

FIRE ISLAND UNION FREE SCHOOL DISTRICT

BOARD OF EDUCATION

Regular Meeting Agenda  
December 8, 2020  
4:30 p.m.

Call to Order

Pledge of Allegiance

Voice of the Taxpayer

- ITEM 1      Approval of Minutes
- a. Regular Meeting of November 10, 2020
  - b. Work Session of November 24, 2020
- ITEM 2      Finance
- a. Treasurer's Report
  - b. Trial Balance Reports
  - c. Appropriation and Revenue Status Reports
  - d. Trust & Agency Cash Disbursement
  - e. General Fund Cash Disbursement
  - f. Voided Check Report
  - g. General Fund Cash Flow Report
  - h. Cash Transfer
  - i. Warrant
- ITEM 3      Superintendent's Report
- ITEM 4      Correspondence – *no correspondence*
- ITEM 5      Action Items – *Recommended for Approval*
- a. Bid Results & Bid Award – RFP for External Auditing Services
  - b. Bid Results & Bid Award – RFP for Financial Accounting Services
  - c. Donation from Fire Island Association for non-resident scholarship fund - \$3,252.80 for school year 2020-2021
  - d. CSE Recommendations – *confidential*
- ITEM 6      Public Hearing & 1<sup>st</sup> Reading – Proposed Policies
- a. #5670 Records Management
  - b. #5673 Computer Control for Financial Network and Systems
  - c. #5677 Wireless Security
  - d. #5678 Mobile Computing and Storage Devices
- It is anticipated that the Board will enter into Executive Session to discuss the employment history of a particular person*
- ITEM 7      Adjournment

Public Hearing / Regular Meeting  
BOARD OF EDUCATION  
FIRE ISLAND UNION FREE SCHOOL DISTRICT  
November 10, 2020

**DRAFT**

CALL TO ORDER	The meeting was called to order at 4:37 p.m. by President J. Lippert.
MEMBERS PRESENT	V. Henriksen, L. Kaufman, J. Lippert, L. Nowachek, J. Phelan, K. Skelly-Kurka, A. Wood.
OTHERS PRESENT	L. Ferraro, Superintendent K. Wurtz, School Business Official J. Lizza, Admin. Assistant for Business & Operations P. Tamberino, Director of Curriculum & Special Projects D. Clock, District Clerk T. Murphy, Senior Office Assistant K. Callahan, Community Member
PUBLIC HEARING – TOWN OF BROOKHAVEN 2021 TAX EXEMPTIONS	A Public Hearing was held to review and discuss the following proposed Town of Brookhaven 2021 Tax Exemptions: <ul style="list-style-type: none"><li>• Partial Tax Exemption for Real Property of Senior Citizens</li><li>• Partial Exemption for Real Property of Persons with Disabilities and Limited Income</li><li>• Real Property of Volunteer Firefighters and Ambulance Workers Exemption</li></ul>
VOICE OF THE TAXPAYER	There were no requests to speak to the Board.
APPROVAL OF MINUTES	Minutes of the following meetings were accepted as read: <ul style="list-style-type: none"><li>• Audit Committee Meeting of October 13, 2020</li><li>• Regular Meeting of October 13, 2020</li></ul> (A. Wood, J. Phelan; 7-0)\
TREASURER’S REPORT	Treasurer’s Report for the month ended October 2020 was accepted as hereby attached. (J. Phelan, V. Henriksen; 7-0)
TRIAL BALANCE REPORTS	The Board accepts the Trial Balance Report for the month ending October 2020 as hereby attached. (J. Phelan, V. Henriksen; 7-0)
APPROPRIATION & REVENUE STATUS REPORTS	The Board accepts the Appropriation and Revenue Status Reports for October 2020 as hereby attached. (J. Phelan, V. Henriksen; 7-0)
TRUST & AGENCY CASH DISBURSEMENT	The Board accepts the Trust and Agency Cash Disbursement report for October 2020 as hereby attached. (J. Phelan, V. Henriksen; 7-0)
GENERAL FUND CASH DISBURSEMENT	The Board accepts the General Fund Cash Disbursement report for October 2020 as hereby attached. (J. Phelan, V. Henriksen; 7-0)

Regular Meeting Minutes of November 10, 2020, continued...

VOIDED CHECK REPORT	The Board accepts the Voided Check report for October 2020 as hereby attached. (J. Phelan, V. Henriksen; 7-0)
GENERAL FUND CASH FLOW REPORT	The Board accepts the General Fund Cash Flow report as hereby attached. (J. Phelan, V. Henriksen; 7-0)
CASH TRANSFER	The Board approves cash transfers from the General Fund Money Market account to the General Fund Checking in the amount of \$200,000, and to the Trust and Agency General Fund Checking in the amount of \$300,000 as hereby attached. (A. Wood, K. Skelly-Kurka; 7-0)
WARRANT	The Board hereby approves the General Fund Warrant in the amount of \$134,445.04 and authorizes the District Clerk to sign said warrant on behalf of the President pending receipt of the revised warrant as more fully discussed in general session. (K. Kurka, L. Kaufman; 7-0)
SUPERINTENDENT'S REPORT	<p>Mrs. Ferraro reported on the following:</p> <ul style="list-style-type: none"><li>• Representatives of BBS Architects have inspected the building in regard to proposed capital projects related to HVAC and expect to submit their report prior to Thanksgiving.</li><li>• COVID-19 update: As of this date there have been no reported cases among students and staff. Students and staff remain in compliance with guidelines.</li><li>• The yearbook will be produced this year.</li><li>• Both the PTA and the Student Council will be holding their meetings via Zoom.</li><li>• Teachers and students will have a remote learning practice half day when parent/teacher conferences are held in December.</li><li>• There have been some parental complaints about some parents not wearing masks when picking up their children from school. Unless they are on school grounds, the District cannot enforce mask-wearing.</li></ul>
CORRESPONDENCE	There was no correspondence.
2021 TOWN OF BROOKHAVEN PARTIAL TAX EXEMPTION FOR REAL PROPERTY OF SENIOR CITIZENS	The Board approves the 2021 Town of Brookhaven Partial Tax Exemption for Real Property of Senior Citizens as hereby attached. (V. Henriksen, L. Kaufman; 7-0)
2021 TOWN OF BROOKHAVEN PARTIAL EXEMPTION FOR REAL PROPERTY OF PERSONS WITH DISABILITIES & LIMITED INCOME	The Board approves the 2021 Town of Brookhaven Partial Tax Exemption for Real Property of Persons with Disabilities and Limited Income as hereby attached. (A. Wood, K. Skelly-Kurka; 7-0)

Regular Meeting Minutes of November 10, 2020, continued...

2021 TOWN OF  
BROOKHAVEN REAL  
PROPERTY OF  
FIREFIGHTERS AND  
AMBULANCE WORKERS  
EXEMPTION

The Board approves the 2021 Town of Brookhaven Real Property of Volunteer Firefighters and Ambulance Workers Exception as hereby attached. (J. Phelan, L. Nowachek; 7-0)

2020-2021 FIRE ISLAND  
UFSD DATA PRIVACY AND  
SECURITY PLAN

On the recommendation of the Superintendent, the Board hereby approves the 2020-2021 Fire Island UFSD Data Privacy and Security Plan as presented.  
(J. Phelan, L. Nowachek; 7-0)

MEMORANDUM OF  
AGREEMENT – FIUFSD &  
FITA – ESTABLISHMENT OF  
2020-2021 YEARBOOK  
COORDINATOR POSITION

On the recommendation of the Superintendent, the Board hereby approves a memorandum of agreement between the Fire Island UFSD and the Fire Island Teachers' Association to establish a Yearbook Coordinator position at an annual stipend of \$1,800.00. Gabrielle Donovan will fill the position. The Board authorizes the Superintendent to sign said memorandum on behalf of the Board.  
(K. Skelly-Kurka, L. Nowachek; 7-0)

2021-2022 NON-RESIDENT  
TUITION

On the recommendation of the Superintendent, the Board hereby approves the 2021-2022 non-resident tuition as presented. PreK-K @ \$2,846.20; Gr 1-6 @ \$3,252.80.  
(J. Phelan, V. Henriksen; 7-0)

DONATION FROM  
LIFETOUCH STUDIOS

On the recommendation of the Superintendent and in accordance with Board policy #5230, the Board gratefully accepts donations totaling \$90.58 from Lifetouch Studios as presented. (J. Phelan, L. Nowachek; 7-0)

PUBLIC HEARING/2<sup>ND</sup>  
READING & POLICY  
ADOPTION

Following a public hearing and second reading, the Board hereby adopts policy #5676 – Privacy and Security for Student Data and Teacher and Principal Data – as hereby attached. (V. Henriksen, A. Wood; 7-0)

T. Murphy and K. Callahan left for the remainder of the meeting.

EXECUTIVE SESSION

The Board entered into executive session at 5:00 p.m. to discuss collective bargaining negotiations.  
(L. Nowachek, K. Skelly-Kurka; 7-0)

The regular meeting resumed at 6:10 p.m.

ADJOURNMENT

The meeting was immediately adjourned at 6:10 p.m.  
(L. Nowachek, V. Henriksen; 7-0)

Donna Clock  
District Clerk

CALL TO ORDER	The meeting was called to order at 4:32 p.m. by Vice President Vernon Henriksen.
MEMBERS PRESENT	V. Henriksen, L. Kaufman, L. Nowachek, J. Phelan, A. Wood.
MEMBERS ABSENT	J. Lippert, K. Skelly-Kurka.
OTHERS PRESENT	P. Tamberino, Director of Curriculum & Special Projects D. Clock, District Clerk
PRESENTATION – RESPONSE TO TECHNOLOGY NEEDS	In light of the possibility of remote learning in the future due to the pandemic, Mr. Tamberino discussed technology needs such as the equipment and applications used, teacher education in operating the technology and integrating it into instruction, and student education in using the technology independently as well as learning digital citizenship which is the use of technology to learn, create and participate responsibly. An overview of the roles of classroom teachers, the school librarian, the Model Schools Developer, the IT Specialist, and the Director of Curriculum & Special Projects was given as each person addresses technology needs.
DISCUSSION – STUDENT INVOLVEMENT	Mr. Tamberino discussed the recent activities of the Student Council including holding elections for classroom representatives from grades 2-6 and holding monthly virtual meetings, the initiation of a Peer Supporter Program, and coordinating the use of PE equipment during recess periods.
ADJOURNMENT	The meeting was adjourned at 5:00 p.m. (J. Phelan, L. Kaufman; 5-0)

Donna Clock  
District Clerk

**FIRE ISLAND UFSD**



**Cash Account Transactions Report From 11/1/2020 To 11/30/2021**

Account	Account Name	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number Invoice #						
TA 204	HSBC Checking						
			BALANCE 07/01/2020 - 10/31/2020		0.00	0.00	276,339.62
11/03/2020	43		Payroll 11/6/20	JE-7	1,653.96	0.00	277,993.58
11/03/2020	8414		Instrument Deposit- Uke	CR-5	75.00	0.00	278,068.58
11/03/2020	8415		Instrument Deposit - Uke	CR-5	75.00	0.00	278,143.58
11/03/2020	8416		Instrument Deposit - Uke	CR-5	75.00	0.00	278,218.58
11/03/2020	8417		Instrument deposit-Uke	CR-5	75.00	0.00	278,293.58
11/03/2020	8418		Instrument Deposit - Uke	CR-5	75.00	0.00	278,368.58
11/03/2020	8419		Instrument Deposit - Uke	CR-5	75.00	0.00	278,443.58
11/03/2020	8420		Instrument Dep- Uke	CR-5	75.00	0.00	278,518.58
11/16/2020	44		Payroll 11/20/20	JE-7	1,653.96	0.00	280,172.54
11/30/2020			See Cash Disbursement Schedule 7	CD-7	0.00	218,551.84	61,620.70
11/30/2020	46		November Interest	JE-7	10.97	0.00	61,631.67
11/30/2020	47		Monthly Transfers	JE-7	300,000.00	0.00	361,631.67
12/01/2020	45		Journal Entry	JE-3	1,653.96	0.00	363,285.63
12/31/2020			See Cash Disbursement Schedule 8	CD-8	0.00	106,376.59	256,909.04
<b>Grand Totals:</b>					<b>305,497.85</b>	<b>324,928.43</b>	<b>256,909.04</b>

# FIRE ISLAND UFSD



## Cash Account Transactions Report From 11/1/2020 To 11/30/2021

Account	Account Name	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number Invoice #						
<b>A 204</b>	<b>HSBC Checking</b>						
			BALANCE 07/01/2020 - 10/31/2020		0.00	0.00	169,342.50
11/05/2020	8421		A/R Receipt for Loretta Cannon - A/R Receipt for Loretta Cannon	CR-5	10.84	0.00	169,353.34
11/05/2020	8422		A/R Receipt for Evelyn Rahne - A/R Receipt for Evelyn Rahne	CR-5	10.84	0.00	169,364.18
11/10/2020	8423		A/R Receipt for Kevin Gillespie - A/R Receipt for Kevin Gillespie	CR-5	10.84	0.00	169,375.02
11/10/2020	8424		A/R Receipt for John McCollum - A/R Receipt for John McCollum	CR-5	553.14	0.00	169,928.16
11/10/2020	8425		A/R Receipt for Peggy Danziger - A/R Receipt for Peggy Danziger	CR-5	151.24	0.00	170,079.40
11/10/2020	8426		A/R Receipt for Linda Howe - A/R Receipt for Linda Howe	CR-5	10.84	0.00	170,090.24
11/10/2020	8427		Refund of Prior Year Expense-50% refund of District Surplus/Refunds for 2019-20	CR-5	6,244.92	0.00	176,335.16
11/12/2020	8428		Other unclassified revenues/Donation	CR-5	47.58	0.00	176,382.74
11/12/2020	8429		Other unclassified revenues/Donation	CR-5	43.00	0.00	176,425.74
11/13/2020	8430		A/R Receipt for Margery McKeivitt - A/R Receipt for Margery McKeivitt	CR-5	21.68	0.00	176,447.42
11/13/2020	8431		A/R Receipt for Dawn Lippert - A/R Receipt for Dawn Lippert	CR-5	412.73	0.00	176,860.15
11/13/2020	8432		A/R Receipt for Gerard Rohan - A/R Receipt for Gerard Rohan	CR-5	955.03	0.00	177,815.18
11/20/2020	8433		A/R Receipt for Lois Thornberg - A/R Receipt for Lois Thornberg	CR-5	10.84	0.00	177,826.02
11/20/2020	8434		A/R Receipt for Patricia Purnhagen - A/R Receipt for Patricia Purnhagen	CR-5	151.24	0.00	177,977.26
11/20/2020	8435		A/R Receipt for Roberta Roesch - A/R Receipt for Roberta Roesch	CR-5	206.36	0.00	178,183.62
11/30/2020			See Cash Disbursement Schedule 6	CD-6	0.00	134,445.04	43,738.58
11/30/2020	46		November Interest	JE-7	8.62	0.00	43,747.20
11/30/2020	47		Monthly Transfers	JE-7	200,000.00	0.00	243,747.20
11/30/2020	48		Aid Receipts	JE-7	25,865.03	0.00	269,612.23
<b>Grand Totals:</b>					<b>234,714.77</b>	<b>134,445.04</b>	<b>269,612.23</b>

**FIRE ISLAND UFSD**



**Cash Account Transactions Report From 11/1/2020 To 11/30/2021**

Account	Account Name							
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
<b>A 205</b>	<b>HSBC Money Market</b>							
				BALANCE 07/01/2020 - 10/31/2020		0.00	0.00	4,715,193.22
11/30/2020	46			November Interest	JE-7	150.32	0.00	4,715,343.54
11/30/2020	47			Monthly Transfers	JE-7	0.00	500,000.00	4,215,343.54
<b>Grand Totals:</b>						<b>150.32</b>	<b>500,000.00</b>	<b>4,215,343.54</b>

**FIRE ISLAND UFSD**



**Cash Account Transactions Report From 11/1/2020 To 11/30/2021**

Account	Date	Account Name Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
H 204		HSBC Checking						
				BALANCE 07/01/2020 - 10/31/2020		0.00	0.00	28,051.91
	11/30/2020	46		November Interest	JE-7	0.95	0.00	28,052.86
<b>Grand Totals:</b>						<b>0.95</b>	<b>0.00</b>	<b>28,052.86</b>

**FIRE ISLAND UFSD**



**Cash Account Transactions Report From 11/1/2020 To 11/30/2021**

Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
TE 204			HSBC Checking TE204						
					BALANCE 07/01/2020 - 10/31/2020		0.00	0.00	76,018.11
	11/30/2020	46			November Interest	JE-7	2.58	0.00	76,020.69
<b>Grand Totals:</b>							<b>2.58</b>	<b>0.00</b>	<b>76,020.69</b>

**FIRE ISLAND UFSD**



**Cash Account Transactions Report From 11/1/2020 To 11/30/2021**

Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
SC 204			SC204 HSBC Checking 937316610						
					BALANCE 07/01/2020 - 10/31/2020		0.00	0.00	415.40
	11/30/2020	46			November Interest	JE-7	0.54	0.00	415.94
<b>Grand Totals:</b>							<b>0.54</b>	<b>0.00</b>	<b>415.94</b>

**FIRE ISLAND UFSD**



**Cash Account Transactions Report From 11/1/2020 To 11/30/2021**

Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 206			HSBC Repair Reserve						
					BALANCE 07/01/2020 - 10/31/2020		0.00	0.00	108,779.20
	11/30/2020	46			November Interest	JE-7	3.70	0.00	108,782.90
<b>Grand Totals:</b>							<b>3.70</b>	<b>0.00</b>	<b>108,782.90</b>

**FIRE ISLAND UFSD**



**Cash Account Transactions Report From 11/1/2020 To 11/30/2021**

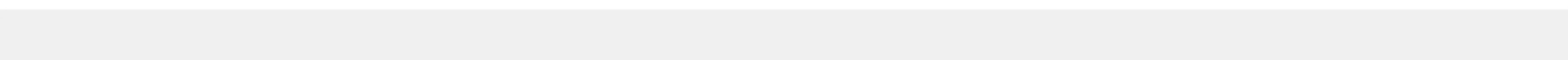
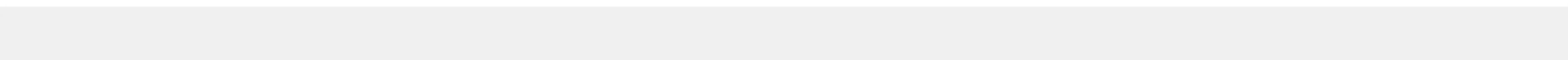
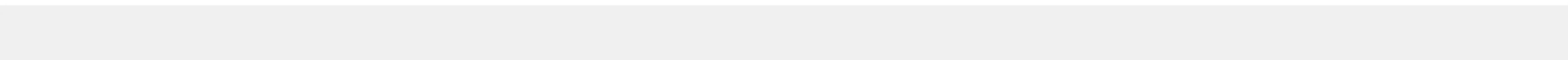
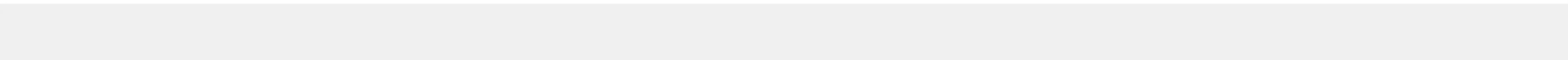
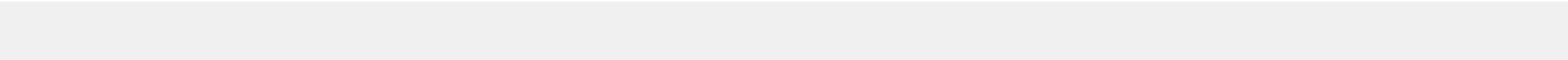
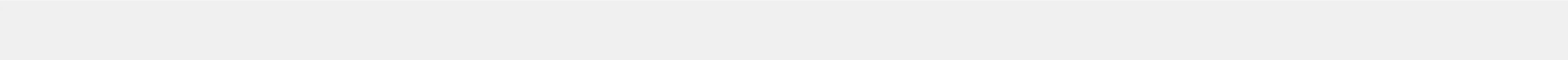
Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 207			HSBC Capital Reserve #2						
					BALANCE 07/01/2020 - 10/31/2020		0.00	0.00	334,844.36
	11/30/2020	46			November Interest	JE-7	11.38	0.00	334,855.74
<b>Grand Totals:</b>							<b>11.38</b>	<b>0.00</b>	<b>334,855.74</b>

**FIRE ISLAND UFSD**



**Cash Account Transactions Report From 11/1/2020 To 11/30/2021**

Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 208			HSBC Capital Reserve						
					BALANCE 07/01/2020 - 10/31/2020		0.00	0.00	319,135.37
	11/30/2020	46			November Interest	JE-7	10.84	0.00	319,146.21
<b>Grand Totals:</b>							<b>10.84</b>	<b>0.00</b>	<b>319,146.21</b>



# FIRE ISLAND UFSD

## Trial Balance Report From 11/1/2020 - 11/30/2021



Account	Description	Debits	Credits
A 204	HSBC Checking	100,269.73	0.00
A 205	HSBC Money Market	0.00	499,849.68
A 206	HSBC Repair Reserve	3.70	0.00
A 207	HSBC Capital Reserve #2	11.38	0.00
A 208	HSBC Capital Reserve	10.84	0.00
A 380	Accounts Receivable	31.41	0.00
A 391-2	Due From Capital Fund	0.95	0.00
A 391-3	Due From Trust And Agency Fund	300,010.97	0.00
A 521	Encumbrances	0.00	425,840.32
A 522	Expenditures	451,991.19	0.00
A 630	Due To Other Funds	0.00	320,083.18
A 821	Reserve For Encumbrances	425,840.32	0.00
A 980	Revenues	0.00	32,397.31
<b>A Fund Totals:</b>		<b>1,278,170.49</b>	<b>1,278,170.49</b>
H 204	HSBC Checking	0.95	0.00
H 630	Due To Other Funds	0.00	0.95
<b>H Fund Totals:</b>		<b>0.95</b>	<b>0.95</b>
SC 204	SC204 HSBC Checking 937316610	0.54	0.00
SC 980	REVENUES	0.00	0.54
<b>SC Fund Totals:</b>		<b>0.54</b>	<b>0.54</b>
TA 19	Teachers Retirement System	0.00	882.54
TA 20	Group Insurance -Aflac	942.94	0.00
TA 204	HSBC Checking	0.00	19,423.38
TA 24	Union Dues/F.I. Teachers Association	0.00	184.23
TA 38	Student Deposits	0.00	525.00
TA 630	Due To Other Funds	20,072.21	0.00
<b>TA Fund Totals:</b>		<b>21,015.15</b>	<b>21,015.15</b>
TE 204	HSBC Checking TE204	2.58	0.00
TE 980	Revenues	0.00	2.58
<b>TE Fund Totals:</b>		<b>2.58</b>	<b>2.58</b>
<b>Grand Totals:</b>		<b>1,299,189.71</b>	<b>1,299,189.71</b>

# FIRE ISLAND UFSD

## Appropriation Status Detail Report By Function From 7/1/2020 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">A 1010.20</a>	Board Of Education		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<a href="#">A 1010.40</a>	Board Of Education		10,000.00	0.00	10,000.00	6,845.46	262.11	2,892.43
<a href="#">A 1010.45</a>	Board Of Education		1,000.00	326.00	1,326.00	326.00	0.00	1,000.00
<a href="#">A 1010.49</a>	Board Of Education		11,000.00	0.00	11,000.00	120.75	10,879.25	0.00
<b>1010</b>	<b>BOARD OF EDUCATION</b>	*	<b>23,500.00</b>	<b>326.00</b>	<b>23,826.00</b>	<b>7,292.21</b>	<b>11,141.36</b>	<b>5,392.43</b>
<a href="#">A 1040.16</a>	District Clerk		102,761.89	0.00	102,761.89	44,317.80	53,550.63	4,893.46
<a href="#">A 1040.20</a>	District Clerk		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<a href="#">A 1040.40</a>	District Clerk		500.00	0.00	500.00	0.00	0.00	500.00
<a href="#">A 1040.45</a>	District Clerk		500.00	0.00	500.00	0.00	0.00	500.00
<b>1040</b>	<b>DISTRICT CLERK</b>	*	<b>104,761.89</b>	<b>0.00</b>	<b>104,761.89</b>	<b>44,317.80</b>	<b>53,550.63</b>	<b>6,893.46</b>
<a href="#">A 1060.40</a>	District Meeting		3,000.00	450.00	3,450.00	450.00	0.00	3,000.00
<b>1060</b>	<b>DISTRICT MEETING</b>	*	<b>3,000.00</b>	<b>450.00</b>	<b>3,450.00</b>	<b>450.00</b>	<b>0.00</b>	<b>3,000.00</b>
<b>10</b>		**	<b>131,261.89</b>	<b>776.00</b>	<b>132,037.89</b>	<b>52,060.01</b>	<b>64,691.99</b>	<b>15,285.89</b>
<a href="#">A 1240.15</a>	Central Administration		210,419.44	0.00	210,419.44	94,107.96	113,713.72	2,597.76
<a href="#">A 1240.16</a>	Central Administration		38,620.60	0.00	38,620.60	16,655.88	20,125.67	1,839.05
<a href="#">A 1240.20</a>	Central Administration		2,000.00	0.00	2,000.00	559.84	1,115.36	324.80
<a href="#">A 1240.40</a>	Central Administration		4,000.00	500.00	4,500.00	3,048.22	959.88	491.90
<a href="#">A 1240.45</a>	Central Administration		700.00	0.00	700.00	94.78	355.71	249.51
<b>1240</b>	<b>CHIEF SCHOOL ADMINISTRATOR</b>	*	<b>255,740.04</b>	<b>500.00</b>	<b>256,240.04</b>	<b>114,466.68</b>	<b>136,270.34</b>	<b>5,503.02</b>
<b>12</b>		**	<b>255,740.04</b>	<b>500.00</b>	<b>256,240.04</b>	<b>114,466.68</b>	<b>136,270.34</b>	<b>5,503.02</b>
<a href="#">A 1310.15</a>	Business Administration		130,313.49	0.00	130,313.49	57,291.24	69,226.71	3,795.54
<a href="#">A 1310.16</a>	Business Administration		100,000.00	0.00	100,000.00	46,153.80	53,846.20	0.00
<a href="#">A 1310.40</a>	Business Admin		31,468.00	954.24	32,422.24	22,159.07	4,560.65	5,702.52
<a href="#">A 1310.49</a>	Business Administration		10,000.00	0.00	10,000.00	3,345.00	6,655.00	0.00
<b>1310</b>	<b>BUSINESS ADMINISTRATION</b>	*	<b>271,781.49</b>	<b>954.24</b>	<b>272,735.73</b>	<b>128,949.11</b>	<b>134,288.56</b>	<b>9,498.06</b>
<a href="#">A 1320.40</a>	Auditing		31,000.00	9,600.00	40,600.00	10,800.00	0.00	29,800.00
<b>1320</b>	<b>AUDITING</b>	*	<b>31,000.00</b>	<b>9,600.00</b>	<b>40,600.00</b>	<b>10,800.00</b>	<b>0.00</b>	<b>29,800.00</b>
<a href="#">A 1325.16</a>	District Treasurer		40,485.75	0.00	40,485.75	19,097.04	23,075.61	-1,686.90
<a href="#">A 1325.20</a>	District Treasurer		500.00	0.00	500.00	0.00	0.00	500.00
<a href="#">A 1325.40</a>	District Treasurer		10,000.00	0.00	10,000.00	0.00	6,902.00	3,098.00
<a href="#">A 1325.45</a>	District Treasurer		4,500.00	0.00	4,500.00	3,658.03	56.44	785.53
<b>1325</b>	<b>TREASURER</b>	*	<b>55,485.75</b>	<b>0.00</b>	<b>55,485.75</b>	<b>22,755.07</b>	<b>30,034.05</b>	<b>2,696.63</b>
<a href="#">A 1345.16</a>	Purchasing		2,000.00	0.00	2,000.00	1,326.00	0.00	674.00

# FIRE ISLAND UFSD

## Appropriation Status Detail Report By Function From 7/1/2020 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<b>1345</b>	<b>PURCHASING</b>	*	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>1,326.00</b>	<b>0.00</b>	<b>674.00</b>
<b>13</b>		**	<b>360,267.24</b>	<b>10,554.24</b>	<b>370,821.48</b>	<b>163,830.18</b>	<b>164,322.61</b>	<b>42,668.69</b>
<a href="#">A 1420.40</a>	Legal		57,000.00	0.00	57,000.00	14,825.08	19,174.92	23,000.00
<b>1420</b>	<b>LEGAL</b>	*	<b>57,000.00</b>	<b>0.00</b>	<b>57,000.00</b>	<b>14,825.08</b>	<b>19,174.92</b>	<b>23,000.00</b>
<a href="#">A 1430.40</a>	Personnel		1,500.00	0.00	1,500.00	99.50	0.00	1,400.50
<a href="#">A 1430.45</a>	Personnel		500.00	0.00	500.00	0.00	0.00	500.00
<a href="#">A 1430.49</a>	Personnel		2,745.00	0.00	2,745.00	114.75	2,630.25	0.00
<b>1430</b>	<b>PERSONNEL</b>	*	<b>4,745.00</b>	<b>0.00</b>	<b>4,745.00</b>	<b>214.25</b>	<b>2,630.25</b>	<b>1,900.50</b>
<a href="#">A 1460.16</a>	Records Management Officer		500.00	0.00	500.00	0.00	0.00	500.00
<a href="#">A 1460.20</a>	Records Management - Equipment		500.00	0.00	500.00	0.00	0.00	500.00
<a href="#">A 1460.40</a>	Records Management-Con Expenditure		5,000.00	0.00	5,000.00	975.16	4,020.84	4.00
<a href="#">A 1460.45</a>	Records Management-Material/Supply		500.00	0.00	500.00	0.00	0.00	500.00
<b>1460</b>	<b>RECORDS MANAGEMENT OFFICER</b>	*	<b>6,500.00</b>	<b>0.00</b>	<b>6,500.00</b>	<b>975.16</b>	<b>4,020.84</b>	<b>1,504.00</b>
<b>14</b>		**	<b>68,245.00</b>	<b>0.00</b>	<b>68,245.00</b>	<b>16,014.49</b>	<b>25,826.01</b>	<b>26,404.50</b>
<a href="#">A 1620.16</a>	Operations Of Plant		126,556.25	0.00	126,556.25	49,162.24	59,191.65	18,202.36
<a href="#">A 1620.20</a>	Operations Of Plant		3,000.00	216.96	3,216.96	1,336.26	976.43	904.27
<a href="#">A 1620.40</a>	Operations Of Plant		115,000.00	8,764.10	123,764.10	46,412.29	76,226.20	1,125.61
<a href="#">A 1620.45</a>	Operations Of Plant		12,500.00	9,240.00	21,740.00	13,763.66	6,605.72	1,370.62
<a href="#">A 1620.49</a>	Operations of Building BOCES		5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
<b>1620</b>	<b>OPERATION OF PLANT</b>	*	<b>262,056.25</b>	<b>18,221.06</b>	<b>280,277.31</b>	<b>110,674.45</b>	<b>148,000.00</b>	<b>21,602.86</b>
<a href="#">A 1621.16</a>	Maintenance Of Plant		90,978.75	0.00	90,978.75	37,942.32	45,846.92	7,189.51
<a href="#">A 1621.20</a>	Maintenance Of Plant		2,000.00	0.00	2,000.00	1,979.82	0.00	20.18
<a href="#">A 1621.40</a>	Maintenance Of Plant		56,000.00	54,444.11	110,444.11	38,334.77	34,184.38	37,924.96
<a href="#">A 1621.45</a>	Maintenance Of Plant		20,000.00	2,823.13	22,823.13	6,647.02	3,736.12	12,439.99
<b>1621</b>	<b>MAINTENANCE OF PLANT</b>	*	<b>168,978.75</b>	<b>57,267.24</b>	<b>226,245.99</b>	<b>84,903.93</b>	<b>83,767.42</b>	<b>57,574.64</b>
<a href="#">A 1660.45</a>	Central Storeroom		5,000.00	312.29	5,312.29	2,951.14	697.04	1,664.11
<b>1660</b>	<b>CENTRAL STOREROOM</b>	*	<b>5,000.00</b>	<b>312.29</b>	<b>5,312.29</b>	<b>2,951.14</b>	<b>697.04</b>	<b>1,664.11</b>
<a href="#">A 1670.40</a>	Central printing & mailing		4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
<b>1670</b>	<b>CENTRAL PRINTING &amp; MAILING</b>	*	<b>4,500.00</b>	<b>0.00</b>	<b>4,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,500.00</b>
<a href="#">A 1680.20</a>	Central Data Processing		500.00	0.00	500.00	0.00	0.00	500.00
<a href="#">A 1680.40</a>	Central Data Processing		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<a href="#">A 1680.45</a>	Central Data Processing		11,725.00	0.00	11,725.00	604.34	3,055.66	8,065.00
<a href="#">A 1680.49</a>	Central Data Processing		17,200.00	0.00	17,200.00	12,268.91	4,931.09	0.00

# FIRE ISLAND UFSD

## Appropriation Status Detail Report By Function From 7/1/2020 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1680	CENTRAL DATA PROCESSING	*	30,425.00	0.00	30,425.00	12,873.25	7,986.75	9,565.00
16		**	470,960.00	75,800.59	546,760.59	211,402.77	240,451.21	94,906.61
<a href="#">A 1910.40</a>	Unallocated Insurance		58,200.00	0.00	58,200.00	52,465.00	0.00	5,735.00
1910	UNALLOCATED INSURANCE	*	58,200.00	0.00	58,200.00	52,465.00	0.00	5,735.00
<a href="#">A 1981.49</a>	Boces Administrative Charge		9,000.00	0.00	9,000.00	6,638.73	2,361.27	0.00
1981	BOCES ADMINISTRATIVE COSTS	*	9,000.00	0.00	9,000.00	6,638.73	2,361.27	0.00
19		**	67,200.00	0.00	67,200.00	59,103.73	2,361.27	5,735.00
1		***	1,353,674.17	87,630.83	1,441,305.00	616,877.86	633,923.43	190,503.71
<a href="#">A 2010.49</a>	Curriculum Development		6,000.00	0.00	6,000.00	4,468.82	1,531.18	0.00
2010	CURRICULUM DEVEL & SUPERVISION	*	6,000.00	0.00	6,000.00	4,468.82	1,531.18	0.00
<a href="#">A 2020.15</a>	Curriculum Development Administrative		0.00	0.00	0.00	55,146.48	68,933.16	-124,079.64
2020	SUPERVISION-REGULAR SCHOOL	*	0.00	0.00	0.00	55,146.48	68,933.16	-124,079.64
<a href="#">A 2070.40</a>	In-Service Training		40,000.00	20,475.00	60,475.00	15,750.00	0.00	44,725.00
2070	INSERVICE TRAINING-INSTRUCTION	*	40,000.00	20,475.00	60,475.00	15,750.00	0.00	44,725.00
20		**	46,000.00	20,475.00	66,475.00	75,365.30	70,464.34	-79,354.64
<a href="#">A 2110.10</a>	Teaching Regular School		67,973.64	0.00	67,973.64	17,099.04	46,411.69	4,462.91
<a href="#">A 2110.12</a>	Teaching Regular School		978,762.57	0.00	978,762.57	224,453.29	576,962.69	177,346.59
<a href="#">A 2110.14</a>	Teaching Regular School		15,000.00	0.00	15,000.00	10,066.84	0.00	4,933.16
<a href="#">A 2110.20</a>	Teaching Regular School		5,000.00	0.00	5,000.00	4,980.36	0.00	19.64
<a href="#">A 2110.40</a>	Teaching Regular School		15,000.00	684.90	15,684.90	8,972.47	7,064.99	-352.56
<a href="#">A 2110.45</a>	Teaching Regular School		15,000.00	0.00	15,000.00	7,200.32	7,735.86	63.82
<a href="#">A 2110.47</a>	Teaching Regular School		177,000.00	0.00	177,000.00	228,597.36	0.00	-51,597.36
<a href="#">A 2110.48</a>	Teaching Regular School		10,000.00	3,274.58	13,274.58	7,085.47	1,077.42	5,111.69
<a href="#">A 2110.49</a>	Teaching Regular School		45,000.00	0.00	45,000.00	697.00	44,303.00	0.00
2110	TEACHING-REGULAR SCHOOL	*	1,328,736.21	3,959.48	1,332,695.69	509,152.15	683,555.65	139,987.89
21		**	1,328,736.21	3,959.48	1,332,695.69	509,152.15	683,555.65	139,987.89
<a href="#">A 2250.15</a>	Programs for Students w/ Disabilities		53,511.23	0.00	53,511.23	13,601.70	36,918.96	2,990.57
<a href="#">A 2250.20</a>	Programs for Students w/ Disabilities		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<a href="#">A 2250.40</a>	Programs for Students w/ Disabilities		21,000.00	0.00	21,000.00	402.13	3,097.87	17,500.00
<a href="#">A 2250.45</a>	Programs for Students w/ Disabilities		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<a href="#">A 2250.47</a>	Programs for Students w/ Disabilities		154,329.41	0.00	154,329.41	25,087.50	0.00	129,241.91
<a href="#">A 2250.49</a>	Programs for Students w/ Disabilities		89,000.00	0.00	89,000.00	1,513.40	87,486.60	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	320,340.64	0.00	320,340.64	40,604.73	127,503.43	152,232.48

# FIRE ISLAND UFSD

## Appropriation Status Detail Report By Function From 7/1/2020 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<b>22</b>		**	<b>320,340.64</b>	<b>0.00</b>	<b>320,340.64</b>	<b>40,604.73</b>	<b>127,503.43</b>	<b>152,232.48</b>
<a href="#">A 2610.15</a>	School Library		64,948.91	0.00	64,948.91	13,070.54	35,477.12	16,401.25
<a href="#">A 2610.20</a>	School Library		300.00	0.00	300.00	0.00	0.00	300.00
<a href="#">A 2610.40</a>	School Library		4,000.00	780.00	4,780.00	1,625.50	0.00	3,154.50
<a href="#">A 2610.45</a>	School Library		500.00	0.00	500.00	0.00	0.00	500.00
<a href="#">A 2610.49</a>	School Library		4,000.00	0.00	4,000.00	978.14	3,021.86	0.00
<b>2610</b>	<b>SCHOOL LIBRARY &amp; AUDIOVISUAL</b>	*	<b>73,748.91</b>	<b>780.00</b>	<b>74,528.91</b>	<b>15,674.18</b>	<b>38,498.98</b>	<b>20,355.75</b>
<a href="#">A 2630.15</a>	Computer Assisted Instruction		126,323.39	0.00	126,323.39	54,479.16	65,828.87	6,015.36
<a href="#">A 2630.20</a>	Computer Assisted Instruction		2,000.00	0.00	2,000.00	847.48	0.00	1,152.52
<a href="#">A 2630.22</a>	Computer Hardware		60,000.00	4,678.00	64,678.00	42,303.66	5,982.55	16,391.79
<a href="#">A 2630.40</a>	Computer Assisted Instruction		20,000.00	0.00	20,000.00	5,112.71	1,687.73	13,199.56
<a href="#">A 2630.45</a>	Computer Assisted Instruction		1,500.00	0.00	1,500.00	225.22	902.42	372.36
<a href="#">A 2630.46</a>	Computer Software		5,500.00	0.00	5,500.00	5,716.39	0.00	-216.39
<a href="#">A 2630.49</a>	Computer Assisted Instruction		97,960.00	0.00	97,960.00	1,653.78	97,960.00	-1,653.78
<b>2630</b>	<b>COMPUTER ASSISTED INSTRUCTION</b>	*	<b>313,283.39</b>	<b>4,678.00</b>	<b>317,961.39</b>	<b>110,338.40</b>	<b>172,361.57</b>	<b>35,261.42</b>
<b>26</b>		**	<b>387,032.30</b>	<b>5,458.00</b>	<b>392,490.30</b>	<b>126,012.58</b>	<b>210,860.55</b>	<b>55,617.17</b>
<a href="#">A 2815.16</a>	Health Services		103,566.32	0.00	103,566.32	35,602.74	64,511.03	3,452.55
<a href="#">A 2815.20</a>	Health Services		500.00	0.00	500.00	142.14	135.36	222.50
<a href="#">A 2815.40</a>	Health Services		8,000.00	0.00	8,000.00	5,977.32	1,247.89	774.79
<a href="#">A 2815.45</a>	Health Services		800.00	100.10	900.10	194.21	227.60	478.29
<b>2815</b>	<b>HEALTH SERVICES-REGULAR SCHOOL</b>	*	<b>112,866.32</b>	<b>100.10</b>	<b>112,966.42</b>	<b>41,916.41</b>	<b>66,121.88</b>	<b>4,928.13</b>
<a href="#">A 2820.40</a>	Psychological Services		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<a href="#">A 2820.45</a>	Psychological Services		600.00	0.00	600.00	0.00	0.00	600.00
<a href="#">A 2820.49</a>	Psychological Services		64,000.00	0.00	64,000.00	0.00	64,000.00	0.00
<b>2820</b>	<b>PSYCHOLOGICAL SRVC-REG SCHOOL</b>	*	<b>65,600.00</b>	<b>0.00</b>	<b>65,600.00</b>	<b>0.00</b>	<b>64,000.00</b>	<b>1,600.00</b>
<a href="#">A 2850.15</a>	Co Curricular Activities		17,000.00	0.00	17,000.00	0.00	0.00	17,000.00
<a href="#">A 2850.40</a>	Co Curricular Activities		20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
<a href="#">A 2850.45</a>	Co Curricular Activities		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<b>2850</b>	<b>CO-CURRICULAR ACTIV-REG SCHL</b>	*	<b>38,000.00</b>	<b>0.00</b>	<b>38,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38,000.00</b>
<b>28</b>		**	<b>216,466.32</b>	<b>100.10</b>	<b>216,566.42</b>	<b>41,916.41</b>	<b>130,121.88</b>	<b>44,528.13</b>
<b>2</b>		***	<b>2,298,575.47</b>	<b>29,992.58</b>	<b>2,328,568.05</b>	<b>793,051.17</b>	<b>1,222,505.85</b>	<b>313,011.03</b>
<a href="#">A 5510.16</a>	District Transportation		359,014.32	0.00	359,014.32	134,896.55	276,298.76	-52,180.99
<a href="#">A 5510.16B</a>			25,000.00	0.00	25,000.00	8,321.26	0.00	16,678.74

# FIRE ISLAND UFSD

## Appropriation Status Detail Report By Function From 7/1/2020 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">A 5510.20</a>	District Transportation		1,000.00	954.00	1,954.00	954.00	0.00	1,000.00
<a href="#">A 5510.21</a>	District Transportation		70,000.00	70,000.00	140,000.00	70,000.00	70,000.00	0.00
<a href="#">A 5510.40</a>	District Transportation		100,000.00	761.38	100,761.38	31,324.09	14,847.39	54,589.90
<a href="#">A 5510.45</a>	District Transportation		55,000.00	0.00	55,000.00	9,952.46	25,454.00	19,593.54
<a href="#">A 5510.49</a>	District Transportation		4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
<b>5510</b>	<b>DISTRICT TRANSPORT-MEDICAID</b>	*	<b>614,014.32</b>	<b>71,715.38</b>	<b>685,729.70</b>	<b>255,448.36</b>	<b>390,600.15</b>	<b>39,681.19</b>
<a href="#">A 5530.16</a>	Garage Building		9,529.04	0.00	9,529.04	4,006.80	4,841.60	680.64
<a href="#">A 5530.20</a>	Garage Building		3,000.00	0.00	3,000.00	1,005.23	115.00	1,879.77
<a href="#">A 5530.40</a>	Garage Building		10,000.00	0.00	10,000.00	1,391.54	6,608.46	2,000.00
<a href="#">A 5530.45</a>	Garage Building		500.00	0.00	500.00	0.00	0.00	500.00
<b>5530</b>	<b>GARAGE BUILDING</b>	*	<b>23,029.04</b>	<b>0.00</b>	<b>23,029.04</b>	<b>6,403.57</b>	<b>11,565.06</b>	<b>5,060.41</b>
<b>55</b>		**	<b>637,043.36</b>	<b>71,715.38</b>	<b>708,758.74</b>	<b>261,851.93</b>	<b>402,165.21</b>	<b>44,741.60</b>
<b>5</b>		***	<b>637,043.36</b>	<b>71,715.38</b>	<b>708,758.74</b>	<b>261,851.93</b>	<b>402,165.21</b>	<b>44,741.60</b>
<a href="#">A 7140.16</a>	Community Recreation		21,406.26	0.00	21,406.26	5,165.04	6,241.22	10,000.00
<a href="#">A 7140.40</a>	Community Recreation		15,000.00	294.00	15,294.00	1,121.00	4,342.00	9,831.00
<a href="#">A 7140.45</a>	Community Recreation		5,000.00	0.00	5,000.00	3,163.85	323.64	1,512.51
<b>7140</b>	<b>RECREATION</b>	*	<b>41,406.26</b>	<b>294.00</b>	<b>41,700.26</b>	<b>9,449.89</b>	<b>10,906.86</b>	<b>21,343.51</b>
<b>71</b>		**	<b>41,406.26</b>	<b>294.00</b>	<b>41,700.26</b>	<b>9,449.89</b>	<b>10,906.86</b>	<b>21,343.51</b>
<b>7</b>		***	<b>41,406.26</b>	<b>294.00</b>	<b>41,700.26</b>	<b>9,449.89</b>	<b>10,906.86</b>	<b>21,343.51</b>
<a href="#">A 9010.80</a>	State Retirement		122,000.00	0.00	122,000.00	0.00	119,527.00	2,473.00
<b>9010</b>	<b>STATE RETIREMENT</b>	*	<b>122,000.00</b>	<b>0.00</b>	<b>122,000.00</b>	<b>0.00</b>	<b>119,527.00</b>	<b>2,473.00</b>
<a href="#">A 9020.80</a>	Teacher Retirement		184,413.00	0.00	184,413.00	0.00	0.00	184,413.00
<b>9020</b>	<b>TEACHERS' RETIREMENT</b>	*	<b>184,413.00</b>	<b>0.00</b>	<b>184,413.00</b>	<b>0.00</b>	<b>0.00</b>	<b>184,413.00</b>
<a href="#">A 9030.80</a>	Social Security		194,900.00	0.00	194,900.00	64,951.67	129,948.33	0.00
<b>9030</b>	<b>SOCIAL SECURITY</b>	*	<b>194,900.00</b>	<b>0.00</b>	<b>194,900.00</b>	<b>64,951.67</b>	<b>129,948.33</b>	<b>0.00</b>
<a href="#">A 9040.80</a>	Worker Compensation		55,200.00	0.00	55,200.00	0.00	0.00	55,200.00
<b>9040</b>	<b>WORKERS' COMPENSATION</b>	*	<b>55,200.00</b>	<b>0.00</b>	<b>55,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,200.00</b>
<a href="#">A 9045.80</a>	Life Insurance		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<b>9045</b>	<b>LIFE INSURANCE</b>	*	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<a href="#">A 9050.80</a>	Unemployment Insurance		10,000.00	0.00	10,000.00	9,408.21	0.00	591.79
<b>9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	*	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>9,408.21</b>	<b>0.00</b>	<b>591.79</b>
<a href="#">A 9055.80</a>	Disability Insurance		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<b>9055</b>	<b>DISABILITY INSURANCE</b>	*	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>

# FIRE ISLAND UFSD

## Appropriation Status Detail Report By Function From 7/1/2020 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">A 9060.80</a>	Hospital & Dental Insurance		816,143.52	61,321.79	877,465.31	369,818.48	482,141.18	25,505.65
9060	HOSPITAL, MEDICAL & DENTAL INS	*	816,143.52	61,321.79	877,465.31	369,818.48	482,141.18	25,505.65
90		**	1,384,656.52	61,321.79	1,445,978.31	444,178.36	731,616.51	270,183.44
9		***	1,384,656.52	61,321.79	1,445,978.31	444,178.36	731,616.51	270,183.44
	<b>Fund ATotals:</b>		<b>5,715,355.78</b>	<b>250,954.58</b>	<b>5,966,310.36</b>	<b>2,125,409.21</b>	<b>3,001,117.86</b>	<b>839,783.29</b>
	<b>Grand Totals:</b>		<b>5,715,355.78</b>	<b>250,954.58</b>	<b>5,966,310.36</b>	<b>2,125,409.21</b>	<b>3,001,117.86</b>	<b>839,783.29</b>

# FIRE ISLAND UFSD

## Revenue Status Report From 7/1/2020 To 11/30/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">A 1001</a>	Real Property Tax	5,082,291.00	0.00	5,082,291.00	0.00	5,082,291.00
<a href="#">A 1040</a>	Appropriation Of Planned Balance	150,000.00	0.00	150,000.00	0.00	150,000.00
<a href="#">A 1041</a>	Special Taxes - Suffolk County	630,000.00	0.00	630,000.00	0.00	630,000.00
<a href="#">A 1085</a>	School Tax Relief " Star "	12,546.00	0.00	12,546.00	0.00	12,546.00
<a href="#">A 1311</a>	Day School Tuition From individuals	54,652.00	0.00	54,652.00	27,669.13	26,982.87
<a href="#">A 1315</a>	Adult Education	3,500.00	0.00	3,500.00	420.00	3,080.00
<a href="#">A 1335</a>	Student Fees & Charges	1,500.00	0.00	1,500.00	1,500.00	0.00
<a href="#">A 2401</a>	Interest & Earnings	9,816.00	0.00	9,816.00	1,316.66	8,499.34
<a href="#">A 2665</a>	Sale Of Equipment	3,000.00	0.00	3,000.00	0.00	3,000.00
<a href="#">A 2666</a>	Sale Of Transportation Equipment	6,500.00	0.00	6,500.00	0.00	6,500.00
<a href="#">A 2680</a>	Insurance Recoveries	0.00	0.00	0.00	1,194.00	-1,194.00
<a href="#">A 2701</a>	Refund Of Prior Year Expense	6,500.00	0.00	6,500.00	6,252.66	247.34
<a href="#">A 2770</a>	Other Unclassified Revenues	0.00	0.00	0.00	90.58	-90.58
<a href="#">A 3101</a>	Basic State Aid	256,322.00	0.00	256,322.00	23,768.75	232,553.25
<a href="#">A 3101.EX</a>	Excess Cost Aid	50,000.00	0.00	50,000.00	3,302.04	46,697.96
<a href="#">A 3102</a>	Lottery Aid	0.00	0.00	0.00	5,770.03	-5,770.03
<a href="#">A 3103</a>	Boces Aid	60,000.00	0.00	60,000.00	21,467.88	38,532.12
<a href="#">A 3263</a>	Library Aid	2,501.00	0.00	2,501.00	0.00	2,501.00
<a href="#">A 3289</a>	Other State Aid	0.00	0.00	0.00	19,090.00	-19,090.00
<a href="#">A 4290</a>	Federal Aid - Rural	16,228.00	0.00	16,228.00	0.00	16,228.00
<b>A Totals:</b>		<b>6,345,356.00</b>	<b>0.00</b>	<b>6,345,356.00</b>	<b>111,841.73</b>	<b>6,233,514.27</b>
<b>Grand Totals:</b>		<b>6,345,356.00</b>	<b>0.00</b>	<b>6,345,356.00</b>	<b>111,841.73</b>	<b>6,233,514.27</b>

# FIRE ISLAND UFSD

## Cash Disbursement Schedule Report For TA - 7: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
<a href="#">2160</a>	<input type="checkbox"/>	11/02/2020	1123	NYS INCOME TAX	TA 21	Trust & Agency Payment	5,048.58	0.00
<b>Check Totals:</b>							<b>5,048.58</b>	<b>0.00</b>
<a href="#">2161</a>	<input type="checkbox"/>	11/02/2020	1126	NYS EMPLOYEES' RETIREMENT SYSTEM	TA 18	Trust & Agency Payment	234.43	0.00
					TA 18		68.87	0.00
					TA 18		91.00	0.00
<b>Check Totals:</b>							<b>394.30</b>	<b>0.00</b>
<a href="#">2162</a>	<input type="checkbox"/>	11/02/2020	2076	FICA	TA 26	Trust & Agency Payment	5,394.83	0.00
					TA 26		5,394.83	0.00
					TA 26		1,467.10	0.00
					TA 26		1,467.10	0.00
<b>Check Totals:</b>							<b>13,723.86</b>	<b>0.00</b>
<a href="#">2163</a>	<input type="checkbox"/>	11/02/2020	2910	Federal 941 Withholding	TA 22	Trust & Agency Payment	13,217.95	0.00
<b>Check Totals:</b>							<b>13,217.95</b>	<b>0.00</b>
<a href="#">2164</a>	<input type="checkbox"/>	11/02/2020	3228	Fire Island UFSD	TA 20.1	Trust & Agency Payment	1,653.96	0.00
<b>Check Totals:</b>							<b>1,653.96</b>	<b>0.00</b>
<a href="#">2165</a>	<input type="checkbox"/>	11/02/2020	3272	Fire Island UFSD - T & A	TA 29	Trust & Agency Payment	1,500.00	0.00
					TA 29		4,457.00	0.00
<b>Check Totals:</b>							<b>5,957.00</b>	<b>0.00</b>
<a href="#">2166</a>	<input type="checkbox"/>	11/02/2020	3453	Net Pay - Fire Island UFSD	TA 10	Trust & Agency Payment	67,498.66	0.00

**FIRE ISLAND UFSD**



**Cash Disbursement Schedule Report For TA - 7: Cash Disbursement**

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated	
							<b>Check Totals:</b>	<b>67,498.66</b>	<b>0.00</b>
<a href="#">2167</a>	<input type="checkbox"/>	11/20/2020	1123	NYS INCOME TAX	TA 21	Trust & Agency Payment	5,019.50	0.00	
							<b>Check Totals:</b>	<b>5,019.50</b>	<b>0.00</b>
<a href="#">2168</a>	<input type="checkbox"/>	11/20/2020	1126	NYS EMPLOYEES' RETIREMENT SYSTEM	TA 18	Trust & Agency Payment	226.93	0.00	
								68.87	0.00
								91.00	0.00
							<b>Check Totals:</b>	<b>386.80</b>	<b>0.00</b>
<a href="#">2169</a>	<input type="checkbox"/>	11/20/2020	2076	FICA	TA 26	Trust & Agency Payment	5,386.08	0.00	
								5,386.08	0.00
								1,465.06	0.00
								1,465.06	0.00
							<b>Check Totals:</b>	<b>13,702.28</b>	<b>0.00</b>
<a href="#">2170</a>	<input type="checkbox"/>	11/20/2020	2910	Federal 941 Withholding	TA 22	Trust & Agency Payment	13,160.07	0.00	
							<b>Check Totals:</b>	<b>13,160.07</b>	<b>0.00</b>
<a href="#">2171</a>	<input type="checkbox"/>	11/20/2020	3228	Fire Island UFSD	TA 20.1	Trust & Agency Payment	1,653.96	0.00	
							<b>Check Totals:</b>	<b>1,653.96</b>	<b>0.00</b>
<a href="#">2172</a>	<input type="checkbox"/>	11/20/2020	3272	Fire Island UFSD - T & A	TA 29	Trust & Agency Payment	1,500.00	0.00	
								4,457.00	0.00
							<b>Check Totals:</b>	<b>5,957.00</b>	<b>0.00</b>
<a href="#">2173</a>	<input type="checkbox"/>	11/20/2020	3453	Net Pay - Fire Island UFSD		Trust & Agency Payment			

**FIRE ISLAND UFSD**



**Cash Disbursement Schedule Report For TA - 7: Cash Disbursement**

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
						TA 10		67,462.54	0.00
<b>Check Totals:</b>								<b>67,462.54</b>	<b>0.00</b>
<a href="#">4530</a>	<input type="checkbox"/>	11/03/2020	2592	AFLAC		TA 20		1,581.84	0.00
<b>Check Totals:</b>								<b>1,581.84</b>	<b>0.00</b>
<a href="#">4531</a>	<input type="checkbox"/>	11/13/2020	1940	NYS UNITED TEACHERS		TA 24		551.70	0.00
						TA 24		0.00	0.00
<b>Check Totals:</b>								<b>551.70</b>	<b>0.00</b>
<a href="#">4532</a>	<input type="checkbox"/>	11/30/2020	2592	AFLAC		TA 20	Trust & Agency Payment - AFLAC LS	1,581.84	0.00
<b>Check Totals:</b>								<b>1,581.84</b>	<b>0.00</b>
<a href="#">11062020</a>	<input type="checkbox"/>	11/06/2020	2941	PAYROLL EXPENDITURE			Payroll Summary 11/6/2020		
				202021		A 1040.16		3,693.15	3,693.15
				202021		A 1240.15		-68,132.88	-68,132.88
				202021		A 1240.16		1,387.99	1,387.99
				202021		A 1310.15		4,774.27	4,774.27
				202021		A 1325.16		1,591.42	1,591.42
				202021		A 1620.16		-24,122.01	-24,122.01
				202021		A 1621.16		31,618.60	0.00
				202021		A 2110.10		-171.64	-171.64
				202021		A 2110.12		33,988.62	33,988.62
				202021		A 2110.14		1,650.30	0.00
				202021		A 2250.15		1,943.10	1,943.10
				202021		A 2610.15		1,867.22	1,867.22
				202021		A 2630.15		4,539.93	4,539.93
				202021		A 2815.16		4,607.93	4,607.93
				202021		A 5510.16		16,226.23	16,226.23
				202021		A 5530.16		333.90	333.90

**FIRE ISLAND UFSD**



**Cash Disbursement Schedule Report For TA - 7: Cash Disbursement**

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
				PO Number	Account		
				202021	A 7140.16	430.42	430.42
				202021	A 1310.16	38,461.50	0.00
				202021	A 5510.16B	1,272.52	0.00
				202021	A 2020.15	45,955.40	0.00
				202021	A 522	101,915.97	0.00
				202021	A 500	-101,915.97	0.00
				202021	A 521	17,042.35	0.00
				202021	A 821	-17,042.35	0.00
<b>Check Totals:</b>						<b>101,915.97</b>	<b>-17,042.35</b>
<a href="#">11202020</a>	<input type="checkbox"/>	11/20/2020	2941	PAYROLL EXPENDITURE	Payroll Summary 11/20/2020		
				202021	A 1040.16	3,693.15	3,693.15
				202021	A 1240.15	7,842.33	7,842.33
				202021	A 1240.16	1,387.99	1,387.99
				202021	A 1310.15	4,774.27	4,774.27
				202021	A 1325.16	1,591.42	1,591.42
				202021	A 1620.16	4,478.38	4,478.38
				202021	A 1621.16	3,161.86	3,161.86
				202021	A 2110.10	2,442.72	2,442.72
				202021	A 2110.12	31,374.26	31,374.26
				202021	A 2110.14	1,732.82	0.00
				202021	A 2250.15	1,943.10	1,943.10
				202021	A 2610.15	1,867.22	1,867.22
				202021	A 2630.15	4,539.93	4,539.93
				202021	A 2815.16	4,607.93	4,607.93
				202021	A 5510.16	16,096.79	16,096.79
				202021	A 5530.16	333.90	333.90
				202021	A 7140.16	430.42	430.42
				202021	A 1310.16	3,846.15	3,846.15
				202021	A 5510.16B	1,034.42	0.00
				202021	A 2020.15	4,595.54	4,595.54
				202021	A 522	101,774.60	0.00
				202021	A 500	-101,774.60	0.00

# FIRE ISLAND UFSD



## Cash Disbursement Schedule Report For TA - 7: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
			202021	A 521		-99,007.36	0.00
			202021	A 821		99,007.36	0.00
<b>Check Totals:</b>						<b>101,774.60</b>	<b>99,007.36</b>
<b>Grand Totals:</b>						<b>422,242.41</b>	<b>81,965.01</b>

Number of Cash Disbursements: 19

### Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1040.16	District Clerk	7,386.30	7,386.30
A 1240.15	Central Administration	-60,290.55	-60,290.55
A 1240.16	Central Administration	2,775.98	2,775.98
A 1310.15	Business Administration	9,548.54	9,548.54
A 1310.16	Business Administration	42,307.65	3,846.15
A 1325.16	District Treasurer	3,182.84	3,182.84
A 1620.16	Operations Of Plant	-19,643.63	-19,643.63
A 1621.16	Maintenance Of Plant	34,780.46	3,161.86
A 2020.15	Curriculum Development Administrative	50,550.94	4,595.54
A 2110.10	Teaching Regular School	2,271.08	2,271.08
A 2110.12	Teaching Regular School	65,362.88	65,362.88
A 2110.14	Teaching Regular School	3,383.12	0.00
A 2250.15	Programs for Students w/ Disabilities	3,886.20	3,886.20
A 2610.15	School Library	3,734.44	3,734.44
A 2630.15	Computer Assisted Instruction	9,079.86	9,079.86
A 2815.16	Health Services	9,215.86	9,215.86
A 500	Payroll Clearing	-203,690.57	0.00
A 521	Encumbrances	-81,965.01	0.00
A 522	Expenditures	203,690.57	0.00
A 5510.16	District Transportation	32,323.02	32,323.02
A 5510.16B		2,306.94	0.00
A 5530.16	Garage Building	667.80	667.80
A 7140.16	Community Recreation	860.84	860.84
A 821	Reserve For Encumbrances	81,965.01	0.00
<b>Fund A Totals:</b>		<b>203,690.57</b>	<b>81,965.01</b>

# FIRE ISLAND UFSD



## Cash Disbursement Schedule Report For TA - 7: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
<b>Account</b>	<b>Description</b>				<b>Total Expensed</b>	<b>Total Liquidated</b>	
TA 10					134,961.20	0.00	
TA 18					781.10	0.00	
TA 20					3,163.68	0.00	
TA 20.1					3,307.92	0.00	
TA 21					10,068.08	0.00	
TA 22					26,378.02	0.00	
TA 24					551.70	0.00	
TA 26					27,426.14	0.00	
TA 29					11,914.00	0.00	
<b>Fund TA Totals:</b>					<b>218,551.84</b>	<b>0.00</b>	
<b>Grand Totals:</b>					<b>422,242.41</b>	<b>81,965.01</b>	

### General Ledger Summary Postings

Account	Description	Debits	Credits
TA 204	HSBC Checking	0.00	218,551.84

# FIRE ISLAND UFSD

## Cash Disbursement Schedule Report For A - 6: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
<a href="#">29255</a>	<input type="checkbox"/>	11/05/2020	2981	Advanced Industrial Maintenanc	4019	A 1620.40		2,953.00	2,953.00
<b>Check Totals:</b>								<b>2,953.00</b>	<b>2,953.00</b>
<a href="#">29256</a>	<input type="checkbox"/>	11/05/2020	1999	Bank of America Business Card	4022	A 2110.48		29.75	29.75
					4021	A 7140.45		35.96	35.96
					4023	A 1240.20		139.96	139.96
					4061	A 2110.45		14.99	14.99
					4027	A 5510.45		50.00	50.00
					4166	A 2110.45		62.29	62.29
<b>Check Totals:</b>								<b>332.95</b>	<b>332.95</b>
<a href="#">29257</a>	<input type="checkbox"/>	11/05/2020	1029	BARNWELL HOUSE OF TIRES	4031	A 5510.40		182.68	182.68
					4031	A 5510.40		183.68	183.68
<b>Check Totals:</b>								<b>366.36</b>	<b>366.36</b>
<a href="#">29258</a>	<input type="checkbox"/>	11/05/2020	3832	Benetech, Inc.	4030	A 1310.40		92.50	92.50
<b>Check Totals:</b>								<b>92.50</b>	<b>92.50</b>
<a href="#">29259</a>	<input type="checkbox"/>	11/05/2020	3574	Blackboard Inc.	4204	A 2110.45		295.84	295.84
<b>Check Totals:</b>								<b>295.84</b>	<b>295.84</b>
<a href="#">29260</a>	<input type="checkbox"/>	11/05/2020	2296	CULLEN DANOWSKI	4199	A 1310.40		10,000.00	10,000.00
<b>Check Totals:</b>								<b>10,000.00</b>	<b>10,000.00</b>
<a href="#">29261</a>	<input type="checkbox"/>	11/05/2020	1351	DAWN LIPPERT	4202	A 1310.40		7.74	7.74
<b>Check Totals:</b>								<b>7.74</b>	<b>7.74</b>

# FIRE ISLAND UFSD

## Cash Disbursement Schedule Report For A - 6: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
<a href="#">29262</a>	<input type="checkbox"/>	11/05/2020	1144	EAST ISLIP LUMBER CO., INC.	4181	A 1621.40		160.60	160.60
<b>Check Totals:</b>								<b>160.60</b>	<b>160.60</b>
<a href="#">29263</a>	<input type="checkbox"/>	11/05/2020	1835	EASTERN SUFFOLK BOCES	4037	A 1310.49		3,345.00	3,345.00
					4037	A 1430.49		114.75	114.75
					4037	A 1680.49		2,148.16	2,148.16
					4037	A 1981.49		667.84	667.84
					4037	A 2010.49		4,468.82	4,468.82
					4037	A 2110.49		697.00	697.00
					4037	A 2250.49		1,513.40	1,513.40
					4037	A 2610.49		1,055.00	1,055.00
<b>Check Totals:</b>								<b>14,009.97</b>	<b>14,009.97</b>
<a href="#">29264</a>	<input type="checkbox"/>	11/05/2020	1115	FIRE ISLAND BOTTLE GAS CORP.	4198	A 1621.40		466.45	466.45
<b>Check Totals:</b>								<b>466.45</b>	<b>466.45</b>
<a href="#">29265</a>	<input type="checkbox"/>	11/05/2020	1054	FIRE ISLAND FERRIES, INC.	4039	A 1620.40		427.15	427.15
<b>Check Totals:</b>								<b>427.15</b>	<b>427.15</b>
<a href="#">29266</a>	<input type="checkbox"/>	11/05/2020	1717	GOPHER	4193	A 2110.48		1,870.83	1,870.83
					4193	A 2110.48		724.23	724.23
<b>Check Totals:</b>								<b>2,595.06</b>	<b>2,595.06</b>
<a href="#">29267</a>	<input type="checkbox"/>	11/05/2020	3074	GovConnection	4184	A 1660.45		262.95	262.95
					4184	A 2110.45		916.12	916.12
					4184	A 2630.45		225.22	225.22
<b>Check Totals:</b>								<b>1,404.29</b>	<b>1,404.29</b>

# FIRE ISLAND UFSD

## Cash Disbursement Schedule Report For A - 6: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
<a href="#">29268</a>	<input type="checkbox"/>	11/05/2020	1718	GRAINGER	3414	A 1620.40		29.00	29.00
					4121	A 1620.20		250.31	250.31
					3401	A 1620.40		581.32	581.32
					3414	A 1620.40		28.52	28.52
<b>Check Totals:</b>								<b>889.15</b>	<b>889.15</b>
<a href="#">29269</a>	<input type="checkbox"/>	11/05/2020	2507	GUERCIO AND GUERCIO	4067	A 1420.40		2,966.00	2,966.00
<b>Check Totals:</b>								<b>2,966.00</b>	<b>2,966.00</b>
<a href="#">29270</a>	<input type="checkbox"/>	11/05/2020	3916	Home Depot Pro	4180	A 1621.40		107.95	107.95
<b>Check Totals:</b>								<b>107.95</b>	<b>107.95</b>
<a href="#">29271</a>	<input type="checkbox"/>	11/05/2020	1023	I. JANVEY AND SONS, INC.	4158	A 1621.45		919.73	919.73
<b>Check Totals:</b>								<b>919.73</b>	<b>919.73</b>
<a href="#">29272</a>	<input type="checkbox"/>	11/05/2020	3156	Iron Mountain	4164	A 1460.40		418.91	418.91
<b>Check Totals:</b>								<b>418.91</b>	<b>418.91</b>
<a href="#">29273</a>	<input type="checkbox"/>	11/05/2020	1063	ISLIP BULLETIN	4200	A 1010.40		32.00	32.00
<b>Check Totals:</b>								<b>32.00</b>	<b>32.00</b>
<a href="#">29274</a>	<input type="checkbox"/>	11/05/2020	3799	Johnson Controls Security Solutions	4201	A 1621.40		525.00	525.00
<b>Check Totals:</b>								<b>525.00</b>	<b>525.00</b>
<a href="#">29275</a>	<input type="checkbox"/>	11/05/2020	1064	LONG ISLAND ADVANCE	4191	A 1010.40		53.86	53.86

# FIRE ISLAND UFSD



## Cash Disbursement Schedule Report For A - 6: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
			4191			A 1010.40		54.25	54.25
<b>Check Totals:</b>								<b>108.11</b>	<b>108.11</b>
<a href="#">29276</a>	<input type="checkbox"/>	11/05/2020	3825	Love The Plumber					
					4041	A 1620.40		1,068.74	1,068.74
					4208	A 1621.40		3,887.00	3,887.00
<b>Check Totals:</b>								<b>4,955.74</b>	<b>4,955.74</b>
<a href="#">29277</a>	<input type="checkbox"/>	11/05/2020	3066	MakeMusic, Inc.					
					4142	A 2110.45		80.00	80.00
<b>Check Totals:</b>								<b>80.00</b>	<b>80.00</b>
<a href="#">29278</a>	<input type="checkbox"/>	11/05/2020	3787	Nickerson Corporation					
					4098	A 2110.20		4,980.36	4,980.36
<b>Check Totals:</b>								<b>4,980.36</b>	<b>4,980.36</b>
<a href="#">29279</a>	<input type="checkbox"/>	11/05/2020	1308	NYS COUNCIL OF SCHOOL SUP'TS.					
					4195	A 1240.40		2,548.22	2,548.22
<b>Check Totals:</b>								<b>2,548.22</b>	<b>2,548.22</b>
<a href="#">29280</a>	<input type="checkbox"/>	11/05/2020	1194	NYS SCHOOL BOARDS ASSOCIATION					
					4197	A 1010.40		3,416.00	3,416.00
<b>Check Totals:</b>								<b>3,416.00</b>	<b>3,416.00</b>
<a href="#">29281</a>	<input type="checkbox"/>	11/05/2020	3889	Office World , Inc.					
					3398	A 1660.45		49.51	49.51
<b>Check Totals:</b>								<b>49.51</b>	<b>49.51</b>
<a href="#">29282</a>	<input type="checkbox"/>	11/05/2020	2308	POWER PRO SERVICE COMPANY, INC					
					4045	A 1620.40		729.45	729.45
<b>Check Totals:</b>								<b>729.45</b>	<b>729.45</b>

**FIRE ISLAND UFSD**



**Cash Disbursement Schedule Report For A - 6: Cash Disbursement**

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
<a href="#">29283</a>	<input type="checkbox"/>	11/05/2020	3580	PSEG Long Island, LLC	4043	A 5530.40		459.88	459.88
<b>Check Totals:</b>								<b>459.88</b>	<b>459.88</b>
<a href="#">29284</a>	<input type="checkbox"/>	11/05/2020	3580	PSEG Long Island, LLC	4046	A 1620.40		1,457.29	1,457.29
<b>Check Totals:</b>								<b>1,457.29</b>	<b>1,457.29</b>
<a href="#">29285</a>	<input type="checkbox"/>	11/05/2020	3930	Rita Plush	4157	A 7140.40		500.00	500.00
<b>Check Totals:</b>								<b>500.00</b>	<b>500.00</b>
<a href="#">29286</a>	<input type="checkbox"/>	11/05/2020	1107	SCHOOL HEALTH CORPORATION	3368	A 1620.40		150.60	150.60
					3316	A 2815.45		194.21	100.10
<b>Check Totals:</b>								<b>344.81</b>	<b>250.70</b>
<a href="#">29287</a>	<input type="checkbox"/>	11/05/2020	2214	SCHOOL SPECIALTY	4017	A 1660.45		15.27	15.27
<b>Check Totals:</b>								<b>15.27</b>	<b>15.27</b>
<a href="#">29288</a>	<input type="checkbox"/>	11/05/2020	2456	STAPLES Contract & Commercial	4016	A 1660.45		35.75	35.75
					4016	A 1660.45		48.99	48.99
					4016	A 1660.45		13.69	13.69
					4016	A 1660.45		90.62	90.62
					4016	A 1660.45		63.68	63.68
<b>Check Totals:</b>								<b>252.73</b>	<b>252.73</b>
<a href="#">29289</a>	<input type="checkbox"/>	11/05/2020	3386	Starfall Education	4108	A 2110.45		105.00	105.00
<b>Check Totals:</b>								<b>105.00</b>	<b>105.00</b>

# FIRE ISLAND UFSD

## Cash Disbursement Schedule Report For A - 6: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
<a href="#">29290</a>	<input type="checkbox"/>	11/05/2020	2515	Studies Weekly 4111	A 2110.45		556.80	556.80
<b>Check Totals:</b>							<b>556.80</b>	<b>556.80</b>
<a href="#">29291</a>	<input type="checkbox"/>	11/05/2020	3351	Suffolk County Comm., Inc. 4011	A 5510.40		324.00	324.00
<b>Check Totals:</b>							<b>324.00</b>	<b>324.00</b>
<a href="#">29292</a>	<input type="checkbox"/>	11/05/2020	2485	TOWN OF ISLIP 4159	A 5510.45		2,248.43	2,248.43
<b>Check Totals:</b>							<b>2,248.43</b>	<b>2,248.43</b>
<a href="#">29293</a>	<input type="checkbox"/>	11/05/2020	2111	Verizon 4066	A 1620.40		968.48	968.48
<b>Check Totals:</b>							<b>968.48</b>	<b>968.48</b>
<a href="#">29294</a>	<input type="checkbox"/>	11/05/2020	2111	Verizon 4072	A 1621.40		38.65	38.65
<b>Check Totals:</b>							<b>38.65</b>	<b>38.65</b>
<a href="#">29295</a>	<input type="checkbox"/>	11/05/2020	2431	VERIZON WIRELESS 4073	A 1620.45		432.30	432.30
<b>Check Totals:</b>							<b>432.30</b>	<b>432.30</b>
<a href="#">29296</a>	<input type="checkbox"/>	11/05/2020	3814	Windstream Communications, Inc 4052	A 1620.40		2.69	2.69
<b>Check Totals:</b>							<b>2.69</b>	<b>2.69</b>
<a href="#">29297</a>	<input type="checkbox"/>	11/10/2020	2468	FIRST RELIANCE STANDARD LIFE INSUR. 4010	A 9060.80		3,254.01	3,254.01
<b>Check Totals:</b>							<b>3,254.01</b>	<b>3,254.01</b>
<a href="#">29298</a>	<input type="checkbox"/>	11/10/2020	1119	NYS EMP. HEALTH INS PENDING A/				

# FIRE ISLAND UFSD



## Cash Disbursement Schedule Report For A - 6: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			4042	A 9060.80		67,646.66	67,646.66
<b>Check Totals:</b>						<b>67,646.66</b>	<b>67,646.66</b>
<b>Grand Totals:</b>						<b>134,445.04</b>	<b>134,350.93</b>

Number of Cash Disbursements: 44

### Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1010.40	Board Of Education	3,556.11	3,556.11
A 1240.20	Central Administration	139.96	139.96
A 1240.40	Central Administration	2,548.22	2,548.22
A 1310.40	Business Admin	10,100.24	10,100.24
A 1310.49	Business Administration	3,345.00	3,345.00
A 1420.40	Legal	2,966.00	2,966.00
A 1430.49	Personnel	114.75	114.75
A 1460.40	Records Management-Con Expenditure	418.91	418.91
A 1620.20	Operations Of Plant	250.31	250.31
A 1620.40	Operations Of Plant	8,396.24	8,396.24
A 1620.45	Operations Of Plant	432.30	432.30
A 1621.40	Maintenance Of Plant	5,185.65	5,185.65
A 1621.45	Maintenance Of Plant	919.73	919.73
A 1660.45	Central Storeroom	580.46	580.46
A 1680.49	Central Data Processing	2,148.16	2,148.16
A 1981.49	Boces Administrative Charge	667.84	667.84
A 2010.49	Curriculum Development	4,468.82	4,468.82
A 2110.20	Teaching Regular School	4,980.36	4,980.36
A 2110.45	Teaching Regular School	2,031.04	2,031.04
A 2110.48	Teaching Regular School	2,624.81	2,624.81
A 2110.49	Teaching Regular School	697.00	697.00
A 2250.49	Programs for Students w/ Disabilities	1,513.40	1,513.40
A 2610.49	School Library	1,055.00	1,055.00
A 2630.45	Computer Assisted Instruction	225.22	225.22
A 2815.45	Health Services	194.21	100.10
A 5510.40	District Transportation	690.36	690.36

**FIRE ISLAND UFSD**



**Cash Disbursement Schedule Report For A - 6: Cash Disbursement**

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
<b>Account</b>	<b>Description</b>				<b>Total Expensed</b>	<b>Total Liquidated</b>	
A 5510.45	District Transportation				2,298.43	2,298.43	
A 5530.40	Garage Building				459.88	459.88	
A 7140.40	Connumity Recreation				500.00	500.00	
A 7140.45	Community Recreation				35.96	35.96	
A 9060.80	Hospital & Dental Insurance				70,900.67	70,900.67	
<b>Fund A Totals:</b>					<b>134,445.04</b>	<b>134,350.93</b>	
<b>Grand Totals:</b>					<b>134,445.04</b>	<b>134,350.93</b>	

**General Ledger Summary Postings**

Account	Description	Debits	Credits
A 204	HSBC Checking	0.00	134,445.04
A 521	Encumbrances	0.00	134,350.93
A 522	Expenditures	134,445.04	0.00
A 821	Reserve For Encumbrances	134,350.93	0.00



**Fire Island School CASH Transfer Form**

FM BT		General Ledger		
Date	Account and Description	From:	To:	Reason
12/8/2020	General Fund Money Market (A205) 937623156	200,000.00		
12/8/2020	General Fund Checking (A204) 937290947		200,000.00	12/8/2020 Warrant
12/8/2020	General Fund Money Market (A205) 937623156	300,000.00		
12/8/2020	General Fund Checking (TA204) 937291374		300,000.00	January 2021 Payroll (3)
		500,000.00	500,000.00	-
		Difference	-	

# FIRE ISLAND UFSD

## Check Warrant Report For A - 7: Cash Disbursement For Dates 12/1/2020 - 12/31/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
29299	12/02/2020	2981	Advanced Industrial Maintenanc	4019	325.00
29300	12/02/2020	1169	AMERICAN BANKERS INS. CO.	4237	6,866.00
29301	12/02/2020	1183	APPLE COMPUTER, INC.	4223	596.00
29302	12/02/2020	2947	Baldwin Automotive	4225	6,636.88
29303	12/02/2020	1999	Bank of America Business Card		1,019.80
29304	12/02/2020	3832	Benetech, Inc.	4030	95.00
29305	12/02/2020	3830	Brennan Landscaping Co.	4002	1,675.00
29306	12/02/2020	3282	David A. Levenson	4055	402.13
29307	12/02/2020	1569	DONNA CLOCK	4224	227.60
29308	12/02/2020	1835	EASTERN SUFFOLK BOCES	4037	54,654.16
29309	12/02/2020	1115	FIRE ISLAND BOTTLE GAS CORP.	4198	1,517.25
29310	12/02/2020	1054	FIRE ISLAND FERRIES, INC.	4039	406.74
29311	12/02/2020	3208	Glove Nation	4148	1,016.01
29312	12/02/2020	3074	GovConnection	4209	1,365.09
29313	12/02/2020	1718	GRAINGER	4214	1,651.81
29314	12/02/2020	2507	GUERCIO AND GUERCIO	4067	2,907.50
29315	12/02/2020	3916	Home Depot Pro	4180	180.61
29316	12/02/2020	3156	Iron Mountain	4164	1,269.30
29317	12/02/2020	3785	Learning A-Z	4215	349.82
29318	12/02/2020	3825	Love The Plumber	4222	636.00
29319	12/02/2020	3066	MakeMusic, Inc.	4104	680.00
29320	12/02/2020	2451	NATIONAL LIFE INSURANCE COMPANY	4238	451.20
29321	12/02/2020	1126	NYS EMPLOYEES' RETIREMENT SYSTEM	4211	119,527.00
29322	12/02/2020	3726	NYState Unemployment Insurance	4239	6,287.00
29323	12/02/2020	3889	Office World , Inc.	4234	49.51
29324	12/02/2020	3580	PSEG Long Island, LLC	4046	2,177.70
29325	12/02/2020	3930	Rita Plush	4157	250.00
29326	12/02/2020	1083	SCHOLASTIC, INC.	4187	466.21
29327	12/02/2020	1107	SCHOOL HEALTH CORPORATION	3368	82.12
29328	12/02/2020	2214	SCHOOL SPECIALTY	4185	128.14
29329	12/02/2020	2456	STAPLES Contract & Commercial	4016	387.67
29330	12/02/2020	2485	TOWN OF ISLIP	4159	2,900.40
29331	12/02/2020	2111	Verizon	4066	939.71
29332	12/07/2020	1058	COASTAL ELECTRIC	4210	275.00
29333	12/07/2020	1115	FIRE ISLAND BOTTLE GAS CORP.	4198	1,275.65
29334	12/07/2020	1107	SCHOOL HEALTH CORPORATION	4217	357.36
29335	12/07/2020	2111	Verizon	4072	34.26
29336	12/07/2020	2431	VERIZON WIRELESS	4073	432.40
29341	12/07/2020	1245	GALAXIE COFFEE SERVICE	4040	1,218.00

**FIRE ISLAND UFSD**

**Check Warrant Report For A - 7: Cash Disbursement For Dates 12/1/2020 - 12/31/2020**



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
<b>Number of Transactions: 39</b>				<b>Warrant Total:</b>	<b>221,717.03</b>
				<b>Vendor Portion:</b>	<b>221,717.03</b>

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, \_\_\_\_\_ in number, in the total amount of \$\_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature

\_\_\_\_\_ Title

**December 08, 2020 Warrant**

Vendor	Description	Invoice #	P.O. #	Invoice Amount	Vendor Total	Check Number
AIM Industrial Maintenance	Floor Refinishing	22764	4019	\$325.00	\$325.00	<b>29299</b>
American Bankers Ins, Co.	Annual Floor Insurance	6.91956E+13	4237	\$6,866.00	\$6,866.00	<b>29300</b>
Apple Computer	Laptop Repair	AD29993575	4223	\$299.00		
	Laptop Repair	AD33066087	4223	\$99.00		
	Laptop Repair	AD33390047	4223	\$99.00		
	Laptop Repair	AD34197795	4223	\$99.00	\$596.00	<b>29301</b>
Baldwin Automotive	Bus # 17 DOT Inspection	20-36612	4227	\$278.00		
	Bus # 18 Replace A/C	20-36483	4230	\$1,251.55		
	Bus # 20 DOT Inspection	20-36768	4228	\$1,098.78		
	Bus #26 A/C compressor faulty	20-36795	4229	\$1,223.15		
	Bus # 23 DOT Inspection , Brakes	20-36823	4231	\$2,341.40		
	Bus #22 Replace blower motor circuit	20-36911	4226	\$237.00		
	Bus #26 Install toggle for ABS override	20-36728	4225	\$207.00	\$6,636.88	<b>29302</b>
Bank of America	Staples	Paper	4016	\$65.16		
	Newsday	Subscription	4021	\$35.96		
	Teachers Pay Teachers	Books	4022	\$34.99		
	AT&T Monthly iPad Access	Service	4023	\$139.96		
	Wall St Journal	Subscription	4028	\$116.97		
	Spotify	Subscription	4061	\$14.99		
	Universal Companies	Rejuvenate Wipes	4206	\$611.77	\$1,019.80	<b>29303</b>
Benetech	Think HR	31058	4030	\$95.00	\$95.00	<b>29304</b>
Brennan Landscaping	Maintenance Services	2052	4002	\$1,675.00	\$1,675.00	<b>29305</b>
David Levenson	CPSE charges	64	4055	\$402.13	\$402.13	<b>29306</b>

**December 08, 2020 Warrant**

<b>Vendor</b>	<b>Description</b>	<b>Invoice #</b>	<b>P.O. #</b>	<b>Invoice Amount</b>	<b>Vendor Total</b>	<b>Check Number</b>
Donna Clock	Dept. Of Health Mailing re COVID	MO# 26608752000	4224	\$227.60	\$227.60	<b>29307</b>
Eastern Suffolk BOCES	Bus driver certification course	C0331-21	4113	\$107.00		
	BOCES Charges	C0331-21	4037	\$54,547.16	\$54,654.16	<b>29308</b>
Fire Island Bottle Gas Corp	Fuel Oil	21381	4198	\$1,517.25	\$1,517.25	<b>29309</b>
Fire Island Ferries	Freight Boat Charges	F20-27181	4039	\$406.74	\$406.74	<b>29310</b>
First Reliance	Dental Insurance <b>Not yet on check warrant</b>	<b>TBD</b>	<b>Estimated</b>	<b>\$3,254.01</b>	<b>\$3,254.01</b>	<b>TBD</b>
Glove Nation	Nitrile gloves	200948069	4147	\$804.48		
	Nitra Med Gloves	200947845	4148	\$211.53	\$1,016.01	<b>29311</b>
Gov Connection	Computer Supplies	70619209	4209	\$159.99		
		70629587	4209	\$1,205.10	\$1,365.09	<b>29312</b>
Grainger	Building Supplies	9720295477	4214	\$1,556.41		
	Building Supplies	9720242727	4221	\$95.40	\$1,651.81	<b>29313</b>
Guercio	Monthly Retainer	December	4067	\$2,875.00		
	Auditors Letter	11/13/20	4067	\$32.50	\$2,907.50	<b>29314</b>
Home Depot Pro	Building Supplies	581624293	4180	\$126.62		
		583533187	4180	\$53.99	\$180.61	<b>29315</b>
Iron Mountain	Records Retention	DCVY615	4164	\$1,269.30	\$1,269.30	<b>29316</b>
Learning A_Z	Science subscription 3 classrooms	2912156	4203	\$288.60		
	Science A-z.com subscription	3005456	4215	\$61.22	\$349.82	<b>29317</b>
Love the Plumber	Air conditioner/ heating unit replacement	20220	4222	\$636.00	\$636.00	<b>39318</b>

**December 08, 2020 Warrant**

<b>Vendor</b>	<b>Description</b>	<b>Invoice #</b>	<b>P.O. #</b>	<b>Invoice Amount</b>	<b>Vendor Total</b>	<b>Check Number</b>
Make Music Inc.	SmartMusic Subscription	MM6860412	4104	\$680.00	\$680.00	<b>39319</b>
National Life Insurance Co.	Lori Life Insurance	2461344	4238	\$451.20	\$451.20	<b>29320</b>
<b>NYS Emp Health</b>	<b>Health Insurance</b>	<b>TBD</b>	<b>Estimated</b>	<b>\$68,000.00</b>	<b>\$68,000.00</b>	<b>TBD</b>
	<b>Not yet on check warrant</b>					
NYS Employees Retirement	2021 Pension Contribution	74784-ERS	4211	\$119,527.00	\$119,527.00	<b>29321</b>
NYS Unemployment Insurance	September / October Benefits	04-655758	4239	\$6,287.00	\$6,287.00	<b>29322</b>
Office World	Wall Calendars	2020-0850	4234	\$49.51	\$49.51	<b>29323</b>
PSEG	Electric Main Building	8464561051	4046	\$1,418.99		
	Electric Garage	8464561061	4043	\$758.71	\$2,177.70	<b>29324</b>
Rita Plush	Adult Ed	2	4157	\$250.00	\$250.00	<b>29325</b>
Scholastic Inc.	Text Books	24638009	4183	\$443.00		
	Island Boos 1	24638011	4187	\$23.21	\$466.21	<b>29326</b>
School Health	Nurse Supplies	3795317-03	3368	\$82.12	\$82.12	<b>29327</b>
School Specialty	School Supplies	308103679004	4185	\$128.14	\$128.14	<b>29328</b>
Staples Business Advantage	Office Supplies	3461273071	4016	\$37.57		
	Office Supplies	3461449491	4016	\$158.70		
	Office Supplies	3461893778	4016	\$32.70		
	Office Supplies	3462207508	4016	\$158.70	\$387.67	<b>29329</b>
Town of Islip	October Fuel	140	4159	\$2,900.40	\$2,900.40	<b>29330</b>

**December 08, 2020 Warrant**

<b>Vendor</b>	<b>Description</b>	<b>Invoice #</b>	<b>P.O. #</b>	<b>Invoice Amount</b>	<b>Vendor Total</b>	<b>Check Number</b>
Verizon	FIOS & Phone Lines into Building	952-228-210-000-18	4066	\$939.71	\$939.71	<b>29331</b>
Costal Electric	Replace Outlet in Dining Area	4471	4210	\$275.00	\$275.00	<b>29332</b>
Fire Island Bottle Gas Corp	Fuel Oil 441.4 Gal	21392	4198	\$1,275.65	\$1,275.65	<b>29333</b>
School Health	Nursing Supplies	3857775-00	4217	\$357.36	\$357.36	<b>29334</b>
Verizon	Emergency Phone Main Office	11/28 - 12/27/20	4072	\$34.26	\$34.26	<b>29335</b>
Verizion	Cell Phone Service	9867572670	4073	\$432.40	\$432.40	<b>29336</b>
Galaxie Coffee Service	Water / Coffe service	911789	4040	\$195.35		
		913621		\$113.75		
		914355		\$203.75		
		915215		\$244.75		
		916519		\$109.80		
		917122		\$146.40		
		918029		\$204.20	\$1,218.00	<b>29341</b>
<b>Total Warrant</b>				<b>\$292,971.04</b>	<b>\$292,971.04</b>	
	Matches N Vison Warrant			\$221,717.03	\$221,717.03	

**December 08, 2020 Warrant**

Vendor	Description	Invoice #	P.O. #	Invoice Amount	Vendor Total	Check Number

**November 16, 2020**  
**Bid Opening – External Auditing Services**  
**2:00 p.m.**

**Albrecht, Viggiano, Zureck & Co., P.C.**

June 30,	2021	\$	25,000
	2022		26,000
	2023		27,000
	2024		28,000
	2025		29,000

**R.S. Abrams & Co., LLP**

June 30,	2021	\$	19,200
	2022		19,600
	2023		20,000
	2024		20,400
	2025		20,800

**Cullen & Danowski, LLP**

June 30,	2021	\$	27,000
	2022		27,500
	2023		28,000
	2024		28,500
	2025		29,000

Witnessed by:

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Kevin Wurtz, School Business Official

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Jacqueline Lizza, Administrative Assistant for Business & Operations

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Donna Clock, District Clerk

**November 16, 2020**

**Bid Opening – Financial Accounting Services** (*specifically yearend financial statements and closing entries*)

**2:00 p.m.**

**Albrecht, Viggiano, Zureck & Co., P.C.**

June 30,	2021	\$	17,500
	2022		18,000
	2023		18,500
	2024		19,000
	2025		19,500

**Cullen & Danowski, LLP**

June 30,	2021	\$	5,000
	2022		5,000
	2023		5,000

Witnessed by:

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Kevin Wurtz, School Business Official

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Jacqueline Lizza, Administrative Assistant for Business & Operations

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Donna Clock, District Clerk

**SUBJECT: RECORDS MANAGEMENT**

The Superintendent will designate a Records Management Officer, subject to Board approval, to develop and coordinate the District's orderly and efficient records management program. Among other aspects, this program includes the legal disposition or destruction of obsolete records and the storage and management of inactive records. The Records Management Officer will work with other District officials to develop and maintain this program.

The District may create a Records Advisory Board to assist in establishing and supporting the records management program. Members of this board may include the District's legal counsel, the fiscal officer, and the Superintendent or designee, *among others*.

**Retention and Disposition of Records**

~~The Superintendent~~The District will retain records ~~for such a period~~ and dispose of them in ~~the manner described in accordance with the Records~~ Retention and Disposition Schedule ~~ED-1~~for New York Local Government Records (LGS-1) or as otherwise approved by the Commissioner of Education. Further, if any law specifically provides a retention period longer than that established by this schedule, the retention period established by the law will govern.

**Replacing Original Records with Microforms or Electronic Images**

The District will follow procedures prescribed by the Commissioner of Education to ensure accessibility for the life of any microform or electronic records that replace paper originals or micrographic copies.

**Retention and Preservation of Electronic Records**

The District will ensure that records retention requirements are incorporated into any program, plan, or process for design, redesign, or substantial enhancement of an information system that stores electronic records. The District will also ensure that electronic records are not rendered unusable because of changing technology before their retention and preservation requirements expire.

Arts and Cultural Affairs Law ~~§ 57.19~~Article 57-a  
8 NYCRR Part 185

Adoption Date

**SUBJECT: COMPUTER CONTROL FOR FINANCIAL NETWORK AND SYSTEMS**

The goal of the Fire Island Union Free School District is to ensure that the financial networks and systems are adequately secured. Accordingly, our policies to achieve that objective are outlined below.

**Current Network Facilities**

The financial systems of the District are installed on a secure server on the wide area network. This server is secured behind a PIX firewall and on a separate secure VLAN from other storage areas and network applications and management systems of the District. Access to the financial system is denied to all users except those given specific rights to access this VLAN.

All user computer policies shall disallow the installing or downloading of any software. Software can be installed on local computers by IT staff or the System Administrator.

All routers, switches, servers, and communications appliances within network will be loaded with up-to-date anti-hacking and anti-virus software to protect the network from Denial of Service Attacks, Trojan Horses, Viruses, and Worms. Inspection logs will be verified on a regular basis by the Network Administrator.

The System Administrator shall monitor the environmental protections including air conditioning, heat, ventilation, battery back-up and electric generator function. Warning notifications will be reported to the Systems Administrator and corrective action taken as soon as possible. Once a week, a powered generator test will be held.

Automated and manual software update procedures must be in place and monitored. The main MDF closet will be secured at all times and access to this area will be given only to the IT staff and System Administrator and those highest level District Administrators who have full District building access.

The IT department will monitor theft and vandalism, and report losses immediately to the School Principal or other senior administrator. Equipment replacement will not occur unless the proper loss form is completed and sent to the Assistant Superintendent for Business.

Student folders shall be locked down so that each has access to his/her folder only. Teachers shall have access to any student's folder.

Students, teachers and non-administrative staff, with some special exceptions shall not have network browsing rights, "right click" or "wrong" capability.

Requests for network access and e-mail accounts by staff, requires the completion of a sign-up form which includes a signature of approval by the employee's immediate supervisor/administrator. Requests for student access to the network, requires the completion of a signed *Network and Internet Use Agreement* by both the student and his/her parent or guardian.

(Continued)

**SUBJECT: COMPUTER CONTROL FOR FINANCIAL NETWORK AND SYSTEMS****Passwords**

Employees of the District must change their network passwords every ninety (90) days. Each password is secured by the individual users and maintained by the Office of Technology.

Passwords to the financial systems must also be changed every ninety (90) days. Passwords must be at least six (6) characters in length but no more than ten (10) characters and must contain at least one letter and one number and should not be a common word, family or pet name, address, birthday or telephone number.

All system level passwords shall be changed whenever a member of the IT staff changes.

All user level passwords for network access will be changed when a compromise is suspected.

Passwords are not to be shared under any circumstances. If access is needed by a supervisor, the system administrator will change the user's password to permit access. When the user returns to work, the password can be reset by the user.

**Backup and Disaster Recovery**

An incremental tape backup of the District's system data, including but not limited to financial and student management systems data, shall be performed daily and a full tape backup will occur on weekends. Monthly backups shall be maintained off-site by the Office of Technology and IT staff. A digital backup of this media must be stored off-site at a different location from this media. The District will develop a disaster recovery plan in the event of catastrophic loss of the District's processing capabilities.

**System Administrator**

The System Administrator of the financial system should be outside of the Business Office. This person should have no business function. The role of the System Administrator should be to change permissions when an approved request is made.

The System Administrator for IT Services will ensure that the operation of IT Services is in full compliance with the District's policies, New York State Education Law and Regulations, privacy laws and practices, disclosures, regulations, etc.

The System Administrator of IT Services shall maintain and manage e-mail policies, spam and agreements.

The System Administrator of IT Services shall manage third-party contracts and agreements.

(Continued)

**SUBJECT: COMPUTER CONTROL FOR FINANCIAL NETWORK AND SYSTEMS**

The System Administrator of IT Services shall determine when, where and how to install wireless access points. These access points shall be configured to disallow random logins.

**Financial Manager Permissions**

Permissions for individuals in the financial system will be created and managed by the System Administrator. These permissions will be based on the organization chart and list of duties and designated job responsibilities outlined in the organizational chart. These permissions will be reviewed on a yearly basis by the Business Administrator. When special needs arise such as an extended absence by one of our employees designated for a specific job function in the financial system, the Business Office may request temporary changes to the permissions. Approval for all changes in these permissions must be in writing and signed by the Assistant Superintendent for Business.

**Segregation of Duties**

All duties in the financial system shall be based on the roles and responsibilities of the specific job function within the administrative offices of the District. A review of these duties shall be done by the Assistant Superintendent for Business each year to maintain a strict policy of segregation of duties and assignment of rights and permissions necessary for each job function. The administration will implement appropriate compensating controls when adequate segregation of duties is not practical or possible.

**Remote Access and Security**

Remote access will be granted to the finance manager vendor for purposes of updating the system or software by the System Administrator. The time of this access will be limited to business hours only and require IT staff approval each time access is granted. Access logs shall be reviewed on a regular schedule by the Network Administrator assigned to manage the system firewall. Any abnormal access shall be reported immediately by the System Administrator and all remote access shall be terminated until permission to resume is granted. Reports requested from or programmed by IT Services shall be for appropriate personnel only, and if questionable, the need shall be confirmed by the appropriate senior administrator.

**Reporting**

Within the financial systems there are a number of useful reports that can be generated for review by the Board of Education, the District Superintendent, the Assistant Superintendent for Business, and the auditors. Access to view and print these reports will be given to the Assistant Superintendent for Business, the Treasurer and/or the District auditors. Such reports may be requested as needed by the Board of Education and the District Superintendent.

(Continued)

**SUBJECT: COMPUTER CONTROL FOR FINANCIAL NETWORK AND SYSTEMS**

Available reports are:

- a) Appropriations Report (all funds).
- b) Revenue Report (all funds).
- c) Trial Balance (all funds).
- d) Complete Transfer Report.
- e) Audit Trail report for System Maintenance.
- f) Extra Classroom activity Reports.
- g) Change Vendor Report.

Adopted:

**SUBJECT: WIRELESS SECURITY****Purpose**

This policy establishes standards that must be met when wireless communications equipment is connected to Fire Island Union Free School District (“District”) networks. The policy prohibits access to District networks via unsecured wireless communication mechanisms. Only wireless systems that meet the criteria of this policy or have been granted an exclusive waiver by the Superintendent are approved for connectivity to District networks

**Scope**

This policy covers all wireless data communication devices (e.g., personal computers, cellular phones, PDAs, Bluetooth equipped devices, and 802.15 devices etc.) connected to any District internal networks. This includes any form of wireless communication device capable of transmitting packet data. Wireless devices and/or networks without any connectivity to District networks do not fall under the purview of this policy.

**Approved Equipment**

All wireless LAN access must use district-approved products and security configurations. All network equipment, both wired and wireless, must be purchased and installed by District technology personnel.

**Monitoring of Uncontrolled Wireless Devices**

All District locations where permanent data networks are installed will be equipped with sensors and systems to automatically detect, classify, and disrupt communication with unapproved (rogue) wireless access points. All District locations where permanent data networks are installed will be equipped with sensors and systems to automatically detect the presence of wireless devices forming a connection between the network and any wireless network. This would include laptops that are serving as a bridge between wired and wireless networks or computers participating in ad-hoc or peer-to-peer wireless networking. In District locations where wireless LAN access has been deployed, whenever possible, wireless intrusion detection systems will be deployed to monitor for attacks against the wireless network.

**Authentication of Wireless Clients**

All access to wireless networks must be authenticated. The District’s existing strong password policy must be followed for access to wireless networks. The strongest form of wireless authentication permitted by the client device must be used. Violations of the configured rules, indicating that an intrusion has taken place, must cause the device to be immediately disconnected and blocked from the network. Any District user with an account in a District user database shall be able to authenticate at any District location where wireless access is present.

(Continued)

**SUBJECT: WIRELESS SECURITY (Cont'd)****Encryption**

All wireless communication between District devices and District networks must be encrypted. Wireless networks providing only Internet access for guest users are exempted from this requirement. The strongest form of wireless encryption permitted by the client device must be used. Violations of the configured rules, indicating that an intrusion has taken place, must cause the device to be immediately disconnected and blocked from the network.

**Access Control Policies**

- a) Access to District network resources through wireless networks should be restricted based on the role of the user.
- b) Unnecessary protocols should be blocked, as should access to portions of the network with which the user has no need to communicate.
- c) Access control enforcement shall be based on the user's authenticated identity, rather than a generic IP address block. This is also known as "identity-based security." The access control system must be implemented in such a way that a malicious inside user is unable to bypass or circumvent access control rules.
- d) Access control rules must use stateful packet inspection as the underlying technology.

**Remote Wireless Access**

Telecommuting employees working from remote locations must be provided with the same wireless standards supported in District offices. Employees should be discouraged from connecting District computers through consumer type wireless equipment while at home in lieu of District-provided equipment. Remote users outside of the District network must connect to District resources using a secure connection such as a VPN.

**Client Security Standards**

- a) All wireless clients must run District approved anti-virus software that has been updated and maintained in accordance with the District's anti-virus policy.
- b) All wireless clients must run host-based firewall software in accordance with the District's host security policy.
- c) All wireless clients must have security-related operating system patches applied that have been deemed "critical" in accordance with the District's host security policy.
- d) All wireless clients must be installed with District-standard wireless driver software. Clients not conforming with minimum security standards will be placed into a quarantine condition and automatically remediated. Client operating systems that do not support client integrity checking will be given restricted access to the network according to District requirements.

(Continued)

**SUBJECT: WIRELESS SECURITY (Cont'd)****Wireless Guest Access**

- a) Wireless guest access will be available at all facilities where wireless access has been deployed.
- b) Special accounts may be created for guests on a request basis.
- c) Guest access will be restricted to the following network protocols:
  - HTTP (TCP port 80)
  - HTTPS (TCP port 443)
  - IMAP (TCP 143)
  - POP (TCP port 110)
  - IKE (UDP port 500)
  - IPSEC ESP (IP protocol UDP 50)
  - DHCP (UDP ports 67-68)
  - DNS (UDP port 53)

Adoption Date:

**SUBJECT: MOBILE COMPUTING AND STORAGE DEVICES****PHILOSOPHY**

Advances in computer technology, mobile computing, and storage devices have become useful tools in meeting the various student, employee, educational and business needs of the District. These mobile computing and storage devices are especially susceptible to loss, theft, hacking, and the distribution of malicious software (malware) because they are easily portable and can be used anywhere. As mobile computing and storage devices become more widely used, it is necessary to address security issues in order to protect the information resources, technology, and equipment of the District.

Therefore, the Fire Island Union Free School District (FISD) Board of Education has established this Policy in order to control and monitor mobile computing and storage devices, to minimize the risk of loss or exposure of the District's sensitive information, and to reduce the risk of acquiring malware infections on District computers.

**DEFINITIONS**

**Handheld Wireless Device:** A communication device small enough to be carried in the hand. Various brands are available, and each performs some similar or some distinct functions. It can provide access to other Internet services, can be centrally managed via a server, and can be configured for use as a phone or pager. In addition, it can include software for transferring files and from maintaining a built-in address book and personal schedule. iPods, tablets, netbooks, and laptops are all examples.

**Mobile Devices:** Device or medium that is readable and/or writeable by users and is able to be moved from computer to computer without modification to the computer. Mobile media devices include, but are not limited to: USB port devices, CDs, DVDs, cameras, flash drives, removable hard drives, and other existing or future media devices.

**Guest Network:** A guest network or VLAN (Virtual Local Area Network) will be set up as needed. This will allow access to the network but separate from the school network or VLAN. Guest networks will be filtered for logging activity. The guest network and school networks will not have access to the other, helping to insure the integrity and reliability of the school network.

**GUIDELINES**

1. This Policy applies to all District employees, students, consultants, vendors, contractors, and others who choose to use mobile computing and storage devices on the District network. Each District employee and student will review the Policy annually in conjunction with the Acceptable Use Policy.

(Continued)

Non-Instructional/Business  
Operations**SUBJECT: MOBILE COMPUTING AND STORAGE DEVICES**

2. It is the Policy of Fisd that mobile computing and storage devices containing or accessing the information resources of the District must be approved prior to connecting to the District information systems. This pertains to all devices regardless of ownership. Devices not owned by the District may only access guest networks unless approved in writing by the Superintendent or designee.
3. Mobile computing and storage devices either personally owned or District owned, that may connect to or access the District's information systems must be pre-approved before using
4. All users, which include employees, consultants, vendors, contractors, and students, shall have knowledge of, sign and adhere to the Acceptable Use Agreement. Compliance with other applicable policies, procedures, and standards is mandatory.
5. Students who bring personal storage devices (such as flash drives) to school may only plug these devices into computers assigned to them and with approval from district staff. The District also reserves the right to review the files on these devices before students use them. This review shall be done by the Network Administrator.
6. Portable computing devices and portable electronic storage media that contain confidential, personal, or sensitive information must use encryption or equally strong measures to protect the data while it is being stored. Confidential or sensitive data shall never be saved on a personal (non-district owned) device.
7. Charges for repair due to misuse of equipment or misuse of services may be the responsibility of the user, as determined on a case-by-case basis by the Superintendent.
8. Minimum Requirements by Users:
  - a. Employees and students shall report lost or stolen mobile computing and storage technologies that are owned by the District or have sensitive District information on them.
  - b. The District shall approve all new mobile computing and storage technologies that may connect to the District's information systems.
  - c. The Network Administrator must first approve any non-departmental owned device that may connect to the District's network.
  - d. Devices not owned by the District shall only connect to the guest networks.
9. Penalties for Improper Use: A violation of this Policy or applicable State and Federal Laws may result in appropriate student or employee discipline in accordance with District policies. In addition, the District may limit, suspend, or revoke access to electronic resources at any time. All penalties for improper use will also be documented and placed in the employee's file or a student's records.

Adopted: