

FIRE ISLAND UNION FREE SCHOOL DISTRICT

BOARD OF EDUCATION

Regular Meeting/Public Hearings Agenda

August 11, 2020

4:30 p.m.

Via teleconference: ph 563-999-1058; access code 702021#

Call to Order

Pledge of Allegiance

It is anticipated that the Board will immediately enter into executive session to discuss the employment history of a particular person

ITEM 1 **Approval of Minutes**

- a. Annual Organizational Meeting of July 14, 2020
- b. Regular Meeting of July 14, 2020

ITEM 2 **Finance**

- a. Treasurer's Report
- b. Trial Balance Reports
- c. Appropriation and Revenue Status Reports
- d. Trust & Agency Cash Disbursement
- e. General Fund Cash Disbursement
- f. General Fund Cash Flow Report
- g. Cash Transfer
- h. Warrant

ITEM 3 **Superintendent's Report**

ITEM 4 **Correspondence** – *no correspondence*

ITEM 5 **Action Items – Recommended for Approval**

- a. Ratification of Amended 2020-2021 Re-Opening Plan (*to reflect the 2020-21 discontinuation of PreK program*)
- b. 2020-2021 AED Collaborative Agreement w/ Dr. Muratori @ \$2,000.00 per annum
- c. Final Contract – 2019-2020 BOCES Cooperative Educational Services @ \$332,732.37
- d. Request for stipend (\$4,600.00) for summer days worked – J. LaViolette (*electronic version unavailable*)
- e. Cancellation of option for secondary students to attend Islip UFSD for 2020-2021
- f. 2020-2021 Substitute Teacher Appointments – Nancy Sobel Butcher, Caryn Burke, Jennifer DeLyra, Martha Mason, Anne Niland, Georgine Posillico @ \$165.03/day.
- g. Enrollment of Employee's Child – P. Tamberino

- ITEM 6 **Public Hearing/1st Reading of Proposed Policy Revisions**
 #5681 School Safety Plans
 #6215 Probation and Tenure
 #6550 Leaves of Absence
 #7240 Student Records: Access and Challenge
 #7511 Immunization of Students
 #8241 Patriotism, Citizenship, and Human Rights Education

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- ITEM 7 **PUBLIC HEARING – DISTRICT-WIDE SCHOOL SAFETY PLAN**
 The plan will be posted on the District website for 30 days for public comment

- ITEM 8 **Adjournment**

Annual Organizational Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
July 14, 2020

DRAFT

Due to COVID -19 this meeting was held via teleconference with public access provided.

CALL TO ORDER	The meeting was called to order at 4:33 p.m. by D. Clock, District Clerk.
MEMBERS PRESENT	Vernon Henriksen, Lisa Kaufman, Jay Lippert, Linda Nowachek, Judi Phelan, Kathleen Skelly-Kurka, Amy Wood.
OTHERS PRESENT	Loretta Ferraro, Superintendent Kevin Wurtz, School Business Official Jacqueline Lizza, Administrative Assistant for Business & Operations Gary Steffanetta , School Attorney Donna Clock, District Clerk
OATHS OF OFFICE – BOARD MEMBERS – VERNON HENRIKSEN & JUDI PHELAN	G. Steffanetta administered the Oath of Office for the position of Board Member to V. Henriksen and J. Phelan for the terms July 1, 2020 to June 30, 2023. Mr. Henriksen and Ms. Phelan will have their signatures notarized in the office of the District Clerk within 30 days.
NOMINATION & ELECTION OF PRESIDENT – JAY LIPPERT	Nomination by V. Henriksen, to elect Jay Lippert as President of the Board of Education for the term July 1, 2020, to June 30, 2021. There were no other nominations. Aye – 7 No – 0
NOMINATION & ELECTION OF VICE PRESIDENT – V. HENRIKSEN	Nomination by J. Lippert, to elect Vernon Henriksen as Vice President of the Board of Education for the term July 1, 2020, to June 30, 2021. There were no other nominations. Aye – 7 No – 0
OATHS OF OFFICE – PRESIDENT BOARD OF EDUCATION	G. Steffanetta administered the Oath of Office to Jay Lippert for the position of President of the Board of Education for the term July 1, 2020 to June 30, 2021. Mr. Lippert will have his signature notarized in the office of the District Clerk within 30 days.
VICE PRESIDENT BOARD OF EDUCATION	G. Steffanetta administered the Oath of Office to Vernon Henriksen for the position of Vice President of the Board of Education for the term July 1, 2020, to June 30, 2021. Mr. Henriksen will have his signature notarized in the office of the District Clerk within 30 days.

Annual Organizational Meeting Minutes of July 14, 2020, continued...

OATH OF OFFICE – SUPERINTENDENT OF SCHOOLS	G. Steffanetta administered the Oath of Office to Loretta Ferraro, Superintendent of Schools, for July 1, 2020 to June 30, 2021. Mrs. Ferraro will have her signature notarized in the office of the District Clerk within 30 days.
APPOINTMENT OF OFFICERS	The Board hereby approves the following appointments for school year 2020-2021:
DISTRICT CLERK	Donna Clock – District Clerk (J. Phelan, A. Wood; 7-0)
DISTRICT TREASURER	Kevin Wurtz – District Treasurer (L. Nowachek, L. Kaufman; 7-0)
DEPUTY DISTRICT TREASURER	Jacqueline Lizza – Deputy District Treasurer (L. Kaufman, A. Wood; 7-0)
OATH OF OFFICE – DISTRICT CLERK	G. Steffanetta administered the Oath of Office to Donna Clock, District Clerk, for the term July 1, 2020 to June 30, 2021. Mrs. Clock will have her signature notarized within 30 days.
DISTRICT TREASURER	G. Steffanetta administered the Oath of Office to Kevin Wurtz, District Treasurer, for the term July 1, 2020, to June 30, 2021. Mr. Wurtz will have his signature notarized within 30 days.
DEPUTY DISTRICT TREASURER	G. Steffanetta administered the Oath of Office to Jacqueline Lizza, Deputy District Treasurer, for the term July 1, 2020 to June 30, 2021. Mrs. Lizza will have her signature notarized within 30 days
OTHER APPOINTMENTS (Items 5a-u)	The Board hereby approves the following appointments as set forth in the meeting agenda - Items 5a-u - for school year 2020-2021: (A. Wood, J. Phelan; 7-0) - Director of Health Services – Janet LaViolette - School Attorney – Guercio & Guercio, LLP - Census Enumerator – Loretta Ferraro - Attendance Officer – Loretta Ferraro - External Auditor – R. S. Abrams & Co. - Insurance Consultant – New York Schools Insurance Reciprocal (NYSIR) - Records Access Officer – Donna Clock - Records Management Officer – Donna Clock - Asbestos (LEA) Designee – Bruce Kurka - Purchasing Agent – Kevin Wurtz - Designated Education Official – Loretta Ferraro - Civil Rights/Title IX Compliance Officer – Philip Tamberino

Annual Organizational Meeting Minutes of July 14, 2020, continued...

OTHER APPOINTMENTS
(Continued)

- Dignity Act Coordinator – Philip Tamberino
- Section 504 Compliance Officer – Loretta Ferraro
- Homeless Liaison Officer – Philip Tamberino
- Special Education Chairperson – David Levenson
- Board of Education Legislative Liaison to New York State School Boards Association – Jay Lippert
- Fire Island UFSD Committee on Special Education comprised of the following:
 - Chairperson – David Levenson
 - Psychologist – to be determined
 - Special Education/Reading Teacher – Colleen Ferry
 - District Physician – Janet LaViolette
 - Parent Representative – Melissa Adams
 - Student’s Classroom Teacher
- Fire Island UFSD Committee on Pre-School Special Education comprised of the following:
 - Chairperson – David Levenson
 - Parent Representative – Melissa Adams
 - Suffolk County Representative
 - Evaluation Team Members

Impartial Hearing Officers – *The Board of Education hereby accepts and approves the list of impartial hearing officers established as of July 1, 2020 by the NYS Education Department, and hereby authorizes the District Clerk to designate the selection of hearing officer, should the need arise during the 2020-2021 school year.*

DESIGNATIONS (Items 6a-c)
2020-2021

The Board hereby approves the following designations as set forth in the meeting agenda - Items 6a-c, for school year 2020-2021:
(J. Phelan, K. Skelly-Kurka; 7-0)

- Official Bank Depository, All Funds – HSBC
- Regular Meetings – second Tuesday of every month unless otherwise noted.
- Official Newspapers – Islip Bulletin and Long Island Advance.

AUTHORIZATIONS
2020-2021
(Items 7a-j)

The Board hereby approves the following authorizations as set forth in the meeting agenda - Items 7a-j, for school year 2020-2021:
(A. Wood, L. Nowachek; 6-0)

- To Certify Payrolls – Loretta Ferraro
- To approve the attendance of staff to conferences, conventions, workshops – Loretta Ferraro
- To establish \$100.00 petty cash for school instructional program to be maintained by District Treasurer.

Annual Organizational Meeting Minutes of July 14, 2020 continued ...

AUTHORIZATIONS
(continued)

- To establish \$100.00 petty cash for miscellaneous District expense to be maintained by District Clerk.
- Designation of Signatures on Checks –
District Treasurer – Kevin Wurtz
District Clerk – Donna Clock
In the absence of the District Clerk, the following Board Members are designated to sign checks :
Lisa Kaufman and Jay Lippert.
- Budget Transfers up to \$5,000.00 on Chief School Officer’s approval.
- Use of District Credit Card – Loretta Ferraro and Kevin Wurtz
- Superintendent to apply for Grants in Aid.
- District Treasurer to invest school district funds.
- Purchasing Agent to sign all district purchase orders.

OFFICIAL UNDERTAKINGS
(BONDS)
(Items 8a-c)

The Board hereby approves the following items as set forth in the meeting agenda - Items 8a-c, for school year 2020 - 2021:

(V. Henriksen, J. Phelan; 7-0)

	<u>In the amount of</u>
District Treasurer	\$2,000,000.00
Deputy Treasurer	2,000,000.00
District Clerk	2,000,000.00

OTHER ITEMS
(Items 9a-f)

The Board hereby approves the following items as set forth in the meeting agenda - Items 9a-f, for school year 2020-2021: (A. Wood, L. Kaufman; 7-0)

- Re-adopt all Policies heretofore made including Code of Ethics and Code of Conduct.
- Establish Mileage Reimbursement Rate at 57.5 cents per mile as per current IRS recommended rate.
- Establish Board of Education Sub-Committees –
Audit: V. Henriksen, L. Kaufman, L. Nowachek, J. Phelan, A. Wood.
Buildings & Grounds: V. Henriksen, L. Kaufman,
- Equal Opportunity Employment
- Bay Shore Union Free School District and Islip Union Free School District as the Receiving Districts for Resident Students for Grades 7-12 for the 2020-2021 School Year.
- The following school personnel to have access to confidential Special Education records:
Loretta Ferraro –Superintendent
Donna Clock – District Clerk
Tina Hannel – School Psychologist
Martha Ringen – Speech Therapist
Colleen Ferry - Special Education/Reading Teacher
David Levenson - CSE/CPSE Director
Traci Murphy – Administrative Assistant

The Regular Meeting immediately followed at 4:55 p.m.

This meeting immediately followed the Annual Organizational meeting at 4:55 p.m. and was held via teleconference with public access.

VOICE OF THE
TAXPAYER

In response to an email from D. Wyckoff inquiring if there is a plan for re-opening school in September and if child care will be available for the children of essential workers, Superintendent Ferraro stated that the District is formulating its plan for re-opening but is still awaiting guidance from the Governor and the Department of Education. Child care for the children of essential workers will not be available on Fire Island but could be accessed at centers operated by SCOPE

APPROVAL OF
MINUTES

Minutes of the following meetings were accepted as read:

- Public Budget Hearing of June 2, 2020
- Regular Meeting of June 10, 2020
- Special Meeting of June 17, 2020
- Special Meeting of June 29, 2020

(A. Wood, L. Nowachek; 7-0)

TREASURER'S REPORT

Treasurer's Report for the month ended June 2020 was accepted as hereby attached.

(L. Kaufman, V. Henriksen; 7-0)

TRIAL BALANCE REPORTS

The Board accepts the Trial Balance Report for the month ending June 2020 as hereby attached.

(L. Kaufman, V. Henriksen; 7-0)

APPROPRIATION & REVENUE
STATUS REPORTS

The Board accepts the Appropriation and Revenue Status Reports for June 2020 as hereby attached.

(L. Kaufman, V. Henriksen; 7-0)

TRUST & AGENCY CASH
DISBURSEMENT

The Board accepts the Trust and Agency Cash Disbursement report for June 2020 as hereby attached.

(L. Kaufman, V. Henriksen; 7-0)

GENERAL FUND CASH
DISBURSEMENT

The Board accepts the General Fund Cash Disbursement report for June 2020 as hereby attached.

(L. Kaufman, V. Henriksen; 7-0)

VOIDED CHECK REPORT

The Board accepts the Voided Check Report for June 2020 as hereby attached. (L. Kaufman, V. Henriksen; 7-0)

GENERAL FUND CASH FLOW
REPORT

The Board accepts the General Fund Cash Flow report as hereby attached. (L. Kaufman, V. Henriksen; 7-0)

CASH TRANSFER

The Board approves a cash transfer in the amount of \$200,000.00 from the General Fund Money Market account to the General Fund Checking account and \$100,000.00 to the Trust and Agency Checking account as hereby attached. The Board authorizes the District Clerk to sign off on the cash transfer on behalf of the Board.

(J. Phelan, L. Nowachek; 7-0)

WARRANT

The Board hereby approves the General Fund Warrant in the amount of \$287,707.19 and authorizes the District Clerk to sign the warrant on behalf of the Board.

(K. Skelly-Kurka, J. Phelan; 7-0)

SUPERINTENDENT'S REPORT

Mrs. Ferraro reported on the following:

- NYS Department of Health released interim guidance for the re-opening of in-person school. Stipulations include screenings, masks and PPE, social distancing and planning for vulnerable populations.
- Although school districts are required to submit their plans to the state by July 31, 2020, re-opening guidance from NYS Department of Education is pending.
- Governor will monitor metrics by region to determine the need to move to remote learning.
- Woodhull re-opening committee includes staff, teachers and the Director of Health Services. Parent in-pu will be included in the near future.
- Professional development will continue this summer with Angela Lalor of Learner-Centered Initiatives and will include refining current math and science curriculum as well as planning for the possibility of distance learning.

CORRESPONDENCE

There was no correspondence.

2020-2021 INSTRUCTION
CONTRACTS – ISLIP UFSD &
BAY SHORE UFSD

On the recommendation of the Superintendent, the Board hereby approves instructional contracts with Islip UFSD and Bay Shore UFSD for students in grades 7-12 for school year 2020-2019, and authorizes the President to enter into said agreements on behalf of the Board.

(A. Wood, L. Nowachek; 7-0)

RESCINDMENT OF
APPOINTMENT –
MAINTENANCE MECHANIC II

At the request of Zack Taffet who respectfully declines his appointment as Maintenance Mechanic II, it is the recommendation of the Superintendent to rescind the June 10, 2020 appointment of Mr. Taffet as Maintenance Mechanic II.

(L. Kaufman, L. Nowachek; 7-0)

2020-2021 APPOINTMENT –
CUSTODIAL WORKER I

On the recommendation of the Superintendent, the Board hereby reappoints Zack Taffit as Custodial Worker I, Step 3 for 2020-2021 at \$50,594.70. (A. Wood, L. Nowachek; 7-0)

2020-2021 APPOINTMENT –
SUMMER BUS DRIVER

On the recommendation of the Superintendent, the Board hereby appoints Dale Bente as Summer Bus Driver for 2020-2021 at a daily rate of \$150.00. (J. Phelan, A. Wood; 7-0)

2020-2021 ENROLLMENT OF
EMPLOYEE'S CHILDREN

On the recommendation of the Superintendent, the Board hereby approves an agreement between the District and Shannon Rickard to enroll her 2 children in the Fire Island School for 2020-2021 at a cost of \$500.00 per child.

PROPOSAL – SUMMER 2020
PROFESSIONAL
DEVELOPMENT PROGRAM

On the recommendation of the Superintendent, the Board hereby accepts a proposal from Learner-Centered Initiatives, LTD, for a professional development program for summer 2020 at \$6,300.00. (J. Phelan, L. Kaufman; 7-0)

REVISED ORGANIZATIONAL
CHART

On the recommendation of the Superintendent, the Board hereby approves a revision of the organizational chart to reflect the addition of the positions of Director of Curriculum and Special Projects, and the Administrative Assistant for Business and Operations, as hereby attached.

(A. Wood, L. Nowachek; 7-0)

Regular Meeting Minutes of July 14, 2020, continued...

DISPOSITION OF BALLOTS –
MAY 21, 2019 BUDGET VOTE &
ELECTION

On the recommendation of the Superintendent, the Board approves the disposition of ballots for the May 21, 2019 Budget Vote and Election in accordance with 2.[70]b of Schedule ED-1. (J. Phelan, L. Kaufman; 7-0)

RESOLUTION – STANDARD
WORK DAYS FOR APPOINTED
OFFICIALS

BE IT RESOLVED, that the Board of Education of the Fire Island Union Free School District hereby establishes the following as standard work days for the following appointed official and will report the following days to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by the official to the clerk of this body:
(A. Wood, J. Phelan; 7-0)

Title	Name	SS # (last 4 digits)	Registration #	Standard Work Day	Term	Participates in Employer's Time Keeping System	Days/Month (based on Record of Activities)
District Clerk	D. Clock	xxxx	xxxxxxx	7	7/1/20-6/30/21	Y	20

2020-2021 BOARD
AFFILIATIONS &
MEMBERSHIPS

The Board hereby approves its affiliations and memberships for 2020-2021 in the following organizations:

- National School Boards Association
- NYS School Boards Association
- SCOPE
- Nassau-Suffolk School Boards Association
- Islip Town School Boards Association

(K. Skelly-Kurka, A. Wood; 7-0)

2020-2021 SUPERINTENDENT'S
AFFILIATIONS &
MEMBERSHIPS

The Board hereby approves the following affiliations and memberships for the Superintendent for 2020-2021:

- American Association of School Administrators (AASA)
- NYS Council of School Superintendents (NYCOSS)
- Suffolk County School Superintendents Association (SCSSA)
- Islip Town Chief School Administrators
- East End Cluster

(K. Skelly-Kurka, A. Wood; 7-0)

ADJOURNMENT

The meeting was adjourned at 5:15 p.m.

(V. Henriksen, L. Nowachek; 7-0)

Donna Clock
District Clerk

FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2020 To 7/31/2020

Account	Account Name	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number Invoice #						
TA 204	HSBC Checking						
07/01/2020	2		7-3-2020 Payroll	JE-1	315.63	0.00	315.63
07/01/2020	12		Opening Ledger Entries Opening Ledger Entries	JE-2	150,560.21	0.00	150,875.84
07/14/2020	4		7/17/2020 Payroll	JE-1	315.63	0.00	151,191.47
07/27/2020	5		7/31/2020 PAYROLL	JE-1	315.63	0.00	151,507.10
07/31/2020			See Cash Disbursement Schedule 1	CD-1	0.00	145,198.37	6,308.73
07/31/2020	6		To Record July Interest	JE-2	18.25	0.00	6,326.98
07/31/2020	7		To Record Monthly Transfers	JE-2	100,000.00	0.00	106,326.98
Grand Totals:					251,525.35	145,198.37	106,326.98

FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2020 To 7/31/2020

Account	Account Name	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number Invoice #						
A 204	HSBC Checking						
07/01/2020	8		Opening Ledger Entries Opening Ledger Entries	JE-2	156,799.53	0.00	156,799.53
07/02/2020	8312		A/R Receipt for Zuleta, Alejandro - A/R Receipt for Zuleta, Alejandro	CR-1	1,100.00	0.00	157,899.53
07/02/2020	8313		Adult Ed	CR-1	20.00	0.00	157,919.53
07/02/2020	8314		A/R Receipt for Patricia Purnhagen - A/R Receipt for Patricia Purnhagen	CR-1	151.24	0.00	158,070.77
07/08/2020	8315		A/R Receipt for Peggy Danziger - A/R Receipt for Peggy Danziger	CR-1	151.24	0.00	158,222.01
07/08/2020	8316		A/R Receipt for Scalise, Joseph & Ksenia - A/R Receipt for Scalise, Joseph & Ksenia	CR-1	467.59	0.00	158,689.60
07/08/2020	8317		A/R Receipt for Evelyn Rahne - A/R Receipt for Evelyn Rahne	CR-1	10.84	0.00	158,700.44
07/08/2020	8318		A/R Receipt for John McCollum - A/R Receipt for John McCollum	CR-1	553.14	0.00	159,253.58
07/08/2020	8319		A/R Receipt for Roberta Roesch - A/R Receipt for Roberta Roesch	CR-1	206.36	0.00	159,459.94
07/08/2020	8320		Adult Ed - LI Lecture	CR-1	20.00	0.00	159,479.94
07/08/2020	8321		Adult Ed-Life lessons & LI Lecture	CR-1	40.00	0.00	159,519.94
07/08/2020	8322		Adult Ed- Yoga & Cooking	CR-1	40.00	0.00	159,559.94
07/08/2020	8323		Adult Ed - Yoga	CR-1	20.00	0.00	159,579.94
07/08/2020	8324		Adult Ed - LI Lecture	CR-1	20.00	0.00	159,599.94
07/08/2020	8325		Adult ed-LI Lecture	CR-1	20.00	0.00	159,619.94
07/08/2020	8326		State Aid -June 2020	CR-1	32,798.15	0.00	192,418.09
07/08/2020	8327		A/R Receipt for Dan & Sandra Phillips - A/R Receipt for Dan & Sandra Phillips	CR-1	650.56	0.00	193,068.65
07/08/2020	8328		A/R Receipt for Knight, Jason & April - A/R Receipt for Knight, Jason & April	CR-1	325.28	0.00	193,393.93
07/10/2020	8329		A/R Receipt for James Fitz - A/R Receipt for James Fitz	CR-1	440.44	0.00	193,834.37
07/16/2020	8330		A/R Receipt for Margery McKeivitt - A/R Receipt for Margery McKeivitt	CR-1	10.84	0.00	193,845.21
07/16/2020	8331		A/R Receipt for Lois Thornberg - A/R Receipt for Lois Thornberg	CR-1	10.84	0.00	193,856.05
07/16/2020	8332		A/R Receipt for Linda Howe - A/R Receipt for Linda Howe	CR-1	10.84	0.00	193,866.89
07/16/2020	8333		A/R Receipt for Ferazzoli, Giovanni - A/R Receipt for Ferazzoli, Giovanni	CR-1	325.28	0.00	194,192.17
07/16/2020	8334		A/R Receipt for Gerard Rohan - A/R Receipt for Gerard Rohan	CR-1	955.03	0.00	195,147.20

FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2020 To 7/31/2020

Account	Account Name	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 204	HSBC Checking								
07/27/2020		8335			A/R Receipt for Wendell Chu - A/R Receipt for Wendell Chu	CR-1	20.57	0.00	195,167.77
07/27/2020		8336			A/R Receipt for James & Catherine O'Brien - A/R Receipt for James & Catherine O'Brien	CR-1	325.28	0.00	195,493.05
07/31/2020					See Cash Disbursement Schedule 1	CD-1	0.00	287,707.19	-92,214.14
07/31/2020		6			To Record July Interest	JE-2	23.89	0.00	-92,190.25
07/31/2020		7			To Record Monthly Transfers	JE-2	200,000.00	0.00	107,809.75
Grand Totals:							395,516.94	287,707.19	107,809.75

FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2020 To 7/31/2020

Account	Account Name							
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
A 205	HSBC Money Market							
07/01/2020	8		Opening Ledger Entries Opening Ledger Entries	JE-2	6,614,280.75	0.00	6,614,280.75	
07/31/2020	6		To Record July Interest	JE-2	290.12	0.00	6,614,570.87	
07/31/2020	7		To Record Monthly Transfers	JE-2	0.00	300,000.00	6,314,570.87	
Grand Totals:					6,614,570.87	300,000.00	6,314,570.87	

FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2020 To 7/31/2020

Account	Date	Account Name	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
H 204		HSBC Checking								
	07/01/2020		10			Opening Ledger Entries Opening Ledger Entries	JE-2	28,039.41	0.00	28,039.41
	07/31/2020		6			To Record July Interest	JE-2	3.87	0.00	28,043.28
Grand Totals:								28,043.28	0.00	28,043.28

FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2020 To 7/31/2020

Account	Account Name							
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
TE 204	HSBC Checking TE204							
07/01/2020	11		Opening Ledger Entries Opening Ledger Entries	JE-2	75,984.09	0.00	75,984.09	
07/31/2020	6		To Record July Interest	JE-2	10.64	0.00	75,994.73	
Grand Totals:					75,994.73	0.00	75,994.73	



FIRE ISLAND UFSD



Cash Account Transactions Report From 6/1/2020 To 6/30/2020

Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
SC 204			SC204 HSBC Checking 937316610						
					BALANCE 07/01/2019 - 05/31/2020		0.00	0.00	415.18
	06/30/2020	66			To record SC204 interest for June 2020	JE-6	0.06	0.00	415.24
Grand Totals:							0.06	0.00	415.24

FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2020 To 7/31/2020

Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 206			HSBC Repair Reserve						
	07/01/2020		8		Opening Ledger Entries Opening Ledger Entries	JE-2	108,763.48	0.00	108,763.48
	07/31/2020		6		To Record July Interest	JE-2	4.86	0.00	108,768.34
Grand Totals:							108,768.34	0.00	108,768.34

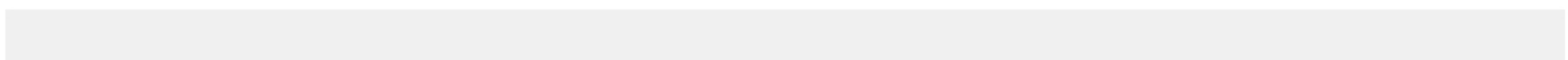
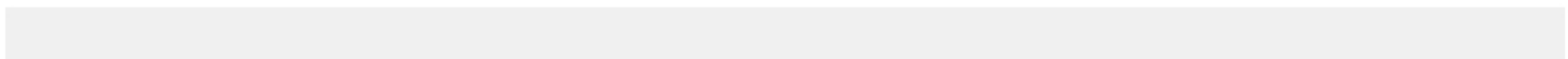
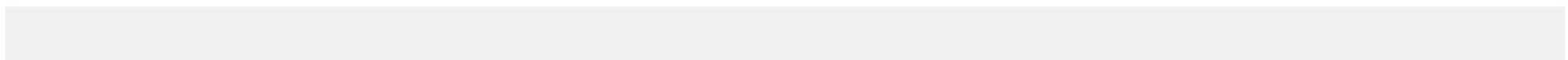
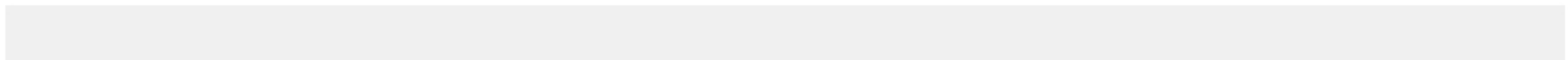
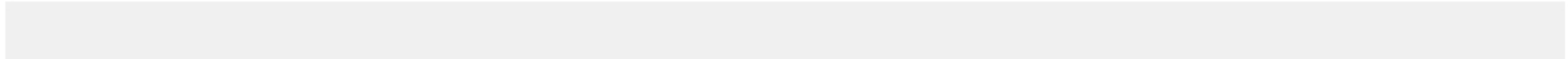
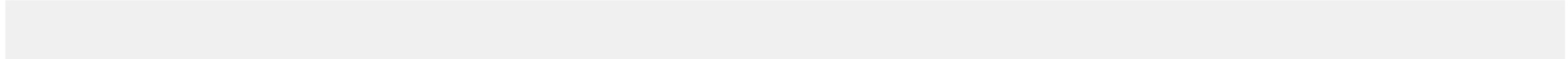


FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2020 To 7/31/2020

Account	Account Name							
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
A 207	HSBC Capital Reserve #2							
07/01/2020	8		Opening Ledger Entries Opening Ledger Entries	JE-2	334,796.02	0.00	334,796.02	
07/31/2020	6		To Record July Interest	JE-2	14.95	0.00	334,810.97	
Grand Totals:					334,810.97	0.00	334,810.97	

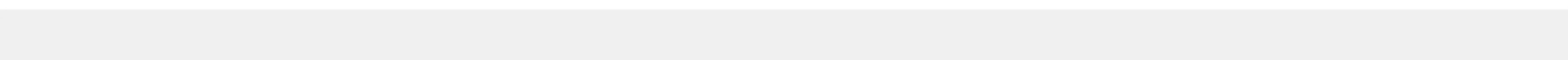
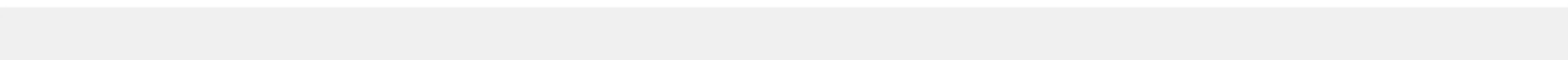
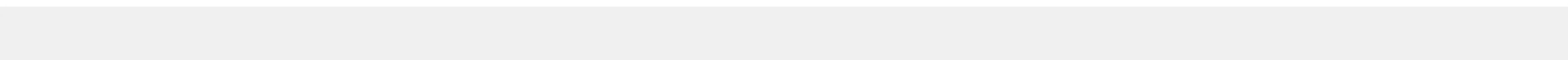
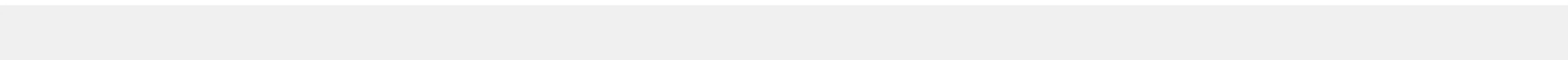
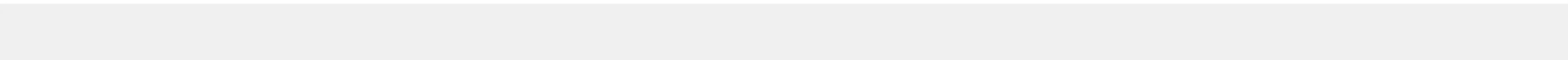
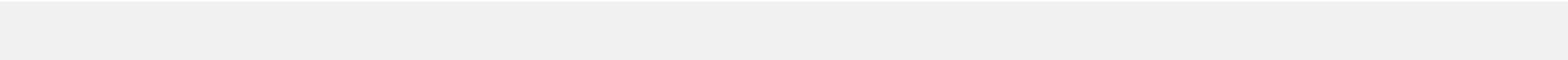
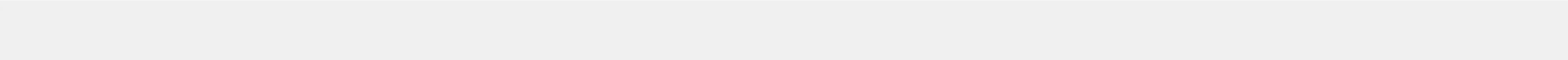


FIRE ISLAND UFSD



Cash Account Transactions Report From 7/1/2020 To 7/31/2020

Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 208			HSBC Capital Reserve						
	07/01/2020		8		Opening Ledger Entries Opening Ledger Entries	JE-2	319,089.30	0.00	319,089.30
	07/31/2020		6		To Record July Interest	JE-2	14.25	0.00	319,103.55
Grand Totals:							319,103.55	0.00	319,103.55



FIRE ISLAND UFSD

Trial Balance Report From 7/1/2020 - 7/31/2020



Account	Description	Debits	Credits
A 204	HSBC Checking	107,809.75	0.00
A 205	HSBC Money Market	6,314,570.87	0.00
A 206	HSBC Repair Reserve	108,768.34	0.00
A 207	HSBC Capital Reserve #2	334,810.97	0.00
A 208	HSBC Capital Reserve	319,103.55	0.00
A 210	Petty Cash	132.53	0.00
A 380	Accounts Receivable	7,237.12	0.00
A 391-2	Due From Capital Fund	3.87	0.00
A 391-3	Due From Trust And Agency Fund	257,266.87	0.00
A 410	State & Federal Aid Receivable	4,127.55	0.00
A 440	Due From Other Governments (Towns)	26,834.85	0.00
A 510	Estimated Revenue	12,652,658.00	0.00
A 521	Encumbrances	3,912,795.10	0.00
A 522	Expenditures	5,139,782.92	0.00
A 599	Appropriated Fund Balance	0.00	369,097.30
A 630	Due To Other Funds	0.00	140,709.53
A 630-2	Due To Capital Fund	0.00	263,938.84
A 632	Due To Teachers Retirement System	0.00	143,127.70
A 637	Due To Employees Retirement	0.00	42,477.00
A 693	Deferred Revenues - Suffolk County	0.00	630,000.00
A 814	Reserve For Workers Compensation	0.00	584,323.65
A 815	Unemployment Insurance Reserve	0.00	50,437.83
A 821	Reserve For Encumbrances	0.00	3,141,163.68
A 827	Retirement Contribution Reserve	0.00	996,372.86
A 828	TRS Contribution Reserve	0.00	30,874.00
A 867	Reserve For Employee Benefits	0.00	142,935.39
A 878	Reserve For Capital	0.00	3,369,182.91
A 882	Reserve For Repairs	0.00	129,318.75
A 909	Fund Balance, Unreserved	0.00	1,151,979.70
A 914	Assigned Appropriated Fund Balance	0.00	150,000.00
A 960	Appropriations	0.00	12,283,560.70
A 980	Revenues	0.00	5,566,402.45
A Fund Totals:		29,185,902.29	29,185,902.29
H 204	HSBC Checking	28,043.28	0.00
H 391	Due From Other Funds	263,938.84	0.00
H 630	Due To Other Funds	0.00	3.87
H 915	Assigned Fund Balance	0.00	291,978.25
H Fund Totals:		291,982.12	291,982.12
TA 18	State Retirement	0.00	499.92
TA 19	Teachers Retirement System	0.00	13.37
TA 20	Group Insurance -Aflac	1,557.89	0.00
TA 20.1	Group Health Insurance before	315.63	0.00
TA 204	HSBC Checking	106,326.98	0.00
TA 22	Federal Income Tax	9,224.39	0.00
TA 24	Union Dues/F.I. Teachers Association	0.00	354.26
TA 630	Due To Other Funds	0.00	116,557.34

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2020 - 7/31/2020



Account	Description	Debits	Credits
TA Fund Totals:		117,424.89	117,424.89
TE 204	HSBC Checking TE204	75,994.73	0.00
TE 510	Estimated Revenue	4,000.00	0.00
TE 522	Expenditures	4,000.00	0.00
TE 909	Fund Balance, Unreserved	0.00	6,006.13
TE 929	Restricted for Other Purposes	0.00	67,837.86
TE 960	Appropriations	0.00	4,000.00
TE 980	Revenues	0.00	6,150.74
TE Fund Totals:		83,994.73	83,994.73
Grand Totals:		29,679,304.03	29,679,304.03

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2020 To 7/31/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.20	Board Of Education		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1010.40	Board Of Education		10,000.00	0.00	10,000.00	0.00	2,675.00	7,325.00
A 1010.45	Board Of Education		1,000.00	326.00	1,326.00	326.00	0.00	1,000.00
A 1010.49	Board Of Education		11,000.00	0.00	11,000.00	0.00	11,000.00	0.00
1010	BOARD OF EDUCATION	*	23,500.00	326.00	23,826.00	326.00	13,675.00	9,825.00
A 1040.16	District Clerk		102,761.89	0.00	102,761.89	11,079.45	86,788.98	4,893.46
A 1040.20	District Clerk		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1040.40	District Clerk		500.00	0.00	500.00	0.00	0.00	500.00
A 1040.45	District Clerk		500.00	117.60	617.60	117.60	0.00	500.00
1040	DISTRICT CLERK	*	104,761.89	117.60	104,879.49	11,197.05	86,788.98	6,893.46
A 1060.40	District Meeting		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
1060	DISTRICT MEETING	*	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
10		**	131,261.89	443.60	131,705.49	11,523.05	100,463.98	19,718.46
A 1240.15	Central Administration		210,419.44	0.00	210,419.44	48,852.06	383,049.26	-221,481.88
A 1240.16	Central Administration		38,620.60	0.00	38,620.60	4,163.97	32,617.58	1,839.05
A 1240.20	Central Administration		2,000.00	142.96	2,142.96	139.96	1,675.20	327.80
A 1240.40	Central Administration		4,000.00	1,411.88	5,411.88	1,411.88	0.00	4,000.00
A 1240.45	Central Administration		700.00	0.00	700.00	0.00	94.78	605.22
1240	CHIEF SCHOOL ADMINISTRATOR	*	255,740.04	1,554.84	257,294.88	54,567.87	417,436.82	-214,709.81
12		**	255,740.04	1,554.84	257,294.88	54,567.87	417,436.82	-214,709.81
A 1310.15	Business Administration		130,313.49	0.00	130,313.49	14,322.81	112,195.14	3,795.54
A 1310.16	Business Administration		100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
A 1310.40	Business Admin		31,468.00	18,414.18	49,882.18	4,540.97	26,378.21	18,963.00
A 1310.49	Business Administration		10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
1310	BUSINESS ADMINISTRATION	*	271,781.49	18,414.18	290,195.67	18,863.78	148,573.35	122,758.54
A 1320.40	Auditing		31,000.00	14,400.00	45,400.00	4,800.00	9,600.00	31,000.00
1320	AUDITING	*	31,000.00	14,400.00	45,400.00	4,800.00	9,600.00	31,000.00
A 1325.16	District Treasurer		40,485.75	0.00	40,485.75	4,774.26	37,398.39	-1,686.90
A 1325.20	District Treasurer		500.00	0.00	500.00	0.00	0.00	500.00
A 1325.40	District Treasurer		10,000.00	3,510.72	13,510.72	2,925.60	585.12	10,000.00
A 1325.45	District Treasurer		4,500.00	547.56	5,047.56	379.88	2,282.45	2,385.23
1325	TREASURER	*	55,485.75	4,058.28	59,544.03	8,079.74	40,265.96	11,198.33
A 1345.16	Purchasing		2,000.00	0.00	2,000.00	1,326.00	0.00	674.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2020 To 7/31/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1345	PURCHASING	*	2,000.00	0.00	2,000.00	1,326.00	0.00	674.00
13		**	360,267.24	36,872.46	397,139.70	33,069.52	198,439.31	165,630.87
A 1420.40	Legal		57,000.00	0.00	57,000.00	0.00	0.00	57,000.00
1420	LEGAL	*	57,000.00	0.00	57,000.00	0.00	0.00	57,000.00
A 1430.40	Personnel		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1430.45	Personnel		500.00	0.00	500.00	0.00	0.00	500.00
A 1430.49	Personnel		2,745.00	0.00	2,745.00	0.00	2,745.00	0.00
1430	PERSONNEL	*	4,745.00	0.00	4,745.00	0.00	2,745.00	2,000.00
A 1460.16	Records Management Officer		500.00	0.00	500.00	0.00	0.00	500.00
A 1460.20	Records Management - Equipment		500.00	0.00	500.00	0.00	0.00	500.00
A 1460.40	Records Management-Con Expenditure		5,000.00	418.91	5,418.91	418.91	1,000.00	4,000.00
A 1460.45	Records Management-Material/Supply		500.00	0.00	500.00	0.00	0.00	500.00
1460	RECORDS MANAGEMENT OFFICER	*	6,500.00	418.91	6,918.91	418.91	1,000.00	5,500.00
14		**	68,245.00	418.91	68,663.91	418.91	3,745.00	64,500.00
A 1620.16	Operations Of Plant		126,556.25	0.00	126,556.25	17,866.59	116,880.30	-8,190.64
A 1620.20	Operations Of Plant		3,000.00	951.98	3,951.98	128.11	823.87	3,000.00
A 1620.40	Operations Of Plant		115,000.00	19,270.84	134,270.84	6,314.26	120,005.06	7,951.52
A 1620.45	Operations Of Plant		12,500.00	0.00	12,500.00	0.00	0.00	12,500.00
A 1620.49	Operations of Building BOCES		5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
1620	OPERATION OF PLANT	*	262,056.25	20,222.82	282,279.07	24,308.96	242,709.23	15,260.88
A 1621.16	Maintenance Of Plant		90,978.75	0.00	90,978.75	0.00	0.00	90,978.75
A 1621.20	Maintenance Of Plant		2,000.00	0.00	2,000.00	0.00	1,979.82	20.18
A 1621.40	Maintenance Of Plant		56,000.00	55,539.23	111,539.23	1,440.00	54,899.23	55,200.00
A 1621.45	Maintenance Of Plant		20,000.00	330.00	20,330.00	50.00	2,728.09	17,551.91
1621	MAINTENANCE OF PLANT	*	168,978.75	55,869.23	224,847.98	1,490.00	59,607.14	163,750.84
A 1660.45	Central Storeroom		5,000.00	766.72	5,766.72	707.65	3,299.73	1,759.34
1660	CENTRAL STOREROOM	*	5,000.00	766.72	5,766.72	707.65	3,299.73	1,759.34
A 1670.40	Central printing & mailing		4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
1670	CENTRAL PRINTING & MAILING	*	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
A 1680.20	Central Data Processing		500.00	0.00	500.00	0.00	0.00	500.00
A 1680.40	Central Data Processing		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1680.45	Central Data Processing		11,725.00	126.66	11,851.66	126.66	0.00	11,725.00
A 1680.49	Central Data Processing		17,200.00	0.00	17,200.00	0.00	17,200.00	0.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2020 To 7/31/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1680	CENTRAL DATA PROCESSING	*	30,425.00	126.66	30,551.66	126.66	17,200.00	13,225.00
16		**	470,960.00	76,985.43	547,945.43	26,633.27	322,816.10	198,496.06
A 1910.40	Unallocated Insurance		58,200.00	0.00	58,200.00	51,597.00	0.00	6,603.00
1910	UNALLOCATED INSURANCE	*	58,200.00	0.00	58,200.00	51,597.00	0.00	6,603.00
A 1981.49	Boces Administrative Charge		9,000.00	0.00	9,000.00	0.00	9,000.00	0.00
1981	BOCES ADMINISTRATIVE COSTS	*	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00
19		**	67,200.00	0.00	67,200.00	51,597.00	9,000.00	6,603.00
1		***	1,353,674.17	116,275.24	1,469,949.41	177,809.62	1,051,901.21	240,238.58
A 2010.49	Curriculum Development		6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
2010	CURRICULUM DEVEL & SUPERVISION	*	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
A 2070.40	In-Service Training		40,000.00	20,475.00	60,475.00	0.00	20,475.00	40,000.00
2070	INSERVICE TRAINING-INSTRUCTION	*	40,000.00	20,475.00	60,475.00	0.00	20,475.00	40,000.00
20		**	46,000.00	20,475.00	66,475.00	0.00	26,475.00	40,000.00
A 2110.10	Teaching Regular School		67,973.64	0.00	67,973.64	0.00	0.00	67,973.64
A 2110.12	Teaching Regular School		978,762.57	0.00	978,762.57	0.00	0.00	978,762.57
A 2110.14	Teaching Regular School		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 2110.20	Teaching Regular School		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 2110.40	Teaching Regular School		15,000.00	3,845.36	18,845.36	591.11	9,950.15	8,304.10
A 2110.45	Teaching Regular School		15,000.00	401.91	15,401.91	364.92	4,390.81	10,646.18
A 2110.47	Teaching Regular School		177,000.00	211,965.38	388,965.38	690.38	228,455.05	159,819.95
A 2110.48	Teaching Regular School		10,000.00	3,883.99	13,883.99	1,731.33	2,377.66	9,775.00
A 2110.49	Teaching Regular School		45,000.00	0.00	45,000.00	0.00	45,000.00	0.00
2110	TEACHING-REGULAR SCHOOL	*	1,328,736.21	220,096.64	1,548,832.85	3,377.74	290,173.67	1,255,281.44
21		**	1,328,736.21	220,096.64	1,548,832.85	3,377.74	290,173.67	1,255,281.44
A 2250.15	Programs for Students w/ Disabilities		53,511.23	0.00	53,511.23	0.00	0.00	53,511.23
A 2250.20	Programs for Students w/ Disabilities		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2250.40	Programs for Students w/ Disabilities		21,000.00	0.00	21,000.00	0.00	3,500.00	17,500.00
A 2250.45	Programs for Students w/ Disabilities		1,500.00	573.00	2,073.00	573.00	0.00	1,500.00
A 2250.47	Programs for Students w/ Disabilities		154,329.41	31,031.00	185,360.41	23,015.50	8,015.50	154,329.41
A 2250.49	Programs for Students w/ Disabilities		89,000.00	0.00	89,000.00	0.00	89,000.00	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	320,340.64	31,604.00	351,944.64	23,588.50	100,515.50	227,840.64
22		**	320,340.64	31,604.00	351,944.64	23,588.50	100,515.50	227,840.64
A 2610.15	School Library		64,948.91	0.00	64,948.91	0.00	0.00	64,948.91

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2020 To 7/31/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2610.20	School Library	300.00	0.00	300.00	0.00	0.00	300.00
A 2610.40	School Library	4,000.00	780.00	4,780.00	1,625.50	0.00	3,154.50
A 2610.45	School Library	500.00	0.00	500.00	0.00	0.00	500.00
A 2610.49	School Library	4,000.00	0.00	4,000.00	-845.50	4,845.50	0.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	73,748.91	780.00	74,528.91	780.00	4,845.50	68,903.41
A 2630.15	Computer Assisted Instruction	126,323.39	0.00	126,323.39	13,619.79	106,688.24	6,015.36
A 2630.20	Computer Assisted Instruction	2,000.00	847.48	2,847.48	0.00	847.48	2,000.00
A 2630.22	Computer Hardware	60,000.00	48,301.99	108,301.99	3,749.00	48,687.47	55,865.52
A 2630.40	Computer Assisted Instruction	20,000.00	10,892.13	30,892.13	1,149.99	9,742.14	20,000.00
A 2630.45	Computer Assisted Instruction	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2630.46	Computer Software	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
A 2630.49	Computer Assisted Instruction	97,960.00	37,355.24	135,315.24	34,049.70	101,265.54	0.00
2630	COMPUTER ASSISTED INSTRUCTION	313,283.39	97,396.84	410,680.23	52,568.48	267,230.87	90,880.88
26		387,032.30	98,176.84	485,209.14	53,348.48	272,076.37	159,784.29
A 2815.16	Health Services	103,566.32	0.00	103,566.32	0.00	0.00	103,566.32
A 2815.20	Health Services	500.00	0.00	500.00	0.00	0.00	500.00
A 2815.40	Health Services	8,000.00	224.97	8,224.97	64.97	3,683.62	4,476.38
A 2815.45	Health Services	800.00	0.00	800.00	0.00	0.00	800.00
2815	HEALTH SERVICES-REGULAR SCHOOL	112,866.32	224.97	113,091.29	64.97	3,683.62	109,342.70
A 2820.40	Psychological Services	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2820.45	Psychological Services	600.00	0.00	600.00	0.00	0.00	600.00
A 2820.49	Psychological Services	64,000.00	64,000.00	128,000.00	36,192.45	91,807.55	0.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	65,600.00	64,000.00	129,600.00	36,192.45	91,807.55	1,600.00
A 2850.15	Co Curricular Activities	17,000.00	0.00	17,000.00	0.00	0.00	17,000.00
A 2850.40	Co Curricular Activities	20,000.00	880.00	20,880.00	880.00	0.00	20,000.00
A 2850.45	Co Curricular Activities	1,000.00	202.00	1,202.00	202.00	0.00	1,000.00
2850	CO-CURRICULAR ACTIV-REG SCHL	38,000.00	1,082.00	39,082.00	1,082.00	0.00	38,000.00
28		216,466.32	65,306.97	281,773.29	37,339.42	95,491.17	148,942.70
2		2,298,575.47	435,659.45	2,734,234.92	117,654.14	784,731.71	1,831,849.07
A 5510.16	District Transportation	359,014.32	0.00	359,014.32	13,179.30	103,237.87	242,597.15
A 5510.16B		25,000.00	0.00	25,000.00	150.00	0.00	24,850.00
A 5510.20	District Transportation	1,000.00	954.00	1,954.00	0.00	954.00	1,000.00
A 5510.21	District Transportation	70,000.00	70,000.00	140,000.00	0.00	70,000.00	70,000.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2020 To 7/31/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 5510.40	District Transportation		100,000.00	14,372.80	114,372.80	6,381.97	18,220.67	89,770.16
A 5510.45	District Transportation		55,000.00	0.00	55,000.00	0.00	200.00	54,800.00
A 5510.49	District Transportation		4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
5510	DISTRICT TRANSPORT-MEDICAID	*	614,014.32	85,326.80	699,341.12	19,711.27	196,612.54	483,017.31
A 5530.16	Garage Building		9,529.04	0.00	9,529.04	1,001.70	7,846.70	680.64
A 5530.20	Garage Building		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 5530.40	Garage Building		10,000.00	1,461.19	11,461.19	44.38	9,416.81	2,000.00
A 5530.45	Garage Building		500.00	0.00	500.00	0.00	0.00	500.00
5530	GARAGE BUILDING	*	23,029.04	1,461.19	24,490.23	1,046.08	17,263.51	6,180.64
55		**	637,043.36	86,787.99	723,831.35	20,757.35	213,876.05	489,197.95
5		***	637,043.36	86,787.99	723,831.35	20,757.35	213,876.05	489,197.95
A 7140.16	Community Recreation		21,406.26	0.00	21,406.26	1,291.26	10,115.00	10,000.00
A 7140.40	Community Recreation		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 7140.45	Community Recreation		5,000.00	77.92	5,077.92	77.92	3,611.52	1,388.48
7140	RECREATION	*	41,406.26	77.92	41,484.18	1,369.18	13,726.52	26,388.48
71		**	41,406.26	77.92	41,484.18	1,369.18	13,726.52	26,388.48
7		***	41,406.26	77.92	41,484.18	1,369.18	13,726.52	26,388.48
A 9010.80	State Retirement		122,000.00	0.00	122,000.00	0.00	0.00	122,000.00
9010	STATE RETIREMENT	*	122,000.00	0.00	122,000.00	0.00	0.00	122,000.00
A 9020.80	Teacher Retirement		184,413.00	0.00	184,413.00	0.00	0.00	184,413.00
9020	TEACHERS' RETIREMENT	*	184,413.00	0.00	184,413.00	0.00	0.00	184,413.00
A 9030.80	Social Security		194,900.00	0.00	194,900.00	10,029.23	259,942.93	-75,072.16
9030	SOCIAL SECURITY	*	194,900.00	0.00	194,900.00	10,029.23	259,942.93	-75,072.16
A 9040.80	Worker Compensation		55,200.00	34,500.00	89,700.00	34,500.00	0.00	55,200.00
9040	WORKERS' COMPENSATION	*	55,200.00	34,500.00	89,700.00	34,500.00	0.00	55,200.00
A 9045.80	Life Insurance		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
9045	LIFE INSURANCE	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 9050.80	Unemployment Insurance		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9050	UNEMPLOYMENT INSURANCE	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 9055.80	Disability Insurance		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
9055	DISABILITY INSURANCE	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 9060.80	Hospital & Dental Insurance		816,143.52	64,346.42	880,489.94	63,330.57	816,528.11	631.26
9060	HOSPITAL, MEDICAL & DENTAL INS	*	816,143.52	64,346.42	880,489.94	63,330.57	816,528.11	631.26

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2020 To 7/31/2020



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
90		**	1,384,656.52	98,846.42	1,483,502.94	107,859.80	1,076,471.04	299,172.10
9		***	1,384,656.52	98,846.42	1,483,502.94	107,859.80	1,076,471.04	299,172.10
	Fund ATotals:		5,715,355.78	737,647.02	6,453,002.80	425,450.09	3,140,706.53	2,886,846.18
	Grand Totals:		5,715,355.78	737,647.02	6,453,002.80	425,450.09	3,140,706.53	2,886,846.18

FIRE ISLAND UFSD

Revenue Status Report From 7/1/2020 To 7/31/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Tax	5,082,291.00	0.00	5,082,291.00	0.00	5,082,291.00
A 1040	Appropriation Of Planned Balance	150,000.00	0.00	150,000.00	0.00	150,000.00
A 1041	Special Taxes - Suffolk County	630,000.00	0.00	630,000.00	0.00	630,000.00
A 1085	School Tax Relief " Star "	12,546.00	0.00	12,546.00	0.00	12,546.00
A 1311	Day School Tuition From individuals	54,652.00	0.00	54,652.00	8,477.61	46,174.39
A 1315	Adult Education	3,500.00	0.00	3,500.00	180.00	3,320.00
A 1335	Student Fees & Charges	1,500.00	0.00	1,500.00	1,000.00	500.00
A 2401	Interest & Earnings	9,816.00	0.00	9,816.00	370.19	9,445.81
A 2665	Sale Of Equipment	3,000.00	0.00	3,000.00	0.00	3,000.00
A 2666	Sale Of Transportation Equipment	6,500.00	0.00	6,500.00	0.00	6,500.00
A 2701	Refund Of Prior Year Expense	6,500.00	0.00	6,500.00	0.00	6,500.00
A 3101	Basic State Aid	256,322.00	0.00	256,322.00	0.00	256,322.00
A 3101.EX	Excess Cost Aid	50,000.00	0.00	50,000.00	0.00	50,000.00
A 3103	Boces Aid	60,000.00	0.00	60,000.00	0.00	60,000.00
A 3263	Library Aid	2,501.00	0.00	2,501.00	0.00	2,501.00
A 4290	Federal Aid - Rural	16,228.00	0.00	16,228.00	0.00	16,228.00
A Totals:		6,345,356.00	0.00	6,345,356.00	10,027.80	6,335,328.20
Grand Totals:		6,345,356.00	0.00	6,345,356.00	10,027.80	6,335,328.20

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For TA - 1: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
2097	<input type="checkbox"/>	07/01/2020	1123	NYS INCOME TAX	TA 21	Trust & Agency Payment	2,337.99	0.00
Check Totals:							2,337.99	0.00
2098	<input type="checkbox"/>	07/01/2020	1126	NYS EMPLOYEES' RETIREMENT SYSTEM	TA 18	Trust & Agency Payment	66.82	0.00
Check Totals:							66.82	0.00
2099	<input type="checkbox"/>	07/01/2020	2076	FICA	TA 26	Trust & Agency Payment	2,728.79	0.00
					TA 26		2,728.79	0.00
					TA 26		638.19	0.00
					TA 26		638.19	0.00
Check Totals:							6,733.96	0.00
2100	<input type="checkbox"/>	07/01/2020	2910	Federal 941 Withholding	TA 22	Trust & Agency Payment	6,956.46	0.00
Check Totals:							6,956.46	0.00
2101	<input type="checkbox"/>	07/01/2020	3228	Fire Island UFSD	TA 20.1	Trust & Agency Payment	315.63	0.00
Check Totals:							315.63	0.00
2102	<input type="checkbox"/>	07/01/2020	3272	Fire Island UFSD - T & A	TA 29	Trust & Agency Payment	550.00	0.00
					TA 29		1,587.00	0.00
Check Totals:							2,137.00	0.00
2103	<input type="checkbox"/>	07/01/2020	3453	Net Pay - Fire Island UFSD	TA 10	Trust & Agency Payment	28,831.99	0.00
Check Totals:							28,831.99	0.00
2104	<input type="checkbox"/>	07/14/2020	1123	NYS INCOME TAX		Trust & Agency Payment		

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Account	Explanation	Paid	Liquidated
					TA 21		2,281.68	0.00
Check Totals:							2,281.68	0.00
2105	<input type="checkbox"/>	07/14/2020	1126	NYS EMPLOYEES' RETIREMENT SYSTEM	TA 18	Trust & Agency Payment	66.82	0.00
Check Totals:							66.82	0.00
2106	<input type="checkbox"/>	07/14/2020	2076	FICA	TA 26	Trust & Agency Payment	2,688.27	0.00
					TA 26		2,688.27	0.00
					TA 26		628.71	0.00
					TA 26		628.71	0.00
Check Totals:							6,633.96	0.00
2107	<input type="checkbox"/>	07/14/2020	2910	Federal 941 Withholding	TA 22	Trust & Agency Payment	6,832.43	0.00
Check Totals:							6,832.43	0.00
2108	<input type="checkbox"/>	07/14/2020	3228	Fire Island UFSD	TA 20.1	Trust & Agency Payment	315.63	0.00
Check Totals:							315.63	0.00
2109	<input type="checkbox"/>	07/14/2020	3272	Fire Island UFSD - T & A	TA 29	Trust & Agency Payment	550.00	0.00
					TA 29		1,897.00	0.00
Check Totals:							2,447.00	0.00
2110	<input type="checkbox"/>	07/14/2020	3453	Net Pay - Fire Island UFSD	TA 10	Trust & Agency Payment	28,098.68	0.00
Check Totals:							28,098.68	0.00
2111	<input type="checkbox"/>	07/27/2020	1123	NYS INCOME TAX	TA 21	Trust & Agency Payment	2,289.96	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated	
							Check Totals:	2,289.96	0.00
2112	<input type="checkbox"/>	07/27/2020	1126	NYS EMPLOYEES' RETIREMENT SYSTEM	TA 18	Trust & Agency Payment	71.32	0.00	
							Check Totals:	71.32	0.00
2113	<input type="checkbox"/>	07/27/2020	2076	FICA	TA 26	Trust & Agency Payment	2,711.19	0.00	
					TA 26		2,711.19	0.00	
					TA 26		634.08	0.00	
					TA 26		634.08	0.00	
							Check Totals:	6,690.54	0.00
2114	<input type="checkbox"/>	07/27/2020	2910	Federal 941 Withholding	TA 22	Trust & Agency Payment	6,857.94	0.00	
							Check Totals:	6,857.94	0.00
2115	<input type="checkbox"/>	07/27/2020	3228	Fire Island UFSD	TA 20.1	Trust & Agency Payment	315.63	0.00	
							Check Totals:	315.63	0.00
2116	<input type="checkbox"/>	07/27/2020	3272	Fire Island UFSD - T & A	TA 29	Trust & Agency Payment	550.00	0.00	
					TA 29		1,897.00	0.00	
							Check Totals:	2,447.00	0.00
2117	<input type="checkbox"/>	07/27/2020	3453	Net Pay - Fire Island UFSD	TA 10	Trust & Agency Payment	28,401.87	0.00	
							Check Totals:	28,401.87	0.00
4523	<input type="checkbox"/>	07/07/2020	2592	AFLAC	TA 20		1,758.18	0.00	

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
							Check Totals:	1,758.18	0.00
4524	<input type="checkbox"/>	07/21/2020	1940	NYS UNITED TEACHERS		TA 24		551.70	0.00
						TA 24		0.00	0.00
							Check Totals:	551.70	0.00
4525	<input type="checkbox"/>	07/30/2020	2592	AFLAC		TA 20		1,758.18	0.00
							Check Totals:	1,758.18	0.00
8954	<input type="checkbox"/>	07/17/2020	2941	PAYROLL EXPENDITURE			Payroll Summary 7/17/2020		
				202021		A 1040.16		3,693.15	3,693.15
				202021		A 1240.15		16,284.02	16,284.02
				202021		A 1240.16		1,387.99	1,387.99
				202021		A 1310.15		4,774.27	4,774.27
				202021		A 1325.16		1,591.42	1,591.42
				202021		A 1620.16		6,106.39	6,106.39
				202021		A 2630.15		4,539.93	4,539.93
				202021		A 5510.16		4,393.10	4,393.10
				202021		A 5530.16		333.90	333.90
				202021		A 7140.16		430.42	430.42
				202021		A 522		43,534.59	0.00
				202021		A 500		-43,534.59	0.00
				202021		A 521		-43,534.59	0.00
				202021		A 821		43,534.59	0.00
							Check Totals:	43,534.59	43,534.59
8965	<input type="checkbox"/>	07/03/2020	2941	PAYROLL EXPENDITURE			Payroll Summary 7/3/2020		
						A 1040.16		3,693.15	0.00
						A 1240.15		16,284.02	0.00
						A 1240.16		1,387.99	0.00
						A 1310.15		4,774.27	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For TA - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
				A 1325.16		1,591.42	0.00
				A 1345.16		1,326.00	0.00
				A 1620.16		5,434.04	0.00
				A 2630.15		4,539.93	0.00
				A 5510.16		4,393.10	0.00
				A 5530.16		333.90	0.00
				A 7140.16		430.42	0.00
				A 522		44,188.24	0.00
				A 500		-44,188.24	0.00
Check Totals:						44,188.24	0.00
7312020	<input type="checkbox"/>	07/31/2020	2941	PAYROLL EXPENDITURE	Payroll Summary 7/31/2020		
			202021	A 1040.16		3,693.15	3,693.15
			202021	A 1240.15		16,284.02	16,284.02
			202021	A 1240.16		1,387.99	1,387.99
			202021	A 1310.15		4,774.27	4,774.27
			202021	A 1325.16		1,591.42	1,591.42
			202021	A 1620.16		6,326.16	6,326.16
			202021	A 2630.15		4,539.93	4,539.93
			202021	A 5510.16		4,393.10	4,393.10
			202021	A 5530.16		333.90	333.90
			202021	A 7140.16		430.42	430.42
			202021	A 5510.16B		150.00	0.00
			202021	A 522		43,904.36	0.00
			202021	A 500		-43,904.36	0.00
			202021	A 521		-43,754.36	0.00
			202021	A 821		43,754.36	0.00
Check Totals:						43,904.36	43,754.36
Grand Totals:						276,825.56	87,288.95

Number of Cash Disbursements: 27

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1040.16	District Clerk	11,079.45	7,386.30

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For TA - 1: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
Account	Description				Total Expensed	Total Liquidated	
A 1240.15	Central Administration				48,852.06	32,568.04	
A 1240.16	Central Administration				4,163.97	2,775.98	
A 1310.15	Business Administration				14,322.81	9,548.54	
A 1325.16	District Treasurer				4,774.26	3,182.84	
A 1345.16	Purchasing				1,326.00	0.00	
A 1620.16	Operations Of Plant				17,866.59	12,432.55	
A 2630.15	Computer Assisted Instruction				13,619.79	9,079.86	
A 500	Payroll Clearing				-131,627.19	0.00	
A 521	Encumbrances				-87,288.95	0.00	
A 522	Expenditures				131,627.19	0.00	
A 5510.16	District Transportation				13,179.30	8,786.20	
A 5510.16B					150.00	0.00	
A 5530.16	Garage Building				1,001.70	667.80	
A 7140.16	Community Recreation				1,291.26	860.84	
A 821	Reserve For Encumbrances				87,288.95	0.00	
Fund A Totals:					131,627.19	87,288.95	
TA 10	Consolidated Payroll				85,332.54	0.00	
TA 18	State Retirement				204.96	0.00	
TA 20	Group Insurance -Aflac				3,516.36	0.00	
TA 20.1	Group Health Insurance before				946.89	0.00	
TA 21	NYS Income Tax				6,909.63	0.00	
TA 22	Federal Income Tax				20,646.83	0.00	
TA 24	Union Dues/F.I. Teachers Association				551.70	0.00	
TA 26	FICA Liability				20,058.46	0.00	
TA 29	Tax Sheltered Annuities				7,031.00	0.00	
Fund TA Totals:					145,198.37	0.00	
Grand Totals:					276,825.56	87,288.95	

General Ledger Summary Postings

Account	Description	Debits	Credits
TA 204	HSBC Checking	0.00	145,198.37

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 1: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
29040	<input type="checkbox"/>	07/09/2020	2947	Baldwin Automotive					
					3412	A 5510.40		1,853.60	1,853.60
					3406	A 5510.40		805.30	805.30
					3411	A 5510.40		343.08	343.08
					3410	A 5510.40		579.00	579.00
					3409	A 5510.40		588.38	588.38
					3407	A 5510.40		336.25	336.25
					3408	A 5510.40		407.43	407.43
Check Totals:								4,913.04	4,913.04
29041	<input type="checkbox"/>	07/09/2020	1999	Bank of America Business Card					
					3332	A 1325.45		379.88	379.88
					3045	A 7140.45		77.92	77.92
					3039	A 1240.20		139.96	139.96
					2373	A 2110.48		9.00	9.00
					3044	A 2630.40		14.99	14.99
					3042	A 2110.45		11.99	11.99
Check Totals:								633.74	633.74
29042	<input type="checkbox"/>	07/09/2020	3832	Benetech, Inc.					
					3023	A 1310.40		75.00	75.00
Check Totals:								75.00	75.00
29043	<input type="checkbox"/>	07/09/2020	3345	Blair Burke					
					3391	A 1040.45		29.40	29.40
Check Totals:								29.40	29.40
29044	<input type="checkbox"/>	07/09/2020	3830	Brennan Landscaping Co.					
					3064	A 1621.40		1,440.00	1,440.00
Check Totals:								1,440.00	1,440.00
29045	<input type="checkbox"/>	07/09/2020	3872	Canon Solutions America, Inc					
					2338	A 1680.45		126.66	126.66

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 1: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated	
							Check Totals:	126.66	126.66
29046	<input type="checkbox"/>	07/09/2020	1004	Costello's Ace Hardware 3385	A 1621.45		50.00	50.00	
							Check Totals:	50.00	50.00
29047	<input type="checkbox"/>	07/09/2020	2296	CULLEN DANOWSKI 3024	A 1310.40		1,500.00	1,500.00	
							Check Totals:	1,500.00	1,500.00
29048	<input type="checkbox"/>	07/09/2020	3915	Curriculum Express 3365	A 2110.48		365.76	365.76	
							Check Totals:	365.76	365.76
29049	<input type="checkbox"/>	07/09/2020	3831	East End Workers Comp Plan 3255	A 9040.80		34,500.00	34,500.00	
							Check Totals:	34,500.00	34,500.00
29050	<input type="checkbox"/>	07/09/2020	1835	EASTERN SUFFOLK BOCES 3076	A 2630.49		14.39	14.39	
							Check Totals:	14.39	14.39
29051	<input type="checkbox"/>	07/09/2020	1835	EASTERN SUFFOLK BOCES 3076	A 2820.49		36,192.45	36,192.45	
							Check Totals:	36,192.45	36,192.45
29052	<input type="checkbox"/>	07/09/2020	1835	EASTERN SUFFOLK BOCES 3076	A 2630.49		34,035.31	34,035.31	
							Check Totals:	34,035.31	34,035.31
29053	<input type="checkbox"/>	07/09/2020	1115	FIRE ISLAND BOTTLE GAS CORP. 3069	A 1620.40		459.16	459.16	
							Check Totals:	459.16	459.16

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 1: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
29054	<input type="checkbox"/>	07/09/2020	1054	FIRE ISLAND FERRIES, INC.	3068	A 1620.40		131.50	131.50
Check Totals:								131.50	131.50
29055	<input type="checkbox"/>	07/09/2020	2468	FIRST RELIANCE STANDARD LIFE INSUR.	3031	A 9060.80		3,024.63	3,024.63
Check Totals:								3,024.63	3,024.63
29056	<input type="checkbox"/>	07/09/2020	2468	FIRST RELIANCE STANDARD LIFE INSUR.	4010	A 9060.80		2,897.67	2,897.67
Check Totals:								2,897.67	2,897.67
29057	<input type="checkbox"/>	07/09/2020	3849	Follett School Solutions, Inc	3357	A 1310.40		1,672.82	1,672.82
					3357	A 1310.40		483.15	483.15
Check Totals:								2,155.97	2,155.97
29058	<input type="checkbox"/>	07/09/2020	1031	HERFF JONES, INC	3328	A 2110.40		75.66	75.66
Check Totals:								75.66	75.66
29059	<input type="checkbox"/>	07/09/2020	3916	Home Depot Pro	3378	A 1620.20		128.11	128.11
Check Totals:								128.11	128.11
29060	<input type="checkbox"/>	07/09/2020	3156	Iron Mountain	3025	A 1460.40		418.91	418.91
Check Totals:								418.91	418.91
29061	<input type="checkbox"/>	07/09/2020	3439	Islandaire	3379	A 1620.40		2,730.00	2,730.00
Check Totals:								2,730.00	2,730.00

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 1: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
29062	<input type="checkbox"/>	07/09/2020	2429	ISLIP CHIEF SCHOOL ADMINI. ASSOC.	3396	A 1240.40		500.00	500.00
Check Totals:								500.00	500.00
29063	<input type="checkbox"/>	07/09/2020	2034	ISLIP UNION FREE SCHOOL DISTRICT	3089	A 2250.47		23,015.50	23,015.50
Check Totals:								23,015.50	23,015.50
29064	<input type="checkbox"/>	07/09/2020	3921	JAMF Software, LLC	3399	A 2110.47		690.38	690.38
					3399	A 2630.40		385.00	385.00
Check Totals:								1,075.38	1,075.38
29065	<input type="checkbox"/>	07/09/2020	1184	Jostens, Inc	3136	A 2110.45		163.83	163.83
					3136	A 2850.40		880.00	880.00
					3136	A 2850.45		202.00	202.00
Check Totals:								1,245.83	1,245.83
29066	<input type="checkbox"/>	07/09/2020	3864	Kirsten Zeman	2141	A 2110.40		75.00	75.00
Check Totals:								75.00	75.00
29067	<input type="checkbox"/>	07/09/2020	3329	Krysia Marie McBride	3393	A 1040.45		29.40	29.40
Check Totals:								29.40	29.40
29068	<input type="checkbox"/>	07/09/2020	1441	LAKESHORE LEARNING MATERIALS	3358	A 2110.48		167.38	167.38
Check Totals:								167.38	167.38

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
29069	<input type="checkbox"/>	07/09/2020	3131	Lise Thornberg 3392	A 1040.45		29.40	29.40
Check Totals:							29.40	29.40
29070	<input type="checkbox"/>	07/09/2020	3702	Musical Theatre International 3127	A 2110.40		5.00	5.00
				3151	A 2110.40		5.00	5.00
				3138	A 2110.40		5.00	5.00
Check Totals:							15.00	15.00
29071	<input type="checkbox"/>	07/09/2020	2455	New York Schools Insurance Reciprocal 4001	A 1910.40		51,597.00	51,597.00
Check Totals:							51,597.00	51,597.00
29072	<input type="checkbox"/>	07/09/2020	3787	Nickerson Corporation 3380	A 1325.40		2,925.60	2,925.60
Check Totals:							2,925.60	2,925.60
29073	<input type="checkbox"/>	07/09/2020	1119	NYS EMP. HEALTH INS PENDING A/ 3030	A 9060.80		61,321.79	61,321.79
Check Totals:							61,321.79	61,321.79
29074	<input type="checkbox"/>	07/09/2020	1449	NYSSMA 3383	A 2110.48		175.00	175.00
Check Totals:							175.00	175.00
29075	<input type="checkbox"/>	07/09/2020	1612	Pitney Bowes 3384	A 1240.40		911.88	911.88
Check Totals:							911.88	911.88
29076	<input type="checkbox"/>	07/09/2020	2308	POWER PRO SERVICE COMPANY, INC 3073	A 1620.40		550.00	550.00

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 1: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
Check Totals:							550.00	550.00
29077	<input type="checkbox"/>	07/09/2020	3580	PSEG Long Island, LLC 3027	A 1620.40		19.05	19.05
Check Totals:							19.05	19.05
29078	<input type="checkbox"/>	07/09/2020	3580	PSEG Long Island, LLC 3028	A 5530.40		44.38	44.38
Check Totals:							44.38	44.38
29079	<input type="checkbox"/>	07/09/2020	3923	Reading Is Fundamental, Inc. 3168	A 2110.45		161.10	161.10
Check Totals:							161.10	161.10
29080	<input type="checkbox"/>	07/09/2020	3102	Richard Security 3074	A 1620.40		137.34	137.34
Check Totals:							137.34	137.34
29081	<input type="checkbox"/>	07/09/2020	3327	RS Abrams & CO. LLP 3082	A 1320.40		4,800.00	4,800.00
Check Totals:							4,800.00	4,800.00
29082	<input type="checkbox"/>	07/09/2020	1090	SCOPE 3390	A 1010.45		326.00	326.00
Check Totals:							326.00	326.00
29083	<input type="checkbox"/>	07/09/2020	2456	STAPLES Contract & Commercial 3033	A 1660.45		707.65	707.65
				3033	A 1660.45		0.00	0.00
				3033	A 1660.45		0.00	0.00
				3033	A 1660.45		0.00	0.00
Check Totals:							707.65	707.65

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 1: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
29084	<input type="checkbox"/>	07/09/2020	1443	SUCCESS BY DESIGN, INC.	3382	A 2110.48		144.62	144.62
Check Totals:								144.62	144.62
29085	<input type="checkbox"/>	07/09/2020	3351	Suffolk County Comm., Inc.	3059	A 5510.40		306.00	306.00
					4011	A 5510.40		306.00	306.00
Check Totals:								612.00	612.00
29086	<input type="checkbox"/>	07/09/2020	3103	Syntax Communications	3053	A 1310.40		710.00	710.00
Check Totals:								710.00	710.00
29087	<input type="checkbox"/>	07/09/2020	3920	Tara Fishman	3394	A 1040.45		29.40	29.40
Check Totals:								29.40	29.40
29088	<input type="checkbox"/>	07/09/2020	3149	Tequipment Inc	3311	A 2110.40		50.00	50.00
					3311	A 2110.45		28.00	28.00
					3311	A 2250.45		573.00	573.00
					3311	A 2630.22		3,749.00	3,749.00
					3311	A 2630.40		750.00	750.00
Check Totals:								5,150.00	5,150.00
29089	<input type="checkbox"/>	07/09/2020	3922	The New York Times	3400	A 2610.40		780.00	780.00
Check Totals:								780.00	780.00
29090	<input type="checkbox"/>	07/09/2020	3063	The Omni Group	3366	A 1310.40		100.00	100.00
Check Totals:								100.00	100.00

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 1: Cash Disbursement



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
29091	<input type="checkbox"/>	07/09/2020	2485	TOWN OF ISLIP 3060	A 5510.40		498.82	498.82
Check Totals:							498.82	498.82
29092	<input type="checkbox"/>	07/09/2020	2485	TOWN OF ISLIP 3060	A 5510.40		358.11	358.11
Check Totals:							358.11	358.11
29093	<input type="checkbox"/>	07/09/2020	2111	Verizon 3049	A 1620.40		863.57	863.57
Check Totals:							863.57	863.57
29094	<input type="checkbox"/>	07/09/2020	2111	Verizon 3050	A 1620.40		27.20	27.20
Check Totals:							27.20	27.20
29095	<input type="checkbox"/>	07/09/2020	2431	VERIZON WIRELESS 3051	A 1620.40		436.69	436.69
Check Totals:							436.69	436.69
29096	<input type="checkbox"/>	07/09/2020	2906	William V. Macgill & Co. 3246	A 2815.40		64.97	64.97
Check Totals:							64.97	64.97
29097	<input type="checkbox"/>	07/09/2020	3625	Willis of New Jersey, Inc. 3355	A 1620.40		958.00	958.00
Check Totals:							958.00	958.00
29098	<input type="checkbox"/>	07/09/2020	3305	Wilson Language Training Corp. 3353	A 2110.40		375.45	375.45
				3353	A 2110.48		869.57	869.57
Check Totals:							1,245.02	1,245.02

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
29099	<input type="checkbox"/>	07/09/2020	3814	Windstream Communications, Inc	3052	A 1620.40		1.75	1.75
Check Totals:								1.75	1.75
Grand Totals:								287,707.19	287,707.19

Number of Cash Disbursements: 60

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1010.45	Board Of Education	326.00	326.00
A 1040.45	District Clerk	117.60	117.60
A 1240.20	Central Administration	139.96	139.96
A 1240.40	Central Administration	1,411.88	1,411.88
A 1310.40	Business Admin	4,540.97	4,540.97
A 1320.40	Auditing	4,800.00	4,800.00
A 1325.40	District Treasurer	2,925.60	2,925.60
A 1325.45	District Treasurer	379.88	379.88
A 1460.40	Records Management-Con Expenditure	418.91	418.91
A 1620.20	Operations Of Plant	128.11	128.11
A 1620.40	Operations Of Plant	6,314.26	6,314.26
A 1621.40	Maintenance Of Plant	1,440.00	1,440.00
A 1621.45	Maintenance Of Plant	50.00	50.00
A 1660.45	Central Storeroom	707.65	707.65
A 1680.45	Central Data Processing	126.66	126.66
A 1910.40	Unallocated Insurance	51,597.00	51,597.00
A 2110.40	Teaching Regular School	591.11	591.11
A 2110.45	Teaching Regular School	364.92	364.92
A 2110.47	Teaching Regular School	690.38	690.38
A 2110.48	Teaching Regular School	1,731.33	1,731.33
A 2250.45	Programs for Students w/ Disabilities	573.00	573.00
A 2250.47	Programs for Students w/ Disabilities	23,015.50	23,015.50
A 2610.40	School Library	780.00	780.00
A 2630.22	Computer Hardware	3,749.00	3,749.00
A 2630.40	Computer Assisted Instruction	1,149.99	1,149.99

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 1: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
Account	Description				Total Expensed	Total Liquidated	
A 2630.49	Computer Assisted Instruction				34,049.70	34,049.70	
A 2815.40	Health Services				64.97	64.97	
A 2820.49	Psychological Services				36,192.45	36,192.45	
A 2850.40	Co Curricular Activities				880.00	880.00	
A 2850.45	Co Curricular Activities				202.00	202.00	
A 5510.40	District Transportation				6,381.97	6,381.97	
A 5530.40	Garage Building				44.38	44.38	
A 7140.45	Community Recreation				77.92	77.92	
A 9040.80	Worker Compensation				34,500.00	34,500.00	
A 9060.80	Hospital & Dental Insurance				67,244.09	67,244.09	
Fund A Totals:					287,707.19	287,707.19	
Grand Totals:					287,707.19	287,707.19	

General Ledger Summary Postings

Account	Description	Debits	Credits
A 204	HSBC Checking	0.00	287,707.19
A 521	Encumbrances	0.00	287,707.19
A 522	Expenditures	287,707.19	0.00
A 821	Reserve For Encumbrances	287,707.19	0.00

FIRE ISLAND UFSD**Check Warrant Report For A - 2: Cash Disbursement For Dates 8/1/2020 - 8/31/2020**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
29100	08/03/2020	2485	TOWN OF ISLIP	4065	75.00
29101	08/05/2020	2515	Studies Weekly	3347	159.00
29102	08/05/2020	1183	APPLE COMPUTER, INC.	3397	55,166.98
29103	08/05/2020	1999	Bank of America Business Card	4036	8,451.75
29104	08/05/2020	1096	Bay Shore UFSD	3088	227,180.05
29105	08/05/2020	3832	Benetech, Inc.	4030	75.00
29106	08/05/2020	3603	CBIZ Valuation Group,LLC	4071	1,200.00
29107	08/05/2020	1004	Costello's Ace Hardware	3388	389.13
29108	08/05/2020	1835	EASTERN SUFFOLK BOCES	4037	11,849.28
29109	08/05/2020	1054	FIRE ISLAND FERRIES, INC.	3068	310.42
29110	08/05/2020	3849	Follett School Solutions, Inc	3357	430.83
29111	08/05/2020	3074	GovConnection	3402	10,096.38
29112	08/05/2020	1718	GRAINGER	3414	3,287.86
29113	08/05/2020	2507	GUERCIO AND GUERCIO	4067	3,002.50
29114	08/05/2020	3916	Home Depot Pro	3378	868.99
29115	08/05/2020	1023	I. JANVEY AND SONS, INC.	4003	1,231.65
29116	08/05/2020	3799	Johnson Controls Security Solutions	2172	525.00
29117	08/05/2020	2679	LEARNER - CENTERED INITIATIVES	3026	15,750.00
29118	08/05/2020	3785	Learning A-Z	3360	115.45
29119	08/05/2020	2871	Nassau-Suffolk School Boards Asso./	4012	2,675.00
29120	08/05/2020	3154	Nesco Bus and Truck Sales, Inc	3167	70,954.00
29121	08/05/2020	2455	New York Schools Insurance Reciprocal	4075	868.00
29122	08/05/2020	1119	NYS EMP. HEALTH INS PENDING A/	4042	54,496.16
29123	08/05/2020	2813	PEST PRO EXTERMINATING COMPANY	3072	95.00
29124	08/05/2020	3580	PSEG Long Island, LLC	4046	1,396.80
29125	08/05/2020	3926	Scalise, Joseph & Ksenia	4074	142.31
29126	08/05/2020	1107	SCHOOL HEALTH CORPORATION	3368	482.02
29127	08/05/2020	2214	SCHOOL SPECIALTY	3386	289.70
29128	08/05/2020	2456	STAPLES Contract & Commercial	3033	216.35
29129	08/05/2020	3155	USI Consulting Group	3345	2,000.00
29130	08/05/2020	2111	Verizon	4072	903.41
29131	08/05/2020	2431	VERIZON WIRELESS	4073	438.56
29132	08/05/2020	3814	Windstream Communications, Inc	3052	1.43
29133	08/06/2020	2468	FIRST RELIANCE STANDARD LIFE INSUR.	4010	2,948.88
29134	08/06/2020	3351	Suffolk County Comm., Inc.	4011	306.00
29135	08/07/2020	1054	FIRE ISLAND FERRIES, INC.	4039	442.70

FIRE ISLAND UFSD

Check Warrant Report For A - 2: Cash Disbursement For Dates 8/1/2020 - 8/31/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 36				Warrant Total:	478,821.59
				Vendor Portion:	478,821.59

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

August 11, 2020 Warrant

Vendor	Description	Invoice #	P.O. #	Invoice Amount	Vendor Total	Check Number
American Legacy Publishing	NYS Social Studies 3&4th grade	335022	3347	\$159.00	\$159.00	29101
Apple Computer	Computer Equipment	AC24590797	3397	\$1,263.00		
		AC25006064	3397	\$3,286.00		
		AC24997354	3397	\$199.00		
		AC25872161	3397	\$190.00		
		AC25899991	3397	\$380.00		
		AC25836592	3397	\$2,759.00		
		AC26101941	3397	\$27,240.00		
		AC25203595	3397	\$2,318.99		
		AC25190499	3397	\$4,398.00		
		AC25633075	3397	\$5,918.00		
		AC29786410	3397	\$1,329.00		
		AC24301601	3404	\$378.00		
		AC25611378	3404	\$2,768.99		
		AC25313485	3404	\$2,739.00	\$55,166.98	29102
Bank Of America Credit Card	Bay shore Shoprite		4026	\$104.52		
	Newsday (Employment Ad)		3413	\$1,304.40		
	AT&T		4023	\$139.96		
	Newsday (Bus Driver)		4048	\$1,474.92		
	Spotify		4061	\$14.99		
	Universal Companies (sanitizing wipes)		4047	\$459.91		
	Amazon (Janet Supplies)		40453	\$2,083.23		
	Apple.com (8 Hard Cases)		4051	\$434.06		
	Newsday Subscription		4021	\$35.96		
	Amazon (Rabbit Air Purifiers_		4036	\$2,399.80	\$8,451.75	29103
Bay Shore UFSD	Tuition 2019-2020	FI1920	3088	\$227,180.05	\$227,180.05	29104

August 11, 2020 Warrant

Vendor	Description	Invoice #	P.O. #	Invoice Amount	Vendor Total	Check Number
Benetech, Inc.	Think HR	29525	4030	\$75.00	\$75.00	29105
CBIZ Valuation Group	Electronic Annual Service Fixed Assets	1111551956	4071	\$1,200.00	\$1,200.00	29106
Costello's Ace Hardware	Supplies	19028/P	3388	\$389.13	\$389.13	29107
Eastern Suffolk BOCES	2019-2020 Services	C1172-20	3076	\$11,181.44		
	2020-20201 Services	C0015-21	4037	\$667.84	\$11,849.28	29108
Fire Island Ferries	Freight Charges 2019-2020	F20-22041	3068	\$310.42	\$310.42	29109
Fire Island Ferries	Freight Charges 2020-2021	F20-22032	4039	\$442.70	\$442.70	
First Reliance Standard	Dental Insurance	8/1 - 8/31/20	4010	\$2,948.88	\$2,948.88	2948.88
FOLLET	Library Book Order	703489B	3357	\$430.83	\$430.83	29110
Gov Connection	Computer Supplies	70120247	3402	\$2,690.82		
		70131141	3402	\$410.16		
		70158459	4008	\$155.09		
		70196684	4008	\$4,134.48		
		70213647	4050	\$859.50		
		70218852	4050	\$1,846.33	\$10,096.38	29111
Grainger	Building Supplies	9583517587	3341	\$216.96		
		9587071789	3389	\$581.32		
		9587071797	3389	\$581.32		
		9587333643	3401	\$581.32		
		9578019375	3414	\$725.65		

August 11, 2020 Warrant

Vendor	Description	Invoice #	P.O. #	Invoice Amount	Vendor Total	Check Number
		9581391787	3414	\$128.65		
		9581693448	3414	\$78.30		
		9580669753	3414	\$81.70		
		9583904348	3414	\$70.90		
		9580005305	4004	\$241.74	\$3,287.86	29112
Guercio and Guercio	Retainer Legal Fees 2019-2020	6/1 - 6/30/2020	3014	\$127.50		
	Retainer Legal Fees 2020-2021 July	7/1 - 6/30/2020	4067	\$2,875.00	\$3,002.50	29113
Home Depot Pro	Building Supplies	559940291	3378	\$868.99	\$868.99	29114
I. Janvey And Sons	Building Supplies	246751	4003	\$1,231.65	\$1,231.65	29115
Johnson Controls	Maintenance Agreement	34526761	2172	\$525.00	\$525.00	29116
LCI-Learner-Centered Initiati	Professional Development	6555	3026	\$15,750.00	\$15,750.00	29117
Learning A_Z, LLC	Raz Kids subscription	2371463	3360	\$115.45	\$115.45	29118
Nassau-Suffolk SBA	Membership Dues	9771	4012	\$2,675.00	\$2,675.00	29119
Nesco Bus and Truck Sales	School Bus Purchase #27	20-101	3166	\$70,000.00		
		20-101	3167	\$954.00	\$70,954.00	29120
New York Schools Insurance	Additional Premium Bus #27	1000002878	4075	\$868.00	\$868.00	29121
NYS Emp. Health Ins	Health Insurance	554	4042	\$54,496.16	\$54,496.16	29122
Pest Pro Exterminating Co.	Pest Control	17897	3072	\$95.00	\$95.00	29123

August 11, 2020 Warrant

Vendor	Description	Invoice #	P.O. #	Invoice Amount	Vendor Total	Check Number
PSEG Long Island	Electric for Garage	6/22-7/23/20	4043	\$279.07		
	Electric for Main Building	6/22-7/23/21	4046	\$1,117.73	\$1,396.80	29124
Scalise, Joseph & Ksenia	Pre-K Refund		4074	\$142.31	\$142.31	29125
School Health Corp	Nurses Supplies	3795317	3368	\$482.02	\$482.02	29126
School Specialty	Central Supplies	208125422998	3032	\$217.50		
		208125422999	3386	\$72.20	\$289.70	29127
STAPLES Business Advantage	Central Supplies	3450024481	3033	\$29.27		
		3451452190	4016	\$187.08	\$216.35	29128
Suffolk County Comm., Inc.	Tower Rental	705439	4011	\$306.00	\$306.00	29134
Town Of Islip	Parking Permit (New Custodian)		4065	\$75.00	\$75.00	29100
USI Consulting	GASB 75 Actuarial Valuation	90039142	3345	\$2,000.00	\$2,000.00	29129
Verizon	Phone & Communication	7/22 - 8/21	4066	\$875.33		
Verizon	Emergency Phone Main Office	7/2 - 7/27/20	4072	\$28.08	\$903.41	29130
Verizon	Cell Phone	9589237674	4073	\$438.56	\$438.56	29131
Windstream Communications	Long Distance Telephone Service	12592781	3052	\$1.43	\$1.43	29132
Total Warrant				\$478,821.59	\$478,821.59	



FIRE ISLAND UFSD SCHOOL REOPENING PLAN

Loretta Ferraro, Superintendent

FIRE ISLAND UFSD 75 Surf Road, Corneille Estates, NY 11770



Fire Island UFSD School Reopening Plan

The Fire Island UFSD is a small one-school, one-building district located in a national park—Fire Island National Seashore—comprising a barrier island off the southern coast of Long Island in Suffolk County, New York. Fire Island National Seashore is a popular tourist destination area during the months of April through September and is inhabited by many visitors and temporary residents during that time. During the rest of the year there are under 500 year-round residents living across the length of the island, including members of the United States Coast Guard Station Fire Island.

Woodhull School is the district's only school building and is available to educate all resident children from Pre-K through grade 6. A limited number of students residing outside the boundaries of the district may also attend grades PK-6 on a tuition basis subject to the approval of the Board of Education. Some resident families opt to send their children to private elementary schools. Children of Fire Island residents in grades 7 through 12 remain students of Fire Island UFSD but have the choice of attending Bay Shore School District or Islip School District for these grade levels with tuition paid by Fire Island UFSD, or otherwise may attend private school. As such, Fire Island UFSD transports all resident students in grades 7-12 whether attending public or private school. There are currently 39 students attending Woodhull School.

The school building is accessible during the school year by four-wheel drive vehicles (four-wheel drive school buses and federally-permitted four-wheel drive passenger vehicles), water vehicles (ferry, police boats, United States Coast Guard boats, and private boats), or by bike or on foot. During the summer months, only emergency vehicles are permitted to drive within Fire Island National Seashore and the building is only accessible by boat, bike, or on foot. The school owns a fleet of vehicles for transporting students, staff, and visitors during the school year and operates these vehicles in accordance with the regulations of Fire Island National Seashore.

The Woodhull School is a small one-story building with five main classrooms for grades Pre-K through six, a lunch room, gymnasium, library, and office spaces including the main office, superintendent-principal's office, district business office, health office, IT room, and maintenance room. Transportation is headquartered in an adjacent building where buses may be garaged and district materials and equipment may be stored. The school building does not have a cafeteria and does not have a school lunch or breakfast program. There is a gymnasium which may also be used for performances, and the school library is also the community library for Fire Island during the summer and select days outside of school hours during the school year.

****While we are in this health crisis, the Fire Island UFSD will not be operating its Pre-Kindergarten program. A resolution was adopted on August 4, 2020 to discontinue the Pre-Kindergarten program for the 2020-2021 school year.**

Fire Island UFSD
School Reopening Plan

FACILITIES - BUILDING PROCEDURES:

CLASSROOMS:

- Students will spend the majority of their day in their respective classroom
- Student desks will be spaced 6ft apart to increase the space between students
 - Visual aids (painter tape, stickers, etc.) will be used to illustrate location of desks and proper spacing
 - If enrollment increases classroom capacities such that space between desks must be reduced below 6 ft., barriers will be used accordingly
- Windows will be opened to varying degrees according to time of year as a means of increasing ventilation in room
- Air purifiers are installed in each classroom
- Classroom teachers will be encouraged to conduct classes outdoors when possible
- Teachers/School Nurse will instruct on and encourage healthy habits:
 - Teach and reinforce handwashing routines, allow time for students to thoroughly wash their hands
 - Teach and reinforce coughing and sneezing etiquette
 - Teach proper mask wearing, how to put on and take off properly, and how to store mask when not in use.
 - Educate students on the importance of not touching their faces
- Hand sanitizer and tissues will be available for use by students and staff (hand sanitizer stations throughout the building and in all classrooms)
- Sharing of community supplies will be avoided
- Rugs, tables, and clutter in classroom will be removed so that all surfaces are clear
- Sharing of supplies will be avoided and items will be cleaned between use accordingly
- All students in grades 1 – 6 will have their own laptop for use in and out of school
- Students in kindergarten will have an iPad for use in school and at home
- Desk surfaces, door handles, smartboard screens and keyboards, etc. will be cleaned at a minimum of two times a day – midday and evening
- All required drills (bus, fire, lockdown, hold in place, etc.) will be conducted with social distancing of 6 feet or a barrier in place

SPACE CONSIDERATIONS:

Capacity of each classroom is based on desks being 6 ft. apart and facing in the same direction. If an increase of enrollment requires more than the capacity based on 6 ft distance, the distance will be decreased incrementally where needed and barriers will be erected accordingly. All students and all staff will wear face coverings at all times. Floors will be marked with tape to indicate the location of each desk and to assist students in staying within their designated area.

- To reduce the use of shared spaces, special area teachers (art, music, and library) will push in to the classrooms rather than students traveling to their rooms.

Fire Island UFSD
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*Band and music lessons will be offered to students in grades 4-6 in the gymnasium, with students spaced **12 feet apart**.

*Physical Education classes that involve aerobic activity will be structured so that students are spaced **12 feet apart**. Physical Education classes will take place outside whenever possible

- Special education will follow IEP specification (push-in/pull-out) but will wipe down desk surfaces between students and will maintain social distancing of 6ft. or otherwise use a barrier
- Office staff, school nurse, custodial staff, school psychologist/counselor/speech and language providers will all have shared spaces with 6 ft. distance or barriers between desks.
- Bi-directional marking will be indicated on all hallways

LUNCH/RECESS:

The Fire Island UFSD does not offer a hot lunch/food service program due to our small size, remote location, and lack of space for a cafeteria kitchen facility. All students will continue to bring their own food to school each day.

- Students will eat lunch in their classrooms
- Sharing of food will be strictly restricted
- Student desks will be disinfected before lunch
- Students will thoroughly wash their hands before and after lunch
- Recess will take place outside to the extent possible and when not possible in the gymnasium.
- Students will be monitored during recess for proper 6 ft. social distancing or adherence to barrier placements if needed
- No more than one person at a time will be allowed in the faculty kitchen area
 - All shared surfaces in the kitchen (microwave handle, refrigerator door handle, and coffee pot) will be wiped down by staff after use. Food service gloves must be worn while using kitchen appliances (refrigerator, microwave, coffee pot, sink)

BATHROOM USE:

- A maximum of two people will be allowed at one time in bathrooms usable by more than one person.
- The middle of three sinks will be turned off to prevent usage and ensure social distancing
- Hand dryers will be turned off to prevent use
- Each of three bathrooms will be cleaned at a minimum of two times a day

Fire Island UFSD
School Reopening Plan

SCHOOL HEALTH OFFICE

The Director of Health Services will follow established protocols for caring for a student, faculty, or staff member who develops COVID-19 symptoms during the school day. These protocols include:

- Identification of a dedicated area (SCHOOL NURSE OFFICE) to separate students, faculty, or staff with symptoms of COVID-19 from others until they can go home or to a health care facility.
- Plans to ensure that symptomatic students who are waiting to be picked up will remain under the visual supervision of a staff member who is socially distanced
- PPE requirements for school health office staff caring for sick individuals will include both standard and transmission-based precautions. In areas with moderate to substantial community transmission, eye protection (i.e., goggles or face shield) should be added. When caring for a suspect or confirmed individual with COVID-19, a gown, and a fit-tested N-95 respirator will be used, if available (or surgical face mask and face shield, if not available) as well as eye protection.
- School nurse will also use a daily screening questionnaire for faculty and staff reporting to school; and periodically use a questionnaire for students, particularly younger students, who may require the assistance of their parent/legal guardian to answer.
- School nurse is prohibited from keeping records of student, faculty, staff, and visitor health data (e.g., the specific temperature data of an individual), but are permitted to maintain records that confirm individuals were screened and the result of such screening (e.g., pass/fail, cleared/not cleared).
- Screening will be conducted remotely before the individual reports to school, to the extent possible; or will be conducted on site at the school
 - Remote screening will be coordinated to identify individuals who should not go to school and should be referred to their health care provider for further evaluation and COVID-19 testing.
 - On site screening will be coordinated in a manner that prevents individuals from intermingling in close or proximate contact with each other prior to the completion of the screening.
- Screening for all students, staff, faculty and where practicable visitors, contractors, and vendors, must be completed using a questionnaire that determines whether the individual has:
 - Knowingly been in close contact or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has had symptoms of COVID-19;
 - Tested positive through a diagnostic test for COVID-19 in the past 14 days;
 - Has experienced any symptoms of COVID-19, including a temperature of 100 degrees or above in the past 14 days; and/or
 - Has traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days.

Fire Island UFSD
School Reopening Plan

ARRIVAL/DISMISSAL PROCEDURES:

- Woodhull School Day: 8:00 A.M. – 2:35 P.M.
- Parents will be asked to take their child’s temperature prior to boarding the bus
 - Parents will be alert for signs of sickness in children and keep their child home when sick
 - Fever or chills
 - Cough
 - Shortness of breath
 - Fatigue
 - Muscle or body aches
 - Headache
 - Loss of smell or taste
 - Sore throat
 - Congestion/runny nose
 - Nausea, vomiting, diarrhea
- Daily health screening questionnaire will be conducted with all staff. Questions include the following:
 - Knowingly been in close contact or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has had symptoms of COVID-19;
 - Tested positive through a diagnostic test for COVID-19 in the past 14 days;
 - Has experienced any symptoms of COVID-19, including a temperature of 100 degrees or above, in the past 14 days; and/or
 - Has traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days.
- Students and staff will have their temperature taken with a no-touch thermometer by the school nurse upon entering the building
- Anyone with a fever of 100 degrees or above will be immediately sent home.
 - Individuals who were shown to have a temperature of 100 or above will be immediately sent to the nurses office to be assessed and sent home
 - Parents of on-island students will be required to pick up their sick child
 - Students who reside off-island will be either bused back home or OBFD will be called for transit
- While specific records of faculty and staff data will not be kept, a record indicating the questionnaire was taken daily will be held on file by the school nurse
- Use of pen-and-paper sign in/out sheets will be discontinued
 - School secretary will be responsible for signing students, staff, and visitors in and out
 - Log will be kept for contact tracing purposes
- Students will enter the school through the gymnasium door and line up according to class. Lines will be marked for social distancing and by class

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- Any parent dropping off student(s) will not enter the building
- Automatic hand sanitizer stations will be installed at entry points of the building (main entrance, gymnasium doors, library doors, and multipurpose room door)
- Any parent, visitor, or vendor that must enter the building will be required to respond to the health screening questionnaire, have their temperature taken, and use the hand sanitizer prior to entering the building
- Students will leave school through the gymnasium door and will line up according to bus. Bus line will be marked for social distancing

SCHOOL VISITORS

- Nonessential visitors will be limited in school building
- Parent-teacher conferences and other meetings will be held as phone/virtual conferences
- Visitors must follow the 6 ft. or barrier social distancing mandate and wear a mask while on school grounds
- All visitors will be screened before allowing them on site as stated above
- The library will be closed to the community and any other facility use will be restricted during pandemic

EMERGENCY DRILLS:

Revision of school-wide practices of all required drills (fire, evacuation, shelter in place, lock down, bus drills, etc.) will include social distancing. Revisions will be shared with local police and emergency response services to ensure safety in all emergency situations. The Emergency Response Plan will also be revised to reflect changes.

DRINKING WATER:

There are no water fountains in the school. Use of water coolers in each classroom and shared spaces will continue under the following conditions:

- Staff will be instructed for proper handling procedures
- Classroom teachers will be responsible for filling water cups/bottles for students to reduce contamination
- Maintenance will wear gloves while changing water bottles and cleaning water dispensers

TRANSPORTATION:

The Fire Island UFSD maintains its own transportation fleet. All of our vehicles (11) vans and (2) Chevrolet Suburbans are 4 x 4 wheel vehicles.

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- As a result of our remote location and inability for staff and visitors to access the island, we transport all Woodhull students, all secondary students attending schools on Long Island, and staff
- Bus drivers MUST take their temperature before boarding a bus for their first run
- Daily health screening questionnaire of bus drivers will be conducted by, or submitted to, the school nurse. Questions will ask whether the driver:
 - Knowingly has been in close contact or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has had symptoms of COVID-19;
 - Has tested positive through a diagnostic test for COVID-19 in the past 14 days;
 - Has experienced any symptoms of COVID-19, including a temperature of greater than 100 degrees, in the past 14 days; and/or
 - Has traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days.
- Bus drivers will have their temperature taken once a day at Woodhull School
- All staff and students must wear masks while on the bus
- Anyone without a mask will be provided one by the bus driver. All staff and students will be strongly encouraged to come prepared with their own mask for transport. Spare masks are intended for back-up purposes only.
- Students and staff will sit one person per seat – with the exception of siblings.
- Students will have assigned seats - loading from the back of the bus forwards based on pick up location and disembarking from the front of the bus
- School bus drivers will be provided with and wear a mask and gloves while operating the vehicle
- Windows on the bus must remain partially open for air flow and ventilation
- High touch surfaces will be wiped down by the drivers with alcohol in between runs.
- Bus will be disinfected by fogging machine once a day
- Bus drivers are prohibited from bringing their own personal hand sanitizer

ATTENDANCE AND CHRONIC ABSENTEEISM:

Attendance of any school age student of compulsory age, who resides in the district or is placed by a parent/guardian in another public school district, a charter school, or is placed by a district administrator or the CSE in educational programs outside of the district (such as another school district, BOCES, approved private in-state or out-of-state school, and State supported school) must be reported in SIRS.

Attendance must be reported by any reporting entity that is required to take attendance;

Resident students of compulsory age who were not in attendance in a public school, including charter schools, non-public, or approved home schooling programs in the current school year must be reported until they exceed compulsory age, they no longer reside in the district, or the district has documentation that the student has enrolled in another educational program leading to a diploma;

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School Reopening Plan

Woodhull School will continue to monitor student attendance/engagement on a daily basis;

Students who develop a pattern of absenteeism will be contacted by the following to provide support:

School nurse – classroom teacher – school counselor/psychologist – principal

TEACHING AND LEARNING:

GRADING/ASSESSMENT: ALL STUDENTS ATTENDING SCHOOL IN PERSON

- Grading/Assessment during the 2020/2021 School Year will continue as designed and executed as in the past, utilizing a standards-based report card on a trimester basis with interim reports mid-trimester
- Classroom assessments will consist of multiple measures

GRADING/ASSESSMENT: HYBRID OR REMOTE LEARNING

- Grading/Assessment during the 2020/2021 School Year will continue to be standards-based. Per NYSED recommendations, the skills and standards that are covered through Distance Learning should be foundational skills/essential standards per grade level. Other skills/standards which may not be covered can receive a grade of “N/A” (not applicable).

PRE-KINDERGARTEN:

The Fire Island UFSD adopted a resolution on August 4, 2020 to discontinue the Pre-Kindergarten program for the 2020-2021 school year until such time that this health crisis is over.

CONTINUITY OF LEARNING:

In-Person Instruction: 5 days a week, all students and staff

Hybrid Model: 2-3 days a week in-person at 50% capacity (A/B Days)

Full Digital Learning: All students and staff work from home

Communication of Expectations:

- Parents will be mailed a copy of the Fire Island Reopening Plan and a COVID-19 health information packet to include information on the disease, proper hygiene, mask protocols, etc.
- Parent notification will continue via mail, Google Classroom and the Remind app
- Blackboard Connect emergency call system will be used for time-sensitive messages
- Updates will be provided as needed via backpack
- Bi-weekly Principal / Parent Zoom meetings will be offered during remote learning as needed

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Tracking of Interactions/Engagement in Hybrid or Digital Learning:

- Daily tracking and reporting of attendance will take place via SMS (eSchool)
- Written notification and SST meetings for students not engaged can be submitted to the appropriate personnel via Google drive

Digital Learning Time Expectations:

- Approximately 2.5 hours of synchronous learning for grades 1-6
- Approximately 1.5 hours of synchronous learning for K

Teacher-Student Interactions During Hybrid or Digital Learning:

- Virtual office hours available for support
- Scheduled teacher/student check-ins
- Asynchronous communication, feedback, and support via Google Classroom, Kidblog, email, phone

Methods of Instruction during Hybrid or Digital Learning:

- Hard copy (paper) materials provided to students (workbooks, textbooks, novels)
- Instructional materials provided via technology such as Google Classroom
- Individual or small group synchronous instruction facilitated using technology such as zoom
- Large group synchronous instruction facilitated using technology such as zoom
- Recorded instruction disseminated through Google Classroom
- Online learning resources such as Raz-kids, Kidblog, Nearpod, Flipgrid, Buncee, Brainpop, Tumblebook

Learning Materials and Content:

- Paper text books
- Digital content
- Online learning resources

Instructional Devices:

- Laptops (grades 1-6)
- Tablets (K)
- All teachers issued a district device

HEALTH AND SAFETY: PERSONAL PROTECTIVE EQUIPMENT (PPE):

FACE MASKS:

- All students and staff will be required to wear a face mask when in the presence of another person except when eating and during mask breaks.

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- Teachers must provide brief mask breaks every hour
- Students who are unable to medically tolerate a face covering, including students where such covering would impair their physical health or mental health are not subject to the required use of a face covering. Medical documentation will be required to support need.
- Training will be provided to all students and staff on how to put on, take off, clean, and discard face coverings
- Staff will be provided with face mask (and students if they forget one)

RECOMMENDED FACE MASKS:

- The face masks recommended are not surgical masks or N-95 respirators. Those are critical supplies that must continue to be reserved for health care workers and those with medical conditions requiring them.
- Fire Island UFSD is requiring face masks meet the following specifications:
 - Fit snugly around nose and under chin
 - Secure with ties or ear loops
 - Allow for breathing without restriction
 - Masks should be laundered (each day)

HAND HYGIENE:

Woodhull School will teach, monitor and provide adequate signage on the following:

- Information on handwashing technique will be sent home prior to start of school
- Proper handwashing technique will be taught within first week of school to all staff and students.
- Use of alcohol-based hand sanitizers (60% alcohol) when soap and water are not available
- Hand sanitizer will be available at building entrances, in each classroom and office space, and throughout the building
- Always provide hand hygiene after sneezing, coughing, and handling dirty tissues or other soiled material after eating

RESPIRATORY HYGIENE:

- Educate all staff and students on proper respiratory techniques – such as sneeze into elbow, proper disposal of tissues, etc.
- A supply of tissues and no-touch trash cans will be available in each room
- Each child will have their own supply of tissues at their desk
- Always provide hand hygiene after sneezing, coughing, and handling dirty tissues or other soiled material after eating

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HEALTH AND SAFETY: CLEANING/DISINFECTING PROTOCOLS

Fire Island instituted an increased cleaning and disinfecting protocol last spring during the COVID-19 outbreak.

General:

- Wipe down with alcohol all door handles to classrooms/bathrooms and classroom desks – daily
- Daily cleaning of health office per protocol
- All frequently used communal surfaces (printer buttons, refrigerator handles, microwave) cleaned with alcohol
- Inform custodial substitutes of cleaning protocols
- List of professional cleaning companies that can disinfect building if needed – Island Trauma Services, Inc. 888-577-7206
- Air purifiers in all classrooms and offices
- Windows open for increased ventilation

Buses:

- Bus drivers to be trained in health practices related to COVID
- Disinfect handrail, seat belts, and seats after each run
- Driver and students wear face coverings
- Driver to wear gloves
- Use of fogger daily to disinfect

Bathrooms:

- Clean (3) bathrooms twice daily
- Wipe down all stall fixtures/walls twice daily

Classrooms:

- Wipe down smartboard twice daily (lunch/evening)
- Wipe down all classroom desks/chairs twice daily
- Provide teachers with cleaning wipes to maintain desk and computer

Gymnasium:

- Continue proper cleaning protocol
- Floor washing daily

Kitchen:

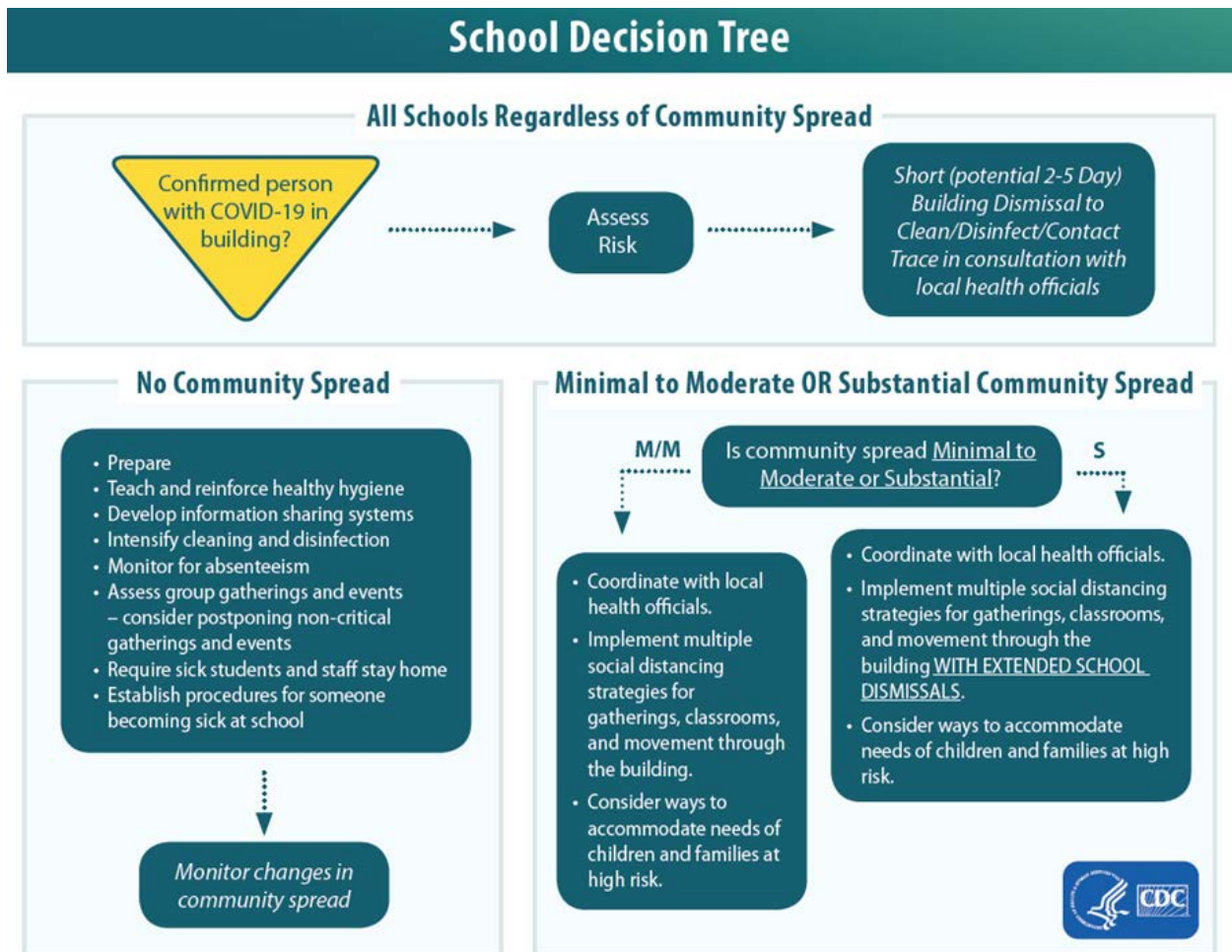
- Employees must wear gloves when using microwave, coffee pots, and refrigerator
- No communal silverware provided/dishware
- Maintain the daily cleaning schedule
- Only one person at a time in the kitchen

School Health Office

- Complete daily office cleaning as per protocol
- Provide PPE to all health service staff
- Increase use of protective drapes for all health service encounters.
- Continue educating staff on COVID

HEALTH AND SAFETY – SCHOOL CLOSURE DECISION TREE

Fire Island UFSD is prepared for a potential outbreak in our community and for the individual exposure events to occur in our building. The following decision tree will be used to determine which mitigation strategies may be most appropriate for a given situation.



CONTAINMENT OF THOSE SUSPECTED OF HAVING COVID-19

Students and staff with symptoms of illness will be seen by the school nurse and isolated in the nurses office as needed based on medical assessment.

- In order to prevent students from traveling through the building, the school nurse will escort the student to the health office.

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- School nurse will don PPE prior to picking up student
- Students suspected of having COVID-19 awaiting transport home will remain isolated in the nurses office
- Temperature will be taken
- School nurse will assess best means for transport home – parent, EMS, or school bus
- Health Office will be cleaned and disinfected

Fire Island UFSD will follow CDC guidance for allowing a student or staff member to return to school after exhibiting symptoms of COVID-19.

- Medical clearance will be required for return to school

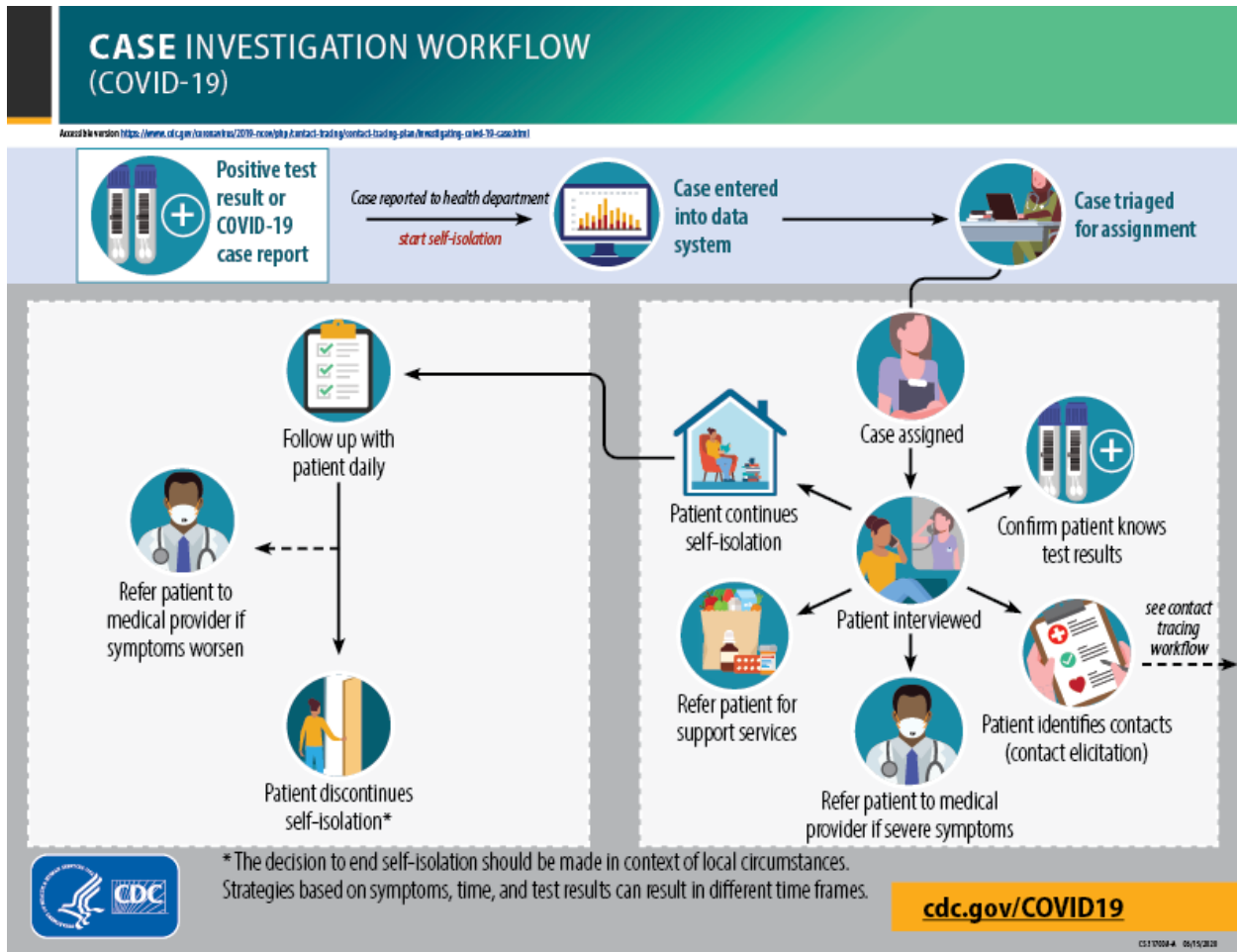
Fire Island will follow CDC guidance if a person is diagnosed with COVID-19 by a healthcare provider based on a test or their symptoms, or does not get a COVID-19 test or has had symptoms they should not be in school and should stay home until:

- It has been 14 days since individual first had symptoms

CONTACT TRACING:

In the event of a positive COVID-19 case in our school we will work with our local health officials to provide the necessary information they require to identify, communicate and stop the spread communicate and stop the spread of the disease. Contact logs, bus sheets, duty schedule, and master schedule will be used to identify primary contact within the building. The Director of Health Services and the Superintendent or their designee will do this contact tracing.

- Case investigation is part of the process of supporting patients with suspected or confirmed infection
- Contact tracing begins by warning exposed individuals (contacts) of their potential exposure as rapidly and sensitively as possible
- To protect patient privacy contacts are only informed that they may have been exposed to someone with the infection. They are not told the identity of the person
- Contacts are provided with education, information, and support to understand their risk, what they should do to separate themselves for illness, and the possibility that they could spread the infection to others even if they do not feel ill.
- Contacts are encouraged to stay home and maintain social distance from others for 14 days after their last exposure in case they also become ill. They should monitor themselves by checking their temperature twice daily and watching for cough or shortness of breath.



SOCIAL AND EMOTIONAL HEALTH

The Woodhull School uses the *Thriving Learning Communities* curriculum to address social and emotional learning and will continue to use it regardless of what whether in school, hybrid, or remote model is in place.

- The *Thriving Learning Communities* curriculum will continue to be taught during Morning Meeting
- Mindfulness activities will be done on a daily basis
- Teachers will check-in with students on a daily basis about how they are feeling emotionally

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- School psychologist and guidance counselor will be available for regular check-in and counseling as needed due to the stress students experience during the pandemic
- Employee Assistance Program (EAP) is available to all staff members. Monthly EAP newsletters will continue to be sent out to staff
- The Student Support Team (SST) is available to address any social and emotional concerns for students
- A Multi-tiered System of Supports (MTSS) will continue to be utilized to support all students:
 - All students developmental guidance lessons
 - Some students (at risk)- group counseling, additional classroom lessons as needed, occasional parent consultation on issues/concerns
 - Few students (high risk)- individualized plan for support (1:1 counseling, behavioral support, IEP, 504 with support),
 - regular parent consultation on issues/concerns, refer for outside supports where appropriate

SPECIAL EDUCATION

Woodhull School will continue to provide a Free and Appropriate Education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services. We will continue our practice of engaging with the following:

Meaningful parental engagement regarding the provision of services to their child

Collaboration between the Committee on Preschool Special Education/Committee on Special Education (CPSE/CSE) and program providers representing the variety of settings where students are served

Access to the necessary instructional and technological supports to meet the unique needs of the student

- Push in /pull out support with the Special Education Teacher will take place during hybrid and remote learning via Zoom
- Technology or Assistive Technology sent home during hybrid or digital learning
- Frequent consultation and collaboration between Special Education and General Education teachers

A program review will be set up for each student with a documented IEP or 504 Plan in order to address the individual needs of each and every student. Students' progress will be monitored through their stated goals, parent and staff feedback to determine if additional supports are needed.

Accommodations and Modifications: Continued focus on instructional practices to plan for the necessary accommodations and modifications for students with disabilities. Both

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accommodations and modifications will ensure equity and access to the general education curriculum in consideration of a student's unique disability.

Procedural safeguards and notice requirements will be continued to ensure communication and partnership with families.

ENGLISH LANGUAGE LEARNERS:

All communication will be provided to parents in their preferred language

All units of study will be provided to all English Language Learners (ELLs) based on their most recent measure of English Language Proficiency, including former ELLs

Identification Timeline:

- Screening identification and placement must take place within the first 10 days of enrollment
- Written request from a parent/guardian or teacher to review ELL placement, if desired, must be submitted within 45 days of the students' initial placement
- The district must review the identification /placement within 10 days of written requests
- The district has 10 days to complete a review, once started. If CSE is involved, 20 days will be permitted for review
- In the event that a student is enrolled while remote learning is taking place, the district will screen the student to the best extent possible.

Continued professional learning opportunities for all teachers will cover topics that support equity and best practices for ELLs and help address any learning gaps caused by COVID-19

STAFFING AND HUMAN RESOURCES

Among school-based factors, teaching and leadership are the two greatest influences on student learning. Fire Island UFSD has a history of being a high achieving school district and is proud of its highly effective educators.

- Pursuant to Education Law 3001, individuals employed to teach in New York State public schools must continue to hold a valid certificate
 - In response to COVID-19 crisis, a superintendent of schools may assign a certified teacher to teach a subject not covered by their certificate (incidental teaching) for a period not to exceed ten classroom hour a week during the 2020-2021 School Year, when no certified teacher is available after extensive documented recruitment.
- Pursuant to Education Law 3012-d, the Fire Island UFSD will fully implement its currently approved Annual Professional Performance Review (APPR) plan each school year

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- APPR plan/process will be reviewed to ensure that the teachers are not penalized as a result of the challenges to learning presented by the COVID-19 crisis, however students are still taught as effectively as practical to expect in a remote environment
- Student Learning Objectives (SLO) process will be reviewed in light of our plan for teaching and learning. Review to include ways to potentially streamline the process, observation frequency, assessments chosen and student growth targets.
- During the 2020-2021 school year, the Fire Island UFSD will look to employ a permanent substitute teacher to be on staff and to support with the additional requirements this crisis presents us with.
- During the 2020-2021 school year, substitute teachers who do not hold a valid teaching certificate and are not working towards certification, but hold a high school diploma or its equivalent, may be employed by the school district beyond the 40 day limit, up to an additional 50 days (90 days total in one school year), if the district superintendent has conducted a good faith recruitment search for a properly certified candidate and there are no available certified teachers that can perform the duties of such position. In rare circumstances, a district may hire a substitute beyond the 90 days, if the superintendent attests that a good faith recruitment search has been conducted and that there are still no available certified teachers who can perform the duties of such position and that a particular substitute teacher is needed to work with a specific class or group of students until the end of the year.

EXTRACURRICULAR ACTIVITIES

To reduce potential risk, Fire Island UFSD will not be offering extracurricular activities during the 2020-2021 school year.

The playground facilities will reopen once we have proper safeguards in place to monitor and keep all members of the school and wider community safe.

BEFORE- AND AFTERCARE PROGRAMS

The district does not provide before or aftercare programs.

SCHOOL SIGNAGE

Signs will be posted throughout the school and should regularly share similar messages with the school community, consistent with DOH COVID-19 signage regarding public health protections against COVID-19. Signage should be used to remind individuals to:

- Stay home if they feel sick.
- Cover their nose and mouth with an acceptable face covering when unable to maintain social distance from others or in accordance with any stricter policy implemented by the school.
- Properly store and, when necessary, discard PPE.
- Adhere to social distancing instructions.

Fire Island UFSD
School Reopening Plan

- Report symptoms of, or exposure to, COVID-19, and how they should do so.
- Follow hand hygiene, and cleaning and disinfection guidelines.
- Follow respiratory hygiene and cough etiquette.

FIRE ISLAND UFSD COVID-19 SAFETY OFFICERS

Loretta M. Ferraro, Superintendent

Janet LaViolette, Director of Health Services

REOPENING COMMUNICATION AND APPROVAL PLAN

July 13 New York State releases reopening guidance to schools

July 20 – 27 Fire Island UFSD Plan is reviewed and finalized by the Reopening Safety Committee, the Board of Education, and Staff

July 31 Plan is posted to website and submitted to New York State for Approval

REOPEN/SAFETY COMMITTEE PLANNING TEAM

Loretta M. Ferraro – Superintendent/Principal

Janet LaViolette – Director of Health Services

Kevin Wurtz – School Business Official

Philip Tamberino – Director of Curriculum and Special Projects

Donna Clock – District Clerk/Superintendent’s Confidential Secretary

Colleen Ferry – Teacher

Bruce Kurka – Head of Maintenance

Jennifer Cole - Parent

Fire Island UFSD
School Reopening Plan

**COLLABORATIVE AGREEMENT AND PROTOCOLS, POLICIES, AND
PROCEDURES RELATING TO THE PUBLIC ACCESS DEFIBRILLATION
PROGRAM BETWEEN THE FIRE ISLAND UNION FREE SCHOOL
DISTRICT AND DR. JOHN MURATORI**

A. PURPOSE

1. Doctor John Muratori and the Fire Island Union Free School District hereby agree, pursuant to this Collaborative Agreement and Protocols, Policies and Procedures ("Agreement"), to institute a Public Access Defibrillation ("PAD") Program (the "Program") in the Fire Island School District to enhance safety measures for students, staff, and others through the use of automated external defibrillators ("AED").
2. Doctor Muratori shall serve as the Emergency Health Care Provider ("EHCP") for the Program, and shall provide the medical direction and program administration for the Program. Doctor Muratori shall oversee all aspects of AED training, quality improvement of the Program, and protocol development and maintenance. Dr. Muratori may not assign his duties.
3. Doctor Muratori represents he possesses knowledge and experience in the delivery of emergency cardiac care.
4. At all times during the Program, Doctor Muratori shall comply with Section 3000-B, Article 30 of the Public Health Law of the State of New York, and New York State Department of Health, Bureau of Emergency Medical Services, Policy Statement 98-10, "Public Access Defibrillation" or any amendments thereof.

B. TERM OF AGREEMENT

1. This Agreement shall become effective on the latest date signed and shall terminate one year from the latest date signed unless renewed in writing by both parties hereto.
2. Either party may terminate this Agreement at any time upon thirty (30) days prior written notice; provided, however, that the District may terminate this Agreement immediately in the event that Doctor Muratori ceases to qualify for any reason as the EHCP pursuant to all applicable laws, rules, and regulations. Additionally, the failure of Doctor Muratori to submit the required reports to the Emergency Services Council, as set forth below in Paragraph "H", within the time specified, shall be cause for the immediate termination of this Agreement by the District.

C. DOCUMENTATION

1. Prior to initiating the Program, this Agreement shall be executed and forwarded to the Suffolk County Division of Emergency Medical Services (the "Division"). Upon execution of the Agreement by the Division, a fully signed copy of the Agreement shall be returned to the district.
2. Prior to initiating the Program, Doctor Muratori shall file a Notice of Intent to Provide Public Access Defibrillation (NYS DOH Form 4135) with the Suffolk Regional Emergency Medical Services Council at the following address:

Suffolk Regional Emergency Medical Services Council
P.O. Box 6100
Hauppauge, NY 11788-5401

D. TRAINING

1. All individuals authorized to use AED's shall successfully complete an AED training course by a nationally recognized sponsor approved by the New York State Department of Health, and only authorized personnel (" AED Operators") will use the AED equipment.
2. All authorized AED Operators shall be familiar with, and trained in the use of, the specific model of AEDS owned by the district.
3. The District shall maintain on file the written certification card or other written evidence of authorized AED Operators' successful completion of an approved PAD training course.
4. Doctor Muratori shall inspect and authorize all AEDs to be used in the District prior to their placement within the District.
5. All authorized AED Operators shall be made aware of the location of the AEDs in their respective school building, as set forth in paragraph "E" below.
6. Doctor Muratori shall provide twenty-four hour per day consultation services to the District immediately upon execution of this agreement.
7. Doctor Muratori shall assure that AED operators receive the required in-service training sessions for all authorized AED operators.
8. Doctor Muratori shall assure the District is supplied with a written certification card or other written evidence satisfactory to the District, establishing each authorized AED Operator's successful completion of an approved PAD training course.

E. LOCATION OF AEDS

1. Within the school buildings, the AEDs will be located as determined by the Superintendent or designee.
2. Located near the AEDs, shall be the following items (collectively referred to as "Essential Equipment"):
 - a. Spare set of pads
 - b. Razor
 - c. Towel
 - d. Pocket Face-Mask
 - e. Gloves
 - f. Regional Data Reporting Form
 - g. Scissors
 - h. Spare Battery
3. The District shall post a sign or notice at the main entrance of the facility or building in which the AED is stored, indicating where the AED is stored in the facility or building.

F. EMERGENCY

1. In the event of an emergency, 911 shall be contacted immediately.
2. If a person is in need of medical assistance, 911 shall be called immediately. The AED and Essential Equipment shall be retrieved and an authorized AED Operator shall be notified of the emergency.
3. When an authorized AED Operator responds to the person in need of medical assistance, and the AED and Essential Equipment is transported to the appropriate location, he/she shall, to the extent possible given the circumstances of each emergency, generally follow the standard approved CPR/AED protocols. Each AED Operator shall be protected by Public Health Law Section 3000-a.
4. After arrival of Emergency Medical Assistance:
 - (a) The AED Operator should be trained and prepared to provide the following information to the EMS provider once they arrive to ensure that patient care is continued:
 1. Patient's name, if known;
 2. Patient's age, if known;
 3. Approximate time of cardiac arrest
 4. Approximate time lapsed before CPR was initiated;
 5. Number of assessments made; and
 6. Number of shocks delivered or "no shock" advisories received.

- (b) After emergency medical service assistance has reached the location of the emergency, the District employee or employees who have been attending to the emergency situation shall remain at the scene to assist the emergency medical service personnel.
- (c) If the accident or emergency victim must be transported from the facility, the District employee should determine where that emergency vehicle or ambulance took the victim. The District's employees shall not follow the ambulance, however, in the case of a district student, appropriate school personnel shall notify the student's parent or guardian. An authorized district employee may, if appropriate, travel to the hospital to which the student will be taken.
- (d) Doctor Muratori or AED user must file reports with respect to each incident involving use of an AED. Therefore, it is imperative that the information be retrieved after any AED's use.
- (e) In any situation in which any District AED remains at the scene after it is used, personnel should immediately secure it. When an AED is removed from the premises, the employee involved in the incident should provide all relevant information to the District's Administrative Offices, so that the District's PAD officer or administrative personnel may retrieve the AED.

G. MAINTENANCE AND INSPECTION OF AEDS

1. The District shall be responsible for all maintenance and testing of each AED in the District, as well as for maintaining and/or replacing any consumable items needed to maintain the AEDS.
2. All AED equipment will be tested, inspected and maintained in accordance with the manufacturers' recommendations.
3. All AEDs shall be kept in a clean, warm, and dry location at all times when not in use.
4. Inspections of AED Equipment:
 - (a) Daily Inspections: the supervisory administrator assigned to the school at which an AED is located, shall conduct, or direct a designee who is an authorized AED user to conduct a visual inspection of each AED to determine whether any of the self-diagnostic tests and the special service indicator lights (if equipped) indicate that attention is required.
 - (b) Annual Inspection: The District's Superintendent of Schools or his or her designee shall inspect each AED as part of the annual safety inspection conducted by them pursuant to Part 155 of the regulations of the New York State Commissioner of Education. An inspection log shall be maintained.

- (c) If a problem is detected in any such inspection, or if some attention otherwise seems warranted, then the AED should be serviced or attended to immediately. The person inspecting the unit and detecting problems or any other need for attention shall promptly notify the District's PAD officer at (631) 583-5626 to report the results of the inspection, immediately upon completion of the inspection.
- 5. In the event that the AED requires service or repair, arrangements must be made immediately to have a replacement AED provided until the AED is serviced or repaired and is again fully functional.
- 6. Doctor Muratori shall conduct, within five (5) school days after every use of an AED, an on-site call review, and shall immediately report to the District any maintenance and/or conditioning the AED may need, and any consumable parts that may need to be replaced, following use.

H. REPORT OF EMERGENCY

- 1. Doctor Muratori shall assure that the Council's standard PAD Quality Assurance (QA) report is filed for every PAD application. The report is to be filed with Medical Control, in writing, at the address shown below, as soon as possible after the PAD application, but no later than five (5) business days after the referenced PAD application.
- 2. The report should contain the following information:
 - (a) Name of the PAD Program
 - (b) Patient Age and Gender
 - (c) Date, Time and Location of Incident
 - (d) Estimated time from Cardiac Arrest to CPR
 - (e) Estimated time from Cardiac Arrest to First Shock
 - (f) Number of Assessments Made and Number of Shocks Delivered
 - (g) Transporting Ambulance Service
 - (h) On-Site Patient Outcome
 - (i) Hospital to which Patient Transported

- 3. Written reports shall be addressed to:

University Hospital and Medical Center
Department of Emergency/Medicine/Medical Control, Level 4, Room 515
State University of New York at Stony Brook
Stony Brook, NY 11794- 7400

The report may be submitted via fax at telephone number (631) 689-7376.

- 4. The report must be submitted no later than five (5) business days after the PAD application.

5. The failure of Doctor Muratori to submit the required reports to the Council within the time specified shall be cause for the immediate termination of this Agreement by the District.

I. QUALITY ASSURANCE PROGRAM

Doctor Muratori shall participate in the regional quality improvement program pursuant to subdivision I of Section 3004-a of the Public Health Law.

J. AMENDMENT

If a change in key personnel in the District or the EHCP, policies or procedures, a revised Agreement must be filed with the Regional Suffolk County EMS Council.

Dated: _____

Jay Lippert, President, Board of Education

Dated: _____

John Muratori, M.D.

**EASTERN SUFFOLK BOCES
201 SUNRISE HIGHWAY
PATCHOGUE, NY 11772**

Final Contract for Cooperative Educational Services

THIS AGREEMENT made this 1st day of July, 2019 by and between the EASTERN SUFFOLK BOCES, party of the first part, and FIRE ISLAND UFSD, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part provided to the party of the second part the following Services during the 2019-20 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustment s	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
001.100	Administration	0.0000	0.0000	Actual Usage	5,491.00	5,491.00	0.00	5,491.00
002.100	Rental of Facilities	0.0000	0.0000	Actual Usage	2,391.00	2,391.00	0.00	2,391.00
304.110	Speech Impaired - 1day/wk/year	0.0000	38,663.0000	Day/Week/Year	0.00	38,663.00	-38,663.00	0.00
304.800	Speech Impaired-SpecialBilling DNS	0.0000	0.0000	Per Student	38,663.00	26,533.53	12,129.47	38,663.00
305.100	Speech Imp. Teacher - Non-Classifie	1.0000	38,663.0000	Day/Week/Year	-38,663.00	38,663.00	-38,663.00	0.00
305.800	Speech Improve-SpecialBill DNS	0.0000	0.0000	Per Student	38,663.00	26,533.65	12,129.35	38,663.00
312.100	Psychological Svc/District-Psych.	2.0000	32,015.0000	Day/Week/Year	-64,030.00	64,030.00	-64,030.00	0.00
312.800	School Psyc- SpecBilling DNS	0.0000	0.0000	Per Student	64,030.00	43,941.80	20,088.20	64,030.00
320.800	Resource Room-Special Bill DNS	0.0000	0.0000	Per Student	3,201.44	0.00	3,201.44	3,201.44
321.100	Itinerant Occupational Therapy	1.0000	4,950.4000	Sess/Stud/Wk/Yr	-4,950.40	4,950.40	-4,950.40	0.00
323.100	Itinerant Physical Therapy	1.0000	4,950.4000	Sess/Stud/Wk/Yr	0.00	4,950.40	0.00	4,950.40
405.100	Exploratory Enrichment-Coord. Fee	0.0000	0.0000	Actual Usage	425.00	425.00	0.00	425.00
405.110	Exploratory Enrichment Programs	0.0000	0.0000	Actual Usage	2,238.00	2,500.00	-262.00	2,238.00
417.100	ES BOCES Mobile Safety Bus	1.0000	1,000.0000	Day	-1,000.00	1,000.00	-1,000.00	0.00
435.110	Enrichment Program - Project WISE	0.0000	0.0000		0.00	1,368.00	-1,368.00	0.00
440.100	Arts-in-Ed. - Coordination Fee	0.0000	0.0000	Actual Usage	272.00	272.00	0.00	272.00
440.110	Arts-In-Education Programs	0.0000	0.0000	Actual Usage	561.00	1,600.00	-1,039.00	561.00

EASTERN SUFFOLK BOCES
201 SUNRISE HIGHWAY
PATCHOGUE, NY 11772

Final Contract for Cooperative Educational Services

EASTERN SUFFOLK BOCES	School Year 2019-20
FIRE ISLAND UFSD	

Program/ Serial No	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustment s	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
440.120	Enrichment Pgm - Conf. for Kids	1.0000	675.0000	Service	-675.00	675.00	-675.00	0.00
444.200	Distance Learning Base Membership	0.0000	0.0000		250.00	0.00	250.00	250.00
460.490	Outdoor/Eviromental Ed. WSB	0.0000	0.0000	Actual Usage	22,750.00	37,351.00	-14,601.00	22,750.00
508.100	Library Automation	0.0000	0.0000		1,083.00	1,083.00	0.00	1,083.00
508.200	Follett, Follett Destiny & OPALS	0.0000	0.0000	Actual Usage	840.00	840.00	0.00	840.00
514.420	School Data Bk Svc - Intro PS/PK 6	1.0000	3,311.5100	Annual	0.00	3,311.51	0.00	3,311.51
514.510	NYS Req. Report per stud-PS/PK-6	0.0000	2.9800	Student	159.14	159.14	0.00	159.14
514.530	NYS Required Reporting	32.0000	0.6400	Student	0.00	20.48	0.00	20.48
515.800	Psychiatric Consult.-SpecBill DNS	0.0000	0.0000	Per Student	1,538.75	0.00	1,538.75	1,538.75
516.210	Lib. Svc/Media-Virtual Ref. Collect	0.0000	0.0000		610.00	610.00	0.00	610.00
516.220	Library Services - Supp. Databases	0.0000	0.0000	Actual Usage	1,751.00	1,751.00	0.00	1,751.00
516.250	Digital Media Library-PreK-12 w/VRC	0.0000	0.0000		500.00	653.70	-153.70	500.00
516.300	Library Svc/Media Part. (50% disc)	0.0000	0.0000		541.00	541.00	0.00	541.00
531.100	NYS Curriculum & Assessment Svc	0.0000	0.0000		4,000.00	4,000.00	0.00	4,000.00
531.300	Customized Staff Development	0.0000	0.0000	Actual Usage	0.00	1,610.00	-1,610.00	0.00
531.310	Customized Staff Dev. (Coord. Fee)	0.0000	0.0000	Actual Usage	0.00	150.00	-150.00	0.00
531.315	Professional Development Workshops	0.0000	0.0000	Actual Usage	344.00	985.00	-641.00	344.00
531.440	Staff Development-Public Relations	0.0000	0.0000	Actual Usage	3,938.20	3,938.20	0.00	3,938.20
531.510	Regional Scoring for NYSESLAT Asses	1.0000	0.0000	Actual Usage	0.00	28.74	-28.74	0.00
531.515	Full Service Scoring for NYSED 3-8	1.0000	0.0000	Actual Usage	86.67	513.72	-427.05	86.67
532.100	Model Schools	0.0000	0.0000		3,872.00	3,872.00	0.00	3,872.00
532.160	Model Schools Workshops	0.0000	0.0000	Actual Usage	125.00	1.00	124.00	125.00
532.200	Model Schools - On-Site Staff Devel	80.0000	954.0000	Day	0.00	76,320.00	0.00	76,320.00
601.040	Frontline IEP	0.0000	0.0000		6,700.80	2,650.75	4,050.05	6,700.80
601.200	Web Services - Public Relations	0.0000	0.0000	Actual Usage	5,900.00	5,900.00	0.00	5,900.00

EASTERN SUFFOLK BOCES
201 SUNRISE HIGHWAY
PATCHOGUE, NY 11772

Final Contract for Cooperative Educational Services

EASTERN SUFFOLK BOCES	School Year 2019-20
FIRE ISLAND UFSD	

Program/ Serial No	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustment s	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
601.305	Security and Surveillance Services	0.0000	0.0000	Actual Usage	1,300.00	0.00	1,300.00	1,300.00
601.440	Emergency and Notification Systems	0.0000	0.0000		120.75	160.00	-39.25	120.75
601.455	Finance Manager	0.0000	0.0000		709.00	709.00	0.00	709.00
601.465	SAN - Offsite Data Storage	0.0000	0.0000		2,318.00	2,318.00	0.00	2,318.00
601.710	eSchoolData	0.0000	0.0000		4,173.30	4,173.30	0.00	4,173.30
601.990	Test Scanning and Reporting	0.0000	0.0000		337.20	554.23	-217.03	337.20
609.100	Communications Consulting Service	0.0000	0.0000		0.00	0.15	-0.15	0.00
609.300	Pr Consulting Services	0.0000	0.0000	Actual Usage	9,029.00	9,029.00	0.00	9,029.00
612.110	Cooperative Bidding	0.0000	0.0000		1,069.00	1,069.00	0.00	1,069.00
617.100	Employee Assistance Program	27.0000	43.0000	Per Employee	0.00	1,161.00	0.00	1,161.00
618.120	Health/Safety Basic Svc Base Price	1.0000	4,051.0000	Service	0.00	4,051.00	0.00	4,051.00
618.130	Health/Safety Basic Svc # bldgs	1.0000	427.0000	Building	0.00	427.00	0.00	427.00
623.110	Nonpublic Textbk Distr - Admin Fee	10.0000	92.5800	Student	-185.16	925.80	-185.16	740.64
623.120	Nonpublic Txtbk Dist. -Textbook Fee	10.0000	174.0000	Per Student Est	-522.00	1,740.00	-522.00	1,218.00
624.110	Bus Drv Drug & Alcohol Testing	0.0000	0.0000	Actual Usage	678.00	523.00	155.00	678.00
624.130	NYSED Basic Bus Driver Training	0.0000	0.0000	Actual Usage	0.00	7.00	-7.00	0.00
624.225	NYSED Refresher Training-Driver/Mon	0.0000	0.0000	Actual Usage	472.00	472.00	0.00	472.00
624.230	NYSED DRV/Mon Phys PerfTest	10.0000	45.0000	Per Person	-270.00	450.00	-270.00	180.00
624.240	DMV 19A	0.0000	0.0000	Actual Usage	0.00	1.00	-1.00	0.00
624.250	Defensive Driving	0.0000	0.0000	Actual Usage	0.00	1.00	-1.00	0.00
633.130	Workers Comp Consortium Coord.	27.0000	10.5700	Employee/Year	105.70	285.39	105.70	391.09
657.490	Policy Manual Develop. Erie 1	0.0000	0.0000	Service	4,050.00	4,000.00	50.00	4,050.00
665.490	State Aid Planning - Questar III	0.0000	0.0000	Service	3,280.00	3,280.00	0.00	3,280.00
690.490	On-Line Application Service-Putnam	0.0000	0.0000	Actual Usage	1,500.00	1,501.00	-1.00	1,500.00

**EASTERN SUFFOLK BOCES
201 SUNRISE HIGHWAY
PATCHOGUE, NY 11772**

EASTERN SUFFOLK BOCES FIRE ISLAND UFSD	School Year 2019-20
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Summary:

Total of Service Costs - All Funds	324,850.37	(Except 001/002)
Capital Costs:	2,391.00	(CoSer 002)
Adm. & Clerical Costs:	5,491.00	(CoSer 001)
Total Contract Costs:	332,732.37	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part.

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

EASTERN SUFFOLK BOCES

201 SUNRISE HIGHWAY, PATCHOGUE, NY, 11772-

Signature, President and/or Clerk, BOCES **(Party of the First Part)** **(Post Office Address)**

FIRE ISLAND UFSD

SURF ROAD, PO BOX 428, OCEAN BEACH, NY, 11770-0428

Signature, President and/or Clerk, Board of Education (As Authozed) **(Party of the Second Part)** **(Post Office Address)**

SUBJECT: SCHOOL SAFETY PLANS

The District considers the safety of its students and staff to be of the utmost importance and is keenly aware of the evolving nature of threats to schools. As such, it will address those threats accordingly through appropriate emergency response planning. The District-wide school safety plan and the building-level emergency response plan(s) will be designed to prevent or minimize the effects of violent incidents and emergencies and to facilitate the coordination of schools and the District with local and county resources in the event of these incidents or emergencies. These plans will be reviewed and updated by the appropriate team on at least an annual basis and adopted by the Board by September 1 of each school year.

The Board will make the District-wide school safety plan available for public comment at least 30 days prior to its adoption. The District-wide school safety plan may only be adopted by the Board after at least one public hearing that provides for the participation of school personnel, parents, students, and any other interested parties. The District-wide school safety plan and any amendments must be submitted to the Commissioner, in a manner prescribed by the Commissioner, within 30 days of adoption, but no later than October 1 of each school year.

Building-level emergency response plan(s) and any amendments must be submitted to the appropriate local law enforcement agency and the state police within 30 days of adoption, but no later than October 1 of each school year. Building-level emergency response plan(s) will be kept confidential and are not subject to disclosure under the Freedom of Information Law (FOIL) or any other provision of law.

District-Wide School Safety Plan

District-wide school safety plan means a comprehensive, multi-hazard school safety plan that covers all school buildings of the District, addresses crisis intervention, emergency response and management at the District level, and has the contents as prescribed in Education Law and Commissioner's regulations.

The District-wide school safety plan will be developed by the District-wide school safety team appointed by the Board. The District-wide school safety team will include, but not be limited to, representatives of the Board, teacher, administrator, and parent organizations, school safety personnel, and other school personnel **including bus drivers and monitors**. ~~*At the discretion of the Board, a student may be allowed to participate on the District-wide school safety team.~~

The District-wide school safety plan will include, but not be limited to:

- a) Policies and procedures for responding to implied or direct threats of violence by students, teachers, other school personnel **including bus drivers and monitors**, and visitors to the school, including threats by students against themselves, which includes suicide;

** Allowing a student member to participate on the safety team is now optional, not required. Please customize accordingly. A student may participate provided that no confidential information is shared with that student.*

(Continued)

SUBJECT: SCHOOL SAFETY PLANS (Cont'd.)

- b) Policies and procedures for responding to acts of violence by students, teachers, other school personnel **including bus drivers and monitors**, and visitors to the school, including consideration of zero-tolerance policies for school violence;
- c) Appropriate prevention and intervention strategies, such as:
 - 1. Collaborative arrangements with state and local law enforcement officials, designed to ensure that school safety officers and other security personnel are adequately trained, including being trained to de-escalate potentially violent situations, and are effectively and fairly recruited;
 - 2. Nonviolent conflict resolution training programs;
 - 3. Peer mediation programs and youth courts; and
 - 4. Extended day and other school safety programs;
- d) Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident;
- e) A description of the arrangements for obtaining assistance during emergencies from emergency services organizations and local governmental agencies;
- f) Procedures for obtaining advice and assistance from local government officials, including the county or city officials responsible for implementation of Executive Law Article 2-B, State and Local Natural and Man-Made Disaster Preparedness;
- g) The identification of District resources which may be available for use during an emergency;
- h) A description of procedures to coordinate the use of District resources and manpower during emergencies, including identification of the officials authorized to make decisions and of the staff members assigned to provide assistance during emergencies;
- i) Policies and procedures for contacting parents, guardians, or persons in parental relation to District students in the event of a violent incident or an early dismissal;
- j) Policies and procedures for contacting parents, guardians, or persons in parental relation to an individual District student in the event of an implied or direct threat of violence by the student against themselves, which includes suicide;
- k) Policies and procedures relating to school building security, including, where appropriate: the use of school safety officers, school security officers, and/or school resource officers; and security devices or procedures;

(Continued)

SUBJECT: SCHOOL SAFETY PLANS (Cont'd.)

- l) Policies and procedures for the dissemination of informative materials regarding the early detection of potentially violent behaviors, including, but not limited to, the identification of family, community, and environmental factors to teachers, administrators, [school personnel including bus drivers and monitors](#), parents, and other persons in parental relation to students of the District or Board, students, and other persons deemed appropriate to receive the information;
- m) Policies and procedures for annual multi-hazard school safety training for staff and students, provided that the District must certify to the Commissioner that all staff have undergone annual training by September 15 on the building-level emergency response plan which must include components on violence prevention and mental health, provided further that new employees hired after the start of the school year will receive training within 30 days of hire or as part of the District's existing new hire training program, whichever is sooner;
- n) Procedures for the review and conduct of drills and other exercises to test components of the emergency response plan, including the use of tabletop exercises, in coordination with local and county emergency responders and preparedness officials;
- o) The identification of appropriate responses to emergencies, including protocols for responding to bomb threats, hostage-takings, intrusions, and kidnappings;
- p) Strategies for improving communication among students and between students and staff and reporting of potentially violent incidents, such as the establishment of youth-run programs, peer mediation, conflict resolution, creating a forum or designating a mentor for students concerned with bullying or violence, and establishing anonymous reporting mechanisms for school violence;
- q) A description of the duties of hall monitors and any other school safety personnel, the training required of all personnel acting in a school security capacity, and the hiring and screening process for all personnel acting in a school security capacity;
- r) A system for informing all educational agencies within the District of a disaster; and
- s) The designation of the Superintendent or designee, as the District Chief Emergency Officer whose duties will include, but not be limited to:
 - 1. Coordinating the communication between school staff, law enforcement, and other first responders;
 - 2. Leading the efforts of the District-wide school safety team in the completion and yearly update of the District-wide school safety plan and the coordination of the District-wide school safety plan with the building-level emergency response plan(s);

(Continued)

SUBJECT: SCHOOL SAFETY PLANS (Cont'd.)

3. Ensuring staff understanding of the District-wide school safety plan;
4. Ensuring the completion and yearly update of building-level emergency response plans for each school building;
5. Assisting in the selection of security related technology and development of procedures for the use of the technology;
6. Coordinating appropriate safety, security, and emergency training for District and school staff, including required training in the emergency response plan;
7. Ensuring the conduct of required evacuation and lock-down drills in all District buildings as required by law; and
8. Ensuring the completion and yearly update of building-level emergency response plan(s) by the dates designated by the Commissioner.

Building-Level Emergency Response Plan

Building-level emergency response plan means a building-specific school emergency response plan that addresses crisis intervention, emergency response and management at the building level and has the contents as prescribed in Education Law and Commissioner's regulations. As part of this plan, the District will define the chain of command in a manner consistent with the National Incident Management System (NIMS)/Incident Command System (ICS).

Building-level emergency response plan(s) will be developed by the building-level emergency response team. The building-level emergency response team is a building-specific team appointed by the building principal, in accordance with regulations or guidelines prescribed by the Board. The building-level emergency response team will include, but not be limited to, representatives of teacher, administrator, and parent organizations, school safety personnel and other school personnel [including bus drivers and monitors](#), community members, local law enforcement officials, local ambulance, fire officials, or other emergency response agencies, and any other representatives the Board deems appropriate.

Classroom door vision panels will not be covered except as outlined in the building-level emergency response plan.

Education Law § 2801-a
8 NYCRR § 155.17

Adoption Date

SUBJECT: PROBATION AND TENURE**Probation**

~~Certified staff members will be appointed to a probationary period by a majority vote of the Board upon recommendation of the Superintendent.~~

~~Teachers, all other members of the teaching staff, administrators, directors, supervisors, principals, and all other members of the supervisory staff, except associate, assistant, and other superintendents, will be appointed to a probationary period of four years.~~

****For Common, Central, and Union Free School Districts:***

Generally, teachers, all other members of the teaching staff, principals, administrators, supervisors, and all other members of the supervising staff will be appointed by the Board upon the recommendation of the Superintendent for a probationary period of four years.

The probationary period will not exceed three years for teachers previously appointed to tenure in ~~this or another school~~any district or BOCES within the state, provided that the teacher was not dismissed from ~~the prior~~that district or BOCES as a result of charges brought pursuant to Education Law Section 3020-a or 3020-b and met the required annual professional performance review (APPR) rating in his or her final year of service there.

Additionally, up to two years of service as a regular substitute teacher may be applied toward probationary service. (This is sometimes referred to as Jarema Credit.)

The probationary period will not exceed three years for principals, administrators, supervisors, or other members of the supervising staff appointed on or after June 1, 2020 who were previously appointed to tenure as an administrator within an authorized administrative tenure area in any district or BOCES within the state provided that the individual was not dismissed from that district or BOCES as a result of charges brought pursuant to Education Law Section 3020-a or 3020-b.

During the probationary period, a staff member will be given assistance in adjusting to the new position, but the essential qualifications for acceptable performance will be assumed because the staff member attained the required certification or license.

A staff member's appointment may be discontinued at any time during his or her probationary period upon the recommendation of the Superintendent and by majority vote of the Board.

Any ~~person~~staff member not recommended for tenure appointment will be notified in writing by the Superintendent no later than 60 days before his or her probationary period expires.

(Continued)

SUBJECT: PROBATION AND TENURE (Cont'd.)**Tenure**

The Board will ~~follow~~ comply with all applicable laws and regulations regarding tenure.

At the expiration of the probationary period or within six months prior, the Superintendent will make a written report to the Board recommending for appointment to tenure ~~1) those non-teaching certified staff members who successfully completed their probationary period in the District, and 2) teachers and principals~~ those who have been found competent, efficient, and satisfactory; and, in the case of teachers and building principals, those who have received ~~the~~ APPR ratings of effective or highly effective in at least three of the preceding four years, exclusive of any breaks in service.

If a teacher or building principal receives an APPR rating of ineffective in their final probationary year after receiving APPR ratings of effective or highly effective in the preceding probationary years, ~~the Board may not award~~ they will not be eligible for tenure; ~~but~~ However, the Board may extend that teacher's or building principal's probationary time by an additional year. The teacher or building principal may be eligible for immediate tenure if he or she successfully appeals the ineffective rating.

The Board may then—by a majority vote—appoint to tenure any or all of the persons recommended by the Superintendent.

~~When the initial probationary period expires, a~~ A teacher or building principal will remain on probationary status until the end of the school year in which he or she has received APPR ratings of effective or highly effective for at least three of the four preceding school years, exclusive of any breaks in service. During this time, ~~T~~the Board may also grant tenure contingent upon a teacher's or building principal's receipt of a minimum APPR rating in the final year of ~~the~~his or her probationary period. If the contingency is not met after all appeals are exhausted, the grant of tenure will be void and unenforceable and the teacher's or building principal's probationary period may be extended for an additional year in accordance with law.

Resolutions Making Appointments

Each Board resolution making a probationary appointment or an appointment on tenure will specify:

- a) The name of the appointee;
- b) The tenure area or areas in which the professional will devote a substantial portion of his or her time;
- c) The date probationary service or service on tenure commences in each area;

(Continued)

Personnel

SUBJECT: PROBATION AND TENURE (Cont'd.)

- d) The expiration date of the appointment, if made on a probationary basis. For appointments of classroom teachers and **building** principals, the resolution must state that:
 - 1. To receive tenure, the individual must receive composite or overall APPR ratings of effective or highly effective in at least three of the four preceding years; and
 - 2. If the teacher or **building** principal receives an ineffective composite or overall APPR rating in his or her final year of probation, he or she will not be eligible for tenure at that time; and
- e) The certification status of the appointee in reference to the position to which the individual is appointed.

Education Law §§ 2509, 2573, 3012, ~~3012 e, 3012 d~~, 3014, and 3031
8 NYCRR §§ 30-1.3, ~~80 3.6, 80 3.9, and 80 3.10~~

NOTE: Refer also to Policy #6217 -- [Professional Staff: Separation](#)

Adoption Date

Personnel

SUBJECT: LEAVES OF ABSENCE

In general, leaves of absence will be administered by the Superintendent. The Board reserves the right to grant leaves of absence for purposes or under conditions not contemplated or considered in the policy statement. Where a leave of absence is falsely requested or improperly used, the Board may undertake appropriate disciplinary action. The purpose or conditions of a leave of absence may not be altered except by permission of the Superintendent, as expressed in writing.

Leaves of absence, contractual, et al.

a) Employees who are members of a negotiating unit:

Authorization is granted to approve requests for leaves of absence submitted in accordance with provisions of contracts in effect between the District and each bargaining unit.

b) Employees who are not members of a negotiating unit:

Authorization is granted to approve requests for leaves of absence submitted by these employees where the requests are consistent with provisions of contracts in effect between the District and the bargaining unit most compatible with the employment status of the employee.

c) Employees who are under contract to the District:

Authorization is granted to implement provisions for leaves of absence contained in each contract.

Leaves of absence, unpaid, not covered above

a) Subject to limitations enumerated in this policy statement, authorization is granted for the following unpaid leaves of absence:

1. For a period of time not to exceed one school year for approved graduate study, this leave to include any required internship experience.
2. At the expiration of a paid sick leave of absence, this leave may be extended for a period of time not longer than the end of the school year after the school year in which the paid leave of absence began.

b) Unpaid leaves of absence cannot be used to extend vacation periods, to take vacations, to engage in other occupations, or to provide additional personal leaves, except that the Superintendent will have discretion, where circumstances warrant, to approve leaves of absence for those purposes.

c) Unpaid leaves of absence will not be granted unless the services of a substitute employee, satisfactory in the discretion of the Superintendent, can be secured.

(Continued)

Personnel

SUBJECT: LEAVES OF ABSENCE (Cont'd.)

- d) Except where it interferes with an employee's legal or contractual rights, the timing of unpaid leaves of absence will be granted at the convenience of the District.

Other leaves of absence

Other leaves of absence include, but are not limited to, the following:

- a) Emergency Service Volunteer Leave

Upon presentation of a written request from the American Red Cross and with the approval of the Superintendent, employees certified by the American Red Cross as disaster volunteers will be granted leave from work with pay for up to 20 days in any calendar year to participate in specialized disaster relief operations. This leave will be provided without loss of seniority, compensation, sick leave, vacation leave, or other overtime compensation to which the volunteer is otherwise entitled.

- b) Screenings for Cancer

Employees will be granted up to four hours of paid leave on an annual basis to undertake a screening for cancer. This leave will be excused leave and will not be charged against any other leave to which the employee is entitled.

- c) Blood Donation

The District must either, at its option:

1. Grant three hours of unpaid leave of absence in any 12-month period to an employee who seeks to donate blood off-premises. The leave may not exceed three hours unless agreed to by the Superintendent or designee; or
2. Allow its employees without use of accumulated leave time to donate blood during work hours at least two times per year at a convenient time and place set by the Superintendent or designee, including allowing an employee to participate in a blood drive at the District.

Leave taken by employees at a District-designated donation alternative (such as a District-sponsored blood drive at the workplace) must be paid leave that is provided without requiring the employee to use accumulated vacation, personal, sick, or other leave time.

The District will not retaliate against an employee for requesting or obtaining a leave of absence under this section. Additional leaves for the purpose of blood donation under any other provision of law will not be prevented.

(Continued)

Personnel

SUBJECT: LEAVES OF ABSENCE (Cont'd.)

d) Bone Marrow Donation

Employees seeking to undergo a medical procedure to donate bone marrow will be granted leaves to do so, the combined length of the leaves to be determined by the physician, but may not exceed 24 work hours unless agreed to by the Superintendent or designee. The District will require verification for the purpose and length of each leave requested by the employee for this purpose.

The District will not retaliate against an employee for requesting or obtaining a leave of absence under this section. Additional leaves for the purpose of bone marrow donation under any other provision of law will not be prevented.

e) Nursing Mothers (Breastfeeding/Lactation)

The District will provide reasonable unpaid break time or permit the use of paid break time or meal time each day to allow an employee to express breast milk for her nursing child for up to three years following childbirth. The District will make reasonable efforts to provide a room or other location in close proximity to the work area where the employee can express milk in privacy. The District will not discriminate against an employee who chooses to express breast milk in the workplace.

Reasonable unpaid break time is generally no less than 20 minutes and no more than 30 minutes dependent upon the proximity of the designated location for expressing breast milk. In most situations, the District is required to provide unpaid break time at least once every three hours if requested by the employee. At the employee's option, the District will allow the employee to work before or after her normal shift to make up the amount of time used during the unpaid break time(s) so long as the additional time requested falls within the District's normal work hours.

The District will provide written notice to employees who are returning to work following the birth of a child of their right to take unpaid leave for the purpose of expressing breast milk. This notice may either be provided individually to affected employees or to all employees generally through publication of the notice in the employee handbook or posting of the notice in a central location.

Any employee wishing to avail herself of this benefit is required to give the District advance notice, preferably prior to her return to work, to allow the District an opportunity to establish a location and schedule leave time to accommodate employees as needed.

(Continued)

Personnel

SUBJECT: LEAVES OF ABSENCE (Cont'd.)

f) Witnesses or Victims of Crimes

The District will grant an unpaid leave of absence to an employee, who is a victim of or a witness to a criminal offense, that is required or chooses to appear as a witness, consult with the district attorney, or exercise his or her rights as provided in the Criminal Procedure Law, the Family Court Act, and the Executive Law.

To use this leave, the employee must provide notice of the need for leave at any time prior to the actual day of leave. The District is permitted to ask the party who sought the attendance or testimony of the employee to provide verification of the employee's service. Employees will not be penalized or discharged for absences by reason of a required appearance as a witness in a criminal proceeding, or consultation with the district attorney, or exercising his or her rights as provided under the law.

g) Victims of Domestic Violence

Unless the absence would cause an undue hardship to the District, the District will provide reasonable accommodations to employees who are victims of domestic violence who must be absent from work for a reasonable time in accordance with law.

An employee availing themselves of this leave must provide the District with reasonable advance notice, unless providing this notice is not feasible. An employee unable to provide reasonable advance notice must, within a reasonable time after the absence, provide a certification to the District when requested.

To the extent allowed by law, the District will maintain the confidentiality of any information related to an employee's status as a victim of domestic violence.

h) Military Leave

The District will comply with state and federal laws regarding military leave and re-employment.

i) Jury Duty

As provided by law, any employee who is summoned to serve as a juror and who notifies the District to that effect prior to his or her term of service will not, on account of absence by reason of jury service, be subject to discharge or penalty. The District will ensure that all absences for this purpose are granted in accordance with law and the terms of any applicable collective bargaining agreement.

(Continued)

SUBJECT: LEAVES OF ABSENCE (Cont'd.)

j) Voting

Employees who are registered voters and have four consecutive hours either between the opening of the polls and the beginning of their working shift, or between the end of their working shift and the closing of the polls, will be deemed to have sufficient time to vote and will therefore not be eligible for paid leave to vote in any election.

Employees who are registered voters, and do not have sufficient time outside of their working hours to vote in any election, may without loss of pay for up to two hours, take so much time off as will, when added to their voting time outside of their working hours, enable them to vote. ~~take up to three hours of paid leave to vote at any general election, special election called by the Governor, primary election, or municipal election. This does not include school district elections, library district elections, fire district elections, special town elections, or early voting periods.~~ The employee will be allowed time off for voting only at the beginning or the end of his or her working shift, as the District may designate, unless otherwise mutually agreed.

Employees requiring working time off to vote must notify the District not more than ten or less than two working days before the day of the election.

The District must post a notice informing employees of their right to leave in order to vote not less than ten working days before an election and until polls close on election day. This notice will be conspicuously posted in a place where it can be seen by employees as they come and go to their place of work.

29 USC § 207(r)

Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), 38 USC §§ 4301-4333

Civil Service Law §§ 71-73 and 159-b

Education Law §§ 1709(16), 2509(6), 2573(12), 3005, 3005-a and 3005-b

General Municipal Law §§ 92, 92-c, and 92-d

Election Law § 3-110

Executive Law § 296(22)

Judiciary Law §§ 519 and 521

Labor Law §§ 202-a, 202-i, 202-j, 202-l and 206-c

Military Law §§ 242 and 243

Penal Law § 215.14

Adoption Date

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE

The District will comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, parents or guardians and noncustodial parent(s) whose rights are not limited by court order or formal agreement, of a student under 18, or a student who is 18 years of age or older, or who is attending an institution of post-secondary education, have a right to inspect and review any and all education records maintained by the District.

Education Records

The term "education records" is defined as all records, files, documents, and other materials containing information directly related to a student; and maintained by the education agency or institution, or by a person acting for that agency or institution. This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provided under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA and they are subject to the confidentiality provisions of both Acts.

However, personal notes made by teachers or other staff are not considered education records if they are:

- a) Kept in the sole possession of the maker;
- b) Not accessible or revealed to any other person except a temporary substitute; and
- c) Used only as a memory aid.

Additionally, FERPA does not prohibit a school official from disclosing information about a student if the information is obtained through the school official's personal knowledge or observation and not from the student's education records.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Access to Student Records

Administrative regulations and procedures will be developed to comply with the provisions of federal law relating to the availability of student records. The purpose of these regulations and procedures is to make available to the parents or guardians of students and noncustodial parent(s) whose rights are not limited by court order or formal agreement, or students who are 18 years of age or older, or who are attending an institution of post-secondary education, student records, and files on students, and to ensure the confidentiality of these records with respect to third parties.

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information (PII) contained in student education records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that the signature:

- a) Identifies and authenticates a particular person as the source of the electronic consent; and
- b) Indicates the person's approval of the information contained in the electronic consent.

Exceptions

Without the consent of a parent or eligible student, the District may release a student's information or records when it is:

- a) Directory Information and Limited Directory Information

"Directory information" is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. "Limited Directory Information Disclosure" means that the District may limit disclosure of its designated directory information to specific parties, for specific purposes, or both. The intent is to allow schools the option to implement policies that allow for the disclosure of student information for uses such as yearbooks, honor roll lists, graduation programs, and playbills, but restrict disclosure for more potentially dangerous purposes. The District will limit disclosure of its designated directory information as otherwise specified in its public notice to parents of students in attendance and eligible students in attendance.

- b) To School Officials who have a Legitimate Educational Interest

To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. An educational interest includes the behavior of a student and disciplinary action taken against the student for conduct that posed a significant risk to the safety or well-being of the student, other students, or other members of the school community. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

- c) To Another Educational Institution

The District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or post-secondary institution at which the student seeks or intends to enroll, or after the student has enrolled or transferred, so long as the disclosure

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

is for purposes related to the student's enrollment or transfer. Parental consent is not required for transferring education records if the school's annual FERPA notification indicates that these disclosures may be made. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, the District will provide a copy of the information disclosed and an opportunity for a hearing.

d) For Health and Safety Emergency Reasons

The District must balance the need to protect students' PII with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency. The District may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials, and medical personnel. The District's determination that there is an articulable and significant threat to the health or safety of a student or other individuals will be based upon a totality of the circumstances, including the information available, at the time the determination is made. The District must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

e) To Juvenile Justice Systems

Information may be disclosed to state and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a state statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released. In these cases, the official or authority must certify in writing that the information will not be disclosed to any other party except as provided under law without prior written consent.

f) To Foster Care Agencies

The District may release records to an agency caseworker or other representative of a state or local child welfare agency, who has the right to access a student's case plan, when the agency or organization is legally responsible, for the care and protection of the student. This does not give a child welfare agency the right to look into any non-foster care student's records, without parental consent, when there has been a mere allegation of abuse or maltreatment, absent an order or subpoena.

(Continued)

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)g) Pursuant to a Subpoena or Court Order

When the District receives a subpoena or court order for the release of records, it will make a reasonable effort to notify the parent or guardian or eligible student of the order or subpoena in advance of compliance. This allows the parent or guardian or eligible student to seek protective action against the subpoena or order before the release of the records.

The District may disclose a student's records without first notifying parents or guardians or eligible students if the disclosure is:

1. Based on a subpoena in which the court orders, for good cause shown, not to reveal to any person the existence or contents of the subpoena or any information furnished pursuant to the subpoena;
2. In accordance with a judicial order in cases where the parents are a party to a court proceeding involving child abuse or maltreatment or dependency matters, and the order is issued in the context of that proceeding; or
3. Made to a court (with or without an order or subpoena) when the District is involved in a legal action against a parent or student and the records are relevant to the matter.

h) For Financial Aid Purposes

Pertinent information may be released in connection with the determination of eligibility, amount, conditions, and enforcement of terms of a student's financial aid.

i) To Accrediting Organizations

Disclosure of a student's records may be made to an organization in which that student seeks accreditation, in order to carry out their accrediting function.

j) To Parents of a Dependent Student

Even when a student turns 18 years of age or older the District may disclose education records to that student's parents, without the student's consent, if the student is claimed as a dependent for federal income tax purposes by either parent.

k) For Audit/Evaluation Purposes

The audit or evaluation exception allows for the disclosure of PII from education records without consent to authorized representatives of the Comptroller General of the U.S., the Attorney General, the Secretary of Education, federal, state, or local educational authorities.

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

Under this exception, PII from education records must be used to audit or evaluate a federal or state supported education program, or to enforce or comply with federal legal requirements that relate to those education programs.

The District may occasionally disclose PII from education records without consent to authorized representatives of the entities listed above. The District may also designate its own authorized representative who may access PII without consent in connection with an audit or evaluation of an education program within the District. As an example, the District might designate a university as its authorized representative in order to disclose, without consent, PII from education records on its former students to the university. The university could then disclose, without consent, transcript data on those former students attending the university to allow the District to evaluate how effectively the District prepared its students for success in post-secondary education.

l) For Conducting Studies

This exception allows for the disclosure of PII from education records without consent to organizations conducting studies for, or on behalf of, schools, school districts, or post-secondary institutions. Studies can be for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction.

The District may disclose PII from education records without consent to these organizations conducting studies for the District, in accordance with its obligations under FERPA.

In addition, other entities outside of the District may occasionally disclose PII from education records that the District has previously shared with that entity, to organizations conducting studies on behalf of the District. For example, a State Education Agency (SEA) may disclose PII from education records provided by the District without consent to an organization for the purpose of conducting a study that compares program outcomes across school districts to further assess the effectiveness of these programs with the goal of providing the best instruction.

Required Agreements for the Studies or Audit/Evaluation Exceptions (see items k and l)

To the extent required by law, the District will enter into a written agreement with organizations conducting studies for the District, or, with its designated authorized representatives in connection with audits or evaluations of education programs within the District. In the event that the District discloses PII from education records to its own designated authorized representative in connection with an audit or evaluation of an educational program within the District, it will use reasonable methods to ensure to the greatest extent practicable that its designated authorized representative complies with FERPA and its regulations.

(Continued)

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)**Challenge to Student Records**

Parents or guardians of a student under the age of 18, or a student who is 18 years of age or older or who is attending an institution of post-secondary education, will have an opportunity for a hearing to challenge the content of the school records and to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy of students, and to provide an opportunity for the correction or deletion of any inaccurate, misleading, or otherwise inappropriate data.

Release of Information to the Noncustodial Parent

The District may presume that the noncustodial parent has the authority to request information concerning his or her child and release this information upon request. If the custodial parent wishes to limit the noncustodial parent's access to the records, it is his or her responsibility to obtain and present to the school a legally binding instrument that prevents the release of information related to the child.

Parents' Bill of Rights

~~—The District posts a parents' bill of rights for data privacy and security on its website, and it includes this bill of rights with every contract it enters into with a third-party contractor that receives student, teacher, or principal data. The bill of rights informs parents of the legal requirements regarding privacy, security, and use of student data.~~

Family Educational Rights and Privacy Act of 1974, 20 USC § 1232g
34 CFR Part 99
Education Law § 2-d

NOTE: Refer also to Policies [#5676 -- Privacy and Security for Student Data and Teacher and Principal Data](#)

[#7241 -- Student Directory Information](#)

[#7242 -- Military Recruiters and Institutions of Higher Education](#)

~~[#7243 -- Student Data Breaches](#)~~

[#7643 -- Transfer Students with Disabilities](#)

Adoption Date

Students

SUBJECT: IMMUNIZATION OF STUDENTS

Every child entering or attending a District school must present proof of immunization or proof of immunity by serology (blood test) if applicable unless a New York State licensed physician certifies that the immunization ~~is~~ may be detrimental to the child's health. The requirement for that immunization is waived until the immunization is no longer detrimental to the child's health. Medical exemptions must be reissued annually.

Except for ~~this~~ a valid medical exemption, the District ~~may~~ will not permit a child lacking acceptable evidence of required immunizations to remain in school for more than 14 days, or more than 30 days for an out-of-state or out-of-country transferee who can show a good faith effort to get the necessary certification or other evidence of immunization.

~~The administration will notify the local health authority of the name and address of excluded children and provide the parent or person in parental relation a statement of his or her duty regarding immunization as well as a consent form prescribed by the Commissioner of Health. The school will cooperate with the local health authorities to provide a time and place for the immunization of these children.~~

Whenever a child has been refused admission to or continued attendance at a District school for lack of acceptable evidence of immunization, immunity, or exemption, the principal of the school will:

- a) Notify the person in parental relation to the child of his or her responsibility to have the child immunized and of the public resources available for doing so;
- b) Notify the local health authority of the name and address of the excluded child and of the immunization or immunizations which the child lacks; and
- c) Provide, with the cooperation of the local health authority, for a time and place at which the required immunization or immunizations may be administered.

For homeless children, the enrolling school must immediately refer the ~~parent or guardian~~ person in parental relation to ~~of~~ the child to the District's homeless liaison, who must assist them in obtaining the necessary immunizations, ~~or immunization~~ or medical records.

The District will provide an annual summary of compliance with immunization requirements to the Commissioner of Health.

All schools will also post educational information on influenza and the benefits of influenza immunization which will be in plain view and available to ~~parents~~ persons in parental relation.

Education Law §§ 310 and 914

Public Health Law §§ 613 and 2164

8 NYCRR §§ 100.2 and 136.3

10 NYCRR Subpart 66-1

NOTE: Refer also to Policy #7131 -- Education of Students in Temporary Housing

Adoption Date:

Instruction

SUBJECT: PATRIOTISM, CITIZENSHIP, AND HUMAN RIGHTS EDUCATION

In order to promote a spirit of patriotic and civil service and obligation, as well as to foster in students of the District moral and intellectual qualities which are essential in preparing them to meet the obligations of citizenship, the Board requires students attending District schools, over the age of eight years, to attend instructional courses in patriotism, citizenship, [civic education and values, our shared history of diversity, the role of religious tolerance in this country](#), and human rights issues, with particular attention to the study of the inhumanity of genocide, slavery (including the Freedom Trail and Underground Railroad), the Holocaust, and the mass starvation in Ireland from 1845 to 1850.

The Board also directs that all students attending District schools in grades 8 through 12 receive instruction in the history, meaning, significance and effect of the United States Constitution, the New York State Constitution, and the Declaration of Independence.

The curricula for these courses must include the subjects specified by the Board of Regents and be for the period of instruction, as mandated by the Regents, which is necessary in these subjects in each of the appropriate grades.

One week during each school year a uniform course of exercises will be provided to teach students, in an age appropriate manner, the purpose, meaning, and importance of the Bill of Rights Articles in the United States and New York State Constitutions. These exercises will be in addition to the above required courses.

In addition, since the District receives Federal Funds for a fiscal year, it will hold an educational program on the United States Constitution on September 17th of each year for the students in the District to commemorate the September 17, 1787 signing of the Constitution, known as Constitution Day and Citizenship Day. However, when September 17 falls on a Saturday, Sunday, or holiday, this day will be held during the preceding or following week.

The Board directs that the above named subjects, as mandated by law, be addressed in the instructional curricula provided by the District.

Education Law § 801
36 USC § 106

NOTE: Refer also to Policy #8242 -- [Civility, Citizenship, and Character Education/Interpersonal Violence Prevention Education](#)

Adoption Date

***DISTRICT WIDE
SCHOOL SAFETY PLAN***

FIRE ISLAND UNION FREE SCHOOL DISTRICT
P.O. Box 428
Ocean Beach, NY 11770



2020-2021 SCHOOL YEAR

Board Approved: _____

OVERVIEW

Fire Island is a 32-mile long barrier island approximately 4-7 miles south of Long Island. There are 17 communities on Fire Island, with approximately 4,100 homes, including two incorporated villages, which have their own governing bodies. Of the 4,100 homes approximately 350-500 people reside on Fire Island year round. Primarily a vacation and recreation environment, visitation on a peak season weekend day can be as high as 100,000 within the park areas and the communities combined. The Fire Island Union Free School District is the only educational organization within the district. The school provides educational services from pre-K through the sixth grade for resident children as well as tuition-paying non-resident students. Secondary students are tuitioned to a variety of mainland school districts. Due to the lack of a road system on the Island, the District operates its own transportation system in the form of 4-wheel drive school buses.

Section I: General Considerations and Planning Guidelines

A. Purpose

The Fire Island Union Free School District has developed this District-wide School Safety Plan pursuant to Commissioner's Regulation 1555.17. At the direction of the Fire Island U.F.S.D. Board of Education, the Superintendent of the F.I.U.F.S.D appointed a District Wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan.

B. Identification of District Wide School Safety Team

The F.I.U.F.S.D. has appointed a District-wide School Safety Team consisting of, but not limited to, representatives of the School Board, teachers, administrators, parent organizations and other school personnel. The members of the team and their positions or affiliations are as follows:

- Superintendent
- School Business Official
- District Clerk
- Director of Curriculum & Special Projects
- Director of Health Services
- Head Custodian
- Head Bus Driver
- West District Fire Coordinator
- County Police
- Village Police
- Village Fire Department
- Board of Education Member
- Teaching Staff Member
- Parent

C. Concept of Operations

The District Wide Safety Plan will be limited to use only on Fire Island at the Woodhull Elementary School buildings and grounds, located at Surf Road, Ocean Beach. The plan is developed to provide a safe school environment in the rural setting of the Fire Island community in which it is located.

The District Wide Safety Plan is linked directly to the individual Building Emergency Response Plan updated for the Woodhull School building. Protocols reflected in the District Wide Safety Plan and New York State SAVE legislation have guided the development and implementation of the Building Emergency Response Plan.

The plan is designed to pool together resources in and around the community in the event of an emergency. The plan institutes the use of an in-school Emergency Response Team and delineates a process of notification (thru Chain of Command) of the superintendent, local and county officials. All are available to assist as per existing protocols.

Whenever possible, any incident that occurs within the district will be managed under the Incident Command System (ICS)

D. Plan Review and Public Comment

This plan shall be reviewed and maintained by the District Wide School Safety Team and reviewed on an annual basis on or before July 1 of each year

Pursuant to Commissioners Regulation, Section 155.17 (e) (3), this plan will be made available for public comment at least 30 days prior to its adoption. The District –wide School Plan may be adopted by the School Board only after at least one public hearing that provides for participation of school personnel, parents, students and other interested parties. The plan must be formally adopted by the Board of Education.

While conforming to the District Wide Safety Plan, the Building Emergency Response Plan shall be confidential and shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a

Full copies of the District-wide School Safety Plan and any amendments will be submitted to the New York State Education Department within 30 days of adoption. This plan will be reviewed periodically during the year and will be maintained by the District-wide School Safety Team. The required annual review will be completed on or before July 1 of each year. After its adoption by the Board of Education the plan will be available at the Woodhull Elementary School, Surf Road Ocean Beach.

SECTION II: Risk Reduction, Prevention And Intervention Strategies

A. Prevention/Intervention Strategies

Program Initiatives

The District Wide School Safety Plan provides the framework for the Building Emergency Response Plan. The Fire Island Union Free School District proactively implements a variety of preventative programs to reduce the risk of violence. The following list some of these initiatives and/or their provider:

- Teacher-Teacher Mentor Program
- School Psychologist
- Dignity Act Training (DASA)
- Character Education
- School Code of Conduct
- Collaboration with local and state authorities

Training, Drills and Exercises

Safety drill and exercises will be conducted periodically as required by law. These drills and exercises include but are not limited to:

- Fire Drills
- Evacuation Drills
- Lockdown Drills
- Lockout Drills
- Emergency Go-Home Drills
- Shelter In Place Drills
- Periodic Tabletop Exercises to include local and county officials

The effectiveness and efficiency of these drills will be reviewed and addressed by the School Superintendent and the Building Response Team.

Implementation of School Security

Security measures adopted by the District include:

- Security cameras around the exterior of the school building
- All doors are locked to the outside
- Installation of a “man trap” at the main entrance of the school building
- Visitors are “buzzed in” after identifying themselves at the main entrance security window
- After identification, visitors are required to sign in in the main office
- Staff members are equipped with proximity tags for access to the building

Vital Educational Agency Information

The District maintains information on:

- School population
- Number of staff

- Transportation Routing
- Telephone numbers of key officials

B. Early Detection of Potentially Violent Behaviors

The Fire Island Union Free School District will implement procedures for dissemination of informative materials regarding the early detection of possible violent behavior, including but not limited to: identification of family, community and environmental factors to administrators, teachers, parents, and other persons in parental relation to students of the school district or board and other persons deemed appropriate to receive such information.

C. Hazard Identification

The District Wide School Safety Team, in conjunction with local officials, has identified areas outside the school proper that may impact the school during an emergency. Considerations included:

- Weather/Environmental hazards
- Presence of hazardous materials transported on the single main road on the island
- Limited resources available for safe harboring of students and staff off school grounds
- Proximity to District property
- Potential for emergency based on national trends

Specifics to these hazards are maintained within the Building Emergency Response Plan

D. Suicide Prevention

The District recognizes that suicide is a leading cause of death among young people and will take a proactive approach in preventing deaths by suicide. Pupil personnel staff will develop a specific set of guidelines and procedures to assess the risk of and intervene in response to youth suicidal behavior.

SECTION III: Response

A. Notification and Activation – Internal and External Communications

In the case of an emergency within the District, whether it is a violent incident or other emergency, the school incident commander will contact the Superintendent as soon as possible. The Superintendent or designee is authorized to contact local law enforcement authorities who are listed in the Building Emergency Response Plan. Additionally, notification of the incident or emergency may be made throughout the District via telephone, email, fax, District website and/or the media.

Protective Action Options

During certain emergency situations, one of a variety of protective actions needs to be employed. Summaries of the options are listed below. Detailed plans associated procedures for the school building will be incorporated into the Building Emergency Response plan.

- **School Cancellation** will be used when information regarding a potential crisis is received with enough lead time to alert all staff and students, such as weather-related incidents for which ample warning may be provided.
- **Early Dismissal** will be used when school is in session if there is time to return staff and students to their homes and more than 15 minutes remain in the school day.
- **Evacuation/Relocation** will be used when school is in session and it has been determined that the school does not provide a safe environment for staff and students
- **Sheltering** will be used when school is in session and it is determined that early dismissal and evacuation are not safe options. This response is to be implemented whenever a situation exists that makes staying inside safer than being outdoors. Examples might be hazardous weather conditions or toxic environmental releases.
- **Holding In Place** is suitable for a variety of responses. It offers the ability to isolate and control movement and/or relocate building occupants by room or areas to other parts of the building determined to be safe.
- **Lockout** will be used in response to incidents of actual or potential threat from outside the building.
- **Lockdown** will be used in response to incidents of actual or potential threats of violence

B. Situational Responses

Multi-Hazard Response

The Fire Island Union Free School District's Emergency Response Plan provides details to the actions in emergencies that may include the following situations:

- Threats of Violence
- Intruder
- Hostage / Kidnapping
- Bomb Threat/ Explosive
- Hazardous Material
- Epidemic
- Natural /Weather Related

and others as determined by the District Wide School Safety Team

Responses to Acts of Violence: Implied or Direct Threats

Acts of violence by students, staff members or visitors to the school will not be tolerated. In the event of an implied or direct threat (threats are alarming statements or behaviors that give rise to concern about subsequent behavior) of violence by a student, staff member or visitor to the school, the Superintendent should be informed immediately by the threatened individual or a staff member who becomes aware of the threat. The Superintendent or designee will determine what steps may be taken based on the nature of the incident. The steps may include further investigation, threat assessment, activation of the Building Response Team, and/or notification of local authorities.

Response Protocols

The Woodhull School Building Emergency Response Plan provide detailed information regarding protocols and responses to bomb threats, hostage taking, intrusions and kidnapping. The following protocols are provided as example:

- Shelter in Place
- Lock Out
- Evacuation
- Hold in Place

Arrangements for Obtaining Advice and Assistance from Local Government

Depending on the nature of an incident, the District may obtain assistance from local government agencies. The Superintendent or designee may contact 911 to obtain emergency services to assist in managing the incident at hand.

Procedures for Obtaining Advice and Assistance from Local Government Officials

The District has identified resources for advice and assistance from the following agencies:

- Ocean Beach Police Department
- Suffolk County Police Department-Marine Bureau
- Ocean Beach Fire Department
- The National Park Service
- Suffolk County Executive
- Islip Town Office of Emergency Management
- Suffolk County Office of Emergency Management
- Eastern Suffolk BOCES

District Resources

The following inventory represents resources available to the Emergency Response Team to manage an incident within the District. The list is updated on an as needed basis to incorporate additions to the inventory.

- 11 four wheel drive buses – 14-22 students/7-16 adults capacity, mobile radio equipped
- Two seven passenger 4-wheel drive GMC Suburbans with mobile radios
- One 2 passenger 4-wheel drive pick up truck
- 1 electric golf cart with trailer
- 2 cellular phones
- 2 portable automatic defibrillators
- 80 laptop computers with wireless internet connectivity

Procedures to Coordinate the Use of School District Resources and Manpower during Emergencies

The Building Response Team will make decisions and provide assistance during emergencies.

Protective Action Options

The Building Emergency Response Plan details plans for the following actions in response to an emergency where appropriate:

- School Cancellation and Early Dismissal: The Superintendent will make the determination and notify the school community. In the case of Early Dismissal, the Superintendent will remain available until all students are returned home.
- Evacuation: The Superintendent will determine the level of threat, contact the transportation manager, clear all evacuation sites prior to evacuation, and evacuate students and staff to prearranged evacuation sites. When at the sites student and staff population will be accounted for. The Superintendent or designee will provide parents with appropriate information and details regarding the event. Appropriate school personnel will be retained until all students have been returned.
- Sheltering Sites (Internal and External): The Superintendent will determine the threat and the location for sheltering based on the nature of the incident, account for all students and staff, determine other occupants in the building, and take appropriate safety precautions. The Superintendent or designee will provide information and current status of the situation to parents and other inquiring parties. Appropriate personnel will be retained until all students have been returned.

SECTION IV: Recovery

A. District Mental Health Services

The District will assist in the coordination of Disaster Mental Health Resources in the support of post-incident response in the Woodhull School.

B. Re-evaluation of Emergency Response Plan

Following an incident, the District will reevaluate current violence prevention and school safety activities and identify ways the Emergency Response Plan can be improved.