

FIRE ISLAND UNION FREE SCHOOL DISTRICT

Annual Organizational Meeting of the Board of Education

Tuesday, July 14, 2020

4:30 p.m.

*Due to COVID-19, this meeting will be held remotely via teleconference:
563-999-1058; Access Code 702021#*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

- ITEM 1** **Administration of Oath of Office – Newly Elected Board Members**
– to be administered by the District Clerk within 30 days
- a. Vernon Henriksen**
 - b. Judi Phelan**
- ITEM 2** **Call for Nominations & Election of Officers**
- a. Nomination & Election of President of the Board of Education**
 - b. Nomination & Election of Vice President of the Board of Education**
 - c. Administration of Oath of Office – President of the Board of Education - to be administered by the District Clerk within 30 days**
 - d. Administration of Oath of Office – Vice President of the Board of Education - to be administered by the District Clerk within 30 days**
- ITEM 3** **Administration of Oath of Office**
- a. Superintendent of Schools L. Ferraro - to be administered by the District Clerk within 30 days**
- ITEM 4** **Appointment of Officers**
- a. District Clerk D. Clock**
 - b. District Treasurer K. Wurtz**
 - c. Deputy District Treasurer J. Lizza**
 - d. Administration of Oath: to be administered within 30 days**
 - District Clerk**
 - District Treasurer**
 - Deputy District Treasurer**
- ITEM 5** **Other Appointments**
- a. Director of Health Services J. LaViolette**
 - b. School Attorney Guercio & Guercio, LLP**
 - c. Census Enumerator L. Ferraro**
 - d. Attendance Officer L. Ferraro**
 - e. External Auditor R. S. Abrams & Co.**

- f. **Insurance Consultant** *NYSIR*
- g. **Records Access Officer** *D. Clock*
- h. **Records Management Officer** *D. Clock*
- i. **Data Protection Officer** *C. Forget*
- j. **Asbestos (LEA) Designee** *B. Kurka*
- k. **Purchasing Agent** *K. Wurtz*
- l. **Designated Education Official** *L. Ferraro*
- m. **Civil Rights/Title IX Compliance Officer** *P. Tamberino*
- n. **Dignity Act Coordinator** *P. Tamberino*
- o. **Section 504 Compliance Officer** *L. Ferraro*
- p. **Homeless Liaison Officer** *P. Tamberino*
- q. **Special Education Chairperson** *D. Levenson*
- r. **Board of Education Legislative Liaison to New York State School Boards Association** *J. Lippert*
- s. **Fire Island UFSD Committee on Special Education** comprised of the following:
 - **Chairperson** *D. Levenson*
 - **Psychologist** *to be determined*
 - **Special Education/Reading Teacher** *C. Ferry*
 - **District Physician** *J. LaViolette*
 - **Parent Representative** *M. Adams*
 - **Student's Classroom Teacher**
- s. **Fire Island UFSD committee on Pre-School Special Education** comprised of the following:
 - **Chairperson** *D. Levenson*
 - **Parent Representative** *M. Adams*
 - **Suffolk County Representative**
 - **Evaluation Team Members**
- t. **Impartial Hearing Officers**

ITEM 6

Designations

- a. **Official Bank Depository, all funds** *HSBC*
- b. **Regular Meetings** *2nd Tuesday, unless otherwise noted*
- c. **Official Newspapers** *Islip Bulletin, Long Island Advance*

ITEM 7

Authorizations

- a. **To certify payrolls** *L. Ferraro*
- b. **To approve the attendance of staff to conferences, conventions, workshops** *L. Ferraro*
- c. **To establish \$100.00 petty cash for school instructional program to be maintained by District Treasurer**
- d. **To establish \$100.00 petty cash for miscellaneous District expense to be maintained by District Clerk**
- e. **Designation of signatures on checks**
 - **District Treasurer**
 - **District Clerk**
 - **School Board Member** *L. Kaufman*
 - **School Board Member** *J. Lippert*
- f. **Budget transfers on Chief School Officer's approval** *up to*

\$5,000.00

- g. **Use of District Credit Card** *L. Ferraro, K. Wurtz*
- h. **Superintendent to apply for grants in aid**
- i. **District Treasurer to invest school district funds**
- j. **Purchasing Agent to sign all district purchase orders**

ITEM 8

Official Undertakings (Bonds)

- a. **District Treasurer** \$2,000,000.00
- b. **Deputy District Treasurer** \$2,000,000.00
- c. **District Clerk** \$2,000,000.00

ITEM 9

Other Items

- a. **Re-adoption of all policies heretofore made including Code of Ethics and Code of Conduct**
- b. **Establish mileage reimbursement rate @ 57.5 cents/mile**
- c. **Establish Board of Education Sub-Committees**
 - 1. **Audit** *V. Henriksen, L. Kaufman, L. Nowachek, J. Phelan, A. Wood*
 - 2. **Buildings & Grounds** *V. Henriksen, L. Kaufman*
- d. **Approval of Equal Opportunity Employment**
- e. **Approval of Bay Shore Union Free School District and Islip Union Free School District as the Receiving Districts for resident students for grades 7-12 for the 2020-2021 school year.**
- f. **Approval of the following school personnel to have access to confidential Special Education records:**
 - **Superintendent** *L. Ferraro*
 - **District Clerk** *D. Clock*
 - **Psychologist** *to be determined*
 - **Speech Therapist** *M. Ringen*
 - **Special Education/Reading Teacher** *C. Ferry*
 - **CSE/CPSE Director** *D. Levenson*
 - **Administrative Assistant** *T. Murphy*

(The Organizational Meeting does not adjourn and continues directly into the Regular Meeting agenda)