

Regular Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
June 14, 2022

CALL TO ORDER	The meeting was called to order at 4:35 p.m. by President Jay Lippert.
MEMBERS PRESENT	L. Kaufman, J. Lippert, L. Nowachek, J. Phelan, K. Skelly-Kurka, A. Wood, M. Wyckoff.
OTHERS PRESENT	L. Ferraro, Superintendent J. Lizza, School Business Official P. Tamberino, Principal R. Roth, School Attorney D. Clock, District Clerk T. Murphy, Administrative Assistant C. Ferry, Special Education/Resource Teacher
APPROVAL OF MINUTES	Minutes of the following meetings were accepted as read: • Special Meeting of May 3, 2022 • Special Meeting of May 5, 2022 • Special Meeting of May 6, 2022 • Special Meeting of May 9, 2022 • Special Meeting of May 10, 2022 • Regular Meeting of May 10, 2022 • Public Budget Hearing of May 10, 2022 • Special Meeting of May 16, 2022 • Special Meeting of May 17, 2022 • Audit Committee Meeting of May 24, 2022 • Work Session of May 24, 2022 (J. Phelan, A. Wood; 7-0)
TREASURER'S REPORT	Treasurer's Report for the month ended May 2022 was accepted as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
TRIAL BALANCE REPORTS	The Board accepts the Trial Balance Report for the month ending May 2022 as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
APPROPRIATION & REVENUE STATUS REPORTS	The Board accepts the Appropriation and Revenue Status Reports for May 2022 as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
CASH DISBURSEMENT REPORTS	The Board accepts the Cash Disbursement reports for May 2022 as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
VOIDED CHECK REPORT	The Board accepts the Voided Check report for May 2022 as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
GENERAL FUND CASH FLOW REPORT	The Board accepts the General Fund Cash Flow report as hereby attached. (K. Skelly-Kurka, L. Kaufman; 7-0)
BUDGET TRANSFER	The Board approves a budget transfer in the amount of \$2,309.49 to cover the cost of a library book order as hereby attached. (A. Wood, K. Skelly-Kurka; 7-0)
CASH TRANSFER	The Board approves a cash transfer in the amount of \$685,000.00 as hereby attached. (J. Phelan, M. Wyckoff; 7-0)

WARRANT

The Board hereby approves the General Fund Warrant in the amount of \$41,735.12 as presented.
(A. Wood, K. Skelly-Kurka; 7-0)

SUPERINTENDENT'S REPORT

Mrs. Ferraro reported on the following:

- As a follow up to the Uvalde school shooting in Texas, the building safety team met to go over established safety protocols, including classroom doors to be locked when occupied, visitors to school to have name tags. Teachers concerns were addressed regarding security at graduation, hiring of security guards, and visitors. Ocean Beach Police Department conducted a walk-through of the building with the safety team.
- Capital Project update: J. Rettig and P. Dawkins will now be overseeing the project as architects from BBS. A meeting on 6/8/22 was held to discuss abatement scope and schedule. Environscience will be conducting a second asbestos inspection.
- Transportation: The DMV audit of 19A files found the District to be in compliance. Land, Sea & Air has been conducting 19A physicals for bus drivers.
- Requests from staff: School nurse inquires about receiving a COVID bonus; teachers request for MOA addressing field trips extending beyond the school day; request for paid health insurance as a surviving spouse of retired employee.
- Seasonal Guard for summer basketball program will be hired.
- Nassau-Suffolk School Boards awards a certificate of recognition to each Long Island school board for work in confronting the challenges presented over the recent intense and unprecedented times.

CORRESPONDENCE

The Board accepts as read letters from board members J. Lippert, K. Skelly-Kurka and M. Wyckoff regarding their intentions to abstain from voting on certain issues that may reflect personal conflicts of interest. (A. Wood, J. Phelan; 7-0)

FUNDING OF 2014 CAPITAL RESERVE #3

RESOLVED, that the Board of Education authorizes the funding of the 2014 Capital Reserve #3 in an amount not to exceed \$600,000.00 Said amount will be funded from the undesignated fund balance from the 2021-2022 budget. (A. Wood, J. Phelan; 7-0)

FUNDING OF 2021 CAPITAL RESERVE #4

RESOLVED, that the Board of Education authorizes the funding of the 2021 Capital Reserve #4 in an amount not to exceed \$600,000.00 Said amount will be funded from the undesignated fund balance from the 2021-2022 budget. (A. Wood, J. Phelan; 7-0)

FUNDING OF WORKERS' COMPENSATION RESERVE

RESOLVED, that the Board of Education authorizes the funding of the Workers' Compensation Reserve Fund in an amount not to exceed \$300,000.00. Said amount will be funded from the undesignated fund balance from the 2021-2022 budget.
(A. Wood, J. Phelan; 6-0 with K. Skelly-Kurka abstaining)

FUNDING OF EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE

RESOLVED, that the Board of Education authorizes the funding of the Employee Accrued Liability Reserve in an amount not to exceed \$100,000.00 Said amount will be funded from the undesignated fund balance from the 2021-2022 budget.
(A. Wood, J. Phelan; 6-0 with K. Skelly-Kurka abstaining)

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FUNDING OF EMPLOYEE RETIREMENT RESERVE	RESOLVED, in the event there are sufficient funds remaining in the 2021-2022 budget, the Board of Education shall cause the Retirement Contribution Reserve Fund to be funded prior to the date of the tax levy in an amount not to exceed \$500,000.00. (A. Wood, J. Phelan; 6-0 with K. Skelly-Kurka abstaining)																																				
FUNDING OF TEACHER RETIREMENT CONTRIBUTION RESERVE SUB-FUND	RESOLVED, that the Board of Education authorizes the funding of the Teacher Retirement Contribution Reserve Sub-Fund in an amount not to exceed \$33,000.00. Said amount will be funded from the undesignated fund balance from the 2021-2022 budget. (A. Wood, J. Phelan; 7-0)																																				
2021-2022 SICK DAY BUY BACKS	RESOLVED, that the Board of Education authorizes the sick day buy-backs for school year ending June 30, 2022, as presented and with the addition of buy backs for employee “W” at \$729.15. (M. Wyckoff, L. Kaufman; 6-0, with K. Skelly-Kurka abstaining)																																				
2022-2023 REVISED NON-INSTRUCTIONAL EMPLOYEE BENEFIT STATEMENTS	On the recommendation of the Superintendent, the Board hereby approves the revised non-instructional employee benefit statements to reflect clarification regarding health care benefits as presented. (L. Kaufman, M. Wyckoff; 6-0, with K. Skelly-Kurka abstaining)																																				
2022-2023 NON-INSTRUCTIONAL/BUS DRIVER COMPENSATION	On the recommendation of the Superintendent, the Board hereby approves revisions to existing and new hire non-instructional/bus driver salary schedules as presented. (A. Wood, J. Phelan; 6-0, with K. Skelly-Kurka abstaining)																																				
2022-2023 HOURLY SHIFT RATES – PART TIME EMPLOYEES	On the recommendation of the Superintendent, the Board hereby approves the 2022-2023 hourly shift rates for part time employees as presented. (L. Kaufman, J. Phelan; 4-0, with J. Lippert, K. Skelly-Kurka and M. Wyckoff abstaining.)																																				
2022-2023 APPOINTMENTS – PART TIME EMPLOYEES	On the recommendation of the Superintendent, the Board hereby approves the appointments of part time/on call employees for 2022-2023 as presented. (L. Kaufman, J. Phelan; 4-0, with J. Lippert, K. Skelly-Kurka and M. Wyckoff abstaining.) <table><tr><td>J. Melito</td><td>Custodial Sub</td><td>\$24.45/hr</td></tr><tr><td>B. Kurka</td><td>Weekend/Holiday Security</td><td>\$55.43/day</td></tr><tr><td>D. Wyckoff</td><td>Weekend/Holiday Security</td><td>\$55.43/day</td></tr><tr><td>D. Wyckoff</td><td>Guard</td><td>\$21.88/hr</td></tr><tr><td>B. Romyek</td><td>Seasonal Guard</td><td>\$21.88/hr</td></tr><tr><td>B. Daidone</td><td>Library Clerk</td><td>\$21.88/hr</td></tr><tr><td>Bonnie Metcalf</td><td>Seasonal Library Clerk</td><td>\$23.21/hr</td></tr><tr><td>Brittany Metcalf</td><td>Seasonal Library Clerk</td><td>\$21.88/hr</td></tr><tr><td>D. Lippert</td><td>Office Clerk</td><td>\$21.88/hr</td></tr><tr><td>M. Boyle</td><td>Sub School Nurse</td><td>\$225.78/day</td></tr><tr><td>G. Posillico</td><td>Sub School Nurse</td><td>\$225.78/day</td></tr><tr><td>D. Levenson</td><td>CPSE/CSE Director</td><td>\$840.86/day</td></tr></table>	J. Melito	Custodial Sub	\$24.45/hr	B. Kurka	Weekend/Holiday Security	\$55.43/day	D. Wyckoff	Weekend/Holiday Security	\$55.43/day	D. Wyckoff	Guard	\$21.88/hr	B. Romyek	Seasonal Guard	\$21.88/hr	B. Daidone	Library Clerk	\$21.88/hr	Bonnie Metcalf	Seasonal Library Clerk	\$23.21/hr	Brittany Metcalf	Seasonal Library Clerk	\$21.88/hr	D. Lippert	Office Clerk	\$21.88/hr	M. Boyle	Sub School Nurse	\$225.78/day	G. Posillico	Sub School Nurse	\$225.78/day	D. Levenson	CPSE/CSE Director	\$840.86/day
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2022 EMPLOYMENT AGREEMENT – INTERIM SUPERINTENDENT – DR. ALAN GROVEMAN	The Board hereby appoints Dr. Alan Groveman as Interim Superintendent for the period July 1, 2022 to August 30, 2022 at a daily rate of \$1,000.00, and authorizes the President to execute an agreement on behalf of the Board. (K. Skelly-Kurka, M. Wyckoff; 7-0)																																				
2022 VENTILATION CONTRACT – KG MECHANICAL, INC.	On the recommendation of the Superintendent, the Board hereby approves an agreement with KG Mechanical, Inc for the capital project ventilation project as presented, and authorizes the President to execute said agreement on behalf of the Board. (A. Wood, K. Skelly-Kurka; 7-0)																																				

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2022-2023 COOPERATIVE EDUCATIONAL SERVICES AGREEMENT WITH ESBOCES	On the recommendation of the Superintendent, the Board hereby approves an agreement with Eastern Suffolk BOCES for Cooperative Educational Services for school year 2022-2023 at a cost of \$468,035.25, and authorizes the District Clerk to execute said agreement on behalf of the Board. (A. Wood, L. Kaufman; 7-0)
2022-2023 ENGAGEMENT LETTER – R.S. ABRAMS & CO.	On the recommendation of the Superintendent, the Board hereby approves an engagement letter with R. S. Abrams & Co. for external auditing services for 2022-2023 at a cost not to exceed \$20,000.00, and authorizes the President to execute this agreement on behalf of the Board. (K. Skelly-Kurka, M. Wyckoff; 7-0)
RESCINDMENT OF ENGAGEMENT LETTER – CULLEN & DANOWSKI, LLP	On the recommendation of the School Business Official, the Board hereby rescinds the engagement letter with Cullen & Danowski, LLP, previously approved on May 10, 2022. (A. Wood, J. Phelan; 7-0)
REVISED ENGAGEMENT LETTER – CULLEN & DANOWSKI, LLP	On the recommendation of the Superintendent, the Board hereby approves a revised engagement letter with Cullen & Danowski for 2022-2023 year-end financial statements as presented, and authorizes the President to execute said agreement on behalf of the Board. (K. Skelly-Kurka, J. Phelan; 7-0)
2022-2023 PROPOSAL FOR PROFESSIONAL DEVELOPMENT SERVICES – LIVING LITERACY NETWORK	On the recommendation of the Superintendent, the Board hereby accepts a proposal from Living Literacy Network (LLN) for professional development services for 2022-2023 focusing on reading, at a cost of \$21,600.00 as presented. (L. Nowachek, J. Phelan; 7-0)
2022-2023 PROPOSAL FOR STUDENT ACCIDENT INSURANCE – BOLLINGER SPECIALTY GROUP	On the recommendation of the Superintendent, the Board accepts a proposal from Bollinger Specialty Group for student accident insurance at a cost of \$623.00 for school year 2022-2023 as presented. (A. Wood, L. Nowachek; 7-0)
2022-2023 PROPOSAL FOR NETWORK SUPPORT SERVICES – CORE BTS	On the recommendation of the Superintendent, the Board accepts a proposal from Core BTS for network support services for school year 2022-2023 at a cost of \$10,040.00 as presented. (K. Skelly-Kurka, L. Kaufman; 7-0)
2022-2023 PREFERRED PROVIDER PROGRAM AGREEMENT – OMNI GROUP	On the recommendation of the Superintendent, the Board hereby approves the renewal agreement with OMNI Group for the 403-B Preferred Provider Program with an administrative fee of \$100.00 for school year 2022-2023. (A. Wood, J. Phelan; 7-0)
2022-2023 PROPOSAL - BUS MAINTENANCE & REPAIR SERVICES	On the recommendation of the Superintendent, the Board accepts a proposal from T&T Baldwin Automotive for bus maintenance and repair services for school year 2022-2023. 2021-2022 maintenance and repair costs will remain in effect: \$38 per hour labor rate and 15% parts discount. (J. Phelan, L. Nowachek; 7-0)
2022-2023 PROPOSAL – LANDSCAPE MAINTENANCE SERVICES	On the recommendation of the Superintendent, the Board accepts a proposal from Brennan Landscapes for landscape maintenance services for 2022-2023 at a cost of \$16,900.00. (K. Skelly-Kurka, A. Wood; 7-0)
CSE RECOMMENDATIONS	On the recommendation of the Superintendent, the Board hereby approves the recommendations of the Committee on Special Education as presented. (A. Wood, J. Phelan; 7-0)

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DISPOSITION OF END OF
USEFUL LIFE/SURPLUS
EQUIPMENT

On the recommendation of the Superintendent, the Board approves the disposition of end-of-useful-life/surplus equipment as hereby attached in accordance with Board Policy #5250.
(M. Wyckoff, L. Nowachek; 7-0)

EXPENDITURE APPROVAL –
SUPERINTENDENT’S
CONFERENCE DAY

The Board hereby approves expenditure of funds for refreshments for a staff development day in accordance with Board policy #5323.
(A. Wood, J. Phelan; 7-0)

EXECUTIVE SESSION

The Board entered into executive session at 5:33 p.m. for the purpose of discussing the appointment of a particular person to the position of Superintendent of Schools upon the retirement of Loretta Ferraro and to receive advice from counsel.

ADJOURNMENT

The regular meeting resumed at 6:20 p.m. with no further public action taken and was immediately adjourned.
(J. Phelan, L. Nowachek; 7-0)

Approved: July 12, 2022

Donna Clock
District Clerk