIVITIES	AGENCY/PERSON DELIVERING PROFESSIONAL DEVELOPMENT	TIMEFRAME	PERFORMANCE MEASURE
Provide annual school safety and school violence prevention training that include training in mental health	https://www.mentalhealth.gov http://www.p12.nysed.gov/sss/documents/MentalHealthResourcesforEducators.pdf (provided in district)	Annually July 1, 2019-June 30, 2022	Simulation Drills Training Opportunities
Provide annual training in Building Level Emergency Response Training Title: <u><i>Training for Building Level Emergency Response Teams</i></u>	NYSIR On-Line University (provided in district)	Annually July 1, 2019-June 30, 2022	Simulation Drills Training Opportunities
Provide annual training in Dignity for All Students	NYSIR On-Line University (provided in district)	Annually July 1, 2019-June 30, 2022	Training Opportunities
Annually provided Sexual Harassment Preventions Training	NYSDOL Interactive Model Sexual Harassment training program (provided in district)	Annually To be completed by October 9 th	Training Opportunities

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Sponsor Approval

The following are contracted entities or individuals that may provide CTLE on behalf of the Fire Island School District.

- Eastern Suffolk BOCES
- Western Suffolk BOCES
- Learner Center Initiatives
- The Long Island Regional Bilingual Education Resource Network (L.I.RBE-RN)

Acceptable CTLE must be taken from a sponsor that has been approved by the Department. Acceptable sponsors include the following groups, once they have submitted for, and received approval from the NYSED:

- School districts
- Board of cooperative education services
- Teacher centers
- New York State institutions of higher education
- Professional organizations and unions
- Any other entity approved by the Department

Acceptable CTLE shall be a study in the content area of any certificate title held by the individual or in pedagogy, and include any required study in the language acquisition addressing the needs of English language learners as described in section 80-6.3 of this subpart. Acceptable CTLE must be conducted through activities designed to improve the teacher or leader's pedagogical and /or leadership skills, targeted at improving student performance, including but not limited to formal CTLE activities. Such activities also shall promote the professionalization of teaching and educational leadership, as applicable, and be aligned to district goals for student performance.

Fire Island Union Free School District

Response to Intervention / Academic Intervention Service Plan

2019/2020 School Year

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INTRODUCTION

The Fire Island School District strives to meet the individual learning needs of each child through a rigorous yet differentiated academic program. At times, however, some students demonstrate a need for additional support in order to meet the Common Core Learning Standards (CCLS) in English Language Arts, Mathematics, Science, and Social Studies. As a result, the District provides targeted academic support through a collaborative process to help students succeed. The following plan outlines the **Response to Intervention (RtI)** and **Academic Intervention Services (AIS)** provided by the Fire Island School District as required by the NYS Commissioner's regulations, 100.2.: ii and ee. Students receive RtI /AIS Intervention Services in English Language Arts, Mathematics, Science, and Social Studies when they are at risk of meeting grade level Common Core Learning Standards (CCLS). It is important to keep in mind that RtI / AIS services are meant to **supplement, not supplant** the core curriculum. *For example, a Tier 3 intervention such as Wilson Reading System could not supplant an English Language Arts core curriculum program for a student, which if done, would deprive the student of core instruction and would be in violation of state regulations.*

WHAT IS RESPONSE TO INTERVENTION (RtI)?

Effective July 1, 2012 all school districts in NYS must have a Response to Intervention (RtI) program in place as part of its evaluation process to determine if a student in K-6 is a student with a learning disability in the area of reading and mathematics. The **decision as to whether a student has a learning disability must be based on extensive and accurate information** that leads to the determination that the student's learning difficulties are not the result of the instructional program or approach. RtI is an effective and instructionally relevant process to inform these decisions.

WHAT IS ACADEMIC INTERVENTION SERVICES (AIS)?

Academic Intervention Service (AIS) provides additional instruction, which **supplements** the instruction provided in the general curriculum and assists students in meeting grade-level CCLA. AIS is intended to assist students who are at risk of not achieving grade-level CCLS in English Language Arts, Mathematics, Social Studies, or Science, or who are at risk of not gaining the knowledge and skills needed to meet or exceed designated performance levels on state assessments. **AIS shall be made available to English Language Learners and students with disabilities.** In the case of AIS being provided to students with disabilities, services will be provided on the same basis as those provide to non-disabled students, **as long as those services are consistent with the student's** individualized education program. The two components of AIS services include **curricular instructional support** as well as **student support, such as guidance and social-emotional learning**. The focus is providing direct support to the regular classroom program while meeting the individual needs of the students. In accordance, the intensity of these services varies as well.

RESPONSE TO INTERVENT (RtI) IN LIEU OF ACADEMIC INTERVENTION SERVICES (AIS)

Fire Island UFSD - RtI /AIS PLAN
2019-2020

Regulations allow district to provide a Response to Intervention (RtI) program in lieu of Academic Intervention Services (AIS) provided that:

- The RtI program meets state requirements
- Is made available at the grade levels and subjects areas (reading/math) for which students are identified as eligible for AIS; and
- All students who are otherwise eligible for AIS shall be provided such AIS services if they are not enrolled in the RtI program.

THE FIRE ISLAND SCHOOL DISTRICT PROVIDES RESPONSE TO INTERVENTION (RtI) IN LIEU OF ACADEMIC INTERVENTION SERVICES (AIS).

In July 2016, the Board of Regents adopted revisions to Part 100 of the Commissioner's Regulations which require districts to provide Academic Intervention Services to students scoring below the state designated performance level on state assessments and/or who may be at risk of not achieving the New York State learning standards.

Academic Intervention Services (AIS) (CR100.2) are services designed to assist students to achieve the New York State learning standards in English Language Arts and mathematics in grades k-12, and science in grades 4-12. These services are provided to students as follows:

- Additional instruction that supplements the regular classroom instruction and /or
- Student support services needed to improve academic performance

Eligibility for Academic Intervention Services/Response to Intervention: Commissioner's Regulations 100.2 (ee). Students eligible for AIS or RtI, including those with disabilities and/or limited English proficiency will be determined by following a two-step process based on multiple measures.

- Push-in / pull-out instruction
- Small group
- After school

As determined by the building professionals, additional Academic Intervention and Response to Intervention Services may be provided to any student individually or in small groups. These additional services include:

- Counseling services
- Speech services
- Support with attendance issues

Students may receive one or a combination of the services outlined. In each situation, student progress is monitored. This information will be tracked as students move from one level to the next. Throughout the process, the schools will regularly communicate with parents.

RESPONSE TO INTERVENTION AND ACADEMIC INTERVENTION SERVICES PLAN

The following Response to Intervention and Academic Intervention Services Plan is designed to support students in meeting the New York State learning Standards.

Criteria for Eligibility in Grades 1 – 3:

- Classroom performance and /or teacher recommendation.
- Performance on AIMSweb

***Once a student is suspected of needing RTI, the teacher must request a SST meeting where the progress monitoring tool will be decided upon. Targeted intervention and progress monitoring must be frequent and ongoing for 12 weeks before deciding if Tier 2 is warranted. Tier 2 eligibility will be decided upon at a follow up SST at the conclusion of the 12 weeks.

Criteria for Eligibility in Grades 4-6: (MUST USED A TWO TIERED APPROACH)

STEP ONE: Designated performance levels on elementary, intermediate, and commencement level State assessments in English language arts, mathematics, and science

STUDENT SCORE ON STATE ASSESSMENT	ACTION
Level 3 or higher	AIS / RtI not required
At or above the NYSED designated cut off score but below a level 3	Shall be considered for AIS / RtI through a team meeting approach
Below the NYSED designated cut off scale score	Shall be considered for AIS / RtI through a team meeting approach
**Those students in grades K-3 at risk of not meeting State standards	Shall be considered for AIS / RtI through a team meeting approach

STEP TWO: Performance on multiple measures (may include one or more measure)

STUDENT SCORE ON ASSESSMENT	ACTION
AIMSweb benchmarking	Shall be considered for AIS /RtI through a team meeting approach
New York State English as a Second Language Achievement Test (NYSESLAT)	Shall be considered for AIS /RtI through a team meeting approach
Benchmark and lesson embedded assessments for reading and mathematics in grades K-6 based on teacher designed and selected assessments	Shall be considered for AIS /RtI through a team meeting approach
Results of psycho-educational, behavioral or social-emotional screening tools, teacher or clinician observational data, anecdotal data, and/or teacher/parent interview	Shall be considered for AIS /RtI through a team meeting approach

***Teacher must bring student to SST where determination of eligibility will be determined. Progress monitoring tool will be decided at the eligibility meeting.

Fire Island UFSD - RtI /AIS PLAN
2019-2020

Implementing RtI/AIS with LEP/ELL students:

- Personnel with TESOL and bilingual certifications are members of the SST and present when discussing LEP/ELL students.
- ENL is an integral part of core instruction for all LEP/ELL students, not an “intensive intervention” or additional tier in the RtI process.
- Evidence-based practices/interventions shown to be effective and validated for LEP/ELL students are used.

Exit Criteria:

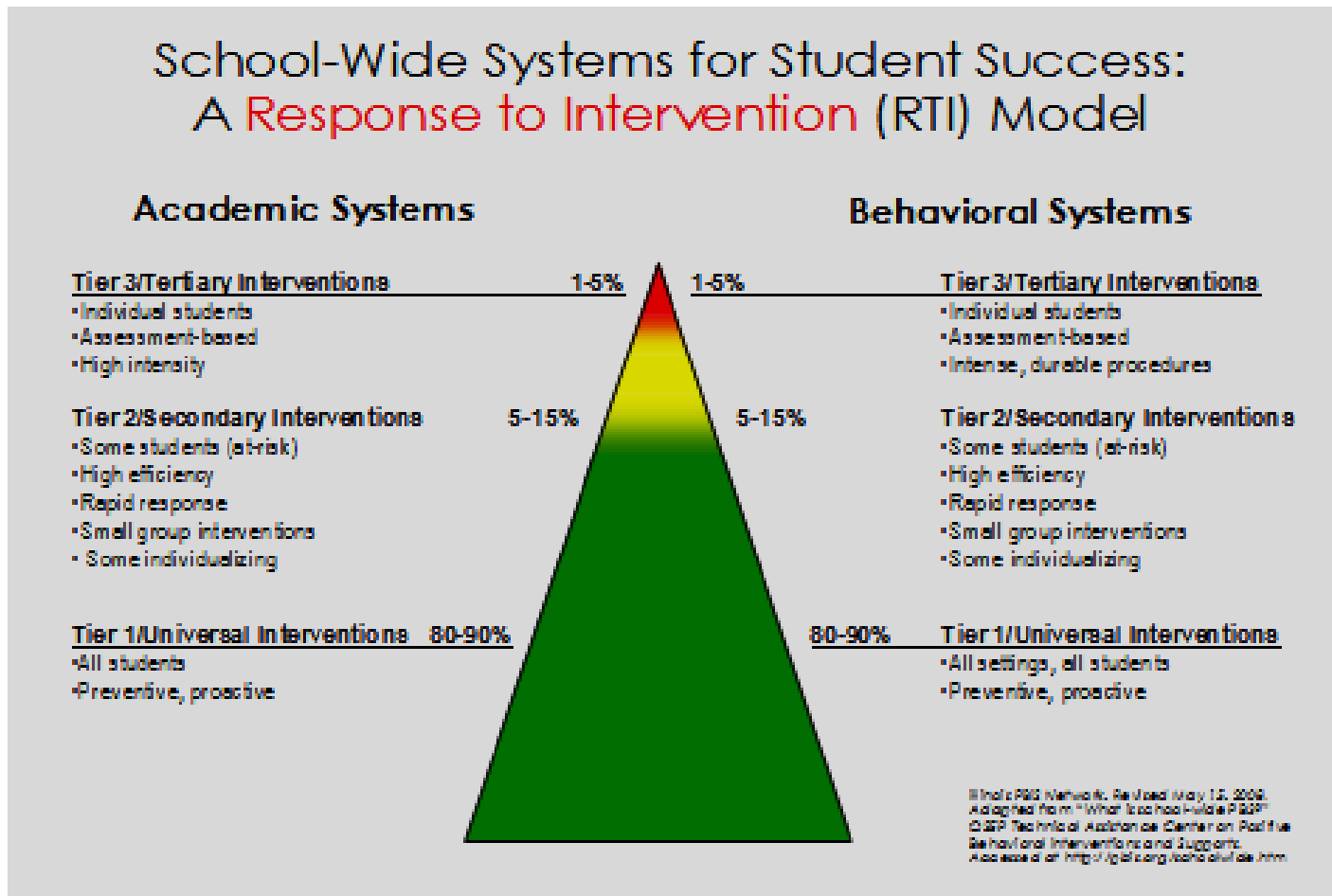
The student will be exited from the program if the following criteria are satisfied:

- Student exceeds the median scale score on the NYS Assessments
- Student no longer is thought to be at-risk for not meeting state standards based on teacher and/or clinician screening tools, and teacher designed and selected assessments.

Parent Notification:

- When a student has been identified for RtI services, the parent(s) or guardian(s) is notified in writing by the school that his/her child will be receiving academic intervention services and includes all required information and is provided in the language the parent understands.
- General information about the RtI process is provided to parents to indicate
 - commencement of services;
 - amount and type of student performance data that will be collected and the general services that will be provided;
 - strategies for increasing student’s rate of learning;
 - progress reports;
 - change in RtI/AIS services
 - Discontinuance of RtI /AIS services; and
 - a parent’s right to request an evaluation for special education programs and/or services.
- To meet with the requirement for ongoing parental involvement, the school will provide parent(s) or guardian(s) with:
 - Opportunities, once each trimester, for consultation with the student’s regular classroom teacher and other professional staff providing academic intervention services
 - Progress reports during the regular school year on the student’s progress
 - Information on ways parents can support and monitor their child’s academic progress.

RESPONSE TO INTERVENTION MODEL



DURATION WITHIN EACH TIER:

Tier 1: Universal Intervention:

All students receive effective, research-validated instruction in the general education setting. Student progress is monitored on a weekly basis.

Who receives instruction?	All students
Amount of daily instruction	At least 90 minutes
When is instruction provided	During core reading time
Duration of instruction	Entire school year
How instruction is implemented	Flexible grouping
Frequency of progress monitoring	At least one time every 1-2 weeks
Who provides instruction?	General education teacher
Where students are served?	General education classroom

Tier 2: Secondary Interventions

This tier of RtI usually involves more intensive targeted interventions and frequent monitoring.

Who receives instruction?	Students who are not making progress with Tier I
Amount of additional instruction	30 – 60 minutes 1 – 3 times per week
When is instruction provided	Outside of the core curriculum blocks
Duration of instruction	10-20 weeks
How is instruction delivered	Teacher student ratio 1:3
Frequency of progress monitoring	At least one time every 1-2 weeks
Who provides instruction?	General education teacher/reading specialist
Where are students served?	Within or outside of general education classroom

Tier 3: Tertiary Interventions

Students who fail to demonstrate adequate reading progress during Tier 2's targeted instruction will receive Tier 3 intervention. This level of intervention usually involves individualized instruction and frequent monitoring.

Who receives instruction?	Students not making adequate progress with Tier 2 intervention
Amount of daily instruction	May vary by age; from 30-60 minutes per day
When is instruction provided	During school hours (outside of core curriculum blocks) or after school
Duration of instruction	Varies by individual (no less than 10 weeks)
How instruction is implemented	Teacher/student ratio 1:3
Frequency of progress monitoring	At least one time every 1-2 weeks
Who provides instruction/	Reading specialist Special Education Teacher
Where students are served?	Generally outside the general education classroom. This can, but does not always, include special education

Fire Island UFSD - RtI /AIS PLAN
2019-2020



Fire Island Union Free School District

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www.fi.k12.ny.us

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Board of Education

Jay Lippert, President

Vernon Henriksen, Vice President

Lisa Kaufman

Judi Phelan

Linda Nowachek

Kathleen Skelly-Kurka

Amy Wood

DATE

Dear **NAME**,

Response to Intervention (RtI) is a multi-tiered early prevention system designed to improve outcomes for all students. Intervention is offered to students who are at risk of not achieving the state designated performance level on future assessments.

The following criteria were used to determine that services are required:

The following services will be provided:

Tier **X** Support

We believe that RtI intervention services are necessary to assist your child, **STUDENT**, to successfully master New York State Common Core learning standards and demonstrate such knowledge on future NYS assessments.

Please sign one copy of this letter and return it to school with your child.

Sincerely,

Superintendent

I acknowledge that I have received notification of the RtI services being provided to my child, **NAME**

Signature of Parent: _____

Date: _____

Fire Island UFSD - RtI /AIS PLAN
2019-2020



Fire Island Union Free School District

P.O. Box 428, Ocean Beach, NY 11770-0428

Ph: (631) 583-5626 Fax: (631) 583-5167

www.fi.k12.ny.us

Loretta M. Ferraro, Superintendent
Board of Education

Jay Lippert, President

Vernon Henriksen, Vice President

Lisa Kaufman

Linda Nowachek

Judi Phelan

Kathleen Skelly-Kurka

Amy Wood

Student Name: _____ Grade: _____ Year: _____		
Teacher Providing Service: _____		
Area of Support: _____		
Key: C = Demonstrates Competency I = Is Improving N = Needs to Improve		
<u>Goal:</u>	Trimester	
		<u>Comments:</u>
		<u>Comments:</u>
		<u>Comments:</u>
		<u>Comments:</u>

Non-Instructional/Business
Operations**SUBJECT: ADMINISTRATION OF THE BUDGET**

The Superintendent, working in conjunction with the administrative staff, is responsible to the Board for the administration of the budget. This includes, but is not limited to:

- a) Acquainting District employees with the final provisions of the program budget and guiding them in planning to operate efficiently and economically within these provisions.
- b) Providing direction to the District in maintaining those records of accounting control as are required by the New York State Uniform System of Accounts for School Districts, the Board, and other procedures, as are deemed necessary.
- c) Keeping the various operational units informed through periodic reports as to the status of their individual budgets.

Unless otherwise provided by law, no claim against the District will be paid unless such claims have been audited and approved by the *Board/Claims Auditor.

Budget Transfers

Within monetary limits as established by the Board, the Superintendent is authorized to transfer funds between and within functional unit appropriations for teachers' salaries and ordinary contingent expenses. Whenever changes are made, they are to be incorporated in the next Board agenda for informational purposes only.

Statement of the Total Funding Allocation

When required by law, the District will annually submit, ~~prior to July 1,~~ to the Commissioner of Education and the Director of the Budget a detailed statement of the total funding allocation for each school in the District for the upcoming school budget year. This statement will be in a form developed by the Director of the Budget, in consultation with the Commissioner of Education. This statement will be made publicly available and posted on the District website.

Education Law §§ 1604(35), 1709(20-a), 1711, 1718, 1724, 1950(4)(k), 2508, 2523-2526, 2554(2-a), and 3614
8 NYCRR §§ 170.12(c) and 170.2(l)

Adoption Date

Personnel

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STAFF)**Prohibited Conduct**

The Board, recognizing that students are often influenced by teachers and other members of a school's staff, impresses upon staff ~~members~~ the importance of maintaining a high level of professionalism appropriate to their position, which, in turn, will set a positive example for students.

The Board, therefore, prohibits ~~the consumption~~ staff from consuming, sharing, ~~and/or~~ selling, using, and/or ~~possession of~~ possessing illegal drugs ~~(including prescription drugs for which the employee does not have a prescription)~~, counterfeit and designer drugs, drug paraphernalia, ~~the misuse of over the counter drugs, or alcoholic beverages~~ or alcohol in the workplace; or when the effects of these ~~drugs and/or alcohol use~~ actions may impair ~~an employee's~~ job performance. Additionally, the Board prohibits the misuse and/or unprescribed use of prescription and over-the-counter drugs in the workplace or when the effects of these actions may impair job performance.

~~Information about drug and alcohol counseling and/or rehabilitation programs will be made available to employees. Confidentiality will be ensured as required by state and federal law. Employees will also be made aware~~ In accordance with law, regulation, and District policy, smoking and vaping are prohibited on school grounds; within 100 feet of the entrances, exits, or outdoor areas of any of the District's schools; and/or at any school-sponsored event or activity that occurs off school grounds.

Disciplinary Measures

Staff will be informed of the range of penalties or consequences, up to and including, termination of employment that may be imposed; ~~for engaging in prohibited conduct~~ in accordance with ~~relevant law and~~ any applicable law, District policy, collective bargaining agreement, ~~for violations of this policy~~ and/or other similar document.

~~The Superintendent or designee will periodically review the drug and alcohol abuse prevention program to determine its effectiveness and support appropriate modifications, as needed.~~

Information on Substance Use Related Services

The Superintendent has designated one or more individuals to provide information regarding where and how to find available substance use related services to students, parents, and staff.

The designated individuals for the District are the Superintendent of Schools and the Director of Health Services/School Nurse.

Any information provided by a student, parent, or staff member to the designated individual(s) will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

(Continued)

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STAFF)

~~Safe and Drug-Free Schools and Communities Act~~, 20 USC §§ 6083(a), 7118, and 7973(a)

~~41 USC § 8101 § 7101~~, et seq. ~~as amended by the Every Student~~

~~Succeeds Act of 2015 (ESSA)~~

Civil Service Law § 75

Education Law §§ ~~913, 1711(2)(e), 2508(5) and~~ 409, 2801, 3020-a, and 3038

Public Health Law § 1399-o

Adopted:

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE**Statement of Overall Objectives**

The District is an active partner with students and parents in the task of ensuring that all students meet or exceed the New York State Learning Standards. The District recognizes that consistent school attendance, academic success, and school completion have a positive correlation, and therefore has developed, and, if necessary, will revise a Comprehensive Student Attendance Policy to meet the following objectives:

- a) Increase school completion for all students;
- b) Raise student achievement and close gaps in student performance;
- c) Identify attendance patterns in order to design attendance improvement efforts;
- d) Know the whereabouts of every student for safety and other reasons;
- e) Verify that individual students are complying with education laws relating to compulsory attendance;
- f) Determine the District's average daily attendance for state aid purposes.

Description of Strategies to Meet Objectives

The District will:

- a) Create and maintain a positive school building culture by fostering a positive physical and psychological environment where the presence of strong adult role models encourages respectful and nurturing interactions between adults and students. This positive school culture is aimed at encouraging a high level of student bonding to the school, which in turn should lead to increased attendance.
- b) Develop a Comprehensive Student Attendance Policy based upon the recommendations of a multifaceted District Policy Development Team that includes representation from the Board, administrators, teachers, students, parents, and the community. The District will hold at least one public hearing prior to the adoption of this collaboratively developed Comprehensive Student Attendance Policy.
- c) Maintain accurate recordkeeping via a Register of Attendance to record attendance, absence, tardiness, or early departure of each student.
- d) Utilize data analysis systems for tracking individual student attendance and individual and group trends in student attendance problems.

(Continued)

Students

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE (Cont'd.)

- e) Develop early intervention strategies to improve school attendance for all students.

Determination of Excused and Unexcused Absences, Tardiness, and Early Departures

Based upon the District's education and community needs, values, and priorities, the District has determined that absences, tardiness, and early departures will be considered excused or unexcused according to the following standards:

- a) **Excused:** An absence, tardiness, or early departure may be excused if due to personal illness, illness or death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearances, attendance at health clinics, approved college visits, approved cooperative work programs, military obligations, or other reasons as may be approved by the Board.
- b) **Unexcused:** An absence, tardiness, or early departure is considered unexcused if the reason for the lack of attendance does not fall into the above categories (e.g., family vacation, hunting, babysitting, haircut, obtaining learner's permit, road test, oversleeping).

A written excuse, signed by a parent or person in parental relation should be presented by the student when returning to school following each absence.

Student Attendance Recordkeeping/Data Collection

The record of each student's presence, absence, tardiness, and early departure will be kept in a register of attendance in a manner consistent with Commissioner's regulations. An absence, tardiness, or early departure will be entered as "excused" or "unexcused" along with the District code for the reason.

Attendance will be taken and recorded in accordance with the following:

- a) For students in non-departmentalized kindergarten through grade 8 (i.e., self-contained classrooms and supervised group movement to other scheduled school activities such as physical education in the gym, assembly, etc.), the student's presence or absence will be recorded after the taking of attendance once per school day, provided that students are not dismissed from school grounds during a lunch period. Where students are dismissed for lunch, their presence or absence will also be recorded after the taking of attendance a second time upon the student's return from lunch. For purposes of APPR and Teacher-Student Data Linkages (TSDL), classroom attendance for all students in grades K through 12 must be recorded on a subject by subject basis for Teacher of Record Determinations.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE (Cont'd.)

- b) Any absence for a school day or portion thereof will be recorded as excused or unexcused in accordance with the standards articulated in this policy.
- c) In the event that a student at any instructional level from grades PreK through 6 arrives late for, or departs early from, scheduled instruction, the tardiness or early departure will be recorded as excused or unexcused in accordance with the standards articulated in this policy.

A record will be kept of each scheduled day of instruction during which the school is closed for all or part of the day because of extraordinary circumstances including adverse weather conditions, impairment of heating facilities, insufficiency of water supply, shortage of fuel, destruction of or damage to a school building, or other cause as may be found satisfactory to the Commissioner of Education.

Attendance records will also indicate the date when a student withdraws from enrollment or is dropped from enrollment in accordance with Education Law Section 3202(1-a).

At the conclusion of each class period or school day, all attendance information will be compiled and provided to the designated school personnel who are responsible for attendance. The nature of the absence, tardiness, or early departure will be coded on a student's record in accordance with the established District or building procedures.

Student Attendance and Course Credit

The District believes that classroom participation is related to, and affects, a student's performance and grasp of the subject matter and, as such, is properly reflected in a student's final grade. For purposes of this policy, classroom participation means that a student is in class and prepared to work.

Consequently, for each marking period, a certain percentage of a student's final grade will be based on classroom participation as well as the student's performance on homework, tests, papers, projects, etc., as determined by the building administrator or classroom teacher.

Students are expected to attend all scheduled classes. Consistent with the importance of classroom participation, unexcused student absences, tardiness, and early departures will affect a student's grade, including credit for classroom participation, for the marking period.

Students will be considered in attendance if the student is:

- a) Physically present in the classroom or working under the direction of the classroom teacher during the class scheduled meeting time; or
- b) Working under an approved independent study program; or
- c) Receiving approved alternative instruction.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE (Cont'd.)

Students who are absent from class due to their participation in a school-sponsored activity must arrange with their teachers to make up any work missed in a timely manner as determined by the student's teacher. Attendance at school-sponsored events where instruction is substantially equivalent to the instruction which was missed will be counted as the equivalent of regular attendance in class.

Upon returning to school following a properly excused absence, tardiness, or early departure, it will be the responsibility of the student to consult with his or her teacher(s) regarding arrangements to make up missed work, assignments, and/or tests in accordance with the time schedule specified by the teacher.

Notice of Minimum Attendance Standard/Intervention Strategies Prior to the Denial of Course Credit

In order to ensure that parents or persons in parental relation and students are informed of the District's policy regarding minimum attendance and course credit, and the implementation of specific intervention strategies to be employed prior to the denial of course credit to the student for insufficient attendance, the following guidelines will be followed:

- a) Copies of the District's Comprehensive Student Attendance Policy will be available to parents or persons in parental relation and provided to students at the beginning of each school year or at the time of enrollment in the District.
- b) School newsletters and publications will include periodic reminders of the components of the District's Comprehensive Student Attendance Policy. Copies of the Attendance Policy will also be included in parent or student handbooks or posted on the District website.
- c) At periodic intervals, a designated staff member(s) will notify, by telephone, the parent or person in parental relation of the student's absence, tardiness, or early departure and explain the relationship of the student's attendance to his or her ability to receive course credit. If the parent or person in parental relation cannot be reached by telephone, a letter will be sent detailing this information.
- d) A designated staff member will review the District's Attendance Policy with students who have excessive and/or unexcused absences, tardiness, or early departures. Further, appropriate student support services within the District, as well as the possible collaboration or referral to community support services and agencies, will be implemented prior to the denial of course credit for insufficient attendance by the student.

Notice of Students who are Absent, Tardy, or Depart Early Without Proper Excuse

A designated staff member will notify by telephone the parent or person in parental relation to a student who is absent, tardy, or departs early without proper excuse. The staff member

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE (Cont'd.)

will explain the District's Comprehensive Student Attendance Policy, the District's or building level intervention procedures, and, if appropriate, the relationship between student attendance and course credit. If the parent or person in parental relation cannot be reached by telephone, the staff member will provide the notification by mail. Further, the District's Attendance Policy will be mailed to the parent or person in parental relation to promote awareness and help ensure compliance with the policy.

If deemed necessary by appropriate school officials, or if requested by the parent or person in parental relation, a school conference will be scheduled between the parent or person in parental relation and appropriate staff members in order to address the student's attendance. The student may also be requested to attend this conference in order to address appropriate intervention strategies that best meet the needs of the student.

Chronic Absenteeism

Chronic absenteeism is defined as missing at least 10% of enrolled school days in a year for any reason, excused or unexcused. Chronic absenteeism differs from truancy because it emphasizes missed instructional time rather than unexcused absences. Missed instructional time can increase a student's risk for disengagement, low achievement, and dropping out, among other things.

Students who miss at least 5% of enrolled school days in a year are at risk of becoming chronically absent. In light of this, the District will implement intervention strategies for students who miss 5% or more of the enrolled school days in a year.

Attendance Incentives

In order to encourage student attendance, the District will develop and implement grade-appropriate or building-level strategies and programs.

Disciplinary Consequences

Unexcused absences, tardiness, and early departures will result in disciplinary sanctions as described in the District's *Code of Conduct*. Negative consequences will not be imposed, however, where the absence, tardiness, or early departure is related to homelessness. Consequences may include, but are not limited to, in-school suspension, detention, and denial of participation in interscholastic and extracurricular activities. Parents or persons in parental relation will be notified by designated District personnel at periodic intervals to discuss their child's absences, tardiness, or early departures and the importance of class attendance and appropriate interventions. Individual buildings and grade levels will address procedures to implement the notification process to the parent or person in parental relation.

Intervention Strategy Process

In order to effectively intervene when an identified pattern of [excused absences](#), unexcused absences, tardiness, or early departures occur, designated District personnel will pursue the following:

(Continued)

Students

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE (Cont'd.)

- a) Identify specific element(s) of the pattern (e.g., grade level, building, time frame, type of [excused absences](#), unexcused absences, tardiness, or early departures);
- b) Contact the District staff most closely associated with the element. In specific cases where the pattern involves an individual student, the student and parent or person in parental relation will be contacted;
- c) Discuss strategies to directly intervene with specific element;
- d) Recommend intervention to Superintendent or designee if it relates to change in District policy or procedure;
- e) Implement changes, as approved by appropriate administration;
- f) Utilize appropriate District and/or community resources to address and help remediate student unexcused absences, tardiness, or early departures;
- g) Monitor and report short and long term effects of intervention.

Appeal Process

A parent or person in parental relation may request a building level review of his or her child's attendance record.

Building Review of Attendance Records

The building principal will work in conjunction with the building attendance clerk and other designated staff in reviewing attendance records at the end of each term. This review is conducted to identify individual and group attendance patterns and to initiate appropriate action to address the problem of unexcused absences, tardiness, and early departures.

Annual Review by the Board

The Board will annually review the building level student attendance records and if those records show a decline in student attendance, the Board will make any revisions to the Policy and plan deemed necessary to improve student attendance.

Community Awareness

The Board will promote necessary community awareness of the District's Comprehensive Student Attendance Policy by:

(Continued)

Students

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE (Cont'd.)

- a) Providing a plain language summary of the policy to parents or persons in parental relation to students at the beginning of each school year and promoting the understanding of this policy to students and their parents or persons in parental relation;
- b) Providing each teacher, at the beginning of the school year or upon employment, with a copy of the policy; and
- c) Providing copies of the policy to any other member of the community upon request.

Education Law §§ 3024, 3025, 3202, 3205, 3206, 3210, 3211, and 3213
8 NYCRR §§ 104.1, 109.2, and 175.6

NOTE: Refer also to Policy #7131 -- Education of Students in Temporary Housing

Adoption Date

Students

SUBJECT: PARTICIPATION IN GRADUATION CEREMONIES AND ACTIVITIES

Any student who has satisfactorily completed all graduation requirements will be permitted to participate in the graduation ceremony and all related graduation activities of his or her graduating class subject to certain exceptions. Students may be prohibited from participating in the graduation ceremony or related graduation activities as a consequence of violating the District's *Code of Conduct*.

The District permits any student to participate in the graduation ceremony and all related graduation activities of his or her high school graduating class, if the student has been awarded a Skills and Achievement Commencement Credential or a Career Development and Occupational Studies (CDOS) Commencement Credential, but has not otherwise qualified to receive a Regents or local diploma. While permitted to participate, these students are not required to participate in the graduation ceremony or related graduation activities of his or her high school graduating class. For purposes of this policy, a student's high school graduating class is the twelfth grade class with which he or she entered into ninth grade.

The District will provide annual written notice of this policy and any related procedures to all students and their parents or guardians.

Education Law § 3204(4-b)
8 NYCRR § 100.2(oo)

Adoption Date

Students

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS)**Prohibited Conduct**

The Board recognizes that the misuse of alcohol, ~~drugs,~~ tobacco, electronic cigarettes (e-cigarettes), ~~drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs, and other illegal~~ similar substances is a serious problem with legal, physical, emotional, and social implications for our students, as well as the entire community. Therefore, the consumption, sharing, selling, use, and/or possession of ~~alcoholic beverages, these and similar substances, as well as tobacco products, e-cigarettes, illegal drugs, counterfeit and designer drugs, or~~ and drug paraphernalia ~~for the use of these drugs is~~ are prohibited in accordance with law and regulation, District policy, the District *Code of Conduct*, and/or other similar documents. ~~at any school-sponsored function, on school grounds, and on school buses at all times. The unauthorized use or misuse of prescription and over-the-counter drugs, vitamins, supplements, herbs, or other similar substances is also prohibited.~~

Students are not permitted to be under the influence of alcohol, ~~drugs,~~ or other prohibited substances on school grounds or at school-sponsored events. ~~A school-sponsored function includes a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place.~~

~~Non-Medical Use of Prescription Drugs~~

~~—Non-medical use of prescription drugs is prohibited. If a student is found to be in possession of these substances, he or she will be disciplined in accordance with the District *Code of Conduct*.~~

Disciplinary Measures

~~Disciplinary measures for students consuming, sharing, selling, using, or possessing alcoholic beverages, tobacco products, e-cigarettes, illegal drugs, counterfeit and designer drugs, or paraphernalia for the use of these drugs are outlined in the District *Code of Conduct*.~~

Students will be disciplined in accordance with District policy, the District *Code of Conduct*, and/or other similar documents for the consumption, sharing, selling, use, and/or possession of alcohol, tobacco, e-cigarettes, drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs, and other similar substances, as well as tobacco products and drug paraphernalia.

Information on Substance Use Related Services

The Superintendent has designated one or more individuals to provide information regarding where and how to find available substance use related services to students, parents, and staff.

(Continued)

Students

**SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES
(STUDENTS)
(Cont'd.)**

The designated individuals for the District are the Superintendent of Schools and the Director of Health Services/School Nurse._____.

Any information provided by a student, parent, or staff member to the designated individual(s) will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

20 USC §§ 6083(a), 7118, and 7973(a)
Education Law §§ 409, ~~and 2801(1)~~, and 3038
Public Health Law § 1399-o

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials, and Equipment
#3410 -- Code of Conduct
#5640 -- Smoking/Tobacco Use
#6150 -- Alcohol, Tobacco, Drugs, and Other Substances (Staff)
#8210 -- Safety Conditions and Prevention Instruction
District *Code of Conduct*

Adoption Date

Students

SUBJECT: IMMUNIZATION OF STUDENTS

Every ~~child~~student entering or attending a District school must present proof of immunization or proof of immunity by serology (blood test) if applicable unless:

- a) ~~A~~ a New York State licensed physician certifies that the immunization is detrimental to the ~~child's~~student's health. The requirement for that immunization is waived until the immunization is no longer detrimental to the ~~child's~~student's health. ~~;~~or
- b) ~~The student's parent or persons in parental relation hold genuine and sincere religious beliefs which are contrary to the requirement. In these cases, the principal will make a case-by-case determination as to whether to grant the exemption after receiving a written and signed statement from the parent(s) or persons in parental relation to the child. New York State does not recognize exemptions based on their personal or philosophical beliefs.~~

Except for ~~thisese two~~ exemptions, the District may not permit a student lacking evidence of immunization to remain in school for more than 14 days, or more than 30 days for an out-of-state or out-of-country transferee who can show a good faith effort to get the necessary certification or other evidence of immunization.

The administration will notify the local health authority of the name and address of the excluded students and provide the parent or person in parental relation a statement of his or her duty regarding immunization as well as a consent form prescribed by the Commissioner of Health. The school will cooperate with the local health authorities to provide a time and place for the immunization of these students.

For homeless children, the enrolling school must immediately refer the parent or guardian of the student to the District's homeless liaison, who must assist them in obtaining the necessary immunizations, or immunization or medical records.

~~The administration will notify the local health authority of the name and address of excluded students and provide the parent or person in parental relation a statement of his or her duty regarding immunization as well as a consent form prescribed by the Commissioner of Health. The school will cooperate with the local health authorities to provide a time and place for the immunization of these students.~~

The District will provide an annual summary of compliance with immunization requirements to the Commissioner of Health.

All schools will also post educational information on influenza and the benefits of influenza immunization which will be in plain view and available to parents.

NOTE: Refer also to Policy #7131 -- Education of Students in Temporary Housing

Adoption Date