

Regular Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
October 13, 2020

CALL TO ORDER	The meeting was called to order at 4:35 p.m. by President Lippert.
MEMBERS PRESENT	V. Henriksen, L. Kaufman, J. Lippert, J. Phelan, K. Skelly-Kurka, A. Wood.
MEMBERS ABSENT	L. Nowachek.
OTHERS PRESENT	L. Ferraro, Superintendent K. Wurtz, School Business Official J. Lizza, Admin. Assistant for Business and Operations M. Inserra, BBS Architects & Engineers D. Clock, District Clerk
VOICE OF THE TAXPAYER	There were no residents present.
APPROVAL OF MINUTES	Minutes of the following meetings were accepted as read: <ul style="list-style-type: none">• Regular Meeting of September 8, 2020• Work Session of September 22, 2020 (A. Wood, J. Phelan; 6-0)
TREASURER'S REPORT	Treasurer's Report for the month ended September 2020 was accepted as hereby attached. (J. Phelan, L. Kaufman; 6-0)
TRIAL BALANCE REPORTS	The Board accepts the Trial Balance Report for the month ending September 2020 as hereby attached. (J. Phelan, L. Kaufman; 6-0)
APPROPRIATION & REVENUE STATUS REPORTS	The Board accepts the Appropriation and Revenue Status Reports for September 2020 as hereby attached. (J. Phelan, L. Kaufman; 6-0)
TRUST & AGENCY CASH DISBURSEMENT	The Board accepts the Trust and Agency Cash Disbursement report for September 2020 as hereby attached. (J. Phelan, L. Kaufman; 6-0)
GENERAL FUND CASH FLOW REPORT	The Board accepts the General Fund Cash Flow report as hereby attached. (J. Phelan, L. Kaufman; 6-0)
VOIDED CHECK REPORT	The Board accepts the Voided Check Report for September 2020 as hereby attached. (J. Phelan, L. Kaufman; 6-0)

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CASH TRANSFER	The Board approves a cash transfer from the General Fund Money Market (A205) in the amount of \$500,000, as hereby attached. \$300,000 will be transferred to the General Fund Checking (A204) for payment of the warrant, and \$200,000 transferred to the Trust & Agency General Fund (TA204) for payroll. (A. Wood, L. Kaufman; 6-0)
WARRANT	The Board hereby approves the General Fund Warrant in the amount of \$254,240.10 as presented. (V. Henriksen, K. Skelly-Kurka; 6-0)
SUPERINTENDENT'S REPORT	Mrs. Ferraro reported on the following: <ul style="list-style-type: none">• Building update: currently there are 47 students; all protocols for health and safety are working well• Public use of the playground after school hours is being considered• Islip superintendents are considering a return to remote learning for 2 weeks following the winter recess in December since there is an expectation that families may gather in larger groups during the holidays.
CORRESPONDENCE	The Board accepted a letter from V. Henriksen stating his intention to abstain from voting on agenda item 5fii. (J. Phelan, L. Kaufman; 6-0)
2019-2020 FINANCIAL STATEMENTS & INDEPENDENT AUDITOR'S REPORT	RESOLVED, on the recommendation of the Audit Committee, the Board hereby accepts the Financial Statements and Independent Auditor's Report for the year ending June 30, 2020, as presented. (V. Henriksen, L. Kaufman; 6-0)
DISTRICT RESPONSE TO THE 2019-2020 LETTER TO MANAGEMENT	On the recommendation of the Audit Committee, the Board hereby approves the District response to the 2019-2020 Letter to Management. (L. Kaufman, J. Phelan; 6-0)
2020-2021 DISTRICT-WIDE SCHOOL SAFETY PLAN	On the recommendation of the Superintendent, the Board hereby approves the 2020-2021 District-Wide School Safety Plan as presented. The plan will be posted on the district website. (L. Kaufman, A. Wood; 6-0)
2020-2021 BUILDING LEVEL EMERGENCY RESPONSE PLAN	On the recommendation of the Superintendent, the Board hereby approves the 2020-2021 Building Level Emergency Response Plan as presented. The plan will be forwarded to New York State Police, Suffolk County Police Marine Bureau, and Ocean Beach Police Department. (J. Phelan, K. Skelly-Kurka; 6-0)

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2019-2020 UNDUE BURDEN INDEPENDENT EVALUATOR HARDSHIP WAIVER

BE IT RESOLVED, that the Board of Education of the Fire Island Union Free School District, upon recommendation of the Superintendent of Schools, hereby approves the submission of an Undue Burden Independent Evaluator Hardship Waiver application to the State Education Department and hereby authorizes the Superintendent of Schools and the Board President to execute such application on behalf of the District. (A. Wood, K. Skelly-Kurka; 6-0)

2020-2021 APPOINTMENTS
TEACHER ASSISTANT

On the recommendation of the Superintendent, the Board hereby approves the appointment of Renee Baldwin as Teacher Assistant, Step A @ 50%, at a prorated salary of \$24,706.18, effective October 14, 2020. (L. Kaufman, A. Wood; 6-0)

ON CALL CLERK

On the recommendation of the Superintendent, the Board hereby approves the appointment of Nancy Henriksen as on-call clerk at an hourly rate of \$20.93 pending fingerprint clearance. (A. Wood, J. Phelan; 5-0 with V. Henriksen abstaining)

ADOPTION OF RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS

RESOLVED, By the Board of Education of the Fire Island Union Free School District that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein:
- b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond legal minimum periods.

(J. Phelan, A. Wood; 6-0)

BID RESULTS – 16C/8A
SINGLE REAR WHEEL BUS
&

The sole bidder for a 16C/8A passenger Single Rear Wheel School Bus was Nesco Bus & Truck Sales at \$74,273.00.

BUS BID AWARD

On the recommendation of the Superintendent, the Board hereby awards the bid for a 16C/8A Single Rear Wheel School Bus to Nesco Bus & Truck Sales at \$74,273.00 (V. Henriksen, K. Skelly-Kurka; 6-0)

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- CSE RECOMMENDATIONS On the recommendation of the Superintendent, the Board hereby accepts the recommendations of the Committee on Special Education as presented. (J. Phelan, A. Wood; 6-0)
- PUBLIC HEARING/1ST
READING OF PROPOSED
POLICY A public hearing and first reading of Policy #5676 Privacy and Security for Student Data and Teacher and Principal Data was held.
- PUBLIC HEARING/ 2ND
READING AND ADOPTION
OF POLICIES Following a public hearing and second reading the Board adopts the following policies as hereby attached:
 - #3520 Extraordinary Circumstances
 - #6570 Remote Working
 - #7150 Remote Learning(L. Kaufman, A. Wood; 6-0)
- DISCUSSION – PROPOSED
CAPITAL PROJECTS M. Inserra, BBS Architects & Engineers discussed the following proposed future capital projects:
 - replacement of lunchroom tables
 - clean up of the phone system
 - electrical panel and fire alarm replacement
 - gymnasium HVAC unit reconstruction
 - new ventilation systems for classrooms, main office, lunchroom and southwest wing offices
- ADJOURNMENT The meeting was adjourned at 5:40 p.m.
(J. Phelan, L. Kaufman; 6-0)